



MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
August 16, 2022
6:00 PM
AGENDA

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval of Minutes: August 2, 2022 and Special Meeting August 4, 2022
5. Resolution for Premium/Hazard Pay for First Responders
6. Resolution for Emergency Purchase by Parks
7. Resolution to Provide ARPA Funds to Horn Lake Creek Interceptor Sewer District
8. Authorization to Approve SRO MOU
9. Authorization of Award for Fire Extension Phase 3
10. Engineering Work Authorization
11. Term Contract Renewals
 - a. Public Works and Utilities
 - b. Asphalt Overlay Installation
 - c. Asphalt Overlay Material Supply
 - d. Pavement Striping and Markings
12. Resolution Authorizing City to Apply for MDEQ ARPA Funds
13. Resolution for Budget Amendment
14. Resolution for Filing of Liens pursuant to Miss. Code 21-19-11
15. Resolution for Parks Sole Source
16. Resolution to Clean Private Property
17. Planning Agenda:

Item #1 Application by Sweet Street Investments, LLC for a conditional use permit to allow a full service spa to be located at 468 Church Road;

Item #2 Application by Yvonne Carter for a conditional use permit to allow a full service spa to be located at 1652 Main Street;

Item #3 Application by Cook Holdings, Inc. for a conditional use permit to allow motor vehicle repair to be located at 9070 Hwy. 51 north.
18. Lori Barnes, First Regional Library Director
19. Mayor's Report
20. Personnel Docket
21. City Attorney's Legal Update
22. Utility Bill Adjustment Docket
23. Claims Docket
24. Executive Session:

Potential Litigation by the City; Economic Development (Potential Industry/Business Locate to City); Interdepartmental Personnel with No Action

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**MINUTES OF THE REGULAR MEETING
OF August 16, 2022
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI**

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 16th day of August, 2022 at six o'clock (6:00) p.m. at City Hall.

Present were:

George Payne	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately thirty (30) other people were present. Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

Next, a motion was made by Alderman Gallagher to approve the minutes of the Regular Meeting of August 2, 2022 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Payne. Motion was put to a vote and passed unanimously.

A motion was made by Alderman Gallagher to approve the minutes of the Special Meeting of August 4, 2022 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Payne. Motion was put to a vote and passed unanimously.

RESOLUTION FOR PREMIUM / HAZARD PAY FOR FIRST RESPONDERS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the Mississippi Legislature has given the Mississippi Department of Public Safety the responsibility of providing funds to law enforcement officers and firefighters as premium pay for their heightened risk during the ongoing federal COVID-19 public health emergency, as well as reimbursing counties and municipalities that have already paid premium pay to their law enforcement officers and firefighters. These payments will be in the amount of \$1,000.00 for each eligible individual. Eligible individuals must be certified, full-time and part-time law enforcement officers or certified, full-time and part-time firefighters who are currently serving in the State of Mississippi as of July 1, 2022. The program does not allow for reimbursement to EMT personnel. The attached resolution authorizes the City to apply for the funds.

After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

**CITY OF SOUTHAVEN PREMIUM PAY RESOLUTION FOR
MISSISSIPPI LAW ENFORCEMENT AND FIREFIGHTERS**

WHEREAS, this governing body acknowledges and understands that the Mississippi Legislature passed Mississippi House Bill 1427 and Mississippi House Bill 1542, creating the “Mississippi Law Enforcement and Firefighters Premium Pay Program,” in its 2022 Regular Legislative Session, and that these bills were subsequently signed into law by Governor Tate Reeves; and

WHEREAS, the purpose of the Program is to provide premium payments to all eligible law enforcement officers and firefighters who are serving the State of Mississippi, for their ongoing efforts during the Covid-19 pandemic; and

WHEREAS, these establishing laws shall take effect on July 1, 2022, and the Program shall be administered by the Mississippi Department of Public Safety; and

WHEREAS, this governing body acknowledges and understands that the Mississippi Department of Public Safety seeks to work with law enforcement agencies, fire departments, and other law enforcement entities to efficiently administer the hazard premium payments in accordance with the guidelines set forth in 2022 Mississippi House Bill 1427, 2022 Mississippi House Bill 1542, and all related Mississippi and federal law.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, as follows, to-wit:

- I.** The City of Southaven Governing Authorities fully support the efforts of the Mississippi Department of Public Safety to administer these premium payments, as provided in 2022 Mississippi House Bill 1427 and 2022 Mississippi House Bill 1542, while also adhering to the guidelines provided in all corresponding

legislation.

- II. The City of Southaven Governing Authorities and/or their designees will accept payments administered by the Mississippi Department of Public Safety under the “Mississippi Law Enforcement and Firefighters Premium Pay Program,” for purposes of distribution to the law enforcement officers and firefighters employed by the City of Southaven.
- III. The City of Southaven Governing Authorities understand and acknowledge the conditions of receiving and expending the funds appropriated under the 2022 Mississippi House Bill 1542.
- IV. The City of Southaven Governing Authorities hereby certify that any funds received by the Mississippi Department of Public Safety for hazard premium payments shall be expended in compliance with the guidelines, guidance, rules, regulations and/or other criteria, as may be amended from time to time, of the United States Department of the Treasury regarding the use of monies from the Coronavirus State Fiscal Recovery Fund established by the American Rescue Plan Act.
- V. The City of Southaven Governing Authorities authorize such payments to be made directly from the Mississippi Department of Public Safety, on behalf of the State of Mississippi, to the law enforcement agencies, fire departments and other law enforcement entities employed or otherwise controlled by this governing body for the purposes set forth herein.

After a full discussion of this matter, ALDERMAN Payne moved that the foregoing Resolution be adopted. The motion was seconded by ALDERMAN Jerome. Upon the question being put to a vote, Members of the Board of Aldermen voted as follows:

Alderman William Jerome

voted: YES

Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 16th day of August, 2022.

RESOLUTION FOR EMERGENCY PURCHASE BY PARKS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that at a recent baseball tournament, the City Parks Department purchased fans for the baseball tournaments as the temperature on the turf was approximately 130 degrees. The purchase was in the amount of \$7,653.80. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF SOUTHAVEN, MISSISSIPPI FOR DECLARATION OF
EMERGENCY PURCHASE**

WHEREAS, the City of Southaven ("City") pursuant to Mississippi Code Section 31-7-13(k) hereby ratifies the emergency purchase for misting fans needed for air flow at Snowden Grove Baseball Facilities; and

WHEREAS, pursuant to the City's emergency purchasing power, misting fans were purchased by the City Parks Department to help with cool air flow to assist the teams stay cool and avoid heat related sickness during record heat at City Baseball Tournaments; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. Pursuant to Mississippi Code 31-7-13(k) and based on the recommendation of the City's Parks Director and reasoning set forth above, the City Board ratifies the total expenditures in the amount of \$7,653.80 as set forth in Exhibit A, for the misting fans needed at Snowden Grove Park.

SECTION 2. On behalf of the City, the Mayor or his designee is authorized to take all actions, including signing any and all documents related to any insurance claims, to effectuate the intent of this Resolution.

Following the reading of the foregoing resolution, Alderman Wheeler made the motion to adopt the Resolution and Alderman Gallagher seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 16th day of August, 2022.

A copy of the invoice is attached and fully incorporated into these minutes.

**RESOLUTION TO PROVIDE ARPA FUNDS TO HORN LAKE CREEK
INTERCEPTOR SEWER DISTRICT**

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this has been previously discussed, this resolution authorizes the City to provide \$3 million dollars of the City's ARPA funds to the Horn Lake Creek Interceptor Sewer District to assist with the City sewer needs for a storage tank, which will assist with inflow issues as it relates to the City of Memphis. In addition, the City of Horn Lake and Desoto County are providing \$3 million as well. This funding will also be used by the District to provide the required match needed to make application for an additional \$9 million from the state of Mississippi. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

**RESOLUTION OF CITY OF SOUTHAVEN ALLOCATING A PORTION
OF ITS FUNDS FROM AMERICAN RESCUE PLAN FUNDS TO THE
HORN LAKE CREEK INTERCEPTOR SEWER DISTRICT**

WHEREAS, the United States Congress has adopted the "American Rescue Plan Act of 2021" (ARPA), and it has become law; and

WHEREAS, the ARPA provides for financial assistance for counties, cities and non-entitlement units of local government for eligible expenses in accordance with the "Final Rule" issued by the U.S. Department of Treasury; and

WHEREAS, the City of Southaven ("City") received \$7,604,974.00; and

WHEREAS, a portion of the City's sewer is treated by the Horn Lake Creek Interceptor Sewer District ("HLCISD"); and

WHEREAS, the HLCISD is in the process of applying for matching funds from the Mississippi Department of Environmental Quality ("MDEQ") for required and necessary sewer infrastructure needed to adequately treat the City's sewer; and

WHEREAS, the City in accordance with the ARPA guidelines desires to allocate Three Million Dollars and 00/100 (\$3,000,000.00) from its APRA funds to the HLCISD to be utilized as a match for State of Mississippi funding so that the required sewer infrastructure may be constructed; and

WHEREAS, the ARPA funds must be obligated by the end of 2024 and spent by the end of 2026; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

1. That the City Governing Authorities authorize \$3,000,000.00 of the City ARPA funds be allocated to the HLCISD for the reasons noted above.

2. On behalf of the City, the Mayor or his designee is authorized to take all actions to effectuate the intent of this Resolution.

Following the reading of the foregoing resolution, Alderman Hoots made the motion to adopt the Resolution and Alderman Payne seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 16th day of August, 2022.

AUTHORIZATION TO APPROVE SRO MOU

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the total cost to put one School Resource Officer in all 10 Southaven schools is \$1.2 million annually. Previously, the School District has provided \$150,000 annually and the City had 5 SROs placed according to Chief Moore's plan. However, based on the Mayor's meetings with the Desoto County School ("DCS") and Desoto County Board, the DCS will give City of Southaven \$60,000 per school and Desoto County will fund ½ of the schools where they place a Sheriff's deputy (5). The City will continue to provide an SRO for 5 schools. This MOU provides the payment to the City along with noting the Police Chief's authority over the officers. Alderman Kelly made the motion to approve the SRO MOU. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN

VOTED

Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of August, 2022.

A copy of the MOU is attached and fully incorporated into these minutes.

AUTHORIZATION OF AWARD FOR FIRE EXTENSION PHASE 3

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that previously, bids were received for phase 3 of the fire line extension project (Stateline Road to 301 area). The lowest and best bid was from Trey Construction, Inc. in the amount of \$2,409,098.00 and it is the recommendation for acceptance and authorization for contract. Alderman Payne made the motion to award the bid to Trey Construction, Inc and authorized Mayor Musselwhite to sign and take all actions associated with the contract. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of August, 2022.

A copy of the award recommendation letter is attached and fully incorporated into these minutes.

ENGINEERING WORK AUTHORIZATION

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this work authorization for Civil Link authorizes design, bid, test and oversight of the traffic signalization at the Rasco and Greenbrook Intersection. The work authorization is in the amount of \$37,500.00 and is in accordance with the master contract. Alderman Payne made the motion to authorize Mayor Musselwhite to sign the work authorization with Civil Link for this project. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of August, 2022.

A copy of the work authorization is attached and fully incorporated into these minutes.

TERM CONTRACT RENEWALS

Nick Manley, City Attorney, presented this item to the Board.

A. PUBLIC WORKS AND UTILITIES

This contract with Tri Firma is being requested to extend for one year and per the contract, the unit prices are adjusted for the CPI of 14.55% as measured from the time it was contracted (2020) to the renewal. Alderman Payne made the motion to renew the term contract for one year with Tri Firma. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of August, 2022.

A copy of the contract change order is attached and fully incorporated into these minutes.

B. ASPHALT OVERLAY INSTALLATION

This contract with Lehman Roberts is being requested to extend for one year. The contract is already subject to fuel price adjustments so no index of pricing increase is necessary. Alderman Payne made the motion to renew the term

contract for one year with Lehman Roberts. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of August, 2022.

A copy of the contract change order is attached and fully incorporated into these minutes.

C. ASPHALT OVERLAY MATERIAL SUPPLY

This contract with Lehman Roberts is being requested to extend for one year. The contract is already subject to fuel price adjustments so no index of pricing increase is necessary. Alderman Payne made the motion to renew the term contract for one year with Lehman Roberts. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of August, 2022.

A copy of the contract change order is attached and fully incorporated into these minutes.

D. PAVEMENT STRIPING AND MARKINGS

This contract with Riverside Traffic Systems is being requested to extend for one year. Time is extended for one year and per the contract, the unit prices are adjusted for the CPI of 8.33% as measured from the time it was contracted

(2020) to the renewal. Alderman Payne made the motion to renew the term contract for one year with Riverside Traffic Systems. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of August, 2022.

A copy of the contract change order is attached and fully incorporated into these minutes.

RESOLUTION AUTHORIZING CITY TO APPLY FOR MDEQ ARPA FUNDS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that as part of the funding received from the ARPA, the State of Mississippi, via MDEQ, is administering a grant program which will allow for grant funds to be administered to entities on 1 to 1 match basis with City ARPA funds. This will allow for the City the opportunity to leverage its ARPA funds to seek additional funding from MDEQ for the ARPA projects by submitting application with MDEQ. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION AUTHORIZING THE CITY OF SOUTHAVEN MAYOR OR HIS DESIGNEE(S) TO EXECUTE THOSE DOCUMENTS AND AGREEMENTS REQUIRED IN CONNECTION WITH THE APPLICATION FOR THE MISSISSIPPI MUNICIPALITY AND COUNTY WATER INFRASTRUCTURE GRANT PROGRAM THROUGH THE MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY AND NAMING THE MAYOR OR HIS DESIGNEE(S) AS THE AUTHORIZED REPRESENTATIVE FOR THE CITY OF SOUTHAVEN

WHEREAS, the City of Southaven ("City") is making application for grant funds from the Mississippi Municipality and County Water Infrastructure Grant Program ("Grant") from the Mississippi Department of Environmental Quality; and

WHEREAS, in order to apply for the Grant, the City must submit an application package in compliance with the Grant Regulations; and

WHEREAS, such regulations require that the City provide as part of such package a certified copy of a resolution which authorizes submission of the application and which designates an authorized representative to execute the application and to be the authorized representative; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF SOUTHAVEN:

SECTION 1: That the submission of a Grant application package is hereby authorized, with the proceeds from such Grant to be used to finance and implement projects which are authorized in accordance with the American Rescue Plan Act.

SECTION 2: That Mayor, being the chief executive officer of the City, or his designees(s) are authorized to execute and file an application and any amendments for the Grant on behalf of the City with full authority to execute all documents pertaining to the project.

SECTION 3: That Mayor or his designee(s) are hereby authorized to be the authorized representative of the project.

After a full discussion of this matter, ALDERMAN Hoots moved that the foregoing Resolution be adopted. The motion was seconded by ALDERMAN Payne. Upon the question being put to a vote, Members of the Board of Aldermen voted as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 16th day of August, 2022.

RESOLUTION FOR BUDGET AMENDMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this budget amendment authorizes the recording of additional revenue received through grants and internet sales tax funds that was spent on street resurfacing and allow for transfer of funds from items that were not used to provide vehicles to City Code Enforcement. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND FY 2022
BUDGET**

The Mayor and Board of Aldermen of the City of Southaven, Mississippi (the "City"), considered the matter of amending the 2022 City Budget.

WHEREAS, pursuant to Miss. Code 21-35-25, the City desires to amend its 2022 budget; and

WHEREAS, the City Governing Authorities, as part of this Amendment, desire to reflect the additional revenue received through grants and internet sales tax funds that were previously utilized for street resurfacing and record the purchase of vehicles for City Code Enforcement; and

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Board approves the budget amendment as set forth in Exhibit A and authorizes the Mayor or his designee to take any and all actions for such amendment.
2. If required, the City is authorized to publish within two (2) weeks of this action in the same manner as the final adopted budget. This publication shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment.
3. The Mayor or his designee are authorized to take all actions to further effectuate the intent of this Resolution.

Following the reading of the foregoing Resolution, Alderman Payne made the motion and Alderman Wheeler seconded the motion for its adoption. The Mayor put the question to a roll call vote, and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this the 16th day of August, 2022

A copy of the budget amendment is attached and fully incorporated into these minutes.

RESOLUTION FOR FILING OF LIENS PURSUANT TO MISS. CODE 21-19-11

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will authorize the filing of liens for those properties that were cut in accordance with Miss. Code 21-19-11. If the liens are not paid, they will transfer to tax assessments and paid as property tax. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF
ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI
ADJUDICATING THE COST OF CLEANING PROPERTY,
IMPOSING A PENALTY AND IMPOSING LIEN OF
THE SAME AGAINST PROPERTY**

WHEREAS, the City of Southaven ("City") has the authority, pursuant to Section 21-19-11 of the Mississippi Code (1972) to clean up property within the City, under circumstances which create a menace to the public health and safety of the community, and

WHEREAS, the Mayor and Board of Aldermen conducted hearings regarding various properties, as set forth in Exhibit A, and determined that the conditions and circumstances of such properties created a menace to the public health and safety of the community, and ordered the clean-up of the properties, and

WHEREAS, pursuant to the authority granted to the City, the Mayor and Board of Aldermen contracted with an outside contractor who has undertaken and completed the clean-up of the properties, and

WHEREAS, the Mayor and Board of Aldermen have heard proof and find as a fact that the actual cost of the clean-up is as attached hereto as Exhibit A, and

WHEREAS, the Mayor and Board of Aldermen are desirous of imposing a penalty of Two Hundred Fifty Dollars and 00/100 (\$250.00) per property per cutting, and

WHEREAS, the Mayor and Board of Aldermen deem and resolve that the clean-up cost and penalty shall be collected as a lien against property and if not paid, the lien shall be converted as an assessment against each property, to be collected by the Tax Collector in the manner employed for the collection of all other taxes and assessments of the municipality, unless sooner collected through other means.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The actual cost of the clean-up of properties listed in Exhibit A be assessed to the property and the same is hereby determined to be as set forth in Exhibit A attached hereto.

2. A penalty in the amount of \$250 per lot per cutting as listed above be, and the same is hereby imposed against each parcel in addition to the actual cost of the property clean-up.
3. The total amount, as set forth above, be, and the same is hereby assessed against each property, to be filed as a lien and if not collected, to be converted as an assessment to be collected by the Tax Collector in the manner used for collection of other municipal taxes and assessments, unless sooner collected through other means.

Following the reading of this Resolution, it was introduced by Alderman Payne and seconded by Alderman Kelly. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE this 16th day of August, 2022.

A list containing street name, parcel id#, and assessment totals is attached to these minutes.

RESOLUTION FOR PARKS SOLE SOURCE

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this sole source resolution and exhibits will authorize the upgrade of lighting at the Stateline Road Soccer Complex ("Complex"). Based on the need for greater illumination for the Complex and specific City retrofit and upgrade requirements for the lights, the City Parks Department recommends the Musco Control Link Retrofit System ("System") Products. This System is only provided by Musco Lighting, LLC and the cost is \$13,000.00 which includes \$10,500 for the equipment and \$2,500 for installation. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI AUTHORIZING SINGLE SOURCE ITEM PURCHASE

WHEREAS, the City of Southaven Parks Department ("City") to needs to upgrade lighting at the City Soccer

Complex ("Complex") at Stateline Road, so the Complex may be better illuminated allowing for greater use of the Complex; and

WHEREAS, based on the need for greater illumination for the Complex and specific City retrofit and upgrade requirements for the lights, the City desires and needs the Musco Control Link Retrofit System ("System") Products as set forth in Exhibit A;

WHEREAS, Musco Sports Lighting, LLC is the sole source provider for the Musco System as set forth in Exhibit B,

WHEREAS, the City hereby approves the single source purchase of the System from Musco Sports Lighting, LLC pursuant to Mississippi Code 31-7-13(m)(viii); and

NOW, THEREFORE, BE IT ORDERED by the Board of Aldermen of the City, to wit:

1. Pursuant to Mississippi Code 31-7-13(m)(viii), the City Parks Department is authorized to purchase the items in Exhibit A in the amount of \$10,500.00 and installation costs of \$2,500.00 from Musco Sports Lighting, LLC on a single-source basis.
2. The Mayor, City Parks Director or their designee(s) are authorized to spend funds and take all actions to effectuate the intent of this Resolution.

Following a reading of the foregoing resolution, Aldermen Hoots made the motion and Alderman Payne seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Charlie Hoots	voted: YES

RESOLVED AND DONE, this 16th day of August, 2022.

A copy of the sole source letter and quote is attached and fully incorporated into these minutes.

RESOLUTION TO CLEAN PRIVATE PROPERTY

Mayor Musselwhite introduced the cleaning of property and asked if there were any comments from the Board and there were none. Mayor Musselwhite then asked for any comments from the public and there were none. The Board then considered the following resolution to clean private property:

**RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE
PROPERTY**

WHEREAS, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit:

CONDEMNATION ADDRESS

Parcel # 2081020000004000

1070 Great Oaks

8029 Oakbrook Drive, 901-626-4235

8229 Ashbrook Drive

Parcel # 2081022700000100

7612 Iris Dr

890 CLARINGTON DR.

to the effect that the said parcel of land has been neglected whereby the grass height is in violation and there exist other unsafe conditions and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi, provided the owners of the above described parcel of land with notice of the condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on Tuesday, August 16, 2022, by United States mail and by posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanness as to be a menace to the public health and safety of the community.

WHEREAS, none of the owners of the above described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on Tuesday, August 16, 2022, to voice objection or to offer a defense.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that the above described parcel of land located at:

CONDEMNATION ADDRESS

Parcel # 2081020000004000

1070 Great Oaks

8029 Oakbrook Drive, 901-626-4235

8229 Ashbrook Drive
Parcel # 2081022700000100
7612 Iris Dr
890 CLARINGTON DR.

is deemed in the existing condition to be a menace to the public health and safety of the community.

BE IT FURTHER RESOLVED that the City of Southaven shall, if the owners of the above described parcel of land do not do so themselves, immediately proceed to clean the respective parcel of land, by the use of municipal employees or by contract, by cutting weeds and grass and removing rubbish and other debris.

Following the reading of this Resolution, it was introduced by Alderman Payne and seconded by Alderman Gallagher. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

ALDERMAN	VOTED
Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Raymond Flores	voted: YES

The Resolution, having received a majority vote of all Aldermen present, was declared adopted on this, the 16th day of August 2022.

**CITY OF SOUTHAVEN,
MISSISSIPPI**

PLANNING AGENDA

Planning Agenda presented by Whitney Cook, Director of Planning & Development.

**Item #1 Application by Sweet Street Investments, LLC for a
conditional use permit to allow a full service spa to be located
at 468 Church Road**

Mrs. Choat-Cook stated that the applicant is requesting a conditional use permit for an existing full service spa to be located at 468 Church Road on the north side of Church Road, west of Elmore Road. Per the application this type of establishment is new on the market and provides an alternative to waxing for hair removal. The list of services breaks down the pricing by body parts and there is also two secondary uses on the services list including eye lash boosting and keratin eye brown tinting. By definition, these additional services place this

application in a full service spa category. The Board of Alderman recently revised this ordinance to allow for a maximum of two (2) spas within the ½ distance area in an effort to ease the concerns of business owners wishing to locate in the city. Staff did a window survey to determine the distance compliance. The closest full service spa is located in the Tanger Outlet mall which is over one mile away from the proposed location. There are no other full service spas in the vicinity of this address. Mrs. Choat-Cook stated that the applicant has met the requirements for the conditional use and staff recommends approval of a one (1) year permit with a four (4) year extension to be renewed annually. After hearing from Mrs. Choat-Cook, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF
ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI
GRANTING CONDITIONAL USE PERMIT TO SWEET TREE
INVESTMENTS, LLC LOCATED AT 468 CHURCH ROAD FOR
FULL-SERVICE SPA IN SOUTHAVEN, MISSISSIPPI**

WHEREAS, the City of Southaven's ("City") Planning Commission previously held a hearing on July 25, 2022 for the conditional use permit ("permit") application of Sweet Tree Investments, LLC (the "Applicant") for full-service spa located at 468 Church Road; and

WHEREAS, Title XIII, Chapter 12, Section 13-12(m), Chart 4 Commercial Zone Districts requires a conditional use permits for full-service spas; and

WHEREAS, Title XIII, Chapter 12, Footnote 43 allows for two (2) spas to be located within an ½ mile radius; and

WHEREAS, "Conditional Use" is defined in the City Code of Ordinances at Title XIII, Chapter 1, Section 13-1(b) as "a use that would not be appropriate generally or without restrictions throughout the zoning district but which, if controlled as to number, area, location or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare;" and

WHEREAS, the Laws of the State of Mississippi, Section 17-1-1 to 17-1-27, inclusive, of the Mississippi Code of 1972, annotated, as amended, empower the City to enact a Zoning Ordinance and to provide for its administration, enforcement and amendment; and

WHEREAS, pursuant to Mississippi Code Ann. Sections 21-17-5, the City has the authority to adopt ordinances with respect to City property including the adoption of all lawful orders, resolutions or ordinances with respect to municipal affairs, property, and finances, and to alter, modify, and repeal such orders, resolutions or ordinances; and

WHEREAS, based on findings of the City Planning Commission at the hearing and City Code of Ordinances and City Staff Report as further set forth in Exhibit A to this Resolution, the City's Planning Commission recommends, subject to the City Board's revocation and the Applicant adhering to all requests and stipulations in the City Staff Report, a conditional use permit with one year

extensions at the discretion of the City Board of Aldermen, pursuant to its discretion as set forth in the City Code of Ordinances at Title XIII, Chapter 9, Section 13-9(a); and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Subject to the Board's revocation for violation of the permit or ordinances, the City Board grants a permit to the Applicant for full-service spa located at 468 Church Road in Southaven, Mississippi for one (1) year to be renewed annually at the discretion of the City Board of Aldermen and subject to the City Board's revocation.
2. The Mayor and City Planning Director or their designee are authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Jerome and seconded by Alderman Payne. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Raymond Flores	voted: YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 16th day of August, 2022.

CITY OF SOUTHAVEN, MISSISSIPPI

A copy of the staff report, conditional use application, business plan, and vicinity map are attached and fully incorporated to these minutes.

Item #2 Application by Yvonne Carter for a conditional use permit to allow a full service spa to be located at 1652 Main Street

Mrs. Choat-Cook stated that the applicant is requesting a conditional use permit for an existing full service spa to be located at 1652 Main Street on the north side of Stateline/Main Street, east of Hwy. 51. There was an existing conditional use permit in place which was approved in 2016 that has since expired. This

application is a request to allow for an additional five years for the same full service spa. The original spa application allowed for facials, hair, massages, etc. the applicant is requesting to add in hair braiding as an amenity to the site with this application. The Board of Alderman recently revised this ordinance to allow for a maximum of two (2) spas within the ½ distance area in an effort to ease the concerns of business owners wishing to locate in the city. Staff did a window survey to determine the distance compliance. There was a full service establishment just south of this location within the stated distance which was approved at the last Planning Commission meeting; however, there are no other spas in the stated distance vicinity. Additionally with a renewal, staff must determine if there have been any code violations that would impact the recommendation of approval. Over the time period that this spa has been in business there have been 0 complaints and 0 violations. Mrs. Choat-Cook stated that the applicant has met the requirements for the conditional use and staff recommends approval of a one (1) year permit with a four (4) year extension to be renewed annually. After hearing from Mrs. Choat-Cook, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF
ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI
GRANTING CONDITIONAL USE PERMIT TO MARGARET
YVONNE CARTER LOCATED AT NORTH SIDE OF MAIN
STREET/EAST OF 51 FOR FULL-SERVICE SPA IN
SOUTHAVEN, MISSISSIPPI**

WHEREAS, the City of Southaven's ("City") Planning Commission previously held a hearing on July 25, 2022 for the conditional use permit ("permit") application of Margaret Yvonne Carter (the "Applicant") for full-service spa located at North side of Main Street/East of Highway 51; and

WHEREAS, Title XIII, Chapter 12, Section 13-12(m), Chart 4 Commercial Zone Districts requires a conditional use permits for full-service spas; and

WHEREAS, Title XIII, Chapter 12, Footnote 43 allows for two (2) spas to be located within an ½ mile radius; and

WHEREAS, "Conditional Use" is defined in the City Code of Ordinances at Title XIII, Chapter 1, Section 13-1(b) as "a use that would not be appropriate generally or without restrictions throughout the zoning district but which, if controlled as to number, area, location or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare;" and

WHEREAS, the Laws of the State of Mississippi, Section 17-1-1 to 17-1-27, inclusive, of the Mississippi Code of 1972, annotated, as amended, empower the City to enact a Zoning Ordinance and to provide for its administration, enforcement and amendment; and

WHEREAS, pursuant to Mississippi Code Ann. Sections 21-17-5, the City has the authority to adopt ordinances with respect to City property including the adoption of all lawful orders, resolutions or ordinances with respect to municipal

affairs, property, and finances, and to alter, modify, and repeal such orders, resolutions or ordinances; and

WHEREAS, based on findings of the City Planning Commission at the hearing and City Code of Ordinances and City Staff Report as further set forth in Exhibit A to this Resolution, the City's Planning Commission recommends, subject to the City Board's revocation and the Applicant adhering to all requests and stipulations in the City Staff Report, a conditional use permit with one year extensions at the discretion of the City Board of Aldermen, pursuant to its discretion as set forth in the City Code of Ordinances at Title XIII, Chapter 9, Section 13-9(a); and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Subject to the Board's revocation for violation of the permit or ordinances, the City Board grants a permit to the Applicant for full-service spa located at North side of Main Street/East of Highway 51 Southaven, Mississippi for one (1) year to be renewed annually at the discretion of the City Board of Aldermen and subject to the City Board's revocation.
2. The Mayor and City Planning Director or their designee are authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Hoots and seconded by Alderman Kelly. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Jerome	YES
Alderman Kristian Kelly	YES
Alderman Charlie Hoots	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John Wheeler	YES
Alderman Raymond Flores	YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 16th day of August, 2022.

CITY OF SOUTHAVEN, MISSISSIPPI

A copy of the staff report, conditional use application, business plan, and vicinity map are attached and fully incorporated to these minutes.

Item #3 Application by Cook Holdings, Inc. for a conditional use permit to allow motor vehicle repair to be located at 9070 Hwy. 51 north.

Mrs. Choat-Cook stated that the applicant is requesting a conditional use permit to do motor vehicle repair at an existing repair shop located at 9070 Hwy. 51 North. The site has an existing building with three roll up access doors facing Hwy. 51. The site has fenced areas on the east side and on the north side. The applicant currently owns a car dealership further south on Hwy 51 North and he is requesting this site be used for repairs on vehicles for his lot only. It is not the intention of the applicant to allow retail customers to bring their vehicles into the shop. Storage of the vehicles would be minimal and repairs would be quick enough to have the vehicles brought back to the dealership site for sale. The site has been used for years as an automotive repair shop under the non-conformance clause. When ownership changes hands, the site must come into compliance with present ordinances, which means that this site has to receive formal approval of a conditional use permit to comply. Staff's only concern would be the screening of any on site storage. While the applicant has the intent to provide a quick turn around on the repairs and get them to the sales site, there will be situations where this will not be possible. At present time the fencing along the north side is chain link, the fencing to the east along the residential is a wooden fence and there is no fencing at all between this site and the Southaven Car Care to the south. The ordinance states that the screening must be in place for outdoor storage which means that the applicant will need to incorporate the vinyl slats along the north side and provide closure to the outdoor area in the rear on the south side. Mrs. Choat-Cook stated that staff recommends approval of a one year conditional use permit with a four (4) year extension to be renewed annually pending compliance with the above stated comments. After hearing from Mrs. Choat-Cook, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF
ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI
GRANTING CONDITIONAL USE PERMIT TO COOK
HOLDINGS, INC FOR MOTOR VEHICLE REPAIR SHOP
LOCATED AT 9070 HIGHWAY 51 NORTH IN SOUTHAVEN,
MISSISSIPPI**

WHEREAS, the City of Southaven's ("City") Planning Commission previously held a hearing on July 25, 2022 for the conditional use permit ("permit") application of Cook Holdings, Inc. (the "Applicant") for a motor vehicle repair shop located at 9070 Highway 51 North in Southaven, Mississippi; and

WHEREAS, the City Code of Ordinances define a "Motor Vehicle Service and Repair" and set forth the requirements as provided in Exhibit A; and

WHEREAS, "Conditional Use" is defined in the City Code of Ordinances at Title XIII, Chapter 1, Section 13-1(b) as "a use that would not be appropriate generally or without restrictions throughout the zoning district but which, if controlled as to number, area, location or relation to the neighborhood, would

promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare;” and

WHEREAS, the Laws of the State of Mississippi, Section 17-1-1 to 17-1-27, inclusive, of the Mississippi Code of 1972, annotated, as amended, empower the City to enact a Zoning Ordinance and to provide for its administration, enforcement and amendment; and

WHEREAS, pursuant to Mississippi Code Ann. Sections 21-17-5, the City has the authority to adopt ordinances with respect to City property including the adoption of all lawful orders, resolutions or ordinances with respect to municipal affairs, property, and finances, and to alter, modify, and repeal such orders, resolutions or ordinances; and

WHEREAS, based on findings of the City Planning Commission at the hearing and City Code of Ordinances and City Staff Report as further set forth in Exhibit A to this Resolution, the City’s Planning Commission recommends, subject to the City Board’s revocation and the Applicant adhering to all requests and stipulations in the City Staff Report, a conditional use permit with one year extensions at the discretion of the City Board of Aldermen, pursuant to its discretion as set forth in the City Code of Ordinances at Title XIII, Chapter 9, Section 13-9(a); and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Subject to the Board’s revocation for violation of the permit or ordinances and Applicant’s compliance with the requirements as set forth in the Staff Report attached hereto as Exhibit A, the City Board grants a conditional use permit to the Applicant for motor vehicle repair shop located at 9070 Highway 51 North, Southaven, Mississippi for one (1) year to be renewed annually at the discretion of the City Board of Aldermen and subject to the City Board’s revocation.
2. The Mayor and City Planning Director or their designee are authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Hoots and seconded by Alderman Kelly. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Jerome	YES
Alderman Kristian Kelly	YES
Alderman Charlie Hoots	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John Wheeler	YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 16th day of August, 2022.

CITY OF SOUTHAVEN, MISSISSIPPI

A copy of the staff report, conditional use application, business plan, and vicinity map are attached and fully incorporated to these minutes.

LORI BARNES, FIRST REGIONAL LIBRARY DIRECTOR

Ms. Barnes expressed appreciation to the Board for their support that enabled them to continue to serve the community. Ms. Barnes stated that they have had a great year with much progress, but have also had some challenges with the increase in costs and that is why they are requesting \$330,000 for FY23. The Mayor and Board thanked Ms. Barnes for coming forward.

MAYOR'S REPORT

Sales Tax Revenue Update

Mayor Musselwhite reported that sales tax continues to stay on pace to exceed 18.2 million. Both sales and tourism tax have exceeded budgeting every month and has been the continuous trend throughout this year.

Pro Tennis Tournament

Mayor Musselwhite reported that the City had its first ever Pro Tennis Tournament at the tennis complex. The Tennis Program has been a tremendous success. Mayor Musselwhite expressed that Michael Johnson, Tennis Director, is a great instructor and player and continues to do a great job with the Tennis Program for adults and kids.

Rental Property Ordinance

Mayor Musselwhite stated that it is his recommendation to not proceed with a rental property ordinance at this time. In 2015, the City passed the first property maintenance code to control blight and protect our neighborhoods. Mayor Musselwhite reported that statistically, non-owner occupied properties have more maintenance and crime issues. Mayor Musselwhite stated that charging a fee will not discourage anyone from buying rental houses in the City. Alderman Hoots and Alderman Gallagher expressed that they would like to have some type of ordinance in place. After much discussion among the Board, a group decision was made to discuss further before taking any action. Mayor Musselwhite stated that he would schedule a special meeting to discuss the ordinance further. No action was taken.

Street Resurfacing Schedule

Mayor Musselwhite stated that the street budget has expanded to \$4.7 million and commended the Board to taking such an aggressive

approach to address the issues. The following roads and subdivisions are the top priorities:

Tchulahoma – Goodman to Church Road
 Davis Road – Getwell to Church
 Farmington Drive – Colonial Hills

Highlands at Northcreek
 Ross Pointe Farms

Mayor Musselwhite stated that he will send the street resurfacing schedule to the Board of Alderman once it is finalized.

PERSONNEL DOCKET

Personnel

Docket

August 16, 2022

New Hires	Department	Position Title	Start Date	Rate of Pay
**Justin Payne	Parks	Laborer I	8/16/2022	15
*Skylar Allred	Police	Police Officer I	8/17/2022	\$24.50
*Tony Herring, Jr	Police	Police Officer I	8/17/2022	\$24.50
*Lori Gross	Public Works	Admin	TBD	\$17.00
**Erik Washington	Public Works	Operator	TBD	\$17.00
	Emergency			
**Brittany Randolph	Communications	Dispatch I	TBD	\$21.04
*Andrew Willis	Utility	Service Tech	TBD	\$16.50

*pending 1 pre-emp screening

** pending 2 pre-emp screenings

Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay
Stephani Cantizaro-Frazier	Police Officer 1	Police Officer 2	8/26/2022	\$25.50
Charles McClain	Police Officer 2	Police Officer 3	8/29/2022	\$26.50
Robert Moore	Police Officer 1	Police Officer 2	8/26/2022	\$25.50
Cedric Vaughn II	Police Officer 3	Police Officer 4	8/29/2022	\$28.40

Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Jacob Cooke	Police	Sergeant	8/19/2022	\$30.00
	Emergency	Dispatch Shift		
Kristen Hylander	Communications	Supervisor	8/26/2022	\$26.50
Keshun Massey	Police	Police Officer 3	8/19/2022	\$26.50

**Parks
Tournaments**

New Hires	Position Title	Start Date	Rate of Pay
Gracie Oaks	Concessions	8/17/2022	\$9.25

Pay Adjustments	Previous Classification	New Classification	Effective Date	Proposed Rate of Pay
Mary Allen Anderson	Concessions	Concessions Supervisor	8/16/2022	\$10.25
Addison L. Bentley	Concessions Supervisor	Greenbrook Head Supervisor	8/16/2022	\$11.25
Brennen Hodges	Concessions	Concessions Supervisor	8/16/2022	\$10.25
Taylor Pegram	Concessions Supervisor	Snowden/Tennis Head Supervisor	8/16/2022	\$12.00

Resignations/Terminations	Current Position Title	Effective Date	Rate of Pay
Zach Dennie	Grounds Crew	5/6/2022	\$9.50
Benjamin Sator	Grounds Crew	7/9/2022	\$9.50
Caroline Aldridge	Concessions	8/17/2022	\$9.50
Whitney Bailey	Cook	8/17/2022	\$10.25
Cooper Crapa	Concessions	8/17/2022	\$10.25
Lameysha Grandberry	Concessions	8/17/2022	\$9.50
Marli Ann Reynolds	Concessions	8/17/2022	\$10.25
Aydan Ward	Concessions	8/17/2022	\$9.50
Kyle Head	Gates	8/10/2022	\$9.75
Lauren Lott	Gates	8/10/2022	\$9.75
Taylor Morris	Gates	8/10/2022	\$9.75
Nicole Moslow	Gates	8/10/2022	\$9.75
Cathryn Wilson	Gates	8/10/2022	\$9.75

Alderman Payne made the motion to approve the Personnel Docket of August 16, 2022 as presented to this Board. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN

VOTED

Alderman Jerome
Alderman Kelly
Alderman Hoots
Alderman Payne
Alderman Gallagher
Alderman Wheeler
Alderman Flores

YES
YES
YES
YES
YES
YES
YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of August, 2022.

CITY ATTORNEY'S LEGAL UPDATE

No Legal Update

UTILITY BILL ADJUSTMENT DOCKET

**UTILITY BILL LEAK ADJUSTMENT DOCKET
08/16/22**

The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received.

NAME	HOUSE #	STREET	ADJUSTED AMOUNT	REASON FOR LEAK ADJUSTMENT
STANLEY SMITH	3855	TANYA WAY	(244.00)	TOILET LEAK AND SINK
LARRY BRIGHT	8170	SWINNEA RD	(47.66)	POOL ADJUSTMENT
MARK SELF	2184	LEGENDS DR	(61.75)	POOL ADJUSTMENT
BARBARA BRADY	7555	WINNERS CRE	(78.08)	TOILET LEAK
ANDERSON JAMES	2794	BAIRD DR	(17.29)	POOL ADJUSTMENT
CALEB CONWAY	1684	CORAL HILLS DR	(102.48)	LEAK AT METER
CHARLES SCOTT JR	1485	STAUNTON	(63.44)	LEAK AT MAIN WATER LINE
LINDA PINKSTON	8140	MILLBRANCH	(58.56)	LEAK NEAR METER AND CLOSE TO HOUSE
TERE POLISCHECK	7830	GETWELL RD	(51.87)	POOL ADJUSTMENT
MARTINE DANDRIDGE	8328	WINDSOR LN	(64.22)	POOL ADJUSTMENT
TROY KLCO	5604	HIDDEN POINTE	(29.64)	POOL ADJUSTMENT
DONNICA LEONARD	5409	DOE LANE	(34.58)	POOL ADJUSTMENT
HELEN HUFFSTATLER	302	SOUTHWICK DR	(74.10)	POOL ADJUSTMENT
DAVID MOSLOW	3549	CAROLYN CROSSING	(22.23)	POOL ADJUSTMENT
KNAKESHA HUNTER	2067	GREENCLIFF	(108.68)	POOL ADJUSTMENT
CHERYL WILSON	1713	CUSTER DRIVE	(224.48)	TOILET LEAK

JOSH CROCKETT	1369	RICHLAND DR	(8.76)	POOL ADJUSTMENT
ROBERT FRAZIER	7442	WHITEASH	(24.70)	POOL ADJUSTMENT
COURTNEE RICHARDSON	2054	BROOKHAVE N DR	(56.81)	POOL ADJUSTMENT
KATHERINE HARRELL	8349	CHARLESTON DR	(22.23)	POOL ADJUSTMENT
ANQUANITA BARRY	2097	OWL WING PL	(14.82)	POOL ADJUSTMENT
SUSAN & PAUL BERGGREN	5156	GARDEN LN	(434.32)	TOILET X'S 2
SHEILA JONES	2745	RUSSUM DRIVE	(834.48)	TOILET LEAK
PEGGY JONES	835	TALL PINE CV	(12.35)	POOL ADJUSTMENT
MARY COX	5621	GREY WOLF	(405.04)	TOILET LEAK
STANLEY HARPER	8345	CONERLY DR EAST	(69.16)	POOL ADJUSTMENT
PATRICIA YOUNG	1850	HONEY JACK CV	(302.56)	TOILET LEAK
WHITNEY CHOAT-COOK	3118	VINEYARD DR S	(27.17)	POOL ADJUSTMENT
JEFFERY CHANDLER	8693	DONNA DR	(54.34)	POOL ADJUSTMENT
RENOLA JOHNSON	5985	STAFFORD DRIVE	(736.88)	TOILET LEAKS
SUSAN MARTIN	9189	LOCHLOMON D	(1056.85)	TOILET LEAK
		TOTAL	(5343.53)	

A motion was made by Alderman Payne to approve the Utility Bill Adjustment Docket of August 16, 2022 in the amount of \$5,343.53. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of August, 2022.

CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Claims Docket of August 16, 2022 in the amount of \$2,246,679.02. Motion was seconded by Alderman Flores.

Excluding voucher numbers:

384423,384424,384471,384478,384515,384524,384537,384540,384551,384600,
384689,384703,384704,384713,384752,384800,384855,384941,384954

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 16th day of August, 2022.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

Alderman Payne made the motion to approve three (3) names for the Tribute Hall. Motion was seconded by Alderman Kelly. Motion was put to vote and passed unanimously.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Hoots to adjourn. Motion was seconded by Alderman Payne. Motion was put to a vote and passed unanimously August 16, 2022 at 8:45 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)

All exhibits and attachments are electronically filed in the City Clerk's Office.

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