

Minutes, City of Southaven, Southaven, Mississippi



MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
January 4, 2022
6:00 PM
AGENDA

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval of Minutes: December 21, 2021
5. Resolution for Liens
6. Springfest Contracts
7. Resolution for Request to Extend Tax Authorized by HB 1471
8. Resolution for Firearm for Southaven Police Officer Retirement
9. Donation Dockets – SFD & SPD
10. Planning Agenda: Item #1 Application by Georgia Blue for design review approval of a restaurant to be located on the southwest corner of Getwell Road and May Blvd.
Item #2 Application by Happy Hour Entertainment for subdivision approval to revise lot 6 of Silo Square Commercial Subdivision on the west side of Getwell Road, between May Blvd. and Wildflower Lane
Item #3 Application by Lou Sobh for design review approval of a Honda dealership to be located on the south side of Goodman Road, east of Elmore Road
11. Mayor's Report
12. Personnel Docket
13. City Attorney's Legal Update
14. Utility Bill Adjustment Docket
15. Claims Docket
16. Executive Session: Litigation/Claims involving SPD, SFD, and City Infrastructure; City-wide Personnel; Economic Development

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MINUTES OF THE REGULAR MEETING OF JANUARY 4, 2022 OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 4th day of January, 2022 at six o'clock (6:00) p.m. at City Hall.

Present were:

George Payne	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately ten (10) other people were present. Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

Next, a motion was made by Alderman Hoots to approve the minutes of the Regular Meeting of December 21, 2021 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Payne. Motion was put to a vote and passed unanimously.

RESOLUTION FOR LIENS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will authorize the cleanings which occurred pursuant to Miss. Code 21-19-11 to be filed as liens. The lien will include a \$250 penalty as authorized by Mississippi law. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

ADJUDICATING THE COST OF CLEANING PROPERTY, IMPOSING A

PENALTY AND IMPOSING LIEN OF THE SAME AGAINST PROPERTY

WHEREAS, the City of Southaven ("City") has the authority, pursuant to Section 21-19-11 of the Mississippi Code (1972) to clean up property within

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the City, under circumstances which create a menace to the public health and safety of the community, and

WHEREAS, the Mayor and Board of Aldermen conducted hearings regarding various properties, as set forth in Exhibit A, and determined that the conditions and circumstances of such properties created a menace to the public health and safety of the community, and ordered the clean-up of the properties, and

WHEREAS, pursuant to the authority granted to the City, the Mayor and Board of Aldermen contracted with an outside contractor who has undertaken and completed the clean-up of the properties, and

WHEREAS, the Mayor and Board of Aldermen have heard proof and find as a fact that the actual cost of the clean-up is as attached hereto as Exhibit A, and

WHEREAS, the Mayor and Board of Aldermen are desirous of imposing a penalty of Two Hundred Fifty Dollars and 00/100 (\$250.00) per property per cutting, and

WHEREAS, the Mayor and Board of Aldermen deem and resolve that the clean-up cost and penalty shall be collected as a lien against property and if not paid, the lien shall be converted as an assessment against each property, to be collected by the Tax Collector in the manner employed for the collection of all other taxes and assessments of the municipality, unless sooner collected through other means.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The actual cost of the clean-up of properties listed in Exhibit A be assessed to the property and the same is hereby determined to be as set forth in Exhibit A attached hereto.
2. A penalty in the amount of \$250 per lot per cutting as listed above be, and the same is hereby imposed against each parcel in addition to the actual cost of the property clean-up.
3. The total amount, as set forth above, be, and the same is hereby assessed against each property, to be filed as a lien and if not collected, to be converted as an assessment to be collected by the Tax Collector in the manner used for collection of other municipal taxes and assessments, unless sooner collected through other means.

Following the reading of this Resolution, it was introduced by Alderman Payne and seconded by Alderman Kelly. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES

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Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman William Jerome	voted: YES

RESOLVED AND DONE this 4th day of January, 2022.

A list containing street name, parcel id#, and assessment totals is attached to these minutes.

SPRINGFEST CONTRACTS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the contracts with Happee Days and Wildcat Cheer are for Springfest. The Happee Days contract is with the entity that sets up the rides and games and the City's compensation is 35% of the Gross Receipts along with \$75.00 per game vendor and \$400 per food vendor. The Wildcat Cheer contract requires the entity to provide two (2) individuals to assist the City with vending services as directed by the City and/or the City's representative during the City Springfest, excluding one (1) extra individual to serve Friday at the City Hospitality event which the City shall pay that individual Sixty Dollars and 00/100 (\$60.00) for 4 hours service. As consideration for Wildcats performing such service, the City shall pay Wildcat in the amount of Three Hundred Fifty Dollars and 00/100 (\$350.00) per individual plus any tips that Wildcats may receive as part of its vending service. Alderman Payne made the motion to approve the Springfest contracts with Happee Days and Wildcat Cheer. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of January, 2022.

A copy of the contracts are attached and fully incorporated into these minutes.

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RESOLUTION FOR REQUEST TO EXTEND TAX AUTHORIZED BY HB 1471

Mayor Musselwhite provided the history and background of the tax along with an overview of how the City has utilized the tax proceeds. After discussion, the Board considered the following resolution requesting the legislature to extend the 1% tax on restaurants for parks for an additional ten (10) years. Currently, the tax will expire on July 1, 2022. The Board of Aldermen considered the following resolution:

CITY OF SOUTHAVEN RESOLUTION FOR ONE PERCENT RESTAURANT TAX

The Mayor and Board of Aldermen ("Governing Body") of the City of Southaven, Mississippi (the "City"), took up the matter of extending the authority of the City to levy and collect an additional one percent (1%) tax until July 1, 2032 from the gross proceeds of restaurants within the City limits to promote tourism, parks and recreation in the City originally authorized by Chapter 955, Local and Private Laws of 2011, re-authorized in 2014 by Senate Bill 2925 and re-authorized in 2018 by House Bill 1471. After full discussion of the subject, Aldermen Payne offered and moved the adoption of the following resolution.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI REQUESTING THE LEGISLATURE OF THE STATE OF MISSISSIPPI TO EXTEND UNTIL JULY 1, 2032 THE AUTHORITY FOR THE CITY OF SOUTHAVEN, MISSISSIPPI TO LEVY AND COLLECT A TAX UPON EVERY PERSON, CORPORATION, OR FIRM OPERATING A RESTAURANT IN THE CITY AT A RATE NOT TO EXCEED ONE PERCENT (1%) OF THE GROSS PROCEEDS FROM THE SALES OF BEVERAGES AND PREPARED FOOD AT RESTAURANTS TO PROVIDE FUNDS FOR PROMOTING TOURISM, PARKS AND RECREATION ORIGINALLY AUTHORIZED BY CHAPTER 955, LOCAL AND PRIVATE LAWS OF 2011, RE-AUTHORIZED IN 2014 BY SENATE BILL 2925, AND RE-AUTHORIZED IN 2018 BY HOUSE BILL 1471.

WHEREAS, the Governing Body of the City hereby find, determine and declare as follows:

WHEREAS, in 2011, the Mississippi Legislature ("Legislature") approved House Bill 1462, which authorized the City for a period of three (3) years, until July 1, 2014, to levy and collect an additional one percent (1%) tax of the gross proceeds of restaurants operating within the City from the sales of beverages and prepared food for providing funds to promote tourism, parks and recreation in the City; and

WHEREAS, in 2014, the Legislature approved Senate Bill 2925, which extended the one percent (1%) tax as authorized by House Bill 1462 for an additional three (3) years until July 1, 2017; and

WHEREAS, in 2018, the Legislature approved House Bill 1471, which extended the one percent (1%) tax as authorized by House Bill 1462 for an additional four years until July 1, 2022 after advertisement and notice of the City's intent to collect the tax; and

WHEREAS, previously, referendums were held on October 5, 2010, and October 4, 2011, by the City whereby the citizens of the City did approve authorizing the City to

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levy and collect the additional tax on the gross proceeds of the restaurants within the City; and

WHEREAS, in 2018, as required by House Bill 1471, the City published notice of the proposed tax for three (3) consecutive weeks in the *Desoto Times*, which allowed for twenty percent (20%) or one thousand five hundred (1,500), whichever was less, of the qualified electors of the City to file a written petition against the levy of such tax to call for an election requiring sixty percent (60%) majority of the qualified electors of the City to vote for the tax; and

WHEREAS, in 2018, no written protests were filed with the City; and

WHEREAS, the City has used this tax revenue effectively since initial collections to enhance tourism and expand park and recreational facilities within the City as set forth below:

1. Greenbrook Softball Gift Shop and Cooking Pavilion;
2. New Scoreboards for Snowden Grove, Greenbrook, and Cherry Valley;
3. BankPlus Amphitheater Stage Enclosure;
4. Pine Tar Alley Road Extension at Snowden Grove;
5. Senior Center at Snowden Grove;
6. Snowden Grove Mini-Stadiums and Bathroom/Concession Additions;
7. Tennis Expansion (8 New Courts with Pavilion and Bathrooms);
8. Turf for Greenbrook and Snowden Softball and Baseball Fields;
9. Snowden Grove Soccer Fields
10. Indoor Training Facilities at Greenbrook Softball Complex
11. Improvements to Southaven Arena for Volleyball
12. Field of Dreams Playground

WHEREAS, the tax serves the public interest as the City will use the proceeds from the tax for the continuance of promoting tourism and enhancement and expansion of park facilities within the City and by extending the tax until July 1, 2032, it allows for the City to have various financing options, including, but not limited to, the issuance of bonds, for the improvements to parks; and

WHEREAS, the City's second-to-none park facilities and tourism appeal, along with the City's geographical location, has attracted thousands of citizens from other states to the City's restaurants; thereby, generating revenue benefiting not only the City, but also the State of Mississippi; and

WHEREAS, the City's use of the proceeds for the expansion and enhancement of its park facilities and tourism will continue to attract visitors from other states and promote tourism in the City and State of Mississippi and continue to provide revenue dollars to the City and State of Mississippi; and

WHEREAS, the Governing Body of the City request the Legislature extend the authority for the City to levy and collect the tax until July 1, 2032 upon every person, firm, or corporation operating a restaurant in the City at a rate not to exceed one percent (1%) of the gross proceeds from the sales of beverages and prepared food at restaurants; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

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SECTION 1. The Governing Body of the City hereby requests the Legislature to extend the tax for the City to levy and collect a tax until July 1, 2032, or, in the alternative, any other length of time set by the Legislature, upon every person, firm, or corporation operating a restaurant in the City at a rate not to exceed one percent (1%) of the gross proceeds from the sales of beverages and prepared food at restaurants to provide funds for the promotion of Southaven tourism, parks and recreation originally authorized by Chapter 955, Local and Private Laws of 2011, re-authorized in 2014 by Senate Bill 2925, and re-authorized in 2018 by House Bill 1471.

SECTION 2. The Mayor and/or City Clerk are hereby authorized to provide a certified copy of this Resolution to the Legislature and the Mayor or his designee(s) are further authorized to take any and all actions to effectuate the intent of this Resolution.

Following the reading of the foregoing resolution, Aldermen Flores seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman George Payne	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman William Jerome	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 4th day of January 2022.

RESOLUTION FOR FIREARM FOR SOUTHAVEN POLICE OFFICER RETIREMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will authorize surplus of Eddie James firearm in recognition of his retirement under the state retirement system. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI PRESENTING EDDIE JAMES HIS SERVICE WEAPON IN RECOGNITION OF HIS RETIREMENT

WHEREAS, the City of Southaven Police Department hereby desires to honor Eddie James by presenting to him his service firearm, SIG-SAUER P365 9mm handgun, serial number 66A568124 ("Weapon"); and

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WHEREAS, Mr. James is retiring under a state retirement system, and

WHEREAS, in accordance with Mississippi Code Section 45-9-131, it has been recommended to the Mayor and Board of Aldermen that this Weapon be sold to Mr. James for one dollar in recognition of his retirement and service to the City of Southaven, and

WHEREAS, the Mayor and Board of Aldermen hereby authorize that the Weapon as described above be provided to Mr. James.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The Weapon be provided to Eddie James.
2. The Mayor and Chief are hereby authorized to take all actions to effectuate the intent of this Resolution.

Motion was made by Alderman Hoots and seconded by Alderman Wheeler, for the Resolution, and the question being put to a vote:

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman William Jerome	voted: YES

RESOLVED AND DONE, this 4th day of January, 2022.

DONATION DOCKET – SFD AND SPD

Nick Manley, City Attorney, presented this item to the Board.

DONATION DOCKET 01/04/2022					
Date of Donation	Donation Item	Money Donation	Person/ Entity Making Donation	Department	Budget Code
11/2/2021	Check# 003332	\$1,000.00	Mid-South Outlet Shops LLC (Tanger)	Fire	295-626102

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11/2/2021	Check# 003333	\$1,000.00	Mid-South Outlet Shops LLC (Tanger)	Police	211- 630400
Total		\$2,000.00			

A motion was made by Alderman Flores to approve the Donation Docket of January 4, 2022 in the amount of \$2,000.00. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of January, 2022.

PLANNING AGENDA

Item #1 Application by Georgia Blue for design review approval of a restaurant to be located on the southwest corner of Getwell Road and May Blvd

The applicant is requesting design review approval for Georgia Blues restaurant to be located on lot 4 of Silo Square Commercial Subdivision. Building elevations and landscaping plan were submitted. Staff is agreeable with the overall design of the building and believes it will be a positive for the Silo Square area. Staff would like to see this design capture both the modern design of Tekila and an aspect of the old town main street look of the May Blvd. buildings. Changing the mortar on the building could provide a deeper and more dimensional look to the building. By going a few shades lighter the bricks become more pronounced and adds to the look of the building. Additionally, mortar can add character to a building if used in an aesthetic way such as smearing it to give an aged look to the building which would create a tie into the Main Street design that is along May Blvd. OR using the extruded joint concept which also provides an aged look. Other possibilities could be to introduce some of the decorative grates at the roof parapet lines from the May Blvd. buildings into this design as well. Staff would ask for administrative approval to work with the applicant on this small final revision. The planting schedule provides the required sizes to comply with the ordinance.

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Staff would like to see some additional shrubbery added to the area along Getwell Road to break up the long monotonous row of boxwoods. The applicant could replace increments of the boxwood with something different to add diversity and color into the mix. Additionally, staff would like to see some seasonal beds and/or more material added to the four medians on the corner of the building to infill some of the space where the three boxwoods are shown. As with all new developments, decorative lighting is required which in Silo Square is set to be black acorn lights. The applicant needs to incorporate these lights into the streetscape of both Getwell Road and May Blvd. to match the existing properties. Alderman Flores made the motion to approve the application by Georgia Blue with the stated comments from staff. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	RECUSED
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of January, 2022.

A copy of the staff report, building elevations, and landscape plan is attached and fully incorporated into these minutes.

Item #2 Application by Happy Hour Entertainment for subdivision approval to revise lot 6 of Silo Square Commercial Subdivision on the west side of Getwell Road, between May Blvd. and Wildflower Lane

The applicant is requesting subdivision approval to revise lot 6 of Silo Square Commercial Subdivision on the west side of Getwell Road, between May Blvd. and Wildflower Lane. Per the overall PUD master plan this outparcel is shown as a single approximate 2 acre lot and it was approved as such; however, the applicant, The Tap Room does not have a need for the total area and has a potential restaurant wanting to purchase the secondary lot. It has been discussed with the overall developer that the subdivision of this lot will be required to provide cross access between the two lots which has been agreed to. Both lots will now encompass approximately 1 acre each. There is no proposed access to Getwell Road, which was a contingency of the overall plan. The submittal is compliant with all bulk regulations set forth in the ordinance and subdivision

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regulations. Staff has no further comments and recommends approval. Alderman Flores made the motion to approve the application by Happy Hour Entertainment. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	RECUSED
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of January, 2022.

A copy of the staff report and survey is attached and fully incorporated into these minutes.

Item #3 Application by Lou Sobh for design review approval of a Honda dealership to be located on the south side of Goodman Road, east of Elmore Road

The applicant is requesting design review approval for Lou Sobh Honda on the south side of Goodman Road, east of Elmore Road. Building elevations and landscaping plan were submitted. Staff is agreeable with the overall design of the building as it stands similar to the existing dealerships on Goodman Road which utilize a large amount of EIFS for their structures. Staffs only questions/concerns is regarding the CMU material which is very basic and not usually identified by staff as an acceptable exterior material unless it is the textured face type block. Staff will request the CMU block be a textured face block in a natural gray tone so it is not required to be painted to match the building. The planting schedule provided does have several compliant minimum sizes identified. As a general note, the applicant should fix the material schedule to fit the minimums per city code for all materials which states shade trees at 3-3.5" caliper, ornamentals at 2.5" caliper or a minimum of 8-10' in height, shrubs with a minimum of 5 gallon planting size and all additional materials with a one gallon minimum. Staff would like to see the planting design shown on the interior parking area of Jennings Drive incorporated more into the streetscape along Elmore Road. Additionally, staff understands the need for dealerships to keep the tree line down on the interior of the site due to the maintenance; however, the streetscape along Goodman Road should provide more shade/ornamentals trees on both sides of the entry while also including a double staggered row of shrubs. It would be staff suggestion that the applicant use the Sweetbay in clusters of three along this area with a larger shade tree between the clusters to create a design that maintains all

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year. Season flowers should be on both sides of the entry points for both Goodman and Elmore Road. As with all new developments, decorative lighting is required so the applicant needs to incorporate the acorn lighting (or alternative approved by staff) to each side of the entryways on both Goodman and Elmore while also incorporating them into the streetscape design along Goodman Road. As for the interior lighting, it has always been a concern of staff about the bleed off lighting so staff remains persistent with this and will want total confirmation from the applicant that the lighting will not affect the adjacent residential areas in any way. It should also be noted again that overhead speaker system was not approved for this site due to its location. Staff recommends approval with the above stated comments. Alderman Flores made the motion to approve the application by Lou Sobh. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of January, 2022.

A copy of the staff report, site renderings, building elevations, and material list is attached and fully incorporated into these minutes.

MAYOR'S REPORT

Board Room Cameras

Mayor Musselwhite stated that new cameras will be installed in the Boardroom and will allow for multiple views for viewers with clearer audio and visual.

2021 Year-in-Review

Mayor Musselwhite reported that the following were completed or significant process was made in 2021:

- Fire Station #5 Construction Start
- Police Officer Expansion Plan Increase
- Police Body Camera Actual Successful Results
- Street Resurfacing Budget Expansion to \$4 Million
- Central to Snowden Grove Parks Multi-Use Trail Completion
- Main Street Pedestrian Project Completion

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- May Blvd Pedestrian Bridge Completion
- Horn Lake Creek Bridge Project Completion
- Automated Meter Reader Water System Nearing Completion
- Monument Sign at Goodman/Malone Completion
- Getwell Rd S Widening Project Right-of-Way Acquisition
- Soccer Expansion at Snowden Grove Park Completion
- Artificial Turf Conversion at Snowden Grove & Greenbrook Completion
- Springfest Return
- New BankPlus Amphitheater Concert Promoter
- BankPlus Amphitheater Enhancement Project Design
- Food Truck Fridays Start
- Shows at Saucier Start
- Silo Square Development Soaring (Residential, Commercial, & 6 Restaurants)
- Honda of Southaven Groundbreaking
- Whataburger Groundbreakings (2)
- New Business Permits Continuing to Break Records
- Highest Sales Tax Revenue in City's History
- Continued Aggregate Debt Reduction
- Continued Excesses to Reserve Fund Policy
- GFOA Award for Excellence in Financial Reporting (5th Consecutive)
- Highest Property Values in City History

PERSONNEL DOCKET

Personnel

Docket

January 4, 2022

New Hires	Department	Position Title	Start Date	Rate of Pay
Daniel Cooper**	Utility	Sewer Technician	TBD	\$14.00
Drekevious C. Elmore**	Police	Police Officer 2	TBD	\$22.54
James A. Smith **	Police	Police Officer 4	TBD	\$25.15

*pending 1 pre-emp screening

** pending 2 pre-emp screenings

Pay Adjustments	Previous Classification	New Classification	Effective Date	Proposed Rate of Pay
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Police
Steven Godwin Police Officer 3 Police Officer 4 12/22/2021 \$25.15

Fire
Benjamin S. Schaefer Fire Fighter 3 Fire Fighter 3/EMT 1/6/2022 \$17.74

Stipends	Type of Stipend	Effective Date	Yearly Amount
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Police
Nia Chaffen Training 1/17/2022 \$600.00

Fire
Benjamin S. Schaefer Paramedic 1/6/2022 \$6,000.00

Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Austin Carlisle	Police	Police Officer I	1/2/2022	\$19.21
Jesse A. Myers	Utility	Sewer Technician	12/23/2021	\$14.00

Alderman Payne made the motion to approve the Personnel Docket of January 4, 2022 as presented to this Board. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of January, 2022.

CITY ATTORNEY'S LEGAL UPDATE

Authorization to Advertise to Bid/Reverse Auction Police Uniforms

Alderman Gallagher made the motion to authorize advertising for bids for Police uniforms. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES

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Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of January, 2022.

NRCS Grant Program

Alderman Flores made the motion to authorize Mayor Musselwhite to sign the NRCS Grant Program acceptance documents. The amount of the grant award is \$667,678.00 and the City's portion will be \$225,559.00 that will be used for the following drainage projects:

Drainage Issues- Possible Utilities/Infrastructure Impact

NRCS-Oakwood Lane @ John's Creek

Rip-rap and stabilization of approximately 1600 LF of channel 6' deep and 4' bottom width toe to toe. Erosion from flash floods has exposed sewer field lines along channel. Continued degradation of channel will impact residents with septic tank field lines.

NRCS-Bonner Drive @ Nolehole Creek Areal and Area2

This is a continuation of a rip-rap and stabilization of Nolehole Creek approximately 1216 LF of channel repair 5' deep and 4' bottom width toe to toe, near sewer outfall line. This is labeled Area 1. Area 2 is 390 LF of channel repair 6' deep and 6' bottom width toe to toe and is located downstream from Area 1. Recent floods have impacted the city water line and collapsed an access bridge to property. Waterline and bridge to be repaired by others.

NRCS-Highway 51 @ Stateline Road

Rip-rap and stabilization of Southaven Creek approximately 400 LF of channel repair 8' deep and 8' bottom width toe to toe. City sewer line damage possible with continued degradation of channel.

NRCS-Summerwood Lane @ John's Creek

Rip-rap and stabilization of approximately 400 LF of channel 5' deep and 4' wide bottom width toe to toe. Erosion from flash floods has exposed sewer lines and waterlines to the residents.

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Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of January, 2022.

A copy of the grant award is attached and fully incorporated into these minutes.

UTILITY BILL ADJUSTMENT DOCKET

UTILITY BILL LEAK ADJUSTMENT DOCKET 01/04/22

The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received.

NAME	HOUSE #	STREET	ADJUSTED AMOUNT	REASON FOR LEAK ADJUSTMENT
KAREN HARRIS	4500	CHALICE	(1063.84)	SERVICE LINE LEAKS
MARCUS COLE	1627	APPLEDORE	(570.96)	TOILET LEAK
JESSICA DOYLE	1120	CEDAR CIRCLE S	(82.96)	TOILET LEAK
HERMAN JONES	7886	BRENTWOOD CV	(297.68)	MASTER SHOWER
WAKINE SMITH	575	HILLSBROOK DR	(117.12)	TOILET LEAK
JEFFRIES ERICA	8386	DOTTLEY DR	(63.44)	TOILET LEAK
BEDELL ENGLISH	1641	MANCHESTER CV	(170.80)	TOILET LEAK
POWERS KEVIN	3528	SAGE BRUSH	(170.80)	SLAB LEAK
DEBORAH SWAIN	1889	BRENTWOOD	(73.20)	TOILET LEAK
MIKE CHON	2949	SUMMER OAK	(88.92)	POOL ADJ
JAMES & KRISTI MOORE	1703	GEORGE PL	(292.80)	TOILET LEAK
EDWARD OGDEN	8783	CAT TAIL CV	(43.92)	LEAK UNDER HOUSE
LARSHIE SUTTER	1141	BRANDYWINE DR	(82.96)	TOILET LEAK

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WILFREDO LAURETA	2575	GREENCLIFF DR	(48.80)	TOILET LEAK
JOYCE BOOTH	1901	TCHULAHOMA RD	(74.71)	TOILET LEAK
MIKE PATE	2164	COLLEGE RD	(53.68)	TOILET LEAK
LARRY D. WALKER	2647	RASCO RD EXT	(19.52)	SERVICE LINE LEAK
CEDRIC BARR	7749	BRIERFIELD DR. E	(82.96)	TOILET LEAK
JEFF STAFFORD	3833	ROMAN FOREST	(41.99)	POOL ADJ
		TOTAL	(3441.06)	

A motion was made by Alderman Payne to approve the Utility Bill Adjustment Docket of January 4, 2022 in the amount of \$3,441.06. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of January, 2022.

CLAIMS DOCKET-1

A motion was made by Alderman Payne to approve the Claims Docket of January 4, 2022 in the amount of \$2,042,089.90. Motion was seconded by Alderman Flores.

Excluding voucher numbers:

371879, 371910, 372099, 372100, 372101, 372102, 372103, 372104, 372105, 372106, 372114, 372115, 372150, 372151, 372155, 372157, 372158, 372159, 372161, 372165, 372166, 372170, 372181

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES

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Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 4th day of January, 2022.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Hoots to adjourn. Motion was seconded by Alderman Jerome. Motion was put to a vote and passed unanimously January 4, 2022 at 7:50 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)

All exhibits and attachments are electronically filed in the City Clerk's Office.

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