

Minutes, City of Southaven, Southaven, Mississippi



MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
March 1, 2022
6:00 PM
AGENDA

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval of Minutes: February 15, 2022
5. ESCO RFQ
6. Authorization to Seek RFP for Energy Efficiency Services
7. Resolution Amending City of Southaven Ordinance Title VII, Article 7-25
8. Resolution for SPD Surplus
9. Resolution for Wrecker Rotation
10. Getwell Road Bid Rejection
11. Star Landing Road MOU
12. Resolution to Clean Private Property
13. Planning Agenda: Item #1 Application by Hylander, LLC for subdivision approval of Snowden Farms Phase B District 16 Lot 7 on the west side of Getwell Road, north of May Blvd.
Item #2 Application by Adams Properties, LLC for subdivision approval of the Adams 2 Lot Commercial Subdivision on the northeast corner of Hwy. 51 N. and Rasco Road
Item #3 Application by Priyesh Patel for subdivision approval to revise the Cardiff Gardens Subdivision Lots 11 and 12 on the west side of Tchulahoma Road, north of Church Road
Item #4 Application by M & R Builders for subdivision approval for a revision to Cherry Tree South Phase IIID on the west side of Getwell Road, north of Star Landing Road
Item #5 Application by MLB, LLC for subdivision approval of Parcel III of the Central Gardens PUD on the north side of Rasco Road, west of Greenbrook Pkwy.
Item #6 Application by Tim and Pam Breland for subdivision approval to revise Lakes of Nicholas Phase I Section L Lots 335 and 336 on the north side of Star Landing Road, south of College Road
14. Mayor's Report
15. Personnel Docket
16. City Attorney's Legal Update
17. Utility Bill Adjustment Docket
18. Claims Dockets: Docket 1
19. Executive Session: Claims/Litigation regarding Infrastructure and Right-of-Way; City-wide Personnel; Economic Development

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MINUTES OF THE REGULAR MEETING OF March 1, 2022 OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 1st day of March, 2022 at six o'clock (6:00) p.m. at City Hall.

Present were:

George Payne	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately twenty (20) other people were present. Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

Next, a motion was made by Alderman Hoots to approve the minutes of the Regular Meeting of February 15, 2022 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Payne. Motion was put to a vote and passed unanimously.

ESCO RFQ

Mayor Musselwhite presented this item to the Board.

This approval will allow for the City to seek Request for Proposals for entities, which have been approved by the Mississippi Development Authority (MDA), to operate as Energy Services Companies (ESCOs) for providing comprehensive city-wide energy management program for all streetlights. After the responses to the RFP have been received, the City committee, which will consist of Mayor Musselwhite, Whitney Choat-Cook, and Bradley Wallace will make a recommendation to the Board for approval. A contract may then be executed/approved to conduct an investment grade energy audit. Alderman Hoots made the motion to approve seeking of RFP's and approve the committee of the Mayor, Whitney, and Bradley. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES

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Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of March, 2022.

A copy of the RFQ/Proposal is attached and fully incorporated into these minutes.

AUTHORIZATION TO SEEK RFP FOR ENERGY EFFICIENCY SERVICES

Same as item above (ESCO RFP). Duplicate on agenda.

RESOLUTION AMENDING CITY OF SOUTHAVEN ORDINANCE TITLE VII, ARTICLE 7-25

Nick Manley, City Attorney, presented this item to the Board.

This section of the ordinance provides the penalties for violations of the garbage, trash, and refuse ordinance. Based on the ongoing violations, it has been recommended that the City increase the penalties for these violations. Mayor Musselwhite stated that this amendment to the ordinance will increase the fine to an amount not to exceed One Thousand Dollars and 00/100 (\$1,000.00) or ninety (90) days in jail. After hearing from the Mayor, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI AMENDING THE SOUTHAVEN CODE OF ORDINANCES TITLE VII, SECTION 7-25

WHEREAS, Mississippi Code Section 21-17-5 provides that the City of Southaven ("City") shall have the care, management and control of the municipal affairs and the power to adopt any orders, resolutions or ordinances with respect to such municipal affairs; and

WHEREAS, pursuant to Mississippi Code Section 21-13-19, the City may impose a penalty for a misdemeanor, any penalty of incarceration not to exceed more than six (6) months in jail or a maximum of One Thousand Dollars and 00/100 (\$1,000.00) for each such violation in any case tried without a jury; and

WHEREAS, the City Board finds that garbage, trash, and littering has been an ongoing problem within the City; and

NOW, THEREFORE BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI, THAT RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND THE CITY OF SOUTHAVEN CODE OF ORDINANCES, TITLE VII, SECTION 7-25 BE AMENDED AS FOLLOWS:

Sec. 7-25. - Penalty.

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Violation of any section of this title shall constitute a misdemeanor and if after due notice of violation and reasonable length of time (as shall be determined by the department issuing the notice) the violation is not corrected it shall be punishable by fine not to exceed One Thousand Dollars and 00/100 (\$1,000.00) or ninety (90) days in jail or thirty (30) days of community service or a combination of each. If the violation has not been corrected at the end of the time given on the notice, this shall be grounds for additional counts of violation for each day that the violation goes without being corrected.

NOW, THEREFORE BE IT ORDERED pursuant to Miss. Code 21-13-11, the City Clerk shall provide notice of the adoption of the Ordinance in the *Desoto Times* for one (1) time.

NOW, THEREFORE BE IT ORDERED pursuant to Miss. Code 21-13-11, this amended Ordinance shall take effect one (1) month after passage.

After a full discussion of this matter, ALDERMAN Flores moved that the foregoing Ordinance be adopted. The motion was seconded by ALDERMAN Wheeler. Upon the question being put to a vote, Members of the Board of Aldermen voted as follows:

Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

RESOLVED AND DONE, this 1st day of March 2022.

RESOLUTION FOR SPD SURPLUS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this will authorize surplus of SPD property. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI DECLARING SURPLUS PROPERTY

WHEREAS, the City of Southaven ("City") Police Department is presently in possession of certain vehicles as set forth in Exhibit A (collectively "the Property"); and

WHEREAS, pursuant to Mississippi Code 17-25-25, it has been recommended to the Mayor and Board of Aldermen that the Property be declared as surplus and sold and/or disposed of as appropriate and in accordance with Mississippi Code 17-25-25, and the Property removed from the fixed assets inventory; and

WHEREAS, the Mayor and Board of Aldermen are desirous of disposing of the Property and amending, its fixed assets inventory pursuant to State guidelines; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

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1. The Property be hereby declared as surplus property.
2. The City Police Chief, or his designee, is hereby authorized and directed to follow Mississippi Code 17-25-25 for the disposition of the Property.

Motion was made by Alderman Hoots and seconded by Alderman Jerome for the adoption of the above and foregoing Resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

RESOLVED AND DONE, this 1st day of March, 2022.

A list of surplus items is attached and fully incorporated to these minutes.

RESOLUTION FOR WRECKER ROTATION

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution establishes the wrecker rotation for 2022. The SPD has reviewed each applicant to ensure compliance with the City's policy and the entities included in the resolution have been approved for 2022. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI ESTABLISHING THE 2022 WRECKER ROTATION FOR THE CITY OF SOUTHAVEN

WHEREAS, the City of Southaven ("City") previously adopted, via Resolution, on August 20, 2013, the City Police Wrecker Rotation Policy ("Policy"); and

WHEREAS, the City Board adopted the Policy to establish certain and specific guidelines for those entities which tow vehicles at the request of the City Police Department, so that the City can ensure conformity and protection from liability, along with a specific and objective standard for being included on the wrecker rotation; and

WHEREAS, pursuant to the City Policy, the City desires to affirm the recommendation of the City Police Chief for the 2022 wrecker rotation for the City; and

NOW, THEREFORE, BE IT ORDERED based on the vote by the Board of Aldermen of the City, to wit:

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1. The City Board hereby affirms and approves the recommendation of the City Police Chief and Deputy Chief for the City Police one-year wrecker rotation for 2022 as set forth in Exhibit A.
2. The Mayor, Chief of Police or Deputy Chief of Police are hereby authorized and directed to take all actions, as set forth in the Policy, needed to effectuate the intent of this Resolution.

Following the reading of the foregoing resolution, Alderman Flores made the motion to adopt the Resolution and Alderman Payne seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

RESOLVED AND DONE, this 1st day of March, 2022.

A wrecker rotation application list is attached and fully incorporated into these minutes.

GETWELL ROAD BID REJECTION

Dan Cordell, City Consulting Engineer, presented this item to the Board.

Mr. Cordell stated that bids were recently received and opened for the Getwell Road Widening Project. Based on the amount of the low bid by Phillips Contracting in the amount of \$15,066,843.98, which is well above the estimate, the recommendation is to reject all bids and re-bid. Alderman Flores made the motion to reject all bids and upon approval from MDOT, re-advertise/bid the project. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

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Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of March, 2022.

A copy of the recommendation letter and bid tabulation is attached and fully incorporated to these minutes.

STARLANDING ROAD MOU

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this agreement sets forth that Desoto County, in cooperation with Southaven and Hernando, is proposing to move and improve sewer infrastructure in the area of the proposed MS Army National Guard Center and Desoto County Agriculture Education Facility at Starlanding and Gwynn. It is proposed that Desoto County will make a number of sewer system improvements to facilities that are owned by Hernando and construction additional facilities. The improvements will provide sewer service to the National Guard Center, Agriculture Education. Facility and mobile home park. The county will undertake and pay for all of the project. The facilities will belong to and be maintained by Hernando upon completion. As some of the structure will be located inside Southaven, Southaven will consent to the work and Hernando will service the facilities to which the sewer system will connect. Hernando and Southaven will then, independently, draft any additional agreements as are necessary regarding service issues. Alderman Gallagher made the motion to approve the MOU. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of March, 2022.

A copy of the MOU is attached and fully incorporated to these minutes.

RESOLUTION TO CLEAN PRIVATE PROPERTY

None

PLANNING AGENDA

Planning Agenda presented by Whitney Cook, Director of Planning & Development.

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Item #1 Application by Hylander, LLC for subdivision approval of Snowden Farms Phase B District 16 Lot 7 on the west side of Getwell Road, north of May Blvd.

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval for Snowden Farms PUD, Phase B District 16 lot 7 on the west side of Getwell Road, north of May Blvd. The lot consist of 5.243 acres and has direct frontage on Getwell Road. The lot has approximately eight hundred and fifty (850) feet of linear frontage down Getwell Road with an additional fifty (50) feet of proposed dedicated ROW on the north end of the lot. There is an identified public ROW to the south of the lot which is part of the Silo Square development to the south. The Snowden Farms PUD was approved in 2008 with outparcels such as this on Getwell Road. One of the contingencies with that approval was that minimizing curb cuts for lots and road congestion issues should be taken into consideration. Originally, this area was designated as two separate lots which the applicant has proposed to merge into a single lot and that request has eliminated the need for a center access drive thus reducing the number of curb cuts for this particular site. The proposed lot does comply with the regulations set forth in the ordinance as well as the PUD text. The ROW for Getwell Road has already been dedicated and there are no improvements needed. Alderman made the motion to approve the application by Hylander, LLC. Motion was seconded by Alderman.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of March, 2022.

A copy of the staff report and final plat is attached and fully incorporated to these minutes.

Item #2 Application by Adams Properties, LLC for subdivision approval of the Adams 2 Lot Commercial Subdivision on the northeast corner of Hwy. 51 N. and Rasco Road

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval for Adams Properties 2 Lot Commercial Subdivision on the north side of Rasco Road, east of Hwy. 51. This is an existing development with two buildings on site which were constructed in 1983 as a combined use. The applicant is requesting to divide the property into two lots consisting of lot 1 with 0.61 acres which includes the multi-tenant retail center along Rasco Road and lot 2 with 0.39 acres to include the building in the rear. There is a twenty-four (24) foot ingress/egress shown to allow access for both lots onto Rasco Road and Hwy. 51. The zoning

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ordinance requires that there is a minimum of 0.50 acres for commercial lots; however, staff feels that this site should be considered differently due to its history and build out. The buildings on site were constructed in 1983 with no requirements regarding the lot size and setbacks. Since then, the multi-tenant building which faces Hwy. 51 has taken on its own retail identity and the building to the back which was once a car wash and now serves as a repair shop has a separate use which is not affiliated with the front building. To ensure compliance with zoning and business licensing, staff requested that the buildings and their surrounding properties be subdivided and viewed as formally separate, which is the reason for this application. To allow this subdivision to be platted will create a more compliant site while also allowing for future occupancy on the site which may or may not be owned and occupied by the same entity. Alderman made the motion to approve the application by Abdul Karim Shamon. Motion was seconded by Alderman .

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of March, 2022.

A copy of the staff report and plat is attached and fully incorporated to these minutes.

Item #3 Application by Priyesh Patel for subdivision approval to revise the Cardiff Gardens Subdivision Lots 11 and 12 on the west side of Tchulahoma Road, north of Church Road

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval to revise Cardiff Gardens Subdivision on the west side of Tchulahoma Road, north of Church Road. The revision entails combining lots 11 and 12 to create one lot encompassing 1.26 acres. Lot 12 currently has an existing home and accessory building on site. Lot 11 is a vacant lot with a twenty-five (25) foot private drainage easement along the south boundary of the lot. Per the application, the owner, which is the same for both lots wants to ensure that the open space along his east side will remain intact. Staff has reviewed the covenants and requirements for the Cardiff Gardens Subdivision. Per those details, a lot cannot be further subdivided but lots can be merged to create a larger lot such as this. Additionally, this subdivision is an R-20 area which requires a minimum lot size which this applicant has complied with as well. The applicant will need to get signatures from the owners of lots 10, 13 and 41 per the city subdivision regulations prior to platting. This will be the third revision to this subdivision; therefore, the title

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block should identify this as well prior to platting. Alderman made the motion to approve the application by Priyesh Patel. Motion was seconded by Alderman .

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of March, 2022.

A copy of the staff report and final plat is attached and fully incorporated to these minutes.

Item #4 Application by M & R Builders for subdivision approval for a revision to Cherry Tree South Phase IIID on the west side of Getwell Road, north of Star Landing Road

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval to record a single lot associated with Cherry Tree Park South Phase III D which is located on Marion Lane and is situated between lot 80 which is in incorporated into Cherry Tree South Phase III C and lot 78 which was recorded in Cherry Tree South Phase III D. This lot was omitted from both of these phases by error and this application is to fix that error and place the lot appropriately into the subdivision. The lot proposed complies with the PUD as well as the surrounding areas which have already been approved and platted. Staff understands the requests and sees that this lot was overlooked in error. Alderman made the motion to approve the application by M&R Builders. Motion was seconded by Alderman

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of March, 2022.

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A copy of the staff report and plat is attached and fully incorporated to these minutes.

Item #5 Application by MLB, LLC for subdivision approval of Parcel III of the Central Gardens PUD on the north side of Rasco Road, west of Greenbrook Pkwy.

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval for Central Gardens Parcel III on the north side of Rasco Road, west of Greenbrook Pkwy. This lot was recently incorporated into the overall PUD by way of a planning commission and board vote. The lot consists of 5.87 acres with an existing twenty five (25) foot sewer easement running down the center of the lot going north to south and an existing TVA easement going east to west showing a two hundred (200) foot width. The applicant has shown a road dedication for Rasco Road which is designated for 106' of ROW per the comprehensive plan. The existing ROW north of the centerline is shown at forty (40) feet therefore the applicant has provided the necessary additional thirteen (13) feet to comply. There is a small area designated in a flood zone on the southwest corner of the site. This area was submitted for formal review and approval to incorporate into the Central Gardens PUD. This application complies with the conceptual size of the lot shown in that approval. The applicant has also dedicated the necessary ROW for this area and any future improvements that are needed to accommodate this lot in terms of accel/decel lanes which will be determined by the city engineer and completed by the applicant. The applicant will need to identify this as "Lot 1" for recording purposes as opposed to Parcel III. Alderman made the motion to approve the application by MLB, LLC. Motion was seconded by Alderman .

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of March, 2022.

A copy of the staff report and final plat is attached and fully incorporated to these minutes.

Item #6 Application by Tim and Pam Breland for subdivision approval to revise Lakes of Nicholas Phase 1 Section L Lots 335 and 336 on the north side of Star Landing Road, south of College Road

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Mrs. Choat-Cook stated that the applicant is requesting subdivision approval to revise Lakes of Nicholas Phase 1, Section L, lots 335 and 336. The lots are owned by the same entity and the request is to merge the two lots into one larger lot which would total at 1.37 acres. There is no existing structures on either lot and the applicant has provided the necessary documentation from all utility companies that there are no existing lines and they will vacate the easement. Staff has reviewed the covenants and requirements for the Lakes of Nicholas Subdivision. Per those details, a lot cannot be further subdivided but lots can be merged to create a larger lot such as this. This section of the PUD is an R-20 area which requires a minimum lot size which this applicant has complied with as well. The applicant will need to get signatures from the owners of 334, 337, 366, 367, 393, and 394 per the city subdivision regulations prior to platting. The title block should reflect the affected lots and identify the correct revision. Alderman made the motion to approve the application by Tim and Pam Breland. Motion was seconded by Alderman .

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of March, 2022.

A copy of the staff report and final plat is attached and fully incorporated to these minutes.

MAYOR'S REPORT

Salon Spa Ordinance

Mayor Musselwhite made the recommendation to change the ½ mile radius rule for salons/spas from 1 (one) to 2 (two). There was some discussion among the Mayor and Board of Alderman and it was agreed that this solution would be a good compromise. No action was taken at this meeting.

Amphitheater Enhancement Update

Mayor Musselwhite stated that the City had been working with a vendor to refurbish the amphitheater seats, but the vendor has poor response. Mayor Musselwhite made the recommendation to not take a risk and utilize this vendor and instead purchase new seating. The cost to replace the seats is \$577,000.00. No Board Action was taken at this meeting.

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PERSONNEL DOCKET

Personnel

Docket

March 1, 2022

New Hires	Department	Position Title	Start Date	Rate of Pay
	Mayor			
**Jessica Jackson	Administration	Reception	TBD	\$17.00
**Juwone Cheatham	Utility	Sewer Technician	TBD	\$14.00
**Holly Oliver	Utility	Billing Clerk I	TBD	\$16.00
**Dilan Sanchez	Fire	Paramedic	TBD	\$19.45
**Eugene Betts	Police	Police Officer 4	TBD	\$25.15
**Keshun Massey	Police	Police Officer 2	TBD	\$22.54
**Daykice Crumes	Police	Police Officer 2	TBD	\$22.54
**Shabridget Caldwell	Police	Police Officer 4	TBD	\$25.15
**Damien Thomas	Parks	Turf Technician	3/1/2022	\$9.50

*pending 1 pre-emp screening
 ** pending 2 pre-emp screenings

Pay Adjustments	Previous Classification	New Classification	Effective Date	Proposed Rate of Pay
Emergency Communications				
Toriana Smith	Dispatcher I	Dispatcher II	2/28/2022	\$22.34
Utility				
Michael Collins	Operator	Foreman	3/1/2022	\$20.89
Zakary Wendell	Operator In Training	Operator	3/1/2022	\$17.80
Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Traci Mansfield	Utility	Billing Clerk I	3/11/2022	\$16.00
Katelyn Ewing	Fire	EMS Driver	2/16/2022	\$16.18
Stephen Jackson	Fire	Fire Fighter II	3/4/2022	\$16.76
Gerald Fox	Public Works	Operator I	3/8/2022	\$15.00
Keagan Lancaster	Public Works	Laborer I	3/2/2022	\$13.91

Parks Tournaments

New Hires	Position Title	Start Date	Rate of Pay
Jada Bledsoe	Concession	3/2/2022	\$9.50
Janiya Buckholtz	Concession	3/2/2022	\$9.50

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Zachary Gann	Concession	3/2/2022	\$9.50
Lucas Gaschk	Concession	3/2/2022	\$9.50
Evelyn Lopez	Concession	3/2/2022	\$9.50
Perri Robertson	Concession	3/2/2022	\$9.50
Aydan Ward	Concession	3/2/2022	\$9.50
Wendy Lane	Gift Shop	3/2/2022	\$9.50
Eli Abernathy	Grounds	3/2/2022	\$9.50
Zach Dennie	Grounds	3/2/2022	\$9.50
Brock Garey	Grounds	3/2/2022	\$9.50
Luke Goolsby	Grounds	3/2/2022	\$9.50
Terrance Newby	Grounds	3/2/2022	\$9.50
Benjamin Sartor	Grounds	3/2/2022	\$9.50
Michelle Brignac	Gates	3/2/2022	\$9.75
Mary Ogden	Gates	3/2/2022	\$9.75
Keeley Wilson	Gates	3/2/2022	\$9.75

Alderman Payne made the motion to approve the Personnel Docket of March 1, 2022 as presented to this Board. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of March, 2022.

CITY ATTORNEY'S LEGAL UPDATE

Professional Services Agreement with Pennet Services

Mr. Manley stated that this company will assist with social media consulting and advertising sales for the Parks Department. There is a \$300 event fee per event and 40% commission on gross receipts from new advertising sales. Alderman Flores made the motion to authorize Wes Brown to sign the contract with Pennet Services. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES

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Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of March, 2022.

A copy of the contract is attached to these minutes.

Construction Change Directive - Fire Station 5

It was noted that there was authority for Chief Scallions to sign the CCD at the February 15th meeting, but changes were made to the CCD which was previously approved; thus, Mr. Manley entered the new contract AIA document G174-2017 for Fire Station No. 5 project into the minutes.

A signed copy of the construction change directive is attached to these minutes.

UTILITY BILL ADJUSTMENT DOCKET

UTILITY BILL LEAK ADJUSTMENT DOCKET 03/01/22

The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received.

NAME	HOUSE #	STREET	ADJUSTED AMOUNT	REASON FOR LEAK ADJUSTMENT
WILLIAM CARRIGAN	3460	SHADY OAKS DRIVE	(161.04)	SERVICE LINE
JEANETTE FORD	1970	KINGS CASTLE DR	(380.64)	TOILET LEAK
BRANDON CHILDERS	7654	ROCKINGHAM DR	(507.52)	SERVICE LINE
TERESA & WALTER SCOTT	1560	WILBORNE RD	(36.15)	DISHWASHER
JAGDISH MEHTA	1590	EPPING FOREST DR	(297.68)	TOILET LEAK (2 TOILETS)
DENNIS DOWELL	3612	LISCOTT	(163.88)	LEAK ON IRRIGATION LINE
RENITA BRADLEY	9017	MOSS POINT	(63.44)	TOILET LEAK
ALAINA WARD	1794	STEEPLE CHASE CV	(117.12)	SLAB LEAK
SALLY GOINS	1679	SADDLE LANE	(141.52)	LEAK ON SERVICE LINE
JAMES SANDY	4049	COURTYARD DR	(949.54)	LEAK ON SERVICE LINE

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FAEZA MORALES	953	WOODBURNE PLACE	(151.28)	TOILET LEAK
CARMEN COHEN	6565	MCCALIN DR	(228.95)	BUSTED OUTDOOR FAUCET
BEN & GLADYS WOODSON	7605	DAVIS PKWY	(117.12)	TOILET LEAK
DARREN DUNAVANT	3625	SHADY OAKS DRIVE	(180.56)	TOILET LEAK
DORSEY PATTERSON	2788	PLUM POINT RD	(600.24)	FAUCET LEAK
PEREZ RICHARDSON	1565	HAILEY RD	(405.04)	UNDERGROUND LEAK
JAMES REID	2753	TOWER CV	(39.04)	TOILET LEAK
HELEN MCBRIDE	7547	OVERLOOK DR	(34.16)	SERVICE LINE
LANDERS CHRYSLER DODGE JEEP	223	GOODMAN RD E	(609.10)	TOILET LEAK
		TOTAL	(5184.02)	

A motion was made by Alderman Payne to approve the Utility Bill Adjustment Docket of March 1, 2022 in the amount of \$5,184.02. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of March, 2022.

CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Claims Docket of March 1, 2022 in the amount of \$3,348,782.77. Motion was seconded by Alderman Flores.

Excluding voucher numbers:

374327,374333,374390,374391,374392,374393,374394,374395,374396,374397,374398,374399,374400,374401,374402,374403,374404,374408,374465,374476,374477,374478,374491,374492,374520,374547,374635,374636,374637,374813,374879

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Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 1st day of March, 2022.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Hoots to adjourn. Motion was seconded by Alderman Payne. Motion was put to a vote and passed unanimously March 1, 2022 at 9:00 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)

All exhibits and attachments are electronically filed in the City Clerk's Office.