

Minutes, City of Southaven, Southaven, Mississippi



MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
June 21, 2022
6:00 PM
AGENDA

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval of Minutes: June 7, 2022
5. Stacy Dodd, Vertava Health
6. Agreement with the DeSoto County Convention and Visitors Bureau
7. Contract Amendment with Windstream
8. Declaration of July 4 Holiday
9. Resolution for Budget Amendment
10. Resolution to Clean Private Property
11. Planning Agenda
12. Mayor's Report
13. Personnel Docket
14. City Attorney's Legal Update
15. Utility Bill Adjustment Docket
16. Claims Docket
17. Executive Session: Claims/Litigation against SPD and Public Works Dept./City Infrastructure;
Citywide Personnel; Economic Development

Items may be added to or omitted from this agenda as needed.

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MINUTES OF THE REGULAR MEETING OF June 21, 2022 OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 21st day of June, 2022 at six o'clock (6:00) p.m. at City Hall.

Present were:

George Payne	Alderman At Large
Charlie Hoots	Alderman, Ward 2
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Absent were:

Kristian Kelly	Alderman, Ward 1
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Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately twenty (20) other people were present. Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

Next, a motion was made by Alderman Payne to approve the minutes of the Regular Meeting of June 7, 2022 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Hoots. Motion was put to a vote and passed unanimously.

STACY DODD, VERTAVA HEALTH

Mr. Dodd gave an update on the Hope Center and stated that they mentor students in grades 5th-7th in group and one on one settings. Their goal is to build confidence and self-esteem and promote leadership to help students grow into productive young adults. Mr. Dodd stated that they are working with the Memphis Grizzlies, Desoto County Schools, and Brown Missionary Church. Mayor Musselwhite thanked Mr. Dodd for all that he is doing in the community.

AGREEMENT WITH DESOTO COUNTY CONVENTION AND VISITORS BUREAU

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the City previously entered into an Agreement with DCCVB to assist with booking, producing, staffing events at the BankPlus Amphitheater. Initially, the Agreement was for one (1) year. Todd Mastry, who will be performing the services on behalf of the DCCVB, met with the Mayor to discuss the issue of procuring the largest financial share of ticketing fees from

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Ticketmaster as possible. Ticketmaster informed Todd Mastry that they would need to have a 48 month minimum contract for the services, so Ticketmaster can begin to build the seating manifest and ISM as soon as possible, as promoters are already holding dates and will begin to enter negotiation stages in preparation for the 2023 outdoor concert season. The contract is for a four (4) year term with a sixty (60) day termination for convenience clause. Alderman Wheeler made the motion to approve the contract. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 21st day of June, 2022.

A copy of the contract is attached and fully incorporated into these minutes.

CONTRACT AMENDMENT WITH WINDSTREAM

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this contract amendment is expense neutral. While, there are line item changes in the new service agreement that are different, the total still comes out the same. The new amendment is for the 8710 Northwest Drive only and will increase both the Managed Network Security Cloud from 100 mb to 500 mb and also the SD WAN from 100 Mbps to 500 Mbps. Alderman Gallagher made the motion to approve the contract amendment. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 21st day of June, 2022.

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A copy of the contract is attached and fully incorporated into these minutes.

DECLARATION OF JULY 4 HOLIDAY

Nick Manley, City Attorney, presented this item to the Board.

Alderman Payne made the motion to authorize the declaration of July 4 holiday.
Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 21st day of June, 2022.

RESOLUTION FOR BUDGET AMENDMENT

Nick Manley, City Attorney, presented this item to the Board.

This resolution reflects the grant money received for roads and insurance money received to replenish police vehicles. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND FY 2022 BUDGET

The Mayor and Board of Aldermen of the City of Southaven, Mississippi (the "City"), considered the matter of amending the 2022 City Budget.

WHEREAS, pursuant to Miss. Code 21-35-25, the City desires to amend its 2022 budget; and

WHEREAS, the City Governing Authorities desire to reflect the funds for the grant money received for roads and insurance to replenish police vehicles; and

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WHEREAS, the transfer from fund to fund, or from item to item, will not result in the expenditure of any money for a purpose different from that which was budgeted or collected; and

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Board approves the budget amendment as set forth in Exhibit A and authorizes the Mayor or his designee to take any and all actions for such amendment.
2. If required, the City is authorized to publish within two (2) weeks of this action in the same manner as the final adopted budget. This publication shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment. The vote of each member of the municipality's governing authority on each amendment shall be included in the publication or posted notice.
3. The Mayor or his designee are authorized to take all actions to further effectuate the intent of this Resolution.

Following the reading of the foregoing Resolution, Alderman Flores made the motion and Alderman Wheeler seconded the motion for its adoption. The Mayor put the question to a roll call vote, and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: ABSENT
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this the 21st day of June, 2022

		Current	Amend	Amended Total
STREET IMPROVEMENTS				
902-	STREET	\$	\$	\$
625100	IMPROVEMENTS	2,350,000	780,000	3,130,000
0010-		\$	\$	\$
450300	GRANT REVENUE	-	(780,000)	(780,000)
				\$
				-

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		\$	\$	\$
		2,350,000	-	2,350,000
VEHICLES				
211-		\$	\$	\$
630600	VEHICLES	363,667	50,000	413,667
0010-	SALE OF SURPLUS		\$	\$
581000	PROPERTY		(30,000)	(30,000)
0010-			\$	\$
581100	INSURANCE PROCEEDS		(20,000)	(20,000)
			\$	\$
			-	363,667
		\$	\$	\$
		363,667	-	363,667

RESOLUTION TO CLEAN PRIVATE PROPERTY

Mayor Musselwhite introduced the cleaning of property and asked if there were any comments from the Board and there were none. Mayor Musselwhite then asked for any comments from the public and there were none. The Board then considered the following resolution to clean private property:

RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY

WHEREAS, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit:

CONDEMNATION ADDRESS

680 Thornwood Place

526 Christybrook Cove

6836 Cobblestone

Parcel # 107834000 0000204

Parcel # 107834170 0001400

1408 Bennington Drive

1767 Vicksburg Drive

2271 PLUM POINT CV.

PARCEL# 2072090000000800

Parcel #2074190000000301

Parcel #20862400000002602

8658 Bunker Hill Drive

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732 Charter Oak Drive

Parcel #2081010000000213

5729 Antler Dr

Parcel # 207210290 0000300

Parcel #207210290 0000100

Parcel # 2072030000000306

Parcel # 1085210100003500

Parcel # 1085210100003600

2220 Colonial Hills Dr

9071 Belmont Dr

Parcel#2081011100002100

Parcel#2081011100002000

Parcel#2081120400000200

Parcel#2081120400000201

to the effect that the said parcel of land has been neglected whereby the grass height is in violation and there exist other unsafe conditions and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi, provided the owners of the above described parcel of land with notice of the condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on Tuesday, June 7, 2022, by United States mail and by posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanness as to be a menace to the public health and safety of the community.

WHEREAS, none of the owners of the above described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on Tuesday, June 7, 2022, to voice objection or to offer a defense.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that the above described parcel of land located at:

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CONDEMNATION ADDRESS

680 Thornwood Place

526 Christybrook Cove

6836 Cobblestone

Parcel # 107834000 0000204

Parcel # 107834170 0001400

1408 Bennington Drive

1767 Vicksburg Drive

2271 PLUM POINT CV.

PARCEL# 2072090000000800

Parcel #2074190000000301

Parcel #2086240000002602

8658 Bunker Hill Drive

732 Charter Oak Drive

Parcel #2081010000000213

5729 Antler Dr

Parcel # 207210290 0000300

Parcel #207210290 0000100

Parcel # 2072030000000306

Parcel # 1085210100003500

Parcel # 1085210100003600

2220 Colonial Hills Dr

9071 Belmont Dr

Parcel#2081011100002100

Parcel#2081011100002000

Parcel#2081120400000200

Parcel#2081120400000201

is deemed in the existing condition to be a menace to the public health and safety of the community.

BE IT FURTHER RESOLVED that the City of Southaven shall, if the owners of the above described parcel of land do not do so themselves, immediately proceed to clean the respective parcel of land, by the use of municipal employees or by contract, by cutting weeds and grass and removing rubbish and other debris.

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Following the reading of this Resolution, it was introduced by Alderman Payne and seconded by Alderman Kelly. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

ALDERMAN	VOTED
Alderman George Payne	YES
Alderman Kristian Kelly	ABSENT
Alderman Charlie Hoots	YES
Alderman William Jerome	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

The Resolution, having received a majority vote of all Aldermen present, was declared adopted on this, the 7th day of June 2022.

CITY OF SOUTHAVEN

PLANNING AGENDA

No Planning Agenda

MAYOR'S REPORT

Getwell Road South Project

Mayor Musselwhite stated that this project that will widen Getwell Road South from Church Road to Starlanding from two lanes to five lanes. Mayor Musselwhite stated that there was some confusion with the bid due to the escalating fuel prices and it is his recommendation to reject the bid and rebid. Alderman Flores made the motion to re-advertise. Motion was seconded by Alderman Payne.

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 21st day of June, 2022.

Street Resurfacing Update

Mayor Musselwhite reported that the street resurfacing list for this year has been completed and striping is underway now. Mayor Musselwhite stated that with the

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2023 budget, a new street resurfacing list will be prioritized based on the condition and the amount of traffic on the street.

Rental Property Ordinance Update

Mayor Musselwhite reported to the Board that they are still working on the rental property ordinance and will bring something to them soon.

Budget Workshops

Mayor Musselwhite stated that budget workshops are scheduled for Aug 4 & 5 from 10am to 12pm to discuss department's priorities.

Tribute Hall

Mayor Musselwhite stated that within the next few weeks they will begin working on renovating the front office area to create an archive library similar to what you would see in a museum with glass display tables. Mayor Musselwhite stated that they have the money in the budget in facilities to move forward. Mayor Musselwhite asked the Board to consider how they would like to honor those that made a monumental difference with the City.

PERSONNEL DOCKET

Personnel

Docket

June 21, 2022

New Hires	Department	Position Title	Start Date	Rate of Pay
Taquuan Anding	Public Works	Street Laborer	TBD	\$15.00
*Jamal Fisher	Public Works	Operator	TBD	\$17.00
Natalie Lisowski	Police	Records Clerk	6/22/2022	\$15.84
Katherine Lyons	Police	Crossing Guard	TBD	\$12.88
*Leigh Cornish	DFA	Staff Accountant	6/22/2022	\$57,000 annually
Jesaiah Burnett	Emergency Communications	Dispatcher I	TBD	\$21.04
**Ronald Lyons	Parks	Laborer	TBD	\$15.00
*pending 1 pre-emp screening				
** pending 2 pre-emp screenings				

Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay
Police				
Larry Rayburn	Police Officer 2	Police Officer 3	6/20/2022	\$26.50
Jeffrey Scott	Police Officer 3	Police Officer 4	6/20/2022	\$28.40
Fire				
Stephen Cali	Paramedic	Medic II	6/4/2022	\$20.18

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Stipends	Department	Stipend	Effective Date	Stipend Rate
Rocky Pickering	Fire	EMT	6/2/2022	\$22.22

Oath of Office

Emergency Communications

Anneke Fleming

Planning

Mike Adkins

Jeffrey Avery

Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Michael Cloud	Utility	Field Service Tech	6/27/2022	\$14.50
Gracie Goldsby	Emergency Communications	Dispatcher I	6/20/2022	\$21.04
Andrew Lambert	Utility	Foreman	6/29/2022	\$19.57
Tonya Yates	Emergency Communications	Dispatcher I	6/10/2022	\$21.04
Brett Yoakum	Police	Captain	6/1/2022	\$35.00

Parks Tournaments

New Hires	Position Title	Start Date	Rate of Pay
Devin Hill	Grounds Crew	6/22/2022	\$10.25
John Jacob Taylor	Concessions	6/22/2022	\$9.50

ReHired	Position Title	Start Date	Rate of Pay
Cooper Crapa	Concessions	6/22/2022	\$10.25

Alderman Payne made the motion to approve the Personnel Docket of June 21, 2022 as presented to this Board. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 21st day of June, 2022.

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CITY ATTORNEY'S LEGAL UPDATE

No Legal Update

UTILITY BILL ADJUSTMENT DOCKET

UTILITY BILL LEAK ADJUSTMENT DOCKET 06/21/22

The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received.

NAME	HOUSE #	STREET	ADJUSTED AMOUNT	REASON FOR LEAK ADJUSTMENT
COUNTRY MANOR	3910	STATELINE RD W	(3376.96)	BUSTED WATER PIPE
QUANIKA JEEMS	1455	TOWN & COUNTRY	(1947.12)	TOILET LEAK AND LEAK IN FRONT YARD
CINDY BASARSE	7167	GOLDEN OAKS LOOP W	(34.58)	POOL ADJUSTMENT
LAURA JENKINS	7218	WHITTEN PLACE DR	(185.44)	TOILET AND PIPE IN THE YARD
JOAQUIN GARCIA	1683	MADISON AVE	(644.16)	TOILET LEAK
JUNE CLARKSON	3891	DAVIS RD	(2277.45)	BURST PIPE DOWN HILL FROM HOUSE
LARRY HANSON	6805	HUNTERS GLEN	(63.44)	SLAB LEAK
EDITH BENNINGTON	7784	ANDOVER CV	(12.35)	POOL ADJUSTMENT
KENNETH CARVER	3740	HILLSDALE	(14.82)	POOL ADJUSTMENT
MAKAYLA CAMPBELL	1746	FORREST	(27.17)	POOL ADJUSTMENT
JOHNSON WILLIAM	6515	EVERGREEN	(46.93)	POOL ADJUSTMENT
WORKFORCE, INC	7348	JONAS CV	(81.51)	POOL ADJUSTMENT
MARY BROOKS	631	WOODSMOKE	(366.00)	SERVICE LINE LEAK
DAVID CLARK	7065	PECAN HILL RD	(136.64)	SLAB LEAK
KATHLEEN SMITH	7440	CHARD BARK	(64.22)	POOL ADJUSTMENT
JANIS LEPARD	8608	GREENWAY	(34.58)	POOL ADJUSTMENT
EZELL HARRIS	3575	PLUM POINT	(46.93)	POOL ADJUSTMENT
SARA BAILEY	6347	EVERGREEN	(122.00)	SLAB LEAK
DEWELL HOLMES	3063	FOREST BEND DR	(58.56)	TOILET, SHOWER, KITCHEN LEAK
LOUIS JONES	8525	FARMINGTON CV	(93.86)	POOL ADJUSTMENT
CHRISTOPHER CARTER	7372	JONAS CV	(136.64)	SERVICE LINE LEAK
FALLIS BESINGER	8615	SOUTHAVEN CIRCLE W	(151.28)	TOILET LEAK
JOHN FREEMAN	1785	SHERWOOD LN	(49.40)	POOL ADJUSTMENT

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ALYSSA GILBERT	797	DINWIDDIE	(51.87)	POOL ADJUSTMENT
JENNIFER & PATRICK O'BRIANT	5043	GARNER LN	(92.72)	TOILET LEAK
DAVID STRACENER	955	MECKLENBURG CV	(41.99)	POOL ADJUSTMENT
SHENIKA THOMAS	909	SCOTCH PINE CV	(44.46)	POOL ADJUSTMENT
DEMETRIA BAILEY	8292	CHESTERFIELD DR	(61.75)	POOL ADJUSTMENT
BRANDON COURTWAY	351	SANDALWOOD	(24.70)	POOL ADJUSTMENT
WHITNEY FORD	7865	SOUTHAVEN CIRCLE W	(151.28)	TOILET LEAK
DIANE FRACCASTORO	724	TWINWOOD COVE	(78.08)	POOL LEAK
SWINNEA ENTERPRISE	1044	RASCO ROAD	(645.60)	TOILET LEAK
ALISHA WILLINGHAM	1927	CUSTER DRIVE	(492.88)	TOILET LEAK
JAMES ROBERTSON	7216	STONEGATE BLVD	(136.64)	TOILET LEAK
GERALD WILLIAMS	7725	CUSTER DRIVE	(17.29)	POOL ADJUSTMENT
BILLIE TAMOGLIA	329	GRAHAMWOOD CV	(108.68)	POOL ADJUSTMENT
ALBERT FERRILLO	1931	KINGS CASTLE DR	(59.28)	POOL ADJUSTMENT
SARG RHONDA	767	ALLEGANY CV	(96.33)	POOL ADJUSTMENT
JOY HORTON	810	MAPLE CV	(24.70)	POOL ADJUSTMENT
DOUGLAS GRINDSTAFF	8840	HORN LAKE RD	(182.78)	POOL ADJUSTMENT
BURDEN JAMIE	7530	PINE KNOT	(24.70)	POOL ADJUSTMENT
ARMOND FAIRLEY	8745	OAKWOOD LANE	(81.51)	POOL ADJUSTMENT
ALAN CHILDERS	560	GREENCLIFF	(29.64)	POOL ADJUSTMENT
		TOTAL	(12418.92)	

A motion was made by Alderman Payne to approve the Utility Bill Adjustment Docket of June 21, 2022 in the amount of \$12,418.92. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN

Alderman Jerome
Alderman Kelly
Alderman Hoots
Alderman Payne
Alderman Gallagher

VOTED

YES
ABSENT
YES
YES
YES

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Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 21st day of June, 2022.

CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Claims Docket of June 21, 2022 in the amount of \$5,475,329.47. Motion was seconded by Alderman Flores.

Excluding voucher numbers:

380996,381148,381225,381226,381228,381229,381230,381231,381232,381233,381245,381252,381257,381260,381328,381359,381361,381363,381364,381384,381388,381397,381402,381412,381700,381752

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 21st day of June, 2022.

EXECUTIVE SESSION

A copy of the Executive Session minutes are maintained in the City Clerk's Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Payne to adjourn. Motion was seconded by Alderman Wheeler. Motion was put to a vote and passed unanimously June 21, 2022 at 7:30 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)

All exhibits and attachments are electronically filed in the City Clerk's Office.

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