Minutes, City of Southaven, Southaven, Mississippi

MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
April 4, 2023
6:00 PM
AGENDA

1. **Call To Order**
2. **Invocation**
3. **Pledge Of Allegiance**
4. **Approval of Minutes: March 21, 2023**
5. **Sole Source – Parks Dept.**
6. **City Employee Handbook Amendment**
7. **Bid Award for Greenbrook and Rasco Traffic Signal Improvements**
8. **MOU with Desoto County and Desoto County Convention and Visitors Bureau**
9. **Amendment to Comcast/DeepBlue Agreement**
10. **Planning Agenda: Item #1 Application by Meridian Development Group for design review approval of an office building to be located on lot 5 of the Wilco Subdivision**
    Item #2 West End District incentive submittal for a renovation of the vacant Rite Aid building on the northeast corner of Stateline Road and Millbranch Road
11. **Mayor's Report**
12. **Personnel Docket**
13. **City Attorney's Legal Update**
14. **Utilities Billing Leak Adjustment Docket**
15. **Claims Docket**
16. **Executive Session: Discussion of Ongoing and Potential Ligation by and against the City in accordance with Miss. Code 25-41-7(4)(b); Economic Development (Possible Business Locating to City); Interdepartmental Personnel with No Action**

Items may be added to or omitted from this agenda as needed.

THIS PAGE WAS LEFT BLANK INTENTIONALLY

MINUTES OF THE REGULAR MEETING
OF April 4, 2023
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 4th day of April, 2023 at six o'clock (6:00) p.m. at City Hall.

Present were:

George Payne	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler (By Teleconference)	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately twenty (20) other people were present. Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

Next, a motion was made by Alderman Hoots to approve the minutes of the Regular Meeting of March 21, 2023 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Payne. Motion was put to a vote and passed unanimously.

SOLE SOURCE – PARKS DEPARTMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the Parks Department has identified a mobile field paint robot to be used for soccer. The particular mobile robot required and needed is specifically made and sold by Tiny Mobile Robots, US, LLC. Once programmed and in use, the robot will allow for field painting to be reduced from three (3) people to one (1) person. The robot uses GPS that plots each corner of a soccer field and tell the robot if it's a 11v11, 8v8, 6v6, or 3v3 field and the robot will then perform the painting. There are templates for football, baseball, and softball, and uses only two (2) gallons per field. The parks department estimates that the savings from reduced paint will pay for the robot within one (1) year. The robot will also free up labor to focus on routine maintenance at Cherry Valley and Stateline Soccer. It will take a significant amount of programing which the City Parks Department hopes to complete after this soccer season and have it fully operational this time next year. This is made in Denmark which is renowned for robotics work and is currently in use at many NCAA schools including Ole Miss and Mississippi State. The amount of the purchase is $41,390.00. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI AUTHORIZING SINGLE SOURCE ITEM PURCHASE

WHEREAS, the City of Southaven ("City") desires to purchase a mobile field paint robot to be used for soccer fields; and

WHEREAS, use of the robot by the City will allow for efficiency as personnel for field painting will decrease from three (3) people to one (1) person; and

WHEREAS, the City requires that the robot possess the following:

- real-time GPS that allows for the City to plot each corner of a soccer field to instruct the robot if it's a 11v11, 8v8, 6v6, or 3v3 field for painting purposes;
- templates for football, baseball, and softball, which only uses two (2) gallons per field;
- be compatible with TLM Sport and TLM Pro X that utilizes 3rd party RTK network providers;
- have three-wheels and autonomous;

WHEREAS, the City desires to contract with an entity that will provide the combination of items above without having to engage 3rd parties, so that the City is able to eliminate the necessity of contracting with various entities; and

WHEREAS, based on the review, due diligence, and recommendation by the City's Park Director, the City finds that TinyMobileRobots US LLC ("Tiny") is the sole source entity that can provide the combination items set forth above as set forth in Tiny's Sole Source Letter in Exhibit A; and

WHEREAS, as noted above, the City desires to utilize the robot so that it can better use City resources and employees and the City will save money to fund the purchase by not having to purchase as much field paint; and

WHEREAS, the City hereby approves the single source purchase of the robot from Tiny pursuant to Mississippi Code 31-7-13(m)(viii); and

NOW, THEREFORE, BE IT ORDERED by the Board of Aldermen of the City, to wit:

Pursuant to **NOW, THEREFORE, BE IT ORDERED** by the Board of Aldermen of the City, to wit:

1. Pursuant to Mississippi Code 31-7-13(m)(viii), the City approves the determines Tiny to be a single-source provider and accepts and approves the single-source quote and accompanying terms and conditions and approves the purchase of the items in Exhibit A in the amount of $41,170.00 and annual warranty subscriptions and costs on a single-source basis as described therein.

2. The Mayor, City Clerk, Parks Director or their designee(s) are authorized to spend funds, execute documents and take such other action to effectuate the purpose and intent of this Resolution.

Following a reading of the foregoing resolution, Aldermen Flores made the motion and Alderman Gallagher seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Charlie Hoots	voted: YES

RESOLVED AND DONE, this 7th day of March, 2023.

Exhibit A

A copy of the sole source letter and sales contract is attached and fully incorporated into these minutes.

CITY EMPLOYEE HANDBOOK AMENDMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that based on Melanie Drisdale's review, her recommendation is that the City should rescind the City's current cell phone policy. The current policy is reflective of a time when phone plans charged by the minute with corresponding costs if utilized for any reason other than City business. Now, the City cell phone plan is unlimited, so the City is unable to show corresponding costs if utilized for any reason other than City business. Since the plan is unlimited, the City does not incur additional costs if used for a personal reason. As for utilizing the phone for inappropriate reasons, such as viewing pornography, threats of violence etc., violations are

covered under the City's conduct and disciplinary actions policy. Alderman Payne made the motion to approve the handbook amendment. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of April, 2023.

A copy of the amendment is attached and fully incorporated into these minutes.

BID AWARD FOR GREENBROOK AND RASCO TRAFFIC SIGNAL IMPROVEMENTS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this project was previously approved to go to bid by the Board in accordance with Miss. Code 31-7-13. The lowest and best bid is from Desoto County Electric in the amount of $298,296.00. Alderman Hoots made the motion to award the bid to Desoto County Electric and authorize Mayor Musselwhite to sign all contract documents associated with the project. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of April, 2023.

A copy of the award recommendation letter is attached and fully incorporated into these minutes.

MOU WITH DESOTO COUNTY AND DESOTO COUNTY CONVENTION VISITORS BUREAU

Mayor Musselwhite presented this item to the Board.

This MOU sets forth the agreement between the City, County, and DCCVB with regard to Landers Center expansion. There will be an additional agreement for the hotel. The request is that the MOU be approved in substantial form as there may be minor changes/revisions after further review based on the timing of approval. The MOU states the following:

- While the County is the entity for construction, the MOU requires that it keep the CVB and City informed of Project meetings, activities, status, undertakings, communications, etc...
- The MOU also requires that the architect will serve as the County's liaison with respect to the Project and will coordinate the Project in consultation with the CVB, keep the CVB and City informed of all scheduled meetings, communications and status of actions taken, receive and transmit information and instructions.
- Requires that the Project be designed and built in a manner acceptable to County and CVB and County will consult with the CVB throughout the design, engineering, contracting and construction process; the Project will include any reasonable requests of the CVB for design and construction and; all major decisions (including but not limited to selection of contractors, approval of budgets, and approval of designs) will be subject to concurrence by the CVB.
- The MOU allows for the architect to determine if a change order is essential, if it is essential, the County will consult with the CVB regarding the change order. If change order is within the funds obligated and agreed to by both parties, the change order will proceed. If not agree to by both parties and CVB wants change order, the CVB may move forward with change order and pay for it. Also, in the event the County receives change order requests that will exceed the funds obligated to the Project the County and CVB will use reasonable efforts to agree in writing on a proposed course of action within thirty (30) business days from receipt of the contract change order request.
- City agrees to relocate any City owned or maintained utilities as may be required by the Project at City's expense.
- County's contribution will not exceed the $38.5 million less the cost of issuance.
- CVB agrees to follow the recommendations of any environmental document developed by the County as part of the planning phase for the Project. The recommendations to be developed as part of the environmental document include Project development specifics such as, but not limited to, landscaping, curb-cut design, road access and the like and are intended to serve the purpose of establishing uniform standards for the long term development of the Project.

- City agrees to use same process the City applies to its own projects and waive fees since another governmental entity.
- MOU notes that the first phase of Project is for the theater, BUT only to the extent that is reasonably possible and does not delay the project. .
- Before construction, the Hotelier shall have entered into all necessary agreements and commitments with the Parties, and any other necessary persons, for the development of the hotel project.
- Before construction, MOU requires that the parties negotiate and enter into a separate agreement with the Hotelier setting forth the specifics of the hotel project, the funding of the hotel project, and economic incentives to be provided by the County, City and, if appropriate, the State of Mississippi.
- Before construction, County and City have taken all steps to pledge and obligate their respective economic incentives, as previously approved by both entities, for the hotel project to be set forth in the hotel development agreement.
- Before construction, the Hotelier provides proof of financial ability and commitment to the hotel project

DCCVB will contribute $17,000,000; which can also go towards furniture, fixtures, and equipment.

Alderman Gallagher made the motion to approve the MOU. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of April, 2023.

A copy of the MOU is attached and fully incorporated into these minutes.

AMENDMENT TO COMCAST /DEEP BLUE AGREEMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that previously, the Board approved a contract with Comcast/DeepBlue to authorize the installation of fiber for Wi-Fi at the BankPlus Amphitheater. Comcast is not able to guarantee the final installation until mid-June, but the Wi-Fi service is needed by May 24. Thus,

at this juncture an amendment to agreement is needed so that Comcast/DeepBlue can add extra personnel to ensure the Wi-Fi is ready since the POS will depend on it. The amendment for the extra personnel is in the amount of $10,560.00. Alderman Flores made the motion to approve the contract amendment. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of April, 2023.

A copy of the amended contract is attached and fully incorporated into these minutes.

PLANNING AGENDA

Planning Agenda presented by Whitney Choat-Cook, Director of Planning & Development.

Item #1 Application by Meridian Development Group for design review approval of an office building to be located on lot 5 of the Wilco Subdivision

Mrs. Choat-Cook stated that the applicant is requesting design review approval for a 16,700 sq. ft. office building to be located on lot 5 of Wilco Commercial Subdivision. Building elevations and a landscaping plan were submitted. Mrs. Choat-Cook stated that the colors and materials are acceptable to staff and the design of the building is compliant with the overall theme of the new subdivision per the owners design criteria with minor adjustments. Staff has a couple of comments regarding the submitted elevations: 1. Wainscot areas of the entire building must be constructed of masonry materials. Since the applicant has submitted a brick material, staff would suggest utilizing it for the wainscot area and not introducing another color to the site; 2. North elevation has not been provided for review. This is the back of the building so it has less importance for the visibility but the applicant will need to submit something that shows the material break down for this area; 3. Incorporate more wood paneling for accent on south side where the building is exposed to the street system; 4. Use of wood element for canopy poles to further accent wood on building and comply with the overall theme of the subdivision per the conceptual designs and materials submitted by owner. The landscape plan provides a good mixture of materials and

placement. The only comment staff has regarding the landscaping is that the sizing needs to be adjusted to meet the minimum requirements set for the in the ordinance which state: Shade trees 3"-3.5" caliper Ornamental trees- 2"-2.5" caliper and/or 8-10 height minimum Shrubs 5 gallon minimums. The applicant submitted the photometric plan with a spec sheet for standard parking lot LED lighting. As with all new developments, the applicant must use decorative lighting on site. Mrs. Choat-Cook recommended placing two acorn lights OR a more modern design to flow with the building at the entry point of the site to comply with new development regulations. The remainder of the lighting can be submitted as standard parking security LED lighting. Alderman Jerome made the motion to approve the application by Meridian Development Group with the stated changes. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of April, 2023.

A copy of the staff report, building elevations, and landscape plan are attached and fully incorporated into these minutes.

Item #2 West End District incentive submittal for a renovation of the vacant Rite Aid building on the northeast corner of Stateline Road and Millbranch Road

Mrs. Choat-Cook stated that the applicant is requesting West End District incentive for a renovation of the vacant Rite Aid building on the northeast corner of Stateline Road and Millbranch Road. The applicant is planning to invest $1.2 million and the renovation will consist of two stores, a neighborhood grocery and a liquor store. The information being submitted is just the application for the incentives and upon completion of the project, it will be brought back to the Board showing that all proposals were completed so the incentives can be put in place. Alderman Hoots expressed concerns about having another liquor store in the area and asked that Mrs. Choat-Cook request that the applicant make the neighborhood grocery the more prominent store of the two. Alderman Hoots made the motion to table this item to allow time for more clarification on the design. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of April, 2023.

A copy of the landscape plan and building elevations are attached and fully incorporated into these minutes.

Ordinance Amendment Discussion

Mrs. Choat-Cook stated that she will be presenting an amendment to an ordinance at the next Board Meeting. Based on the dangers to youth and concern for general welfare of the City, a proposal for a smoke shop ordinance will be presented at the next meeting. The ordinance change will allow them to be in the zones that they are currently allowed in (C3 and C4), but only under a conditional use permit with the ½ mile radius rule. Mrs. Choat-Cook asked if the Board had any concerns or comments. The Board of Alderman expressed that they were in favor of an ordinance amendment.

MAYOR'S REPORT

Legislative Update

Mayor Musselwhite reported that the legislative session ended Saturday morning with discussion about statewide projects. There has been a tremendous amount of effort on behalf of the elected officials in Desoto County and lobbyist hired by the Desoto Economic Council. The State of Mississippi has a large amount of federal money that has come down for infrastructure projects and MDOT initially presented a plan that was going to provide $850 million for capacity projects to ease traffic flows. Of the $850 million, the Executive Director, Brad White presented to Speaker Philip Gunn that he was in favor. Both parties discussed with Lieutenant Governor Delbert Hosemann and he was also in favor. The bill passed the House and went to the Senate. There was concern on behalf of the Senate that the City were using money now for a project that wasn't going to occur until 2025. Some of those in the Senate wanted to drop the bill down to $600 million. The 2025 projects are the I-55 Widening in Desoto County and Highway 7 Project near Oxford and they were both bumped for that funding. Mayor Musselwhite stated that they pleaded with them to continually to find a way to fund the project and not delay it. Mayor Musselwhite stated that it request

landed with a $25 million allocation with an earmark to MDOT specifically for the I55 Phase 1 Widening Project that will widen I55 to Church Road and re-work the Church Road Interchange.

Local Bond Bill

Mayor Musselwhite stated that the state will fund certain projects with local bond bills. A list of infrastructure capital improvement projects was forwarded to Senator David Parker and he was successful in getting the following two major projects funded:

1. New Signalization at Swinnea and Stateline $400,000
2. New signalization at Tchulahoma and Church $350,000

Mayor Musselwhite requested authorization for Civil Link to design both intersections. Alderman Gallagher made the motion to authorize Civil Link to design the two intersections and for Mayor Musselwhite to sign all contract documents associated with the projects. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of April, 2023.

Additionally, Mayor Musselwhite noted that legislature agreed to give the City of Southaven $500,000 to expand the tennis center as a going away gift to Representative Steve Hopkins since he has announced that he will not be running for office again. Steve Hopkins is known for strongly going against Park funding in the City and destroying relationships throughout the State.

PERSONNEL DOCKET

Personnel Docket April 4, 2023

New Hires	Department	Position Title	Start Date	Rate of Pay
Matthew Reid	Fire	EMS Driver	TBD	$17.15

Michaela Bellows	Parks	PT Front Desk	4/4/2023	$9.50
Seth Williams	Parks	Laborer I	TBD	$15.45

Transfer	From Dept/Position	To Dept/Position	Effective	Proposed Rate of Pay
Dustin Ford	1WD/Training Officer	1XQ/Fire Fighter III	4/10/2023	$18.08
Jason Pounders	1XQ Fire/Fife Fighter III	1WD Fire/Inspector 1	3/20/2023	$28.90

Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay
Fire				
Justin Killough	Fire Fighter 2	Fire Fighter 3	3/28/2023	$18.08
Jonathan Porter	Fire Fighter 3	Driver	4/10/2023	$19.77
Michael T. Young	Driver	Lieutenant	4/10/2023	$22.18
Parks				
Stephen Lake Smith	Laborer 2	Leadman Snowden	4/10/2023	$16.48
Dylan Stricker	Laborer 2	Parks Supervisor	4/10/2023	$18.04
Adrian Stringer	Laborer 2	Leadman Parks Attendant	4/10/2023	$16.48
Jamarcus Brown	Laborer 2	Leadman Soccer	4/10/2023	$16.48
Justin Payne	Laborer 2	Leanman Greenbrook	4/10/2023	$16.48
Police				
Nicholson McKenzie	Police Officer 3	Police Officer 4	4/10/2023	$28.97

Voluntary Demotion	Current Position Title	New Position Title	Effective Date	Rate of Pay
Jeffery Jaffe	Police Sergeant	Police Officer 4	4/10/2023	$28.97
Coby Scott	Supervisor	Laborer II	4/10/2023	$15.97

Oath of Office

Court	*Police*
Jaime Mease	Markesse Archie
	Zarrious Moore

Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Richard Moore	Planning	Code Enforcement Officer	4/7/2023	$21.63
Marcus Scott	Parks	Laborer	4/7/2023	$15.45

Parks
Tournaments

New Hires	Position Title	Start Date	Rate of Pay
Tyler Albright	Concessions	4/5/2023	$9.50
Kimberly Milana	Gates	4/5/2023	$9.75
John Shea	Concessions	4/5/2023	$9.50
Amy Tice	Gates	4/5/2023	$9.75
Hope Tilley	Gates	4/5/2023	$9.75

Promotions/Status change	Position Title	Start Date	New Rate of Pay
Aydan Ward	Supervisor	4/5/2023	$10.25
Carlos Shannon Jr.	Cook	4/5/2023	$10.25
Dawson Rousee	Cook	4/5/2023	$10.25
Zachary G. Gann	Cook	4/5/2023	$10.25

Resignations/Terminations	Position Title	Effective Date	New Rate of Pay
Jordyn Pegram	Cook	4/5/2023	$10.25
Sheila Sowell	Gift Shop	3/4/2023	$9.50

Alderman Payne made the motion to approve the Personnel Docket of April 4, 2023 as presented to this Board. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of April, 2023.

CITY ATTORNEY'S LEGAL UPDATE

Southaven Fire Department Donation

Nick Manley presented a donation to the Southaven Fire Department of 200 Document Safe Bags from NovEx. A motion was made by Alderman Flores to accept the donation. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of April, 2023.

LPA Chief Official

Nick Manley noted that the City Board needs to authorize the LPA Chief Official to request activation of the project for the Getwell Rd Pedestrian path and Airways Road (Nail Road to Goodman Road). A motion was made by Alderman Payne to authorize the LPA Chief Official to request activation of the project for the Getwell Road Pedestrian Path and Airways Road (Nail Road to Goodman Road). Motion was seconded by Alderman Kelly. Motion was put to vote and passed unanimously by all Board Members.

Compensation Policy

Nick Manley presented the compensation policy that outlines the types of compensation the City utilizes to maintain a competitive compensation structure. This will allow the City to add various wage differentials in the future, without adopting a new policy each time a new differential is added. A motion was made by Alderman Payne to approve the City Compensation Policy as presented. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of April, 2023.

A copy of the compensation policy is attached and fully incorporated into these minutes.

UTILITY BILL ADJUSTMENT DOCKET

UTILITIES BILL LEAK ADJUSTMENT DOCKET 04/04/2023

The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received.

	COMM/RES.	NAME	HOUSE #	STREET	ADJUSTED AMOUNT	REASON FOR LEAK ADJUSTMENT
1	RESIDENTIAL	ARMANCE WHITE	3254	JOHN MICHAEL DR	(74.00)	POOL ADJUSTMENT
2	RESIDENTIAL	LANA EFFINGER	8688	YORKTOWN	(76.96)	POOL ADJUSTMENT
3	RESIDENTIAL	ALBERT MITCHELL	1465	SHETLAND	(2808.00)	BUSTED PIPE IN YARD
4	COMMERCIAL	TRINITY HOUSE OF PRAYER MINISTRIES	7890	HWY 51 N	(239.66)	TOILET LEAK
5	RESIDENTIAL	JONATHON MCCLURE	57	FRANCES RD.	(52.02)	LEAK ON HOT WATER LINE UNDER HOUSE
6	RESIDENTIAL	MALIC GAYE	4788	BRIARTON	(81.90)	TOILET LEAK
7	RESIDENTIAL	LAGREGORY MORGAN	3240	MARION LN	(549.90)	CRACK IN SUPPLY LINE
8	RESIDENTIAL	EDWARD MCCREIGHT	5083	WILDWOOD DR	(40.95)	TOILET LEAK
9	RESIDENTIAL	MELISSA HICKEY	3326	WOODLAND TRACE W	(146.25)	LEAK ON COPPER LINE UNDER CONCRETE
10	RESIDENTIAL	GREGORY SMITH	2259	GREENWICH DR N	(76.05)	LEAK UNDER SLAB
11	RESIDENTIAL	VERNA FREEMAN	3911	FREEMAN LN	(81.90)	LEAK IN YARD /MAIN LINE
12	RESIDENTIAL	ALICE COX	7738	PARKWOOD	(596.70)	BROKEN LINE UNDER DRIVEWAY
13	RESIDENTIAL	LISA ROBINSON	3224	DEVONSHIRE CV S	(128.70)	TOILET LEAK

14	COMMERCIAL	FIRST BAPTIST CHURCH	8888	HWY 51 N	(256.99)	MULTIPLE TOILET LEAKS
15	RESIDNTIAL	SUSAN RATTNER RENTALS	7595	LILLY DR	(491.40)	TOILET LEAK
16	RESIDENTIAL	FELICIA MORGAN	9135	TRIPLE CROWN LOOP	(1842.75)	TOILET LEAK
17	RESIDENTIAL	JULIE MABRY	7685	IRIS CV	(58.50)	TOILET LEAK
18	RESIDENTIAL	JENNIFER WEBB	8105	OAKBROOK DR	(251.55)	HOLE IN MAIN LINE
19	RESIDENTIAL	COLBY WHITE	8283	KEN CV	(128.70)	BUSTED WATER MAIN NEAR TREE ROOTS
22						
				TOTAL	(5701.38)	

Alderman Payne made the motion to approve the Utility Bill Adjustment Docket of April 4, 2023 in the amount of $5,701.38. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of April, 2023.

CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Claims Docket of April 4, 2023 in the amount of $1,979,364.44. Motion was seconded by Alderman Flores.

Excluding voucher numbers:
395986,396045,396069,396206,396327,396338,396351,396600,396625,396630, 396655,396907,396908,396932,396941,396972

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 21st day of March, 2023.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Hoots to adjourn. Motion was seconded by Alderman Gallagher. Motion was put to a vote and passed unanimously April 4, 2023 at 7:40 p.m.

_____
Darren Musselwhite,
Mayor

_____
Andrea Mullen,
City Clerk
(Seal)

All exhibits and attachments are electronically filed in the City Clerk's Office.