

CITY OF SOUTHAVEN

Top of Mississippi

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NOTICE OF SPECIAL CALLED MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

In accordance with Mississippi Code Annotated §21-3-21, notice is hereby given that a Special Meeting of the Mayor and Board of Aldermen of the City of Southaven shall be held on Thursday, the 4th day of August, 2022 from 10:00 AM to 12:00 PM in the Boardroom of Southaven City Hall, located at 8710 Northwest Drive, Southaven, Mississippi.

The subject matters of business (Agenda) to be acted upon at this Special Meeting are as follows, to-wit:

1. Budget Workshop (Department Head Presentations)
2. Executive Session: Citywide Personnel

This Special Meeting of the Mayor and Board of Aldermen is hereby called by the Mayor, Darren Musselwhite, on this, the 20th day of June, 2022:

A handwritten signature in black ink, appearing to read "Darren Musselwhite", is written over a horizontal line.

Darren Musselwhite, Mayor

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**MINUTES OF THE SPECIAL CALLED MEETING
OF August 4, 2022
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI**

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Special Called Meeting on the 4th day of August, 2022 at ten o'clock (10:00) a.m. at City Hall.

Present were:

George Payne	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler (By Teleconference)	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately fifteen (15) other people were present.

Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

FY 2023 BUDGET WORKSHOP (DEPARTMENT HEAD PRESENTATIONS)

Mayor Musselwhite stated that there was either little or no change in the following budgets and those departments would not need to present:

1. City Clerk (Pay Adjustments, Additional Clerk)
2. Court
3. Finance (New Vehicle for the Mayor's Office)
4. Human Resources (HR ADP Software Technology)

The following are top priorities for the City that are proposed in the FY23 budget:

Parks

1. New Parks Irrigation Tech
2. 3 New Park Laborers
3. Focus on Neighborhood Parks

Information Technology

1. Proposed Salary Increases
2. Position Title Changes
3. Tech 4 Position

Planning/ Building/ Code Enforcement

1. 2 New Code Enforcement Officers
2. New Code Enforcement Administrative Position
3. Significant Code Enforcement Pay Increases
4. 2 New Vehicles in Planning & Development for Code Enforcement

Police

1. 10 New Police Officers (33 in 3 years, 28% increase)
2. Police Vehicles and Equipment As Requested
3. 2% Police Pay Increase (13% average in '22)
4. Police Training Range Improvements

Fire

1. 7 New Fire Personnel
2. 6% Fire Pay Increase
3. New Ambulance
4. Fire Vehicles and Equipment As Requested

Public Works / Facilities / Animal Control

1. New Public Works Machinery (tractor, bush-hog cutting attachments & mini track hoe)
2. Targeted Pay Increases

Utilities

1. New Water Plant Generators and Wiring/Control Upgrades in Utilities
2. New Bucket Truck in Utilities
3. Salary Adjustments

Mayor

1. Market Pay Increases in All Departments
2. 3% Merit Pay Increase for All Employees Without Market Adjustments
3. Street Resurfacing Increase to \$4,750,000 (\$4,000,000 in FY '22)
4. Facilities Renovations in Animal Control, Public Works, Fire, Police, and City Hall
5. Department Head and Key Personnel Pay Increases (3.9-8.9%)
6. Police Department Pay Increases (2%)
7. Total General Fund Budget is \$60,979,500 (increased \$7,710,000 from \$57,290,000 in FY '22)
8. Sales Tax Revenue Line is \$18,000,000 (up from \$16,200,000 in FY '22)
9. Property Tax Revenue Line is \$26,000,000 (up from \$25,000,000 in FY '22)
10. ARPA Funds Used to Supplement Ambulance, Drainage Projects, New Traffic Signal, and Street Resurfacing
11. No Tax Increase
12. No Utility or Sanitation Rate Adjustments (long-range analysis and plan pending)

*One Mill equals \$715K, 4 Mills equals \$2,860,000 which buys 22 New Police Officers

ARPA BUDGET PLAN

TOTAL FUNDS AVAILABLE = \$7,604,974 (\$3.8 million in 2021, \$3.8 million in summer, 2022)

Allocate as follows:

- Memphis/HLCISD Sewer Solution...\$3,000,000
- Autumn Woods Drainage Project...\$2,150,000
- Carriage Hills Estates Drainage Project...\$500,000
- New Ambulance...\$285,000
- May to Nail Multi-Use Trail Extension...\$500,000
- Rasco/Greenbrook Pkwy Traffic Signal...\$275,000
- Street Resurfacing...\$750,000
- Available Balance for Bid Variances...\$144,974

Charitable Contributions

Mayor Musselwhite explained that they took charitable contribution requests in just as they had received them and there were no decreases in their requests from the previous year. The Hope Center was added to the list with a contribution of \$20,000.00.

(Library, Southaven Chamber, The ARC of Northwest MS, Desoto Historic Foundation, House of Grace, Healing Hearts, Desoto Family Theater, Desoto Council, and The Hope Center)

A copy of the proposed budget is attached and fully incorporated into these minutes.

EXECUTIVE SESSION: CITY WIDE PERSONNEL

A motion was made by Alderman Gallagher to move for a closed determination of the issue on whether or not to declare an Executive Session. Motion was put to vote and passed unanimously. Alderman Gallagher made the motion to go into Executive Session for the purpose of discussing pay adjustments for personnel. Motion was seconded by Alderman Hoots. Motion was put to vote and passed unanimously.

The Mayor and Board discussed personnel. No action taken.

A motion was made by Alderman Kelly to end executive session and re-open the meeting. The motion was seconded by Alderman Wheeler. Motion was put to vote and passed unanimously.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Hoots to adjourn. Motion was seconded by Alderman

Jerome. Motion was put to a vote and passed unanimously August 4, 2022 at 11:20 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)