



MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
August 18, 2020
6:00 PM
AGENDA

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval of Minutes: August 4, 2020 & Special Meetings on August 6 & 7, 2020
5. Budget Hearing and Mayor's Follow-Up to Budget Workshop Special Meetings
6. Resolution for ITEC Surplus
7. Contract for Copier for Public Works Dept.
8. Resolution for Sole Source Purchase for Parks Dept.
9. Renewal of Term Contract with Riverside Traffic Systems, Inc.
10. Resolution for Liens in Accordance with Miss. Code 21-19-11
11. Resolution to Clean Private Property
12. Planning Agenda: Item #1 Application by RR Investments, LLC to rezone 2.89 acres of property on the southeast corner of Getwell Road and College Road from AG to C-1
Item #2 Application by Megan Qualls for a Conditional Use Permit to allow a reader board sign to be located at 7651 Tchulahoma Road
13. Mayor's Report
14. Citizen's Agenda
15. Personnel Docket
16. City Attorney's Legal Update
17. Utility Bill Adjustment Docket
18. Claims Dockets: Docket 1
Docket 2
19. Executive Session: Claims/Litigation against PD, Public Works, and Utilities Departments;
Leasing of City Property; PD Personnel; Economic Development

THIS PAGE WAS LEFT BLANK INTENTIONALLY

**MINUTES OF THE REGULAR MEETING
OF August 18, 2020
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI**

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in Regular Session on the 18th day of August, 2020 at six o'clock (6:00) p.m. at City Hall.

Present were:

William Brooks	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
George Payne	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler (By Teleconference)	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately twenty (20) other people were present.

Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne. Next, a motion was made by Alderman Gallagher to approve the minutes of the regular meeting of August 4, 2020 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Hoots. Motion was put to a vote and passed unanimously.

Alderman Gallagher made the motion to approve the Special Meeting Minutes of August 6. Motion was seconded by Alderman Hoots. Motion was put to a vote and passed unanimously.

Alderman Gallagher made the motion to approve the Special Meeting Minutes of August 7. Motion was seconded by Alderman Hoots. Motion was put to a vote and passed unanimously.

**BUDGET HEARING AND MAYOR'S FOLLOW-UP TO BUDGET
WORKSHOP SPECIAL MEETINGS**

Mayor Musselwhite & Chris Wilson presented this item to the Board.

Mayor Musselwhite explained that there were two budget workshop meetings and at the last workshop, the Board of Alderman requested some additional information related to contributions to Desoto County Museum and the Library. Mayor Musselwhite gave an update that Desoto County Museum receives contributions from the following:

Desoto County	\$35,000
---------------	----------

Horn Lake	\$6,000
Hernando	\$6,000
Olive Branch	\$6,000
Southaven	\$9,000

Mayor Musselwhite then reported that the Southaven library is part of a regional library and money that the City contributes goes to a budget that is used for the region. Mayor Musselwhite confirmed that the \$300,000 contribution is used for the Southaven library.

Mayor Musselwhite asked the Board if they wanted to make an amendment to those contributions. There was some discussion among the Board and it was decided that they would not make any changes.

Chris Wilson stated that factored into the balanced budget includes six (6) new police officers, ten (10) vehicles, body cameras, Building Inspector position, Building Clerk position, and Soccer Director position. Mayor Musselwhite added that originally they were going to add four (4) new Police Officers, but were able to make some adjustments and add two (2) more for a total of six (6). Mr. Wilson stated that there were no tax increases or Utility increases.

Next, Alderman Brooks made a motion to open the public hearing. Motion was seconded by Alderman Kelly. Motion was put to vote and passed unanimously.

Mayor Musselwhite asked if there was anyone in the audience that would like to speak on the FY2021 budget and there was none.

Alderman Flores made a motion to close the public hearing. Motion was seconded by Alderman Brooks. Motion was put to vote and passed unanimously.

A copy of the budget analysis and budget overview is attached to these minutes.

RESOLUTION FOR ITEC SURPLUS

Nick Manley, City Attorney, presented this item to the Board.

This resolution will surplus the SPD Phone system along with other ITEC items in accordance with Miss. Code 17-25-25... After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI DECLARING SURPLUS PROPERTY

WHEREAS, the City of Southaven ("City") Police Department is presently in possession of certain items set forth in Exhibit A ("Property"); and

WHEREAS, pursuant to Mississippi Code 17-25-25, it has been recommended to the Mayor and Board of Aldermen that the

Property be declared as surplus and sold and/or disposed of as appropriate and in accordance with Mississippi Code 17-25-25, as the Property has no value to the City and its citizens due to the fact that the Property have reached end of life and is no longer functional, and the Property removed from the fixed assets inventory; and

WHEREAS, the Mayor and Board of Aldermen are desirous of disposing of the Property and amending, its fixed assets inventory pursuant to State guidelines; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The Property be hereby declared as surplus property.
2. The City Police Chief, City IT Director, or their designee, is hereby authorized and directed to follow Mississippi Code 17-25-25 for the disposition of the Property.

Motion was made by Alderman Brooks and seconded by Alderman Payne, for the adoption of the above and foregoing Resolution, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 18th day of August, 2020.

A copy of the assets to be surplused is attached and fully incorporated into these minutes.

CONTRACT FOR COPIER FOR PUBLIC WORKS DEPARTMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this agreement is for a copier in the Public Works Department and it is consistent with previous contracts with R.J. Young. Alderman Payne made the motion to authorize Bradley Wallace to sign the agreement with RJ Young. Motion was seconded by Alderman Flores.

A copy of the contract is attached and fully incorporated into these minutes.

**RESOLUTION FOR SOLE SOURCE PURCHASE FOR PARKS
DEPARTMENT**

Nick Manley, City Attorney, presented this item to the Board.

Worth N.A., LLC Sole Source

Mr. Manley stated that this resolution will authorize the sole source purchase of an equipment lift and drain pan for the new Parks Shop from Worth N.A., LLC. The cost of the lift is \$7650.00 and the cost of the drain pan is \$695.00 for a total of \$8345.00. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
AUTHORIZING SINGLE SOURCE ITEM PURCHASE**

WHEREAS, the City of Southaven Parks Department ("City") needs an equipment lift, jacks, and drain pan for the new City Park's Shop, which will allow for more effective use and care of the park equipment; and

WHEREAS, based on the need by the City Parks Department of the exact equipment lift, jacks, and drain pans as specifically set forth in Exhibit A and the sole source letter and justification as set forth in Exhibit A, the City hereby approves the single source purchase of the equipment lift and drain from Worth N.A., LLC pursuant to Mississippi Code 31-7-13(m)(viii); and

NOW, THEREFORE, BE IT ORDERED by the Board of Aldermen of the City, to wit:

1. Pursuant to Mississippi Code 31-7-13(m)(viii), the City Parks Department is authorized to purchase the equipment lift, jacks, and drain pans in the amount of \$8,345.00 from Worth N.A., LLC as set forth in Exhibit A on a single-source basis.
2. The Mayor, City Parks Director or their designee(s) are authorized to spend funds and take all actions to effectuate the intent of this Resolution.

Following a reading of the foregoing resolution, Aldermen Brooks made the motion and Alderman Kelly seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

for the adoption of the above and foregoing Resolution, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 18th day of August, 2020.

A copy of the sole source letter is attached and fully incorporated into these minutes.

RENEWAL OF TERM CONTRACT WITH RIVERSIDE TRAFFIC SYSTEMS, INC.

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this Contract renewal extension (Change Order No. 4) is for the pavement marking and striping contractor, Riverside Traffic. This is the final renewal term of the contract with Riverside. Alderman Payne made the motion to approve the change order with Riverside Traffic Systems, Inc. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of August, 2020.

A copy of the contract is attached and fully incorporated into these minutes.

RESOLUTION FOR LIENS IN ACCORDANCE WITH MISS. CODE 21-19-11

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will authorize liens to be filed for the costs associated with those lots which have been cut and/or clean in accordance with Miss. Code 21-19-11.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
ADJUDICATING THE COST OF CLEANING PROPERTY, IMPOSING A**

**PENALTY AND IMPOSING LIEN OF
THE SAME AGAINST PROPERTY**

WHEREAS, the City of Southaven ("City") has the authority, pursuant to Section 21-19-11 of the Mississippi Code (1972) to clean up property within the City, under circumstances which create a menace to the public health and safety of the community, and

WHEREAS, the Mayor and Board of Aldermen conducted hearings regarding various properties, as set forth in Exhibit A, and determined that the conditions and circumstances of such properties created a menace to the public health and safety of the community, and ordered the clean-up of the properties, and

WHEREAS, pursuant to the authority granted to the City, the Mayor and Board of Aldermen contracted with an outside contractor who has undertaken and completed the clean-up of the properties, and

WHEREAS, the Mayor and Board of Aldermen have heard proof and find as a fact that the actual cost of the clean-up is as attached hereto as Exhibit A, and

WHEREAS, the Mayor and Board of Aldermen are desirous of imposing a penalty of Two Hundred Fifty Dollars and 00/100 (\$250.00) per property per cutting, and

WHEREAS, the Mayor and Board of Aldermen deem and resolve that the clean-up cost and penalty shall be collected as a lien against property and if not paid, the lien shall be converted as an assessment against each property, to be collected by the Tax Collector in the manner employed for the collection of all other taxes and assessments of the municipality, unless sooner collected through other means.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The actual cost of the clean-up of properties listed in Exhibit A be assessed to the property and the same is hereby determined to be as set forth in Exhibit A attached hereto.
2. A penalty in the amount of \$250 per lot per cutting as listed above be, and the same is hereby imposed against each parcel in addition to the actual cost of the property clean-up.
3. The total amount, as set forth above, be, and the same is hereby assessed against each property, to be filed as a lien and if not collected, to be converted as an assessment to be collected by the Tax Collector in the manner used for collection of other municipal taxes and assessments, unless sooner collected through other means.

Following the reading of this Resolution, it was introduced by Alderman Brooks and seconded by Alderman Payne. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Brooks

voted: YES

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE this 18th day of August, 2020.

A list of the street name, parcel id#, and assessment totals is attached to and fully incorporated into these minutes.

RESOLUTION TO CLEAN PRIVATE PROPERTY

Mayor Musselwhite introduced the cleaning of property and asked if there were any comments from the Board and there were none. Mayor Musselwhite then asked for any comments from the public and there were none. The Board then considered the following resolution to clean private property:

RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY

WHEREAS, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit:

262 Rasco Rd W
818 Neshoba Road
5987 Surrey Lane
Parcel # 2074200500006100
8231 Caprock Cove
2211 Cedarwood Cove
1850 Custer Drive
1767 Vaught Circle
537 Pin Oak Pt
Parcel# 1085210100003600

to the effect that the said parcel of land has been neglected whereby the grass height is in violation and there exist other unsafe conditions and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi, provided the owners of the above described parcel of land with notice of the condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on Tuesday, August 18, 2020, by United States mail and by posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanness as to be a menace to the public health and safety of the community.

WHEREAS, none of the owners of the above described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on Tuesday, August 18, 2020, to voice objection or to offer a defense.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that the above described parcel of land located at:

262 Rasco Rd W
818 Neshoba Road
5987 Surrey Lane
Parcel # 2074200500006100
8231 Caprock Cove
2211 Cedarwood Cove
1850 Custer Drive
1767 Vaught Circle
537 Pin Oak Pt
Parcel# 1085210100003600

is deemed in the existing condition to be a menace to the public health and safety of the community.

BE IT FURTHER RESOLVED that the City of Southaven shall, if the owners of the above described parcel of land do not do so themselves, immediately proceed to clean the respective parcel of land, by the use of municipal employees or by contract, by cutting weeds and grass and removing rubbish and other debris.

Following the reading of this Resolution, it was introduced by Alderman Brooks and seconded by Alderman Hoots. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

ALDERMAN

VOTED

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

The Resolution, having received a majority vote of all Aldermen present, was declared adopted on this, the 18th day of August, 2020.

**CITY OF SOUTHAVEN,
MISSISSIPPI**

A copy of the notices along with pictures of the properties is attached to these minutes.

PLANNING AGENDA

Planning Agenda presented by Whitney Cook, Director of Planning & Development.

Item #1 Application by RR Investments, LLC to rezone 2.89 acres of property on the southeast corner of Getwell Road and College Road from AG to C-1

Mrs. Choat-Cook stated that the applicant is requesting to rezone approximately 2.89 acres of property on the southeast corner of College Road and Getwell Road from Agricultural to Neighborhood Commercial. Per the comprehensive plan, this area is designated for neighborhood commercial. The property has frontage on both College Road and Getwell Road. At present time, the northeast corner and the northwest corner are under PUD's with neighborhood commercial/office usage; therefore, this request follows suit with the character of the surrounding neighborhood. This specific type of zoning designation restricts the overall size of the site and also the overall size of the buildings to keep large box development from locating too close in proximity to residential. Additionally, the designation is the most restrictive commercial/office zoning that the city has so it will limit the type of uses on the property to make sure whatever is proposed is cohesive with the surrounding neighborhoods. This requested zonings purpose is to provide amenities to the immediate residential areas. The applicant should make note that there will be a right of way dedication for 53' from the center line along the Getwell Road frontage. The submitted request does fall into character with the other corners of the intersection. It also complies with the comprehensive plan in terms of the future land use and also the size of the site. Mrs. Choat-Cook stated that staff recommends approval.

Alderman Flores made the motion to open the public hearing. Motion was seconded by Alderman Brooks. Motion was put to vote and passed unanimously.

Mayor Musselwhite asked if anyone in the audience would like to speak in regards to the zoning hearing and there were none.

Alderman Flores made the motion to close the public hearing. Motion was seconded by Alderman Brooks. Motion was put to vote and passed unanimously.

Alderman Flores made the motion to approve the application by RR Investments, LLC. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of August, 2020.

A copy of the staff report and boundary survey is attached and fully incorporated into these minutes.

Item #2 Application by Megan Qualls for a Conditional Use Permit to allow a reader board sign to be located at 7651 Tchulahoma Road

Mrs. Choat-Cook stated that the applicant is proposing a newly constructed monument based sign with a reader board on the west side of Tchulahoma Road, north of Greencliff Road. The applicant has submitted a nine foot (9') tall sign with a three-foot masonry base with the primary signage on the top and the reader board below. The square footage per section of signage shows the primary sign with 32 sq. ft. and the reader board with 16 sq. ft. which meets the ordinance requirements. Additionally, the applicant is showing amber lighting for the text with three rows of eight (8) inch lettering. Per the code of ordinances, the reader board sign must be secondary to the primary sign and encompass less square footage than the primary sign. Additionally, the coloring must be white or amber and lettering with a maximum height of eight inches. Mrs. Choat-Cook stated that the applicant has submitted renderings showing the compliance staff recommends approval.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of August, 2020.

A copy of the staff report and renderings is attached and fully incorporated into these minutes.

Variance Application – Game Over

Alcohol Variance

Mrs. Choat-Cook explained that the applicant is requesting a variance to serve alcohol at the arcade. Mrs. Choat-Cook stated that it is her recommendation to approve the variance to allow alcohol to be served in the arcade as an accessory

use to a commercial recreational facility. Alderman Kelly made the motion to approve the variance application. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of August, 2020.

Sprinkler System Variance

Mayor Musselwhite stated that when an arcade is changed to a restaurant bar, a sprinkler system is required.

Mr. Tim Rowland, Fire Marshal, stated that he approved this as an arcade and after approving it, there were further discussions with Mr. Terry Tongumpun. Mr. Tongumpun stated that he also wanted to serve food and alcohol. Mr. Rowland stated that in order for it to be an arcade restaurant bar, a sprinkler system, hood system, and fire alarm would all be required.

Mayor Musselwhite stated that in the spirit of trying to revitalize the original business district, it is his recommendation to allow Game Over to open with an 18 month period to get the sprinkler system in place and require the hood system and fire alarm to be in place from day one.

Alderman Hoots made the motion to allow for the variance for Game Over to open without a sprinkler system for 18 months and required that they have a hood and fire suppression system and fire alarm before opening. Motion was seconded by Alderman Brooks.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of August, 2020.

Parking

There was discussion as it relates to parking and Mrs. Choat-Cook stated that there was not a need for a variance as they can make them compliant and will approve administratively through the Office of Planning and Development.

A copy of the variance application is attached and fully incorporated into these minutes.

MAYOR'S REPORT

Ordinance Committee Meeting

Mayor Musselwhite stated that the August 19 ordinance committee meeting has been cancelled and will be rescheduled in two weeks.

2018 Building Code Adoption 2nd Hearing

Mayor Musselwhite stated that there will be a 2nd hearing about the 2018 Building Code Adoption on Thursday, August 20th @ 10 a.m. The two issues left from the February 27th meeting are square footage appropriate to require a sprinkler system for a residential property and the wind and seismic plan needs to be simplified for this geographical area.

Central to Snowden Multiuse Trail

In 2011, the City applied for an alternative transportation grant to build a 10 ft. wide multiuse trail that would connect Central Park to Snowden Grove Park. Over the last nine (9) years, there have been a lot of changes with obtaining right of ways for the trail as there were some private property owners that did not agree to it. As a result, the trail had to be redirected and the new route had to be approved by MDOT. Mayor Musselwhite stated that he was happy to report that they broke ground on Monday, August 17 and that it will help with making the City more pedestrian friendly. Mayor Musselwhite added that they will continue to work on adding bike lanes on collector roads to be consistent with the Greenprint 2040 plan.

COVID

Mayor Musselwhite reported that due to the COVID virus, the City shut down economically for three months causing severe economic damage, but the good news is that we rebounded strongly in June and July in sales tax numbers.

Parks Maintenance Shop

Mayor Musselwhite reported that the Parks Maintenance Shop is now complete and encouraged everyone to go by and see it.

CITIZEN'S AGENDA

Dan Lehman with the Desoto Family Theater gave an update to the Board that the theater is very active in the community despite the interruption with the COVID19 virus. Mr. Lehman expressed his appreciation to the Board of Alderman for supporting the theater and asked for their continued support. Mayor Musselwhite thanked Mr. Lehman for the update.

PERSONNEL DOCKET

Personnel Docket

August 18, 2020

New Hires	Department	Position Title	Start Date	Rate of Pay
			8/18/202	
Kevin Allen**	Parks	Laborer I	0	\$12.22
Michael Cloud *	Utility	Service Tech	TBD	\$13.72
Caleb DeFries **	Utility	Service Tech	TBD	\$13.80
Christopher English **	Police	Police Officer 3	TBD	\$23.16
Antzale Henry **	Police	Police Officer 2	TBD	\$21.89
William Moore **	ITEC	Dispatch I	TBD	\$19.85

*pending 1 pre-emp screening

** pending 2 pre-emp screenings

Pay Adjustments	Previous Classification	New Classification	Effective Date	Proposed Rate of Pay
	Utility Sewer Tech II	Utility Foreman	8/18/2020	
Andrew Lambert			0	\$19.00

Payroll Transfer	From Dept	To Dept	Start Date	Position
Benjamin McNaughton	412 - Parks Tournaments	411 - Parks	8/14/2020	
			0	Laborer I

Stipend	Type of Stipend	Effective Date	Yearly Amount
Police			
Blake Channell	FTO-Field Training Officer	8/17/2020	\$600.00
Hunter Foster	HG-Honor Guard	8/19/2020	\$600.00
Dustin Whiteaker	CIT	8/17/2020	\$600.00

Stipend Removals	Type of Stipend	Effective Date	Yearly Amount
Darlen Dickson	EMT	8/17/2020	\$600.00
Alex Fennell	SWAT	8/17/2020	\$600.00
Keith Goff	SWAT	8/17/2020	\$600.00
Mark Little	Negotiation	8/17/2020	\$600.00

Michael Sanders	SWAT	8/17/2020	\$600.00
Michael Sanders	K-9	8/17/2020	\$600.00
Jason Scallorn	SWAT	8/17/2020	\$600.00
Frederick Sims	SWAT	8/17/2020	\$600.00

Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Brandon Wallace (no show)	Public Works	Laborer	8/5/2020	
James Bond	Police	Fleet Maintenance	8/11/2020	
		Office of Professional	0	\$15.16
Matthew Defore	Police	Standards	8/28/2020	
			0	\$26.31
Darren Graham	Parks	Laborer	8/5/2020	\$12.22
Alyssa Green	Parks	PT Front Desk	8/5/2020	\$7.25
Hunter Rybolt	Fire	FF3/Paramedic	8/30/2020	
			0	\$17.06
Tyler Trusty	Parks	Laborer	8/18/2020	
			0	\$12.22

Alderman Brooks made the motion to approve the Personnel Docket of August 18, 2020 as presented to this Board. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of August, 2020.

CITY ATTORNEY'S LEGAL UPDATE

Lehman Roberts Contract

Mr. Manley entered the Lehman Roberts change order/extension contract for 2020-21, that was previously approved, into the minutes.

The contract is attached and incorporated into these minutes.

UTILITY BILL ADJUSTMENT DOCKET

UTILITY BILL LEAK ADJUSTMENT DOCKET 08/18/20

The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received.

NAME	HOUSE #	STREET	ADJUSTED AMOUNT	REASON FOR LEAK ADJUSTMENT
GARY KNIGHT	8579	MILLBRANCH	(27.17)	POOL ADJUSTMENT
BARBARA WINDSOR	8080	CANTERBURY DR	(79.04)	POOL ADJUSTMENT
ISSELMOU DIOP	2329	SHENNA CV	(103.74)	POOL ADJUSTMENT
ANTHONY BLACK	5455	LIME TREE DR	(37.05)	POOL ADJUSTMENT
FRED BOWMAN	541	WHITE OAK	(138.32)	POOL ADJUSTMENT
BRYAN JACKSON	7355	BRIDLE LN	(44.46)	POOL ADJUSTMENT
RICKY TALLEY	345	MILLBRIDGE PL	(19.76)	POOL ADJUSTMENT
COLLEEN STANHOUSE	8544	CLAIBORNE CV	(49.90)	POOL ADJUSTMENT
KENNETH WILLIAMS	517	OLE DAN RD	(103.74)	POOL ADJUSTMENT
AARON MCCALLUM	1729	SADDLE LN	(54.34)	POOL ADJUSTMENT
WILLIAM BRADLEY	1545	BRENTWOOD TRACE	(9.88)	POOL ADJUSTMENT
DANIEL RICKETT	8509	SOUTHAVEN CIRCLE	(41.99)	POOL ADJUSTMENT
MARY LANGLEY	8378	WHITEHEAD	(29.64)	POOL ADJUSTMENT
MINUTE MAN	1026	MAIN STREET	(563.00)	TOILET LEAK
ROBIN LOYA	8258	DOTTLEY DR	(22.23)	POOL ADJUSTMENT
MARVIN MAYS	8032	SHELBURNE	(22.23)	POOL ADJUSTMENT
KATHLEEN SMITH	841	DINWIDDIE CV	(56.81)	POOL ADJUSTMENT
DONNA DUNCAN	3611	EAST POINTE DR	(98.80)	POOL ADJUSTMENT
DIANA CUPPLES	3312	MARCIA LOUISE DR	(123.50)	POOL ADJUSTMENT
WANDA WIMBERLY	7710	DEERFIELD CV	(78.08)	TOILET LEAK
MARY WARD	752	FARMINGTON N	(91.39)	POOL ADJUSTMENT
ANGELA GREGORY	7163	KIMLEE CV	(41.99)	POOL ADJUSTMENT
JOSH CROCKETT	1369	RICHLAND	(27.17)	POOL ADJUSTMENT
HENDRIX HOLMES	3771	SUMMERWOOD LN	(76.57)	POOL ADJUSTMENT
EBI LAND	7075	GOLDEN OAKS LOOP WEST	(64.21)	TOILET LEAK
KRISTIE COHEA	8041	FARMINGTON W	(69.16)	POOL ADJUSTMENT
CORINE BENNETT	1203	CLAIBORNE DR	(14.82)	POOL ADJUSTMENT
		TOTAL	(2088.99)	

A motion was made by Alderman Payne to approve the Utility Bill Adjustment Docket of August 18, 2020 in the amount of \$2,088.99. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN

VOTED

Alderman Brooks
Alderman Kelly
Alderman Hoots
Alderman Payne
Alderman Gallagher
Alderman Wheeler
Alderman Flores

YES
YES
YES
YES
YES
YES
YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of August, 2020.

CLAIMS DOCKET 1

A motion was made by Alderman Payne to approve the Claims Docket of August 18, 2020 in the amount of \$1,665,428.31. Motion was seconded by Alderman Hoots.

Excluding voucher numbers:

345802, 345893, 345936, 345978, 346201, 346219

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 18th day of August, 2020.

Alderman Flores recused himself and left the room.

CLAIMS DOCKET 2

A motion was made by Alderman Payne to approve the Special Claims Docket of August 18, 2020 in the amount of \$95.20. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	RECUSED

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 18th day of August, 2020.

Alderman Flores returned to the room.

Alderman Hoots recused himself and left the room.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Payne to adjourn. Motion was seconded by Alderman Kelly. Motion was put to a vote and passed unanimously August 18, 2020 at 8:35 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)

THIS PAGE WAS LEFT BLANK INTENTIONALLY