

Minutes, City of Southaven, Southaven, Mississippi



MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
MUNICIPAL COURT
November 19, 2019
6:00 p.m.
AGENDA

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval of Minutes: November 5, 2019
5. FY 2020 Budget Amendment
6. Authorization to Determine Architectural Firm Qualifications with Intent to Enter a Contract to Design the May Blvd. Pedestrian Bridge
7. Authorization to Determine Architectural Firm Qualifications with Intent to Enter a Contract to Design Fire Station #5
8. Resolution for No Protest for GO Bond Issue
9. Resolution for Surplus and Transfer of SPD Equipment to Northwest Community College
10. Resolution Approving Holidays
11. Resolution To Amend City of Southaven Ordinance, Title XII, Chapter 4, Section 12-106(b)
12. Resolution for IT Surplus
13. Planning Agenda: Item #1 Application by Alexis Pace for a Conditional Use Permit to allow a barber shop to be located at 7065 Airways Blvd., Suite 104 on the north side of Goodman Road, west of Airways
Item #2 Application by Sarah Jenkins for a Conditional Use Permit to allow a full service hair salon to be located at Silo Square, Commercial Bldg. 16, Suite 103 on the west side of Getwell Road, north of May Blvd.
Item #3 Application by Kevin Devisser for a Conditional Use Permit to allow a used car dealership at 8320 Hwy. 51 North on the northeast corner of Hwy. 51 and Brookhaven Drive
14. Mayor's Report
15. Citizen's Agenda
16. Personnel Docket
17. City Attorney's Legal Update
18. Utility Bill Adjustment Docket
19. Claims Docket
20. Executive Session: Economic Development

Any citizen wishing to comment on the above items may do so.
Items may be added to or omitted from this agenda as needed.

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MINUTES OF THE REGULAR MEETING OF November 19, 2019 OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in Regular Session on the 19th day of November, 2019 at six o'clock (6:00) p.m. at City Municipal Court.

Present were:

William Brooks	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
George Payne	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately twenty (20) other people were present.

Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne. Next, a motion was made by Alderman Payne to approve the minutes of the regular meeting of November 5, 2019 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Brooks. Motion was put to a vote and passed unanimously.

FY2020 BUDGET AMENDMENT

Chris Wilson, City Administrator, presented this item to the Board.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND 2020 BUDGET

The Mayor and Board of Aldermen of the City of Southaven, Mississippi (the "City"), considered the matter of amending the 2020 City Budget.

WHEREAS, pursuant to Miss. Code 21-35-25, the City desires to amend its 2020 budget; and

WHEREAS, the City's actual collections and anticipated revenues will exceed the estimates; thus, the City desires to revise and increase the budget appropriation of such funds as set forth in Exhibit A; and

WHEREAS, the transfer from fund to fund, or from item to item, will not result in the expenditure of any money for a purpose different from that which was budgeted or collected; and

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

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1. The City Board approves the budget amendment as set forth in Exhibit A and authorizes the Mayor or CAO or their designee to take any and all actions for such amendment.
2. If required, the City is authorized to publish within two (2) weeks of this action in the same manner as the final adopted budget. This publication shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.
3. The Mayor or CAO or their designee are authorized to take all actions to further the effectuate the intent of this Resolution.

Following the reading of the foregoing Resolution, Alderman Payne made the motion and Alderman Kelly seconded the motion for its adoption. The Mayor put the question to a roll call vote, and the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this the 19th day of November, 2019.

A copy of the budget amendment is attached to these minutes.

AUTHORIZATION TO DETERMINE ARCHITECTURAL FIRM QUALIFICATIONS WITH INTENT TO ENTER A CONTRACT TO DESIGN THE MAY BOULEVARD PEDESTRIAN BRIDGE

Mayor Musselwhite presented this item to the Board.

Mayor Musselwhite expressed that as we continue forward with our plan to make our city more pedestrian friendly, we have the opportunity to complete potentially the largest pedestrian route in Desoto County's history. Several years ago, the City received an alternative transportation grant from MDOT for a 10-ft.-wide multi-use trail designed to connect Central and Snowden Grove Parks. This trail will route from Central Park southward on Tchulahoma to May Blvd. and will finally be under construction in 2020. A few years later in 2014, the City made application for federal Metropolitan Planning Organization funding assistance for another 10-ft.-wide multi-use trail that routes throughout Snowden Grove Park. These funds were received this year and this trail is currently under construction with completion projected by year-end. In 2017, pedestrian lanes were added throughout Central Park with a crossing over Swinnea Road connecting to lanes added along Clarington Drive to Airways Blvd. near Baptist-Desoto Hospital. The only connecting pieces needed to complete this route are May Blvd. and a safe way to cross Goodman and Getwell Roads. Since MDOT has authority on Goodman because it is a state highway, they will make traffic

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adjustments there and the City is designing a bridge to be built over Getwell at May Blvd. to connect all of these routes.

Mayor Musselwhite explained that traffic safety and congestion mitigation are major concerns on Getwell, in general, but will become more so as the development at Silo Square and surrounding areas progresses. The traditional town square there will attract many pedestrians naturally creating a serious vehicle congestion problem when stopped while pedestrians cross Getwell to get to concerts and other park events. Mayor Musselwhite expressed that feels that the bridge will resolve this problem.

Mayor Musselwhite stated that Southaven is far behind many in our country regarding pedestrian routes. Many citizens enjoy the quality of life afforded by walkable communities. This bridge and connecting routes will move us forward tremendously with this type of amenity. Connecting the pending business developments that include retail, restaurants, and hotels on both the east and west sides of Getwell with park events at Snowden Grove will create an entertainment district that our city has never had. All of this improves the economic demand of our city resulting in economic growth and benefits that will pay dividends to all of our citizens for many years in the future. Mayor Musselwhite stated that more specifically, we envision this bridge to become iconic along with Snowden Grove Park and become a great marketing tool to increase tourism draw, and again, the resulting economic benefits that follow.

Mayor Musselwhite stated that this bridge is currently in the design stage with proposed features similar to the ones at Vanderbilt University, the University of Missouri, and Foley, Alabama and will be built in compliance with federal safety standards for the utmost safety of both pedestrians and motor vehicles. It will be funded as part of a capital improvement plan with a general obligations bond. In 2020, 2021, and 2022, the City will have satisfied major debt obligations with one of the most significant being the original debt used to build Snowden Grove Park in 1999. Total debt-service (payment) reductions equate to approximately \$2.6 million annually. Projected pre-bid construction cost estimates range between \$1.2 and \$1.6 million. Construction is projected to begin in the third quarter of 2020.

After some discussion between Mayor Musselwhite, Alderman Hoots, and Alderman Kelly as it relates to citizens in the west end having concerns about the bridge and the cost to initiate this process, Alderman Brooks made the motion to determine architectural firm qualifications with intent to enter into a contract to design the May Boulevard Pedestrian Bridge. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	NO
Alderman Hoots	NO
Alderman Payne	YES
Alderman Gallagher	YES

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Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 19th Day of November, 2019.

AUTHORIZATION TO DETERMINE ARCHITECTURAL FIRM QUALIFICATIONS WITH INTENT TO ENTER A CONTRACT TO DESIGN FIRE STATION #5

Mayor Musselwhite presented this item to the Board.

Mayor Musselwhite stated that Fire Station 5 was planned many years ago, but was not made a priority due the housing recession in 2008. The Fire Station will be located on Starlanding Road and will service the southeastern part of the City. This location is the one that both chiefs believe will be ideal location to provide service to that area. Architectural services are considered professional services and the SFD is seeking to select and enter into negotiations with the architectural firms Stewart-Cooper-Newell and A2H for the construction of Station #5. Stewart-Cooper-Newell have completed over 450 fire stations and have a tremendous amount of expertise. A2H is local and also have some fire station experience, who are already partnering with Stewart-Cooper-Newell on other fire stations in the area. Alderman Flores made the motion for authorization to seek qualifications and negotiate a contract to be brought back before the Board. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 19th Day of November, 2019.

A copy of the site plan is attached to these minutes.

RESOLUTION FOR NO PROTEST FOR GO BOND ISSUE

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution notes that a protest was not filed related to the \$15,000,000.00 bond issuance after it was properly advertised. The resolution also authorizes the issuance of bonds pursuant to Mississippi law in an amount not to exceed \$15,000,000.00. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

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The Mayor and the Board of Aldermen of the City of Southaven, Mississippi (the "**Governing Body**"), acting for and on behalf of the City of Southaven, Mississippi (the "**City**") took up for consideration the matter of providing financing for certain capital improvements of the City. After a discussion of the subject, Alderman Flores offered and moved the adoption of the following resolution:

RESOLUTION FINDING AND DETERMINING THAT THE RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI, TO ISSUE GENERAL OBLIGATION BONDS OF THE CITY AND/OR A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED FIFTEEN MILLION DOLLARS (\$15,000,000) ADOPTED ON THE 15TH DAY OF OCTOBER, 2019, WAS DULY PUBLISHED AS REQUIRED BY LAW; THAT NO SUFFICIENT PROTEST AGAINST THE ISSUANCE OF THE BONDS OR BOND DESCRIBED IN SAID RESOLUTION HAS BEEN FILED BY THE QUALIFIED ELECTORS; AND AUTHORIZING THE ISSUANCE OF SAID BONDS OR BOND.

WHEREAS, the Governing Body, acting for and on behalf of the City, hereby finds, determines, adjudicates and declares as follows:

1. Heretofore, on the 15th day of October, 2019, the Governing Body adopted a certain resolution entitled "**RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI, TO ISSUE GENERAL OBLIGATION BONDS OF THE CITY AND/OR A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED FIFTEEN MILLION DOLLARS (\$15,000,000) TO RAISE MONEY FOR THE PURPOSE OF (I) CONSTRUCTING, IMPROVING OR PAVING STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, WALKWAYS OR PUBLIC PARKING FACILITIES, AND PURCHASING LAND THEREFOR; (II) ERECTING, REPAIRING, IMPROVING, ADORNING, EQUIPPING AND FURNISHING MUNICIPAL BUILDINGS, AUDITORIUMS, COMMUNITY CENTERS, GYMNASIUMS AND ATHLETIC STADIUMS, PREPARING AND EQUIPPING ATHLETIC FIELDS, AND PURCHASING BUILDINGS AND LAND THEREFOR; AND FOR ERECTING, EQUIPPING AND FURNISHING OF BUILDINGS TO BE USED AS A MUNICIPAL OR CIVICS ARTS CENTER; (III) PURCHASING LAND FOR PARKS AND PUBLIC PLAYGROUNDS, AND IMPROVING, EQUIPPING AND ADORNING THE SAME, INCLUDING THE CONSTRUCTING, REPAIRING AND EQUIPPING OF SWIMMING POOLS AND OTHER RECREATIONAL FACILITIES; (IV) PURCHASING FIRE-FIGHTING EQUIPMENT AND APPARATUS, AND PROVIDING HOUSING FOR SAME, AND PURCHASING LAND THEREFOR; (V) ERECTING OR PURCHASING WATERWORKS, GAS, ELECTRIC AND OTHER PUBLIC UTILITY PLANTS OR**

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DISTRIBUTION SYSTEMS OR FRANCHISES, AND REPAIRING, IMPROVING AND EXTENDING THE SAME; (VI) ESTABLISHING SANITARY, STORM, DRAINAGE OR SEWERAGE SYSTEMS, AND REPAIRING, IMPROVING AND EXTENDING THE SAME; (VII) PROTECTING A MUNICIPALITY, ITS STREETS AND SIDEWALKS FROM OVERFLOW, CAVING BANKS AND OTHER LIKE DANGERS; (VIII) CONSTRUCTING BRIDGES AND CULVERTS; (IX) PURCHASING MACHINERY AND EQUIPMENT, INCLUDING MOTOR VEHICLES WEIGHING NOT LESS THAN TWELVE THOUSAND (12,000) POUNDS, WHICH HAVE AN EXPECTED USEFUL LIFE IN EXCESS OF TEN (10) YEARS WHICH EXPECTED USEFUL LIFE SHALL EXCEED THE LIFE OF THE BONDS FINANCING SUCH PURCHASE; AND (X) FOR OTHER AUTHORIZED PURPOSES UNDER MISSISSIPPI CODE ANN. SECTIONS 21-33-301 *ET SEQ.*, AND SECTIONS 31-25-1 *ET SEQ.*, AS AMENDED AND SUPPLEMENTED FROM TIME TO TIME, INCLUDING FUNDING CAPITALIZED INTEREST, IF APPLICABLE AND PAYING THE COSTS OF BORROWING; DIRECTING THE PUBLICATION OF A NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES" (the "Intent Resolution") indicating its intent to (a) issue general obligation bonds of the City, in one or more series, pursuant to Sections 21-33-301 *et seq.*, Mississippi Code of 1972, as amended and/or supplemented from time to time (the "City Bond Act") and/or (b) issue a general obligation bond of the City, in one or more series, to be sold to the Mississippi Development Bank pursuant to the City Bond Act and Sections 31-25-1 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (the "Bank Act" and together with the City Bond Act, the "Act"), all in a total aggregate principal amount not to exceed Fifteen Million Dollars (\$15,000,000), as authorized by the Act for the purposes of providing funds for the Project (as defined herein), and fixed 4:00 o'clock p.m. on November 19, 2019, as the date and hour for any protest to be made and filed against the issuance of such general obligation bonds and/or general obligation bond as described in the Intent Resolution.

2. As required by law and as directed by the Intent Resolution, the Intent Resolution was published once a week for at least three (3) consecutive weeks in the *Desoto Times-Tribune*, a newspaper published in and having a general circulation in the City, and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended, the first publication having been made not less than twenty-one (21) days prior to November 19, 2019, and the last publication having been made not more than seven (7) days prior to such date, said notice having been published in said newspaper on October 24 and 31 and November 7 and 14, 2019, as evidenced by the publisher's affidavit heretofore presented and attached hereto as **EXHIBIT A**.

3. On or prior to the hour of 4:00 o'clock p.m. on November 19, 2019, no written protest against the issuance of such general obligation bonds and/or general obligation bond as described in the Intent Resolution, had been filed or presented by qualified electors of the City with the City Clerk of the City (the "City Clerk") in her office located in City Hall.

4. The Governing Body did meet at 6:00 o'clock p.m. on November 19, 2019, wherein it was reported that no written protest against the issuance of the bonds and/or general obligation bond as described in the Intent Resolution had been

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filed with the City Clerk of the City in her office located in City Hall on or prior to the hour of 4:00 o'clock p.m. on November 19, 2019.

5. The Governing Body does hereby find, determine and adjudicate that no protest against the issuance of the bonds and/or general obligation bond as described in the Intent Resolution has been duly filed.

6. The Governing Body is now authorized and empowered by the provisions of Act and other applicable laws of the State of Mississippi, to issue general obligation bonds of the City, in one or more series, and/or a general obligation bond of the City for sale to the Mississippi Development Bank, in one or more series, all as described in the Intent Resolution, in a total aggregate principal amount of not to exceed \$15,000,000 without any election on the question of the issuance thereof at any time within a period of two (2) years after November 19, 2019.

7. The amount of the general obligation bonds and/or general obligation bond so proposed to be issued, when added to the outstanding indebtedness of the City, will not exceed any constitutional or statutory limitation of indebtedness.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY AS FOLLOWS:

SECTION 1. That the Governing Body is now authorized and empowered by the Act to issue (a) general obligation bonds (the "**Bonds**"), in one or more series, pursuant to the City Bond Act, and/or (b) a general obligation bond of the City, in one or more series, to be sold to the Mississippi Development Bank (the "**City Bond**") pursuant to the Act, all in the maximum aggregate principal amount of not to exceed Fifteen Million Dollars (\$15,000,000), as described in the Intent Resolution, for the purpose set forth therein, including, but not limited to (i) constructing, improving or paving streets, sidewalks, driveways, parkways, walkways or public parking facilities, and purchasing land therefor; (ii) erecting, repairing, improving, adorning, equipping and furnishing municipal buildings, auditoriums, community centers, gymnasiums and athletic stadiums, preparing and equipping athletic fields, and purchasing buildings and land therefor; and for erecting, equipping and furnishing of buildings to be used as a municipal or civics arts center; (iii) purchasing land for parks and public playgrounds, and improving, equipping and adorning the same, including the constructing, repairing and equipping of swimming pools and other recreational facilities; (iv) purchasing fire-fighting equipment and apparatus, and providing housing for same, and purchasing land therefor; (v) erecting or purchasing waterworks, gas, electric and other public utility plants or distribution systems or franchises, and repairing, improving and extending the same; (vi) establishing sanitary, storm, drainage or sewerage systems, and repairing, improving and extending the same; (vii) protecting a municipality, its streets and sidewalks from overflow, caving banks and other like dangers; (viii) constructing bridges and culverts; (ix) purchasing machinery and equipment, including motor vehicles weighing not less than twelve thousand (12,000) pounds, which have an expected useful life in excess of ten (10) years which expected useful life shall exceed the life of the bonds financing such purchase; and (x) for other authorized purposes under the Act, including funding

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capitalized interest, if applicable and paying the costs of borrowing (together, the "**Project**").

SECTION 2. The Bonds and/or the City Bond may be issued in one or more series and, if issued, will be general obligations of the City payable as to principal and interest out of and secured by an irrevocable pledge of the avails of a direct and continuing tax to be levied annually without limitation as to time, rate, or amount upon all the taxable property within the geographical limits of the City; provided, however, that such tax levy for any year shall be abated pro tanto to the extent the City on or prior to September 1 of that year has transferred money to the bond fund of the Bonds and/or the City Bond, as applicable, or has made other provisions for funds, to be applied toward the payment of the principal of and interest on the Bonds and/or the City Bond, as applicable, due during the ensuing fiscal year of the City, in accordance with the provisions of the bond resolution adopted by the Governing Body in connection with the issuance of the Bonds and/or the City Bond.

SECTION 3. The Bonds and/or the City Bond shall be issued and offered for sale in accordance with the further orders and directions of this Governing Body.

Alderman Wheeler seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted this the 19th day of November 2019.

EXHIBIT A

PROOF OF PUBLICATION OF INTENT RESOLUTION

RESOLUTION FOR SURPLUS AND TRANSFER OF SPD EQUIPMENT TO NORTHWEST COMMUNITY COLLEGE

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will authorize radar and radar antenna to be transferred to NWCC as inter-governmental transfer in accordance with Mississippi law. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI DECLARING SURPLUS PROPERTY

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WHEREAS, the City of Southaven Police Department ("City") is presently in possession of Surplus Equipment ("Equipment") as set forth in Exhibit A; and

WHEREAS, it has been recommended to the Mayor and Board of Aldermen by the City that the Equipment be declared as surplus and sold and/or disposed of pursuant to Mississippi Code 17-25-25(6); and

WHEREAS, the Mayor and Board of Aldermen are desirous of disposing of such surplus property and amending its fixed assets inventory pursuant to State guidelines; and

WHEREAS, the Mayor and Board of Aldermen hereby authorize that the Equipment be declared as surplus and transferred pursuant to Miss. Code 31-7-13(m)(vi) as such transfer is in the best interest of the taxpayers as it will allow for vital equipment needed by Northwest Community College Campus Police to be used and allow for the City to not incur any future costs for storage, upkeep, removal, or maintenance associated with the Equipment; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The Equipment be hereby declared to be surplus property and may be disposed of pursuant to Mississippi Code 17-25-25(6).
2. The Mayor is authorized to sign an agreement with Northwest Community College on behalf of its Police Department for the transfer of the Equipment and the Mayor, City Clerk and/or their designees are authorized to take any and all action to effectuate the intent of this Resolution.

Motion was made by Alderman Brooks and seconded by Alderman Gallagher, for the adoption of the above and foregoing Resolution, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 19th day of November, 2019.

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A copy of the agreement is attached to these minutes.

RESOLUTION APPROVING HOLIDAYS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will authorize the upcoming holidays. After hearing from Mr. Manley, the Board of Aldermen considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI DECLARING MUNICIPAL HOLIDAYS

WHEREAS, Thanksgiving Day is a statutory holiday in the State of Mississippi, pursuant to the provisions of Section 3-3-7 of the Mississippi Code (1972), and

WHEREAS, the Governor has signed a Proclamation authorizing the closing of all offices in the State of Mississippi, in the discretion of the respective agency heads, on Thursday, November 28, 2019 as well as Friday, November 29, 2019, in observance of Thanksgiving Day, and

WHEREAS, Christmas Day is a legal holiday in the State of Mississippi, pursuant to the provisions of Section 3-3-7 of the Mississippi Code (1972), and

WHEREAS, the Governor has signed a Proclamation authorizing the closing of all offices in the State of Mississippi, in the discretion of the respective agency heads, on Tuesday, December 24, 2019 as well as Wednesday, December 25, 2019, in further observance of the Christmas Holiday, and

WHEREAS, New Year's Day is a statutory holiday in the State of Mississippi, pursuant to the provisions of Section 3-3-7 of the Mississippi Code (1972), and

WHEREAS, the Governor has signed a Proclamation authorizing the closing of all offices in the State of Mississippi, in the discretion of the respective agency heads, on Wednesday, January 1, 2020, in observance of the New Year's Holiday, and

WHEREAS, the Mayor and Board of Aldermen have considered the Proclamation and have determined that it is in the best interest of the City of Southaven's employees and their families that all municipal offices be closed on Thursday and Friday, November 28 and 29, 2019 in observance of Thanksgiving, on Monday and Tuesday, December 24 and 25, 2019 in observance of the

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Christmas Holiday, on Wednesday, January 1, 2020 in observance of the New Year's Holiday, and

WHEREAS, emergency and police services shall work as scheduled by the Mayor and respective department heads on these dates, and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. City offices in the City of Southaven be, and the same are hereby closed on November 28 and 29, 2019 in observance of Thanksgiving Day.
2. City offices in the City of Southaven be, and the same are hereby closed on December 24 and 25, 2019 in observance of the Christmas Holiday.
3. City offices in the City of Southaven be, and the same are hereby closed on January 1, 2020 in observance of the New Year's Holiday.
4. Emergency and police services shall be scheduled and shall work per the direction of the Mayor and respective department heads.

Motion was made by Alderman Brooks and seconded by Alderman Hoots, for the Resolution, and the question being put to a vote:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 19th day of November, 2019.

RESOLUTION TO AMEND CITY OF SOUTHAVEN ORDINANCE, TITLE XII, CHAPTER 4, SECTION 12-106(B)

Whitney Choat-Cook, Director of Planning and Development, presented this item to the Board.

This resolution amends the ordinance and notes that: "Where streets lights are required, the subdivider shall obtain all cost and fixture-design data from the electric company serving the property and submit to the Planning Director for

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approval. Upon approval and after installation, the City will assume the cost of power and maintenance agreement with the electric company.” This gives the City oversight if the electric company changes costs in the future. The amendment elaborates that the City requires decorative fixtures that must be approved by the City Planning Director. The following resolution was considered by the Board of Alderman:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND
THE CITY OF SOUTHAVEN CODE OF ORDINANCES,
TITLE XII, CHAPTER 4, SECTION 12-106(b)**

The Mayor and Board of Aldermen of the City of Southaven, Mississippi (the “City”), considered the matter of amending the Southaven Code of Ordinances, specifically, TITLE XII, CHAPTER 4, SECTION 12-106(b) (“Ordinances”)

Thereupon Alderman Brooks offered and moved the adoption of the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND
THE CITY OF SOUTHAVEN CODE OF ORDINANCES,
TITLE XII, CHAPTER 4, SECTION 12-106(b)**

WHEREAS, pursuant to Miss. Code 17-1-3, the City is vested with authority of regulatory controls over zoning and land uses, and may do all things, consistent with the laws of the state, which they deem necessary to protect the health and welfare of the residents; and

WHEREAS, pursuant to Miss. Code Section 17-1-9, the City’s regulation as set forth in this Resolution and amended ordinance is designed to secure safety for vehicular and pedestrian traffic; to provide adequate light; and

WHEREAS, pursuant to Miss. Code Section 21-37-3, the City has the power to exercise full jurisdiction in the matter of streets and sidewalks and adorn and light the same; and

WHEREAS, pursuant to Miss. Code Section 21-37-11, the City has the power to provide for the lighting of streets, parks and public grounds, and the erection of lamps and lamp posts; and

WHEREAS, pursuant to Miss. Code 17-1-23, the City, has the right to regulate subdivisions and before allowing dedication, may impose such terms as may be deemed necessary to make the provisions of Mississippi Code Sections 17-

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1-1 through 17-1-27, inclusive, effective, and the City may receive easements in the land affected whereby such sections may be made effective; and

WHEREAS, the City currently adheres and enforces regulations that allow for the review and approval of proposed street light locations and design by the Planning and Development Department; and

WHEREAS, the Ordinance, as amended, provide specific guidelines for the governmental authorities, and serves the legitimate City interest; and

WHEREAS, the Board authorizes the Mayor, or his designee, to sign such documents or take actions that are necessary or required for the effectuation of the amended Ordinance; and

WHEREAS, the ordinance as amended, will assist the City with ensuring adequate lighting for the City streets further ensuring safety for vehicular and pedestrian traffic within the City; and

NOW, THEREFORE BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI, THAT BY RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND THE CITY OF SOUTHAVEN CODE OF ORDINANCES, TITLE XII, CHAPTER 4, SECTION 12-106 (b) as follows:

Sec. 12-106(b)

Where streets lights are required, the subdivider shall obtain all cost and fixture-design data from the electric company and/or entity serving the property and submit to the City Planning Director for approval. The design data shall include the post and fixture details and the proposed locations. Lighting specifications shall also be required and must include all proposed lumens and wattages of the lights. Standard LED technology or comparable technology will be required. Upon approval and after installation, the City will assume the cost of power and maintenance agreement with the electric company and/or entity.

NOW, THEREFORE BE IT ORDERED that the City Clerk, pursuant to Miss. Code 21-13-11, provide notice of the adoption of the Ordinance in the Desoto Times for one (1) time.

Minutes, City of Southaven, Southaven, Mississippi

NOW, THEREFORE BE IT ORDERED that the amendment to the Ordinance shall take one month after passage.

The foregoing Resolution was seconded by Alderman Hoots and brought to a vote as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 19th day of November, 2019.

RESOLUTION FOR IT SURPLUS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will allow for the surplus of IT Equipment in accordance with Miss. Code 17-25-25. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

CITY OF SOUTHAVEN, MISSISSIPPI DECLARING SURPLUS PROPERTY

WHEREAS, the City of Southaven Information Technology Department is presently in possession of a variety of property attached hereto as Exhibit A, which is outdated, not useful or cost effective due to the storage and maintenance costs; and

WHEREAS, pursuant to Mississippi Code 17-25-25, it has been recommended to the Mayor and Board of Aldermen that the property as set forth in Exhibit A be declared as surplus and sold and/or disposed of as appropriate and in accordance with Mississippi Code 17-25-25, and removed from the fixed assets inventory; and

WHEREAS, the Mayor and Board of Aldermen are desirous of disposing of such property and amending, its fixed assets inventory pursuant to State guidelines; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

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1. The property listed in Exhibit A be hereby declared as surplus property due to the fact that the property is outdated, not useful or cost effective due to the storage and maintenance costs and has no value to the City.
2. The City Clerk, IT Director, or their designee, is hereby authorized and directed to follow Mississippi Code 17-25-25 for the disposition of the property in Exhibit A.

Following the reading of this Resolution, it was introduced by Alderman Brooks and seconded by Alderman Payne. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Brooks	YES
Alderman Kristian Kelly	YES
Alderman Charlie Hoots	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 19th day of November, 2019.

A copy of the surplus request and list of equipment is attached to these minutes.

PLANNING AGENDA

Planning Agenda presented by Whitney Cook, Director of Planning & Development.

- ITEM #1 Application by Alexis Pace for a Conditional Use Permit to allow a barber shop to be located at 7065 Airways Blvd., Suite 104 on the north side of Goodman Road, west of Airways

Mrs. Choat-Cook stated that the applicant is requesting a conditional use permit to open a barber shop at 7065 Airways Blvd. which is on the west side of Airways Blvd., north of Goodman Road in a multi-tenant building. Per the business summary submitted by the applicant, this establishment will cater to men with amenities such as a shave with a straight razor and haircuts or trims. Per the ordinance, barbershop establishments must be no closer than ½ mile from an existing establishment. Staff did a window survey to determine the distance compliance. The closest establishment similar to this is Sports Clips which is situated on the west side of Southcrest Blvd., north of Goodman Road. Per staff measurements, that site did not fall within the ½ distance from the proposed location;

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therefore, the applicant has met the requirements set forth in the ordinance. The applicant has met the requirements for the conditional use; therefore, staff recommends approval of a one (1) year permit with a four (4) year extension to be renewed annually. After hearing from Mrs. Choat-Cook, the Board of Aldermen considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI GRANTING CONDITIONAL USE PERMIT TO ALEXIS PACE FOR BARBER SHOP LOCATED AT 7065 AIRWAYS BLVD., UNIT 104 IN SOUTHAVEN, MISSISSIPPI

WHEREAS, the City of Southaven's ("City") Planning Commission previously held a hearing on October 28, 2019 for the conditional use permit ("permit") application of Alexis Pace (the "Applicant") for barber shop located at the 7065 Airways Blvd., Unit 104 in Southaven, Mississippi; and

WHEREAS, Title XIII, Chapter 12, Section 13-12(m), Chart 4 Commercial Zone Districts requires a conditional use permits for convenience stores; and

WHEREAS, "Conditional Use" is defined in the City Code of Ordinances at Title XIII, Chapter 1, Section 13-1(b) as "a use that would not be appropriate generally or without restrictions throughout the zoning district but which, if controlled as to number, area, location or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare;" and

WHEREAS, the Laws of the State of Mississippi, Section 17-1-1 to 17-1-27, inclusive, of the Mississippi Code of 1972, annotated, as amended, empower the City to enact a Zoning Ordinance and to provide for its administration, enforcement and amendment; and

WHEREAS, pursuant to Mississippi Code Ann. Sections 21-17-5, the City has the authority to adopt ordinances with respect to City property including the adoption of all lawful orders, resolutions or ordinances with respect to municipal affairs, property, and finances, and to alter, modify, and repeal such orders, resolutions or ordinances; and

WHEREAS, based on findings of the City Planning Commission at the hearing and City Code of Ordinances and City Staff Report as further set forth in Exhibit A to this Resolution, the City's Planning Commission recommends, subject to the City Board's revocation and the Applicant adhering to all requests and stipulations in the City Staff Report, a conditional use permit with one year extensions at the discretion of the City Board of Aldermen, pursuant to its discretion as set forth in the City Code of Ordinances at Title XIII, Chapter 9, Section 13-9(a); and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

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1. Subject to the Board's revocation for violation of the permit or ordinances, the City Board grants a permit to the Applicant for barber shop located at 7065 Airways Blvd., Unit 104 in Southaven, Mississippi for one (1) year to be renewed annually at the discretion of the City Board of Aldermen and subject to the City Board's revocation.
2. The Mayor and City Planning Director or their designee are authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Payne and seconded by Alderman Kelly. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Brooks	YES
Alderman Kristian Kelly	YES
Alderman Charlie Hoots	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John Wheeler	YES
Alderman Raymond Flores	YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 19th day of November, 2019.

CITY OF SOUTHAVEN, MISSISSIPPI

A copy of the staff report is attached to these minutes.

ITEM #2 Application by Sarah Jenkins for a Conditional Use Permit to allow a full service hair salon to be located at Silo Square, Commercial Bldg. 16, Suite 103 on the west side of Getwell Road, north of May Blvd.

Mrs. Choat-Cook stated that the applicant is requesting a conditional use permit to open a full service hair salon on the west side of Getwell Road, north of May Blvd. in building 16 unit 103 of the Silo Square Commercial Subdivision. Per the business summary submitted, this establishment will focus solely on hair services to include cuts, colors, style, Brazilian blowouts, perms, and waxing. There will be no additional services which would define this as a full service spa. Per the ordinance, hair salon establishments must be no closer than ½ mile from an existing establishment. Staff did a window survey to determine the distance compliance. The closest establishment similar to this is Ricoco Salon which is in the Kroger complex at Getwell Road and Goodman Road and is measured more than 3,000 linear feet from this proposed location. Per staff measurements, that site did not fall within the ½ distance from the proposed location; therefore, the applicant has met the requirements set forth in the ordinance. The applicant has met the requirements for the conditional use; therefore, staff recommends

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approval of a one (1) year permit with a four (4) year extension to be renewed annually.

Cliff McClemore, owner of Ricoco Salon, stated that he looked at the GIS and found that the proposed hair salon fell within the ½ mile radius from his salon. Mrs. Choat-Cook stated that per their measurements, the site did not fall within the ½ mile distance from the proposed location. There was some discussion among the Board as it relates to reviewing the ordinance as there were some not in favor of it.

A motion was made by Alderman Hoots to table item #2 on the Planning Agenda. There was no second and the motion was not carried.

After hearing from Mrs. Choat-Cook and Mr. McClemore, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF
ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI
GRANTING CONDITIONAL USE PERMIT TO SARAH
JENKINS C/O BRIAN HILL LIFESTYLE COMMUNITIES,
LLC, FOR FULL SERVICE HAIR SALON LOCATED AT THE
WEST SIDE OF GETWELL ROAD, NORTH OF MAY BLVD.,
BUILDING 16 UNIT 103, SOUTHAVEN, MISSISSIPPI**

WHEREAS, the City of Southaven's ("City") Planning Commission previously held a hearing on October 28, 2019 for the conditional use permit ("permit") application of Sara Jenkins c/o Brian Hill Lifestyle Communities, LLC, (the "Applicant") for full service hair salon located at the West Side of Getwell Road, North of May Blvd., Building 16 Unit 103 in Southaven, Mississippi; and

WHEREAS, Title XIII, Chapter 12, Section 13-12(m), Chart 4 Commercial Zone Districts requires a conditional use permits for convenience stores; and

WHEREAS, "Conditional Use" is defined in the City Code of Ordinances at Title XIII, Chapter 1, Section 13-1(b) as "a use that would not be appropriate generally or without restrictions throughout the zoning district but which, if controlled as to number, area, location or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare;" and

WHEREAS, the Laws of the State of Mississippi, Section 17-1-1 to 17-1-27, inclusive, of the Mississippi Code of 1972, annotated, as amended, empower the City to enact a Zoning Ordinance and to provide for its administration, enforcement and amendment; and

WHEREAS, pursuant to Mississippi Code Ann. Sections 21-17-5, the City has the authority to adopt ordinances with respect to City property including the adoption of all lawful orders, resolutions or ordinances with respect to municipal affairs, property, and finances, and to alter, modify, and repeal such orders, resolutions or ordinances; and

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WHEREAS, based on findings of the City Planning Commission at the hearing and City Code of Ordinances and City Staff Report as further set forth in Exhibit A to this Resolution, the City's Planning Commission recommends, subject to the City Board's revocation and the Applicant adhering to all requests and stipulations in the City Staff Report, a conditional use permit with one year extensions at the discretion of the City Board of Aldermen, pursuant to its discretion as set forth in the City Code of Ordinances at Title XIII, Chapter 9, Section 13-9(a); and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Subject to the Board's revocation for violation of the permit or ordinances, the City Board grants a permit to the Applicant for full service hair salon located at the West Side of Getwell Road, North of May Blvd., Building 16 Unit 103 in Southaven, Mississippi for one (1) year to be renewed annually at the discretion of the City Board of Aldermen and subject to the City Board's revocation.
2. The Mayor and City Planning Director or their designee are authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Flores and seconded by Alderman Brooks. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Brooks	YES
Alderman Kristian Kelly	YES
Alderman Charlie Hoots	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John Wheeler	YES
Alderman Raymond Flores	YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 19th day of November, 2019.

CITY OF SOUTHAVEN, MISSISSIPPI

A copy of the staff report is attached to these minutes.

ITEM #3 Application by Kevin Devisser for a Conditional Use Permit to allow a used car dealership at 8320 Hwy. 51 North on the northeast corner of Hwy. 51 and Brookhaven Drive

Mrs. Choat-Cook stated that the applicant is requesting a conditional use permit to allow a used car dealership at 8320 Hwy. 51 North in an existing building on the northeast corner of

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Hwy. 51 and Brookhaven Drive. The site has been utilized as a used car dealership for years and the previous owner complied with painting the building, landscaping the exterior and sealing the parking lot. The site is approximately 0.48 acres with accessibility from both Brookhaven and Highway 51. The site has never had issues in terms of code enforcement or building inspections. It is staff's understanding that the applicant would buy it "as is" and run it in very similar fashion as to the existing owner. As stated this site has been a used car dealership for years without any issues or violations. Many improvements have been made to the site by the existing owner; however, the maintenance of the landscaping is lacking so staff would ask that this be taken care of and maintained on going throughout the time of the conditional use. The surrounding area has many similar establishments or ones that are considered a service trade in the car business realm so the request for a permit of this use makes sense. Staff has no further comment and recommends approval of a one (1) year conditional use permit with a four (4) year extension pending annual compliance. After hearing from Mrs. Choat-Cook, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI GRANTING
CONDITIONAL USE PERMIT TO KEVIN DEVISSER FOR USED
CAR DEALERSHIP LOCATED AT 8320 HWY. 51 NORTH ON
THE NORTHEAST CORNER OF HWY. 51 AND BROOKHAVEN
DRIVE, IN SOUTHAVEN, MISSISSIPPI**

WHEREAS, the City of Southaven's ("City") Planning Commission previously held a hearing on September 30, 2019 for the conditional use permit ("permit") application of Kevin Devisser, (the "Applicant") for used car dealership located at 8320 Hwy. 51 North on the Northeast Corner of Hwy. 51 and Brookhaven Drive in Southaven, Mississippi; and

WHEREAS, Title XIII, Chapter 12, Section 13-12(m), Chart 4 Commercial Zone Districts requires a conditional use permits for convenience stores; and

WHEREAS, "Conditional Use" is defined in the City Code of Ordinances at Title XIII, Chapter 1, Section 13-1(b) as "a use that would not be appropriate generally or without restrictions throughout the zoning district but which, if controlled as to number, area, location or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare;" and

WHEREAS, the Laws of the State of Mississippi, Section 17-1-1 to 17-1-27, inclusive, of the Mississippi Code of 1972, annotated, as amended, empower the City to enact a Zoning Ordinance and to provide for its administration, enforcement and amendment; and

WHEREAS, pursuant to Mississippi Code Ann. Sections 21-17-5, the City has the authority to adopt ordinances with respect to City property including the adoption of all lawful orders, resolutions or ordinances with respect to municipal affairs, property, and finances, and to alter, modify, and repeal such orders, resolutions or ordinances; and

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WHEREAS, based on findings of the City Planning Commission at the hearing and City Code of Ordinances and City Staff Report as further set forth in Exhibit A to this Resolution, the City's Planning Commission recommends, subject to the City Board's revocation and the Applicant adhering to all requests and stipulations in the City Staff Report, a conditional use permit with one year extensions at the discretion of the City Board of Aldermen, pursuant to its discretion as set forth in the City Code of Ordinances at Title XIII, Chapter 9, Section 13-9(a); and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Subject to the Board's revocation for violation of the permit or ordinances, the City Board grants a permit to the Applicant for used car dealership located at 8320 Hwy. 51 North on the Northeast Corner of Hwy. 51 and Brookhaven Drive in in Southaven, Mississippi for one (1) year to be renewed annually at the discretion of the City Board of Aldermen and subject to the City Board's revocation.
2. The Mayor and City Planning Director or their designee are authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Kelly and seconded by Alderman Hoots. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Brooks	YES
Alderman Kristian Kelly	YES
Alderman Charlie Hoots	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John Wheeler	YES
Alderman Raymond Flores	YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 19th day of November, 2019.

CITY OF SOUTHAVEN, MISSISSIPPI

A copy of the staff report is attached to these minutes.

MAYOR'S REPORT

Small Business Saturday

Mayor Musselwhite proclaimed Saturday, November 30, 2019 in the City of Southaven as Small Business Saturday to show support of small businesses in the City.

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Parks Projects Update

Mayor Musselwhite stated that there are many Parks projects underway and they are making great progress.

- Springfest Pavement
- Snowden Trail
- Greenbrook Indoor Training Facility (near completion)
- Parks Maintenance Facility (land has been cleared for the facility)
- Soccer at Snowden Park (land is being cleared on Snowden Lane)

Stateline Road Resurfacing

Should be completed by the end of the week

City Hall Renovation Progress

Mayor Musselwhite stated that progress continues and once the roofers are finished with the tower, they will move to the annex area and then the porch area that will be enclosed on the west end of the building. It is still projected to have both exterior and first floor renovations complete by the end of March.

Monument Signs

Mayor Musselwhite gave an update on the monument signs at I-55 and Starlanding and then Malone and Goodman. Mayor Musselwhite thanked the Board for their support on making our City a more beautiful place.

CITIZEN'S AGENDA

Southaven Citizen

A Southaven citizen openly thanked the Mayor and Board of Alderman for making sure that the Mednikow Building at Highway 51 and Custer was demolished.

Scott Harvey

Mr. Harvey expressed interest in the ordinance as it relates to Item #2 on the Planning Agenda and asked if the Board was going to make any changes. After some discussion between the Mayor, Board of Alderman, and Whitney Choat-Cook it was decided that it would be discussed at the next ordinance committee meeting.

PERSONNEL DOCKET

Personnel Docket

November 19, 2019

Payroll Additions	Department	Position Title	Start Date	Rate of Pay
Larry D. Rayburn *	Police	Police Officer I	TBD	\$18.49

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*pending 1 pre-emp
screening
** pending 2 pre-emp
screenings

Pay Adjustments	Previous Classification	New Classification	Effective Date	Proposed Rate of Pay
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Stipend	Type of Stipend	Effective Date	Yearly Amount
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Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Jacob Swindle	Parks	Turf Technician	12/07/2019	\$8.25

Alderman Brooks made the motion to approve the Personnel Docket of November 19, 2019 as presented to this Board. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 19th day of November, 2019.

CITY ATTORNEY'S LEGAL UPDATE

Mr. Manley explained that the MOU with The Mississippi Office of Homeland Security Task Force needed to be renewed for January 1, 2020 to January 1, 2022. Alderman Flores made the motion to authorize Chief Scallions to sign the MOU with the Mississippi Office of Homeland Security/Task Force. Motion was seconded by Alderman Gallagher. Motion was put to vote and passed unanimously.

Roll call was as follows:

ALDERMAN	VOTED
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Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 19th day of November, 2019.

A copy of the agreement is attached to these minutes.

UTILITY BILL ADJUSTMENT DOCKET

UTILITY BILL ADJUSTMENT DOCKET 11/19/19			
The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received			
HOUSE #	STREET	ADJUSTED AMOUNT	REASON FOR LEAK ADJUSTMENT
7595	HIGHWAY BAPTIST CHURCH	(\$117.12)	LEAK AT SERVICE LINE
1506	BENNINGTON COVE	(\$92.72)	LEAK BEHIND SHOWER
8367	DOTTLEY DR	(\$73.20)	TOILET LEAK
6656	HUNTERS GLEN	(\$624.64)	TOILET LEAK
9033	MOSS PT	(\$234.24)	TOILET/SINK LEAK
624	BARRYMORE CV	(\$61.75)	POOL ADJUSTMENT
1100	JEWEL	(\$158.08)	POOL ADJUSTMENT
4026	CORBEL DRIVE	(\$68.32)	LEAK IN POOL
497	BLAIR DRIVE	(\$97.60)	TOILET LEAK
9046	WHITWORTH	(\$39.84)	TOILET LEAK
5520	DOE LN	(\$83.98)	POOL ADJUSTMENT
2355	CUMBERLAND DR	(\$150.69)	POOL ADJUSTMENT
8379	WHITEHEAD DR	(\$53.68)	TOILET LEAK
1736	PLEASANT HILL RD	(\$183.16)	SERVICE LINE
5313	ASHDOWN COVE N	(\$102.58)	TOILET LEAK
		(\$2,141.60)	

A motion was made by Alderman Payne to approve the Utility Bill Adjustment Docket of November 19, 2019 in the amount of \$2,141.60. Motion was seconded by Alderman Brooks.

Roll call was as follows:

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ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 19th day of November, 2019.

CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Claims Docket of November 19, 2019 in the amount of \$1,041,516.64. Motion was seconded by Alderman Flores.

Excluding voucher numbers:

331908, 331927, 331928, 332075, 332396, 332429, 332467, 332519

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 19th day of November, 2019.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Kelly to adjourn. Motion was seconded by Alderman Flores. Motion was put to a vote and passed unanimously November 19, 2019 at 7:45 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)

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