

Minutes, City of Southaven, Southaven, Mississippi



MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
MUNICIPAL COURT
January 7, 2020
6:00 p.m.
AGENDA

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval of Minutes: December 17, 2019
5. Malone/Goodman Monument Sign Change Order
6. Authorization to Enter a Demo Contract with Axon for Police Body Cameras
7. Request for Chamber Donation
8. Award of Bid for SPD Vehicle Accessories
9. Planning Agenda:
 - Item #1 Application by M & R Associates for subdivision approval of Cherry Hill North Phase 2 on the north side of Rasco Road, east of Swinnea Road
 - Item #2 Application by B & Y Management for subdivision approval of Shelburne Estates "G" on the north side of Rasco Road, east of Tchulahoma Road
 - Item #3 Application by Al Gilless to revise Cardiff Gardens Subdivision lot 39 and COS on the west side of Tchulahoma Road, north of Church Road
 - Item #4 Application by Lifestyle Communities, LLC for subdivision approval for Silo Square Commercial Subdivision Area I, lot 27 on the west side of Getwell Road, north of Wildflower Lane
 - Item #5 Application by Kenneth Strickland for subdivision approval of a minor lot subdivision on the north side of Stateline Road, east of Hwy. 301
 - Item #6 Application by ARCO for design review of a 810,000+ sq. ft. distribution site on the north side of Stateline Road, west of Hwy. 51 North
10. Mayor's Report
11. Citizen's Agenda
12. Personnel Docket
13. City Attorney's Legal Update
14. Utility Bill Adjustment Docket
15. Claims Dockets: Docket 1
Docket 2
16. Executive Session: Personnel in SPD; Claims/Litigation regarding City Infrastructure; Economic Development

Any citizen wishing to comment on the above items may do so.
Items may be added to or omitted from this agenda as needed.

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MINUTES OF THE REGULAR MEETING OF January 7, 2020 OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in Regular Session on the 7th day of January, 2020 at six o'clock (6:00) p.m. at City Municipal Court.

Present were:

Kristian Kelly	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
George Payne	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Absent were:

William Brooks	Alderman At Large
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Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately thirty (30) other people were present.

Mayor Musselwhite opened the meeting with a moment of silence to honor Jim Loftis, a former Alderman that passed recently. Mr. Loftis served three terms with the City of Southaven.

Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne. Next, a motion was made by Alderman Payne to approve the minutes of the regular meeting of December 17, 2019 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Kelly. Motion was put to a vote and passed unanimously with all Alderman present.

MALONE/GOODMAN MONUMENT SIGN CHANGE ORDER

Ryan Morris, Urban Arch Architect, presented this item to the Board.

Mr. Morris stated that this change order is for the Malone and Goodman Road monument sign for a total of \$4,030.00. Mayor Musselwhite stated that the reason for the change is they decided to use etched lettering for better visibility for the sign, since this is a high profile intersection. After noting that the change order was not outside the scope of the project or for the purpose of circumventing the bid laws, Alderman Payne made the motion to approve the change order. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN

VOTED

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Alderman Brooks	ABSENT
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7th day of January, 2020.

A copy of the change order is attached and fully incorporated into these minutes.

AUTHORIZATION TO ENTER A DEMO CONTRACT WITH AXON FOR POLICE BODY CAMERAS

Mayor Musselwhite presented this item to the Board.

Mayor Musselwhite stated that this agreement will allow for the City to demo six body cameras and two vehicle dash cameras. Alderman Kelly made the motion to authorize Chief Moore to sign the agreement with Axon for the body camera trial demonstration. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	ABSENT
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7th day of January, 2020.

A copy of the agreement is attached and fully incorporated into these minutes.

REQUEST FOR CHAMBER DONATION

Mayor Musselwhite presented this item to the Board.

Mayor Musselwhite stated that this request will allow additional funds to be donated to the Southaven Chamber of Commerce for postage to mail the Southaven Magazine to businesses. Pursuant Miss. Code 21-19-44, Alderman Payne made the motion to authorize donation not to exceed \$2,991.00. Motion was seconded by Alderman Kelly.

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Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	ABSENT
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7th day of January, 2020.

AWARD OF BID FOR SPD VEHICLE ACCESSORIES

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the city recently went to reverse auction for accessories needed for SPD vehicles. The low bid was provided by Dana Safety Supply in the amount of \$93,995.00. The recommendation from Chief Moore is to award the bid to Dana Safety Supply in the amount of \$93,995.00.

Alderman Flores made the motion to accept the lowest and best bid from Dana Safety in the amount of \$93,995.00. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	ABSENT
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7th day of January, 2020.

A copy of the recommendation letter and bid tabulation is attached and fully incorporated into these minutes.

PLANNING AGENDA

Planning Agenda presented by Whitney Cook, Director of Planning & Development.

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**Item #1 Application by M & R Associates for subdivision approval of
Cherry Hill North Phase 2 on the north side of Rasco Road,
east of Swinnea Road**

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval for Cherry Hill North Phase 2 on the north side of Rasco Road, east of Swinnea Road.

Mrs. Choat-Cook stated that there are some contingencies that the Planning Commission put on the application approval:

1. Complete the fencing on the north side of Rasco Road
2. Wait on the streetscape until it can be down uniformly all the way down on both sides of the street.

Mrs. Choat-Cook stated that they had a contingency with a secondary access point with the Fire Department that has been worked out with the Fire Marshal. Pending the two items stated, the Planning Commission voted unanimously in favor. Alderman Kelly made the motion to approve the application by B&Y Management contingent upon those items being addressed. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	ABSENT
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7th day of January, 2020.

A copy of the staff report and phasing plan is attached and fully incorporated into these minutes.

**Item #2 Application by B & Y Management for subdivision approval of
Shelburne Estates "G" on the north side of Rasco Road, east
of Tchulahoma Road**

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval for Shelburne Estates Sec. "G" on the east side of Tchulahoma Road, north of Rasco Road Extended. Mrs. Choat-Cook explained that they had to address some issues with a long cove needing additional hydrants and floodway since it does not have an HOA. The applicant will

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need to place additional hydrants for fire accessibility to address the long cove. Mrs. Choat-Cook stated that they had the applicants engineer will need to send a letter of request to the Board of Alderman and the Planning Commission stating that this is a public water way and they want it addressed in a public easement.

Mrs. Choat-Cook stated that they received confirmation from Civil-Link that it is public water going through it and not just for this development so the City will be able to take it as a public easement which will appease the concerns of the Planning Commission. Alderman Wheeler made the motion to approve the application by B&Y Management pending the City gets the requested letter and it is addressed by Civil-Link. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	ABSENT
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7th day of January, 2020.

A copy of the staff report and final plat is attached and fully incorporated into these minutes.

Item #3 Application by Al Gilless to revise Cardiff Gardens Subdivision lot 39 and COS on the west side of Tchulahoma Road, north of Church Road

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval to revise Cardiff Gardens Subdivision on the west side of Tchulahoma Road, north of Church Road specifically lot 39 and the common open space. Mrs. Choat-Cook stated that the applicant has exclusive rights to the covenants to a barn and metal building that is inside the common open space behind his lot. The applicant is requesting to take that out of the common open space and incorporate it into lot 39. By the covenants of the subdivision, this is allowed. Mrs. Choat-Cook stated that the one contingency that they placed on it, is that the covenants be petitioned and signed off on by the home owners of the subdivision that it is agreed upon on. Mrs. Choat-Cook stated that lot 39 would eventually have 1.74 acres as opposed to the 1.43 acres. The common open space

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which includes both of those items he is asking to incorporate into his lot has a community pool and club house and that acreage will go from 0.66 acres to 0.36 acres. Alderman Flores made the motion to approve the application pending the petition and signatures to amend the covenants. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	ABSENT
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7th day of January, 2020.

A copy of the staff report, final plat, and covenants is attached and fully incorporated into these minutes.

Item #4 Application by Lifestyle Communities, LLC for subdivision approval for Silo Square Commercial Subdivision Area I, lot 27 on the west side of Getwell Road, north of Wildflower Lane

Alderman Wheeler recused himself and left the room.

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval for lot 27 of the Silo Square Commercial Subdivision, Area I on the west side of Getwell Road, north of Wildflower Lane. This lot encompasses 1.220 acres situated on the northeast corner of Silo Square Lane South and Wildflower Lane. Mrs. Choat-Cook stated that the application has met all bulk regulations for a commercial lot and staff recommends approval. Alderman Flores made the motion to approve the application by Lifestyle Communities, LLC. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	ABSENT
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES

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Alderman Wheeler
Alderman Flores

RECUSED
YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7th day of January, 2020.

Alderman Wheeler returned to the room.

A copy of the staff report and plat of survey is attached and fully incorporated into these minutes.

Item #5 Application by Kenneth Strickland for subdivision approval of a minor lot subdivision on the north side of Stateline Road, east of Hwy. 301

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval for the Strickland Minor Subdivision on the north side of Stateline Road, east of Hwy. 301. The applicant is proposing to take the 23.39 acres and create three single family lots with 7.8 acres each. All of the lots have their own individual access drives on to Stateline Road. Per the submitted plan, there is already 53' of right of way along this frontage for improvements to Stateline Road. Mrs. Choat-Cook stated that the zoning and number of lots meet the criteria for minor lot subdivision. The size of the lots are conducive with the size of the surrounding properties. Mrs. Choat-Cook stated that this application was recommended with no comments. Alderman Hoots made the motion to approve the application by Kenneth Strickland. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	ABSENT
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7th day of January, 2020.

A copy of the staff report and vicinity map is attached and fully incorporated into these minutes.

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Item #6 Application by ARCO for design review of a 810,000+ sq. ft. distribution site on the north side of Stateline Road, west of Hwy. 51 North

Mrs. Choat-Cook stated that the applicant is requesting design review approval for an 810,225 sq. ft. warehouse building to be located on the north side of Stateline Road, west of Grenada Railroad and Hwy. 51 N.

Mrs. Choat-Cook stated that the applicant has a standard design for their building with painted tilt up concrete panels engrained with hues, use of large windows, and a raised parapet line. Mrs. Choat-Cook stated that one of the concerns that the Planning Commission had discussed and tabled was having loading dock doors and parking along the frontage on Stateline Road. After much discussion, the consensus between the Planning Commission and the developer was to create a live wall. The developer contacted Michael Hatcher & Associates and they put together a staggered row of evergreens, 12-15 feet in height so that it creates a live wall to block it completely. The applicant has also agreed to put up a landscaping bond due to evergreens having the tendency to get diseases. They have also agreed to irrigate it. Mrs. Choat-Cook stated that they will add decorative lighting at the entry points and put a planting scheme on both of the corners.

Mrs. Choat-Cook stated that they are responsible to do some road improvements. Instead of doing those improvements, the applicant will pay the City in lieu of it and the City will then complete the improvements to ensure that the traffic flows appropriately there. Once those points were met by the developer, the Planning Commission released the table and approved the application with those contingencies. Alderman Hoots made the motion to approve the design review application by Arco with the stated contingencies. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	ABSENT
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7th day of January, 2020.

A copy of the staff report, proposed overall elevations, and landscape plan is attached and fully incorporated into these minutes.

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MAYOR'S REPORT

Congressional Briefing Trip

Alderman Gallagher made the motion to approve travel for Mayor Musselwhite and three Alderman to go on the Congressional Briefing Trip that the Desoto County elected officials do each year to meet with U.S. Senators and Representatives. Motion was seconded by Alderman Payne. Motion was put to vote and passed unanimously with all Alderman present.

Landscape Contracts

Mayor Musselwhite stated that a couple months ago, there were discussions about the landscape maintenance contracts that were set to renew at the end of December. Mayor Musselwhite stated that they need to make a decision to renew or request for proposals and opened the floor for discussion. Alderman Flores and Alderman Kelly both stated that they would like to go to bid to make sure that the City was getting a fair price. Mayor Musselwhite noted that Bradley Wallace made some revisions to update the original specifications and will prepare the RFP. Alderman Flores made the motion to seek request for proposals for landscape contracts to include general rights of ways, manicured right of ways, condemned properties, and spray services. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	ABSENT
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7th day of January, 2020.

2020 State of the City

Mayor's General Update...

2019 was an incredible year for the City of Southaven as many long-planned projects became reality and we continued to build upon our economic success of the past. We expect another great year in 2020 as all the vital signs for success are thriving. Our priorities of public safety, aggressive infrastructure improvement, revitalization, beautification, and recreational enhancement will continue to make our city more economically-attractive leading to continued financial stability, and ultimately making our city an even better place to live.

REVITALIZATION OF "ORIGINAL SOUTHAVEN"

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West End Business District Incentive Progress...Buildings were renovated in 2019 as businesses recognize the value of this incentive package to build new or renovate existing buildings in this designated district on Stateline Road between Highway 51 and Airways and Highway 51 between Stateline and Dorchester Drive. These incentives include a 7-year tax freeze for ad valorem taxes for the increase in taxable value as well as a waiver of license, permit, and utility fees. Specifically, Wendy's demolished their old building and completed a new facility in December, 2019 and the Magnolia Shops development at Stateline and Millbranch is currently under renovation.

City Hall Renovation...a \$1.9 million project to renovate one of the oldest commercial buildings in Southaven which will improve the safety of many City employees, improve the City's marketing image, and add to the revitalization attractiveness of the original business district currently under construction with completion projected for March, 2020.

Stateline Road Resurfacing...a \$1.7 million project to resurface Stateline Road between I-55 east to Tchulahoma and Horn Lake Road west to Highway 301 to be completed including new striping in January, 2020.

Highway 51 Intersection Modernization Project...a \$609,037 project to remove the old span-wire traffic signals and replace with beautiful mast arms with signals that have modern traffic communication and pedestrian capabilities completed in June, 2019.

Monument Sign at I-55/Main Street...the first beautiful, brick-based monument sign with landscaping and lighting was completed in November, 2019 at this original entrance location showing our pride in the City's original business district.

Horn Lake Creek Bridge Repair...a \$2.4 million project to repair the Stateline Road Bridge over Horn Lake Creek that received financial assistance from the State's Emergency Road and Bridge Repair Fund in the amount of \$1,989,500 with construction to begin in mid-2020.

Arena Floor-Leveling...a \$600,000 project planned and discussed in 2017 which leveled the oval section of the floor allowing more versatile use of this facility for multiple purposes in addition to volleyball and further tremendously improving the total use of the facility which was completed in August, 2019.

Street Resurfacing for Wards 1 & 2...59.57% (\$1,528,800/\$2,566,241) of our general budget allocation for City streets was allocated to improving streets in need of resurfacing in our original neighborhoods in 2019.

Greenbrook/Stateline Median Landscaping Project...a \$20,576 project to remove poorly-grown crape myrtle trees and add new landscaping to improve the look of one of our original residential neighborhood entrances completed in October, 2019.

Main Street Pedestrian Project...a \$1.5 million project which will add sidewalks from Highway 51 along Main Street to Saucier Park on Northwest Drive projected to begin construction in mid-2020.

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Main Street Decorative Light Poles...a project to remove many old, cluttered light poles on Main Street between Highway 51 and Northwest Drive and replace with beautiful two-headed decorative poles which will provide better lighting and, along with the Main Street Pedestrian Project, improve revitalization attractiveness in our original business district with pricing and construction timelines to be determined in late 2020.

CITY BEAUTIFICATION

Monument Signs for City Entrances and High-Profile Intersections...a project to add beautiful, brick-based signs with landscape lighting on I-55 and other intersections to beautify our city and improve our economic attractiveness began in 2019 with the completion of the I-55/Main and I-55/Star Landing signs with Goodman/Malone to begin construction in the spring of 2020.

Community Pride Awards & Adopt-a-Spot Beautification Program...successful use continues with these two programs to award private property owners for their exceptional efforts to beautify their properties and volunteer to beautify common areas of residential subdivisions which improves property values and the economic attractiveness of our city.

District Banners...banners have been added in our new Metropolitan District as well as a new beautiful blue color design for our West End District banners.

AGGRESSIVE INFRASTRUCTURE IMPROVEMENT

Street Resurfacing...\$2,566,241 was allocated and completed in 2019 for our neighborhood and arterial streets. The City is currently researching a paving proposal to acquire equipment and hire personnel to resurface streets rather than contract these services, with the hope of being more efficient with funding and aggressively paving more streets each year. Drainage Improvement...\$500,000 was allocated to complete projects that had caused problems for many years.

Getwell South Widening Project...a federally-funded \$8.7 million project to widen Getwell Road to five lanes from Church Road south to Star Landing Road with median and pedestrian paths pending five-years planning with right-of-way acquisition projected to be complete by late 2020 and construction beginning in early 2021.

Pepperchase Road Extension...a state, county, city-co-op-funded \$4.1 million project to extend this road from the Landers Center south to either Star Landing or Highway 51 currently under design with construction projected for late 2020.

Snowden Grove Pedestrian Project...a \$769,500 federally-funded project to add a 10-foot multi-use trail throughout Snowden Grove Park currently under construction with completion projected in February, 2020
Central/Snowden Grove Parks Multi-Use Trail...eight-year pending project moving dirt in the spring of 2020 connecting these two major parks with a

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10-foot pedestrian trail routing south on Tchulahoma Road to May Blvd, then east to connect to the trail inside Snowden Grove Park.

May Blvd Pedestrian Bridge...an estimated \$1.7 million project to safely connect the major pedestrian trails and numerous pending developments on both sides of Getwell at May Blvd without slowing vehicular traffic, designed in early 2020 with construction projected to begin in late 2020
Greenprint 2040...the City continues to cooperate with this Memphis-Metro plan to do our part in making our city and region more pedestrian friendly. Sidewalks and bike lanes will continue to be added with new developments and existing streets as funding allows.

ECONOMIC DEVELOPMENT

Silo Square...a \$200 million 228-acre mixed-use development with a town square and pedestrian paths began construction in mid-2019 with initial business occupancies projected in mid-2020

Metropolitan Business District...a new business district created and defined in 2018 for the Church Road/I-55 area to incentivize and bring quality commercial development for this high-profile area has already been successful with attracting unprecedented, pending developments to be announced in 2020.

Hilton Embassy Suites...developers are considering a different location after a 2-year planning process to bring a \$40-million luxury hotel to the Metropolitan Business District.

Industrial Development...an incredible year welcoming \$134 million of capital investments into our city to use 1,923,600 square feet of new facility space while creating 830 new jobs for manufacturing and distribution operations including global names such as Medline and Spectra Labs (Fresenius Medical Care)

Service, Retail, and Other Business...248 new businesses opened in 2019 creating 951 new jobs.

New Building Permits...405 new residential permits (highest since 2007) issued in 2019 for a total new property value of \$41,961,709 in new construction as well as 22 new commercial permits with a value of \$98,091,542

PARKS & RECREATION ENHANCEMENT & EXPANSION

Field of Dreams Playground...\$448,400 special-needs playground was completed in April, 2019 adjacent to the Field of Dreams baseball field near the south entrance of Snowden Grove Park.

Greenbrook Indoor Softball Facility...7,800 square-foot facility is currently under construction near the main entrance to Greenbrook Park that will house four hitting/pitching tunnels with removable nets for a large multi-purpose training area, offices, concessions, bathrooms, and general assembly area projected to be completed and operational in March, 2020.

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Springfest BBQ Pavement Project...a \$1,324,162 paving and landscaping project currently under construction to eliminate the nuisance of mud and poor drainage, which will also beautify this area and serve a dual purpose for additional concert parking projected to be completed in March, 2020.

Soccer Expansion...a \$5 million project currently under construction to add 7 new fields including bathroom, concession, and office facilities to property just north of the bowling alley at Pine Tar Alley/Snowden Lane which will complement the 5 existing fields on Stateline Road to bring more participation and use for all with completion projected in late 2020

Turf at Snowden Grove & Greenbrook Parks...The City is currently studying the cost/benefit ratio of replacing the infield and foul-line natural grass areas of the baseball and softball fields with artificial turf. There is significant cost savings with field maintenance and opportunity-cost savings from eliminated rain-outs that have initiated this consideration. A decision has not been made at this time, but expected in 2020.

PUBLIC SAFETY

Fire Station #5...land has been secured for this long-planned project adjacent to the curve on Starlanding Road just west of Getwell for construction of a new fire station, currently being designed, to improve protection to the southeastern part of our city and potentially improve our already- excellent "Class 3" fire rating with construction projected to begin in late 2020

Fire Hydrant Expansion in Annexed Areas...completion of phase 6 of 6 of a \$7.4 million project to increase the size of water lines to meet Southaven's fire hydrant standard and improve fire protection in all annexed areas is projected to be under construction along Stateline Road near the northwestern edge of our city in mid-2020.

Police Body Cameras...the City has been researching the benefits, costs, and implementation plan of using body cameras for our officers for the last two years and plans to begin the initial phases of demonstration in 2020.

FINANCIAL STABILITY

No Property Tax Millage Increases...Southaven continues to be the largest municipality in Desoto County, but only the 4th highest taxing entity of the 7 total.

No Utility Rate Increases

Growing Sales Tax Revenue...\$15,148,749 revenue in 2019 is the highest in the City's history and shows an excellent growth trend up from \$12,499,170 in 2013

Government Finance Officers Association Award for Excellence in Financial Reporting (4th consecutive year)...a prestigious award given only to about 5% of approximately 89,000 cities/counties nationwide for going beyond typical accounting procedures to improve governmental financial transparency

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Net Reserve Policy (Unassigned Fund Balance)...the City continues to maintain a minimum 12% fund balance as a percentage of general fund expenditures (Fiscal Year '19 Audit to be completed in spring of 2020).

CITIZEN'S AGENDA

None

PERSONNEL DOCKET

Personnel Docket

January 7, 2020

Payroll Additions	Department	Position Title	Start Date	Rate of Pay
Tony Cooper	Police	Police Officer II	TBD	\$21.89
Kenneth Free *	Police	Police Officer IV	TBD	\$23.96
Justin Killough *	Fire	Fire Fighter II	TBD	\$16.08
Tony Logan **	Police	Police Officer IV	TBD	\$23.96
Kristina Luttrell	Court	PT Deputy Court Clerk	1/8/2020	\$13.00
Dominique Taylor	Police	Police Officer IV	TBD	\$23.96

*pending 1 pre-emp screening

** pending 2 pre-emp screenings

Payroll Transfer	From Dept	To Dept	Start Date	Position
Roger Dickerson	Police	Public Works-Facilities	1/2/2020	Janitorial Services

Stipend	Type of Stipend	Effective Date	Yearly Amount
<i>Fire</i>			
Jordan Campbell	Haz-Mat	12/12/2019	\$600.00
Jonathan Porter	Haz-Mat	12/12/2019	\$600.00
<i>Police</i>			
Michael Branning	C.I.T.	11/25/2019	\$600.00
Michael Branning	Training	11/25/2019	\$600.00

Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Richard Chandler	Police	Captian	1/13/2020	\$30.21
Dalton Davis	Parks	PT Front Desk	8/9/2019	\$7.25
Joseph Evanoff	Police	Police Officer II	1/6/2020	\$20.79
Matthew C. Jones	Police	Police Officer I	1/6/2020	\$18.48
Daniel Laboe	Police	Police Officer III	12/11/2019	\$23.16
William Painter	Fire	Fire Fighter III	1/31/2020	\$16.38
Fredrick Payne	Police	Sergeant	12/30/2019	\$25.36
Jordan P. Roberts	Police	Police Officer IV	1/6/2020	\$23.96
Kebron Smith	Police	Police Officer II	12/27/2019	\$21.89

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Alderman Payne made the motion to approve the Personnel Docket of January 7, 2020 as presented to this Board. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	ABSENT
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7th day of January, 2020.

CITY ATTORNEY'S LEGAL UPDATE

Surplus of Arena Bleachers

Mr. Manley stated that this request is for approval to surplus the bleachers at the Arena. Removal of these bleachers will allow for there to be additional space to utilize the building for multi-use functions as well as volleyball. The Board of Alderman the considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI DECLARING SURPLUS PROPERTY

WHEREAS, the City of Southaven Parks Department is presently in possession of the leg truss understructure bleachers with a seating capacity of approximately 700 people with a full decking system ("bleachers") and located at the City of Southaven Arena and as more specifically set forth in Exhibit A; and

WHEREAS, pursuant to Mississippi Code 17-25-25, it has been recommended by the City of Southaven Parks Department to the Mayor and Board of Aldermen that the bleachers be declared as surplus and sold and/or disposed of as appropriate and in accordance with Mississippi Code 17-25-25, and removed from the fixed assets inventory; and

WHEREAS, the Mayor and Board of Aldermen are desirous of disposing of the bleachers and amending its fixed assets inventory pursuant to State guidelines; and

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NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The bleachers be hereby declared as surplus property.
2. The City Parks Director, or his designee, is hereby authorized and directed to follow Mississippi Code 17-25-25 for the disposition of the bleachers.

Motion was made by Alderman Gallagher and seconded by Alderman Wheeler, for the adoption of the above and foregoing Resolution, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: ABSENT
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 7th day of January, 2020.

Agreement with A2H

This contract is with A2H for Fire Station #5 to be located on Starlanding Road. A2H will be partnering with another firm out of North Carolina who has extensive experience in designing and constructing fire stations. The total contract amount is \$409,101.00 and includes the preliminary design, design services, and construction administration. The attached exhibits further define the scope of work by A2H and those services which are in addition to the basic services. Alderman Flores made the motion to authorize Mayor Musselwhite to sign the contract with A2H, PLLC. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	ABSENT
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

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Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7th day of January, 2020.

A copy of the contract is attached to these minutes.

Nesbit Water Association Reimbursement

Mr. Manley stated that the City is finalizing the inducement agreement for the Medline Project that was discussed at the December 17 meeting. As part of the inducement agreement, revisions are being made to reflect that the City of Southaven will provide the water in addition to the fire line extension for the project. Mr. Manley stated that the City will need to pay Nesbit Water in the amount of \$450.00 for reimbursement for their cost before they take over the water. That cost can then be passed to the consumer at the appropriate time. Mr. Manley stated that authorization is also needed for Mayor Musselwhite to sign a petition to put the PSC in a joint application. Alderman Payne made the motion to authorize payment in the amount of \$450.00 to Nesbit Water Association and authorize Mayor Musselwhite to sign a PSC petition or any other document to allow for the City of Southaven to serve the Medline area as authorized by the Miss. Code. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	ABSENT
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7th day of January, 2020.

UTILITY BILL ADJUSTMENT DOCKET

A motion was made by Alderman Payne to approve the Utility Bill Adjustment Docket of January 7, 2020 in the amount of \$9,000.92. Motion was seconded by Alderman Kelly.

		UTILITY BILL ADJUSTMENT DOCKET 01/07/20	
<u>The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received</u>			
HOUSE #	STREET	ADJUSTED AMOUNT	REASON FOR LEAK ADJUSTMENT
1211	CARRIAGE DRIVE S.	(\$58.56)	TOILET LEAK

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3840	GETWELL	(\$34.16)	SERVICE LINE LEAK
8694	BUNKER HILL	(\$169.07)	TOILET LEAK
8882	RASCO HILLS CV	(\$580.72)	TOILET LEAK
7335	FOX TRACE COVE	(\$195.20)	TOILET LEAK
481	BLAIR DR	(\$82.96)	TOILET LEAK
5108	KENSLEY CT	(\$175.68)	SERVICE LINE LEAK
574	WYNDAME RE PL	(\$53.68)	TUB AND SHOWER VALVE
5612	SAVANNA H PKWY	(\$239.12)	TOILET LEAK
1625	MANCHES TER COVE	(\$122.00)	TOILET LEAK
3450	SHILOH LN	(\$253.76)	TOILET LEAK
9196	HORN LAKE RD	(\$318.12)	SERVICE LINE LEAK
849	FLOWER CREEK CV	(\$366.60)	CONCRETE SLAB
2150	GREENCLIFF DRIVE	(\$170.80)	PIPE UNDER DRIVEWAY BUSTED
5743	STEFFANI DR	(\$39.04)	TOILET LEAK
7620	BROOKWOOD PLACE	(\$634.40)	SERVICE LINE LEAK
2886	PINNACLE DR	(\$414.80)	WATER PIPE BUSTED IN YARD
642	VALLEY SPRINGS DRIVE	(\$217.69)	TOILET LEAK
		(\$4,126.36)	

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	ABSENT
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7th Day of January, 2020.

CLAIMS DOCKET

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A motion was made by Alderman Payne to approve the Claims Docket of January 7, 2020 in the amount of \$2,346,040.07. Motion was seconded by Alderman Flores.

Excluding voucher numbers:

334131, 334135, 334143, 334150, 334161, 334282, 334298, 334349, 334383, 334464, 334465

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 7th day of January, 2020.

Alderman Hoots recused himself and left the room.

SPECIAL CLAIMS DOCKET 1

A motion was made by Alderman Payne to approve the Special Claims Docket of January 7, 2020 in the amount of \$16,745.69. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	RECUSED
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 7th day of January, 2020.

Alderman Hoots returned to the room.

EXECUTIVE SESSION

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A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Kelly to adjourn. Motion was seconded by Alderman Hoots. Motion was put to a vote and passed unanimously January 7, 2020 at 7:15 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)