

Minutes, City of Southaven, Southaven, Mississippi



MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
June 1, 2021
6:00 PM
AGENDA

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval of Minutes: May 18, 2021
5. MOU between City of Southaven and MS Dept. of Health
6. Employee Handbook Amendment
7. Authorization to Apply for American Rescue Plan Funds
8. Approval of Revised Facilities Use Policy
9. Resolution for ITEC Dept. Surplus
10. Resolution to Clean Private Property
11. Planning Agenda: Item #1 Application by R & W Developers, LLC for design review approval of a mixed use building to be located on the south side of Nail Road, west of Getwell Road in the Desoto Central PUD
Item #2 Application by Whataburger Restaurants for design review approval for two Buildings: 1. On the northwest corner of Goodman Road and Malco Blvd.; 2. On the west side of Getwell Road, south of Goodman Road in the Snowden Farms PUD
Item #3 Application by Larry Coleman for subdivision approval to revise the Bonner Edwards Subdivision on the east side of Getwell Road, north of Threatt Road
Item #4 Application by Marketplace Investments, LLC for subdivision approval to revise Plum Point Villages lot 14 on the north side of Church Road, west of I-55
Item #5 Application by Diana Carden for subdivision approval for a minor lot subdivision on the south side of College Road, west of Brackett Road
12. Mayor's Report
13. Personnel Docket
14. City Attorney's Legal Update
15. Utility Bill Adjustment Docket
16. Claims Docket
17. Executive Session: Claims/Litigation against SPD, Parks Dept., and Utilities Dept., SPD Personnel; Economic Development

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MINUTES OF THE REGULAR MEETING OF June 1, 2021 OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 1st day of June, 2021 at six o'clock (6:00) p.m. at City Hall.

Present were:

William Brooks	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
George Payne	Alderman, Ward 3
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Absent were:

Joel Gallagher	Alderman, Ward 4
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Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately twenty (20) other people were present.

Mayor Musselwhite called the meeting to order. Alderman Flores led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

Next, a motion was made by Alderman Payne to approve the minutes of the Regular Meeting of May 18, 2021 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Brooks. Motion was put to a vote and passed unanimously.

MOU BETWEEN CITY OF SOUTHAVEN AND MS DEPARTMENT OF HEALTH

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this MOU authorizes the MS Department of Health to move the COVID-19 vaccinations to the FEMA Building. The MOU is for one year but can be cancelled at any time. Due to the declining numbers for the vaccine, the vaccines will be provided on Monday, Tuesday, and Thursday and it is anticipated that the site will be closed by June 30, but could be longer. Alderman Brooks made the motion to authorize Mayor Musselwhite to sign the MOU with the MS Department of Health. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES

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Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	ABSENT
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of June, 2021.

A copy of the MOU is attached and fully incorporated into these minutes.

EMPLOYEE HANDBOOK AMENDMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this amendment to the handbook will amend Section 1(I) by requiring that those employees who have employment outside of the City to receive authorization from the Mayor at the beginning of each new term. Also, the revision will allow the Mayor to revoke the permission for outside employment. Currently, Mayor approval is required for outside employment, but was not required to be updated each new term. This new policy, as reflected below, will take effect on July 1st. Alderman Payne made the motion to approve the handbook amendment. Motion was seconded by Alderman Kelly.

I. OUTSIDE EMPLOYMENT

All outside employment must have the prior written approval of the Mayor. Revocation of written approval may occur at the sole discretion of the Mayor, at any time. Once an employee has procured written approval from the Mayor for outside employment, in order to continue with the outside employment, he or she shall receive additional written approval by the Mayor in July of each new term of office, regardless to when such prior Mayoral written approval was granted. No employee may engage in outside employment that may cause a conflict of interest or use the city employment for the advancement of such outside employment. No city employee shall use his/her city employment for personal gain. Outside employment must not interfere with performance of regularly assigned city duties. No employee will be permitted to conduct any other work during the hours he/she is on duty with the City of Southaven.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	ABSENT

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Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of June, 2021.

AUTHORIZATION TO APPLY FOR AMERICAN RESCUE PLAN FUNDS

Nick Manley, City Attorney, presented this item to the Board.

As part of the COVID-19 stimulus, funding was authorized for the City in the amount of \$7,604,974.00 and this action will authorize Edi McIlwain to apply for the funds. Mr. Manley stated that information is still being gathered regarding how the funds can be used in accordance with the Treasury Department regulations. Alderman Flores made the motion to authorize Mrs. McIlwain to apply for the funds. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	ABSENT
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of June, 2021.

APPROVAL OF REVISED FACILITIES USE POLICY

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the revision to the Facilities Use Policy reflects the rental costs for the baseball, softball, and soccer fields. In addition, it removes the Greenbrook Lake Park and Tennis Center from the rental list. Additionally, as part of the motion for approval of the revised policy, action is requested for the escrowing of rental funds received from the baseball and softball fields to be applied specifically towards repair, replacement, and upkeep of the turf at each field. Alderman Brooks made the motion to approve the revised policy and authorize the escrowing of funds received from the rental of baseball and softball fields to be used solely for turf replacement / maintenance. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
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Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	ABSENT
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of June, 2021.

A copy of the policy is attached and fully incorporated into these minutes.

RESOLUTION FOR ITEC DEPARTMENT SURPLUS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will authorize the surplus of IT equipment in accordance with Miss. Code 17-25-25. After hearing from Mr. Manley, the Board of Aldermen considered the following resolution:

CITY OF SOUTHAVEN, MISSISSIPPI DECLARING SURPLUS PROPERTY

WHEREAS, the City of Southaven Information Technology Department is presently in possession of a variety of property attached hereto as Exhibit A, which is outdated, not useful or cost effective due to the storage and maintenance costs; and

WHEREAS, pursuant to Mississippi Code 17-25-25, it has been recommended to the Mayor and Board of Aldermen that the property as set forth in Exhibit A be declared as surplus and sold and/or disposed of as appropriate and in accordance with Mississippi Code 17-25-25, and removed from the fixed assets inventory; and

WHEREAS, the Mayor and Board of Aldermen are desirous of disposing of such property and amending, its fixed assets inventory pursuant to State guidelines; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The property listed in Exhibit A be hereby declared as surplus property due to the fact that the property is outdated, not useful or cost effective due to the storage and maintenance costs and has no value to the City.
2. The City Clerk, IT Director, or their designee, is hereby authorized and directed to follow Mississippi Code 17-25-25 for the disposition of the property in Exhibit A.

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Following the reading of this Resolution, it was introduced by Alderman Brooks and seconded by Alderman Payne. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Brooks	YES
Alderman Kristian Kelly	YES
Alderman Charlie Hoots	YES
Alderman George Payne	YES
Alderman Joel Gallagher	ABSENT
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 1st day of June, 2021.

CITY OF SOUTHAVEN, MISSISSIPPI

A list of items to be surplused is attached to these minutes.

RESOLUTION TO CLEAN PRIVATE PROPERTY

Mayor Musselwhite introduced the cleaning of property and asked if there were any comments from the Board and there were none. Mayor Musselwhite then asked for any comments from the public and there were none. The Board then considered the following resolution to clean private property:

RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY

WHEREAS, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit:

CONDEMNATION ADDRESS

1190 Wilborne Drive
6836 Cobblestone BLVD
Parcel # 107834160 0001100
Parcel # 107834000 0000204
Parcel #107834170 0001300
Parcel #107834170 0001400
Parcel #207203000 0000306
1975 Enclave Cove
4371 Dickens Place Drive W
Parcel # 107929190 0000300
Parcel #107929190 0000700
2712 Cherry Tree Drive
7832 Sarah Ann Dr S
Parcel # 1085210100003500
8652 Kinard Cove

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PARCEL# 1079303000000100

to the effect that the said parcel of land has been neglected whereby the grass height is in violation and there exist other unsafe conditions and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi, provided the owners of the above described parcel of land with notice of the condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on Tuesday, June 1, 2021, by United States mail and by posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanness as to be a menace to the public health and safety of the community.

WHEREAS, none of the owners of the above described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on Tuesday, June 1, 2021, to voice objection or to offer a defense.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that the above described parcel of land located at:

CONDEMNATION Address
1190 Wilborne Drive
6836 Cobblestone BLVD
Parcel # 107834160 0001100
Parcel # 107834000 0000204
Parcel #107834170 0001300
Parcel #107834170 0001400
Parcel #207203000 0000306
1975 Enclave Cove
4371 Dickens Place Drive W
Parcel # 107929190 0000300
Parcel #107929190 0000700
2712 Cherry Tree Drive
7832 Sarah Ann Dr S
Parcel # 1085210100003500
8652 Kinard Cove
PARCEL# 1079303000000100

is deemed in the existing condition to be a menace to the public health and safety of the community.

BE IT FURTHER RESOLVED that the City of Southaven shall, if the owners of the above described parcel of land do not do so themselves, immediately proceed to clean the respective parcel of land, by the use of municipal employees or by contract, by cutting weeds and grass and removing rubbish and other debris.

Following the reading of this Resolution, it was introduced by Alderman Payne

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and seconded by Alderman Hoots. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

ALDERMAN	VOTED
Alderman William Brooks	YES
Alderman Kristian Kelly	YES
Alderman Charlie Hoots	YES
Alderman George Payne	YES
Alderman Joel Gallagher	ABSENT
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

The Resolution, having received a majority vote of all Aldermen present, was declared adopted on this, the 1st day of June, 2021.

**CITY OF SOUTHAVEN,
MISSISSIPPI BY**

PLANNING AGENDA

Planning Agenda presented by Whitney Cook, Director of Planning & Development.

Item #1 Application by R & W Developers, LLC for design review approval of a mixed use building to be located on the south side of Nail Road, west of Getwell Road in the Desoto Central PUD

Mrs. Choat-Cook stated that the applicant is requesting design review approval for a three story mixed use building on the south side of Nail Road, west of Getwell Road. Mrs. Choat-Cook stated that they have worked with the applicant on this site and are pleased with their final submittal design. Staff has no comments regarding the building elevations. There are a few comments that need to be addressed; 1. The landscape species sizes need to be addressed to comply with the ordinance. All shade trees will need to be brought up to a minimum of 3"-3 1/2" caliper size. All ornamentals which utilize a caliper sizing for purchase will need to be revised to a minimum of 2"-2 1/2" caliper and those ornamentals which use height minimums for purchase will need to be revised to 8-10' minimum heights. All shrubs must be a minimum of 3 gallon and all smaller ornamental materials with a 1 gallon minimum. 2. One of the concerns that the commission had previously with the PUD amendment was proper screening of the pool area with some type of upright evergreen to create a live wall. The applicant should adjust the materials around the pool perimeter to match those recommendations and submit those to staff for final approval. 3. Another comment from the commission was addressing the screening from the cottage homes to the parking lot and the "grove" type design for the open space. The applicant has provided a perimeter tree line shown with Athena Elms along the area but has not provided

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interior plantings for the open space which staff would like to see included in the design. 4. The perimeter buffer identifies a planting plan and spacing but no species which staff would like identified. 5. The lighting submitted is standard decorative lighting for new developments and staff would like to see the single heads incorporated into the street lights for the cottage homes along that roadway to tie in the overall plan. Staff has no further comments and recommends approval with the stated changes. Alderman Flores made the motion to approve the application by R and W Developers, LLC. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	ABSENT
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of June, 2021.

A copy of the staff report is attached and fully incorporated into these minutes.

Item #2 Application by Whataburger Restaurants for design review approval for two Buildings: 1. On the northwest corner of Goodman Road and Malco Blvd.; 2. On the west side of Getwell Road, south of Goodman Road in the Snowden Farms PUD

Mrs. Choat-Cook stated that the applicant is requesting design review approval for two 3,751 sq. ft. Whataburger restaurants, one on the north side of Goodman Road, east of Airways Blvd. and a second on the west side of Getwell Road, south of Goodman Road. Mrs. Choat-Cook stated that they have worked with the applicant on their submittal package for some time and most revisions have been addressed prior to application. Staff has just a couple of comments: 1. There is no detail regarding the materials for the dumpster enclosure. Staff assumes it will be constructed of the brick materials proposed with the building but would like verification; 2. As with all new developments, decorative lighting is required for new commercial sites. The applicant may use the standard security parking lot lights on the interior but will need to use the acorn lighting or a decorative style lighting within the streetscape design. Many times, people replace the overall lighting with the decorative option to remain consistent on the site which is acceptable but the applicant may choose to include the decorative lighting only on

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the Malco Blvd. and Goodman Road stretch of the parking lot. Additionally, there should be decorative lights added along Getwell Road in the streetscape to match up with the Chick Fil A to the north of this site to keep with a uniform design. 3. Staff would like to see the Sweetbay Magnolias included into the streetscape design on Goodman Road and Getwell Road since they will be the most visible area which would create a more diverse streetscape planting. Staff has no further comments and recommends approval. Alderman Flores made the motion to approve the application by Whataburger Restaurants. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	ABSENT
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of June, 2021.

A copy of the staff report and renderings is attached and fully incorporated into these minutes.

Item #3 Application by Larry Coleman for subdivision approval to revise the Bonner Edwards Subdivision on the east side of Getwell Road, north of Threatt Road

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval to revise the existing Bonner-Edwards Subdivision lot 1A on the north side of Threatt Road, east of Getwell Road. The lot presently encompasses 2.97 acres. The applicant is wanting to further subdivide it into two lots consisting of 1.31 acres and 1.66 acres. There is currently a house on the lot which would shift to the lot showing 1.66 acres. All building setbacks and utility easements have been shown on the proposed lots. Mrs. Choat-Cook stated that they have reviewed the existing subdivision plat which has some stipulations regarding lots 1b and 1c but does not mention restrictions for lot 1a. The plat submitted identifies the lots as tract 1 and tract 2 but we will need to revise that to identify them as lot 1a and possibly 1d to keep with the chronological order of the plat. Additionally, per the zoning ordinance, the applicant will need to have the neighboring properties sign the plat prior to platting which will include lot 1b and lot 2 of the existing Bonner Edwards Subdivision as well as 3190 Threatt Road, 3060 Threatt Road and 7980 Getwell Road. Staff has no further comments and recommends approval.

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Alderman Wheeler made the motion to approve the application by Larry Coleman. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	ABSENT
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of June, 2021.

A copy of the staff report and renderings is attached and fully incorporated into these minutes.

Item #4 Application by Marketplace Investments, LLC for subdivision approval to revise Plum Point Villages lot 14 on the north side of Church Road, west of I-55

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval to revise lot 14 of the Plum Point Villages Subdivision on the north side of Church Road, west of I-55. The lot currently contains 4.651 acres and the applicant is requesting to further subdivide it into two lots consisting of 3.887 acres and 0.764 acres. Both lots are proposed to be accessed via the existing Venture Drive 68' ROW. There is no direct access to either lot via Church Road, nor is there any required ROW dedication associated with this submittal. The proposed lot 14a is currently occupied by Waffle House restaurant who will remain on site; however, lot 14b is a vacant property which will have potential future development. There are several easement areas on both lots including a thirty (30) foot OHP line easement running along the Church Road frontage, a fifteen (15) foot sanitary sewer and utility easement along I-55 ROW and a continuing standard utility easement which is shown along the boundaries of both proposed lots. This application is a standard commercial lot revision plat which requires that all adjacent property owners sign the revision to the plat prior to any recording of the document. Mrs. Choat-Cook stated that they will need the applicant to identify ownership/mortgage and notary spaces on the plat for Pepperchase Hospitality, LLC, Dunavant Enterprises, Inc., Horn Lake Water Association, Juvenal Perez Etal., and the gas station lot identified as lot 1 of Plum Point Villages Book 56, Page 14. Staff has no further comment and recommends approval. Alderman

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Payne made the motion to approve the application by Marketplace Investments, LLC. Motion was seconded by Alderman Brooks.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	ABSENT
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of June, 2021.

A copy of the staff report and final plat is attached and fully incorporated into these minutes.

Item #5 Application by Diana Carden for subdivision approval for a minor lot subdivision on the south side of College Road, west of Brackett Road

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval to subdivide 4.56 acres of property on the south side of College Road, west of Brackett Road. The proposed subdivision will consist of 3 lots all of them encompassing 1.52 acres of property with direct access to Brackett Road. There is a large OHP line running north/south along the frontage of all three lots; however, the applicant has shown the buildable area behind this easement to ensure that there is sufficient space and there is no encroachments. The standard utility easements have been shown on the plat. Mrs. Choat-Cook stated that this is a minor lot subdivision in an Agricultural zone of the city; therefore, city standards for a road build out is not required. The applicant has met the requirements for a minor subdivision in that it has a total of 3 lots in an agricultural zone of the city. Staff has no comments and recommends approval. Alderman Flores made the motion to approve the application by Diana Carden. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES

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Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	ABSENT
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of June, 2021.

A copy of the staff report is attached and fully incorporated into these minutes.

MAYOR'S REPORT

Alderman Flores made the motion to purchase an easement as set forth and described below at Getwell Road and Stateline Road for a monument sign in an amount not to exceed \$20,000.00. Motion was seconded by Alderman Wheeler.

PERMANENT EASEMENT

PART OF THE SOUTHEAST QUARTER OF THE FRACTIONAL SECTION 16, TOWNSHIP 1 SOUTH, RANGE 7 WEST, DESOTO COUNTY, MISSISSIPPI AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:
COMMENCING AT A FOUND MAG NAIL IN THE INTERSECTION OF STATELINE ROAD AND GETWELL ROAD AND BEING COMMONLY ACCEPTED AS THE SOUTHEAST CORNER OF SAID FRACTIONAL SECTION 16; THENCE NORTH 0°18'38" WEST ALONG THE CENTERLINE OF GETWELL ROAD A DISTANCE OF 546.10 FEET TO A SET MAG NAIL; THEN LEAVING SAID CENTERLINE NORTH 90°00'00" WEST A DISTANCE OF 51.21 FEET TO A SET 1/2" X 18" IRON ROD WITH A CAP STAMPED CIVIL-LINK IN THE WEST RIGHT OF WAY LINE OF GETWELL ROAD AS DESCRIBED IN DEED BOOK 617, PAGE 336 LOCATED IN THE CHANCERY CLERK'S OFFICE DESOTO COUNTY, MISSISSIPPI, AND ALSO THE POINT OF BEGINNING FOR THE DESCRIBED PERMANENT EASEMENT THENCE NORTH 75°04'24" WEST A DISTANCE OF 54.38 FEET TO A SET 1/2" X 18" IRON ROD WITH A CAP STAMPED CIVIL-LINK; THENCE NORTH 14°55'36" EAST A DISTANCE OF 30.00 FEET TO A SET 1/2" X 18" IRON ROD WITH A CAP STAMPED CIVIL-LINK; THENCE SOUTH 75°04'24" EAST A DISTANCE OF 46.35 FEET TO A SET 1/2" X 18" IRON ROD WITH A CAP STAMPED CIVIL-LINK; THENCE SOUTH 0°03'39" EAST A DISTANCE OF 31.06 FEET TO THE POINT OF BEGINNING AND CONTAINING 1,510.97 SQ FT OR .035 ACRES +/-

TEMPORARY EASEMENT

COMMENCING FROM THE POINT OF BEGINNING OF THE ABOVE DESCRIBED PERMANENT EASEMENT; THENCE NORTH 75°04'24" WEST A DISTANCE OF 54.38 FEET TO A SET 1/2" X 18" IRON ROD WITH A CAP STAMPED CIVIL-LINK AND THE POINT OF BEGINNING OF THE DESCRIBED TEMPORARY EASEMENT; THENCE NORTH 07°18'22" EAST A DISTANCE OF 409.65 FEET TO A TO A SET 1/2" X 18" IRON ROD WITH A CAP STAMPED CIVIL-LINK SET IN THE WEST RIGHT OF WAY LINE OF GOODMAN ROAD; THENCE SOUTH 0°03'39" EAST ALONG SAID RIGHT OF WAY A DISTANCE OF 389.28 FEET TO A SET 1/2" X 18" IRON ROD WITH A CAP STAMPED CIVIL-LINK; THENCE NORTH 75°04'24" WEST ALONG THE ABOVE DESCRIBED PERMANENT EASEMENT A DISTANCE OF 46.35 FEET; THENCE SOUTH 14°55'36" WEST A DISTANCE OF 30.00 FEET TO THE POINT OF BEGINNING AND CONTAINING .22 ACRES OR 9,528.63 SQ. FT. MORE OR LESS.

Roll call was as follows:

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ALDERMAN

VOTED

Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	ABSENT
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of June, 2021.

PERSONNEL DOCKET

Personnel Docket

June 1, 2021

New Hires	Department	Position Title	Start Date	Rate of Pay
Stephen Garland	Police	Police Officer 2	TBD	\$21.89
Alyssa Harville	PT Front Desk	6/1/2021	6/1/2021	\$7.25
Vistoria Jackson	Police	Police Officer 4	TBD	\$23.96
Stephen Muetze	Police	Police Officer 2	TBD	\$21.89
Matthew Perry	Police	Police Officer 4	TBD	\$23.96

*pending 1 pre-emp screening

** pending 2 pre-emp screenings

ReHire	Department	Position Title	Start Date	Rate of Pay
Carter Bentley	Parks	Parks Seasonal	5/10/2021	\$10.00

Pay Adjustments	Previous Classification	New Classification	Effective Date	Proposed Rate of Pay
ITEC				
Angela Vance	Dispatch 1	Dispatch 2	6/2/2021	\$21.08
Parks				
Christopher Foreman	merit	Asst Food & Beverage Manager	6/1/2021	\$16.83
Police				
Robert Riggs	Captain	Major	6/7/2021	\$32.06
Public Works				
Willie McCoy	Lead Mechanic	Asst. Foreman	6/1/2021	\$26.50

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Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Darcia Pate	Parks	PT Front Desk	5/20/2021	\$7.25
Emma Ramsey	Parks	Front Desk Supervisor	5/18/2021	\$8.25
Ryan Shaw	Fire	Fire Fighter 2	5/26/2021	\$16.08

Parks Tournaments

New Hires	Position Title	Start Date	Rate of Pay
Betty Cammer	Gates	6/2/2021	\$7.50
Peter Diehl	Gates	6/2/2021	\$7.50
Kaylee Littleton	Gates	6/2/2021	\$7.50
Lauren Treglown	Gates	6/2/2021	\$7.50

ReHire	Position Title	Start Date	Rate of Pay
Savannah Aldridge	Tournament Gates	6/2/2021	\$7.50

Alderman Brooks made the motion to approve the Personnel Docket of June 1, 2021 as presented to this Board. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	ABSENT
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of June, 2021.

CITY ATTORNEY'S LEGAL UPDATE

MVA LEASE AGREEMENT

Mr. Manley entered the lease agreement with Memphis Volleyball Academy for the Arena into the minutes. The bid was approved at the last board meeting. No action was taken.

UTILITY BILL ADJUSTMENT DOCKET

UTILITY BILL LEAK ADJUSTMENT DOCKET 6/01/2021

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The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received.

NAME	HOUSE #	STREET	ADJUSTED AMOUNT	REASON FOR LEAK ADJUSTMENT
PAM BADDOUR	1435	FOX CHASE COVE	(87.84)	TOILET X 2
RAVEN WILLIAMS	7945	CHESTERFIELD	(126.88)	TOILET
MERRITT KENYETTA	4127	WELADAY CV	(117.12)	BATHROOM SINK
MD KHALIL	4032	STATELINE RD WEST	(5465.18)	SERVICE LINES IN SLAB BURST
DAYS INN	8792	HAMILTON RD	(556.50)	LEAK ON SERVICE LINE
WILLIE PATTERSON	8755	TCHULAHOMA RD	(253.05)	TOILET LEAK
BLACO, INC	50	CHURCH RD EAST	(4790.04)	50 CHURCH RD EAST
TODD HENDERSON	2948	GROVE MEADOWS DR	(448.96)	SERVICE LINE NEAR METER
ROBERT MCDONALD	4282	JESSICA DR	(58.56)	SERVICE LINE IN YARD
A G LOYD	6936	FOX CHASE DR	(209.84)	TOILET LEAK
MICHELLE STAMM	2593	COLLEGE RD	(86.45)	POOL ADJUSTMENT
REED YOLANDA	602	KACKYBROOK	(161.04)	BATHROOM AREA
RICKY MCKENZIE	3425	BONNER DR	(483.12)	SERVICE LINE AND FAUCET
TRACY BRASWELL	708	LEE CV	(39.52)	POOL ADJUSTMENT
SHIRELY HOLMES	5155	WHITEHEAD DR	(19.76)	POOL ADJUSTMENT
JESSICA SIMPSON	2358	LEGENDS DR	(74.10)	POOL ADJUSTMENT
		TOTAL	(12977.96)	

A motion was made by Alderman Payne to approve the Utility Bill Adjustment Docket of June 1, 2021 in the amount of \$12,977.96. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN

VOTED

Alderman Brooks
Alderman Kelly
Alderman Hoots
Alderman Payne
Alderman Gallagher
Alderman Wheeler

YES
YES
YES
YES
ABSENT
YES

Minutes, City of Southaven, Southaven, Mississippi

Alderman Flores

YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of June, 2021.

CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Claims Docket of June 1, 2021 in the amount of \$2,153,705.67. Motion was seconded by Alderman Flores.

Excluding voucher numbers:

360109, 360303, 360313, 360316, 360401, 360535, 360552, 360589, 360698, 360700, 360701, 360738, 360930

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	ABSENT
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 1st day of June, 2021.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Brooks to adjourn. Motion was seconded by Alderman Kelly. Motion was put to a vote and passed unanimously June 1, 2021 at 7:30 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)