

Minutes, City of Southaven, Southaven, Mississippi



MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
May 16, 2023
6:00 PM
AGENDA

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval of Minutes: May 2, 2023
5. BankPlus Amphitheater Sponsorship Agreements
6. Revisions to Employee Handbook
7. Agreement with Comcast
8. Resolution for Unmarked Vehicles
9. Special Event Application
10. Resolution for Sole Source Purchase
11. Rental Variance – Snowden House
12. Mississippi Hometown Retirement Certification
13. Resolution for Final Tax Exemption for Intuitive Surgical, Inc.
14. Resolution for Budget Amendment
15. Kimberly Remak, Introduction
16. Resolution to Clean Private Property
17. Planning Agenda: Item #1 Application by Melva Christopher for subdivision approval of a minor lot subdivision on the east side of Airways Road, south of Bailey Road
Item #2 Application by Desoto County for design approval for a proposed agricenter site to be located on the north side of Star Landing Road, west of Hwy. 51
Item #3 Application by Premier Lodging, LLC for design approval for an Embassy Suites hotel to be located west of I-55, south of Church Road
Item #4 Application by Kelly Nguyen-Au for a Conditional Use Permit to allow a nail salon to be located at 577 Goodman Road
18. Mayor's Report
19. Personnel Docket
20. City Attorney's Legal Update
21. Utilities Billing Leak Adjustment Docket
22. Claims Dockets: Docket 1
Docket 2
23. Executive Session: Potential and Ongoing Litigation in accordance with Miss. Code 25-41-7(4)(b) and discussion in accordance with Miss. Code 25-41-7(4)(d); Personnel in the SPD; Economic Development *Business or Industry Expansion or Location within the City); Interdepartmental Personnel with No Action

Items may be added to or omitted from this agenda as needed.

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MINUTES OF THE REGULAR MEETING OF May 16, 2023 OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 16th day of May, 2023 at six o'clock (6:00) p.m. at City Hall.

Present were:

George Payne	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately twenty (20) other people were present. Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

Next, a motion was made by Alderman Hoots to approve the minutes of the Regular Meeting of May 2, 2023 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Payne. Motion was put to a vote and passed unanimously.

BANKPLUS AMPHITHEATER SPONSORSHIP AGREEMENTS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that there are two (2) agreements. The first agreement with LOCAiQ requires LOCALiQ to provide \$5,000 worth of advertising for an eight (8) person box and two (2) parking passes. LOCALiQ will advertise in the local USA Today, Commercial Appeal and others it owns. The second agreement is with LOU SOBH Automotive. As consideration, SOBH Automotive will pay the City \$36,000 in year 1; \$38,000 in year 2; and \$40,000 in year 3 for 12 seat box and two (2) parking passes for five (5) wall murals, video wall presence, link to website on Amphitheater webpage, and three (3) onsite vehicles for advertisement. Alderman Gallagher made the motion to approve both agreements. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES

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Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of April, 2023.

A copy of the contracts are attached and fully incorporated into these minutes.

REVISIONS TO EMPLOYEE HANDBOOK

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the following revisions are being proposed:

1. Promotions Policy - Change text to City's career opportunities webpage; instead of bulletin boards
2. Holiday Policy - Add general statement of policy to explain how holidays are granted
3. Work Schedule Policy - Add fire and law enforcement text to the policy
4. Open Door Policy - Change CAO to Director of Human Resources
5. Reduction in Force Eliminate the policy as City is an at-will employer and may terminate employment at any time for any reason

Alderman Kelly made the motion to approve the revisions to the employee handbook. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of April, 2023.

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A copy of the revisions are attached and fully incorporated into these minutes.

AGREEMENT WITH COMCAST

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that in May of last year, the Board approved a contract to upgrade the internet at the Parks office. The infrastructure is now in place and City IT is ready to activate the service. As part of the activation, the Comcast Sales Rep informed IT that there is a better speed internet option available at an additional cost of \$5 more a month, which requires a new contract. Alderman Payne made the motion to approve the contract and authorize Michael Norris to sign. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of May, 2023.

A copy of the contract is attached and fully incorporated into these minutes.

RESOLUTION FOR UNMARKED VEHICLES

Nick Manley, City Attorney, presented this item to the Board.

As required by Mississippi law, the following resolution will authorize specific SPD vehicles to be unmarked:

RESOLUTION OF CITY OF SOUTHAVEN SETTING FORTH CITY OF SOUTHAVEN POLICE UNMARKED VEHICLES PURSUANT TO MISSISSIPPI CODE SECTION 25-1-87

WHEREAS, pursuant to Mississippi Code Section 21-21-3, the City of Southaven ("City") employs employ, regulates, and supports a sufficient police force; and

WHEREAS, the City's support of the police force includes providing vehicles for use by the police to assist with maintaining order and peace, which, includes, but is not limited to conducting official criminal investigations; and

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WHEREAS, it has been recommended to the City Board by the City Police, pursuant to Mississippi Code Section 25-1-87 that certain City Police vehicles, attached hereto as Exhibit A, should be unmarked as identifying marks would hinder official criminal investigations for fugitives and narcotics; and

WHEREAS, the City Governing Authorities defer to the City Chief of Police as the chief law enforcement officer of the City and his control over police officers and how investigations will proceed; and

NOW, THEREFORE, BE IT RESOLVED by the City Mayor and Board of Aldermen of as follows, to wit:

1. The City Governing Authorities hereby authorize the use of the unmarked City Police vehicles, attached hereto as Exhibit A, as the identifying marks would hinder official criminal investigations regarding fugitive and narcotics.

2. The Mayor, Police Chief, City Administrator, City Clerk, and/or their designee(s) are authorized to take any and all action to effectuate the intent of this Resolution and the City Clerk shall furnish the State Department of Audit with a certified copy of this Resolution.

Following the reading of the foregoing resolution, Alderman Hoots made the motion to adopt the Resolution and Alderman Payne seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: ABSENT

RESOLVED AND DONE, this 16th day of May, 2023.

EXHIBIT A

White 2010 Ford Taurus, VIN: 1FAHP2EWXAG163714
White 2009 Saturn Aura, VIN: 1G8ZV57B89F145370

SPECIAL EVENT APPLICATION

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the Event Benefits is requesting to host a mini golf competition on October 7th at Snowden that supports the ARC of Northwest Mississippi. The funds raised will go to the ARC with a small percentage coming to the City for maintenance of the mini golf course. The ARC raises funds from a variety of sources, which exceed the amount for use of the City's

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Mini Golf Facility; thus, the City's allowance of the use of the mini golf facility is in accordance with Miss. Code 21-19-65. Alderman Jerome made the motion to approve. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of April, 2023.

A copy of the event application is attached and fully incorporated into these minutes.

RESOLUTION FOR SOLE SOURCE PURCHASE

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will authorize the sole source purchase in the amount of \$28,478.40 for fertilizer coated in Gal-Xe. Gal-Xe is a proprietary slow-release coating attached to the fertilizer granules and provides continuous nutrition upon application instead of the immediate but short-lived green and growth of a normal fertilizer. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI AUTHORIZING SINGLE SOURCE ITEM PURCHASE

WHEREAS, the City of Southaven ("City") desires to purchase Gal-Xe Fertilizer for use at City Facilities and Grounds; and

WHEREAS, Gal-Xe is a proprietary slow-release coating attached to the fertilizer granules, which provides continuous nutrition upon application instead of the immediate but short-lived green and growth of a normal fertilizer; and

WHEREAS, J.R. Simplot holds the patents and trademarks for Gal-Xe and has made arrangements for Florikan-ESA, LLC to be the exclusive distributor of Gal-Xe; and

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WHEREAS, the City hereby approves the single source purchase of Gal-Xe from Florikan-ESA, LLC to Mississippi Code 31-7-13(m) (viii); and

NOW, THEREFORE, BE IT ORDERED by the Board of Aldermen of the City, to wit:

Pursuant to **NOW, THEREFORE, BE IT ORDERED** by the Board of Aldermen of the City, to wit:

1. Pursuant to Mississippi Code 31-7-13(m) (viii), the City approves Florikan-ESA, LLC to be a single-source provider and accepts and approves the single-source quote and accompanying terms and conditions and approves the purchase as set forth in Exhibit A in the amount of \$28,478.40 on a single-source basis as described therein.
2. The Mayor, City Clerk, Parks Director or their designee(s) are authorized to spend funds, execute documents and take such other action to effectuate the purpose and intent of this Resolution.

Following a reading of the foregoing resolution, Aldermen Wheeler made the motion and Alderman Payne seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman William Jerome	voted:	YES
Alderman Kristian Kelly	voted:	YES
Alderman George Payne	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John Wheeler	voted:	YES
Alderman Raymond Flores	voted:	ABSENT
Alderman Charlie Hoots	voted:	YES

RESOLVED AND DONE, this 16th day of May, 2023.

A copy of the sole source letter and quote is attached and fully incorporated into these minutes.

RENTAL VARIANCE

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that pursuant to the City's Use of Facilities Policy, a variance is needed for alcohol at a City Facility. The variance is for alcohol on June 24th at the Snowden House. Alderman Gallagher made the motion to approve the alcohol variance. Motion was seconded by Alderman Payne.

Roll call was as follows:

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ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of April, 2023.

A copy of the application is attached and fully incorporated into these minutes.

MISSISSIPPI HOMETOWN RETIREMENT CERTIFICATION

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will authorize that the City continue to be a Mississippi Hometown Retirement location. The City meets the requirements and the time period is from 2024-2026. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

City of Southaven

*Top of Mississippi
3335 Pine Tar Alley
Southaven, MS 38672
662-895-1138
www.southaven.org*

A resolution by the Mayor and Board of Alderman to verify that we are the governing body for the City of Southaven Welcome Home Mississippi ("WHM") program.

WHEREAS, the City of Southaven is fully aware and supportive of the guidelines and requirements for staffing the local WHM program; marketing and promotion needs; establishment of a task force to assist with recruitment efforts; budgetary requirements; attendance by the local manager at specified meetings; and other administrative duties for maintaining active certification, we the City of Southaven do allocate annual funding in the amount of \$20,000 per year for the operation of the WHM program from January 1, 2024 through December 31, 2026.

WHEREAS, we further understand that no more than 20 percent of the budget may be allocated for employee salaries, and travel and marketing expenditures shall be itemized within the budget.

NOW, THEREFORE, BE IT RESOLVED, that we do hereby agree that the City of Southaven be recertified and continue to be promoted as a Welcome Home Mississippi Community, adopted this day the 16th of May, 2023.

Alderman William Jerome voted: YES

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Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: ABSENT

RESOLVED AND DONE, this 16th day of May, 2023.

RESOLUTION FOR FINAL TAX EXEMPTION FOR INTUITIVE SURGICAL, INC.

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that previously the Board approved a personal property tax exemption for Intuitive Surgical, Inc. in the amount of \$3,197,142.00 for five (5) years and the Mississippi Department of Revenue has now also approved. Therefore, approval is now needed for the final tax exemption for Intuitive Surgical. After hearing from Mr. Manley, the Board of Aldermen considered the following resolution:

FINAL RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI GRANTING APPLICATION OF INTUITIVE SURGICAL, INC FOR EXEMPTION FROM AD VALOREM TAXATION

The Board took up for consideration the matter of granting tax exemption from ad valorem taxes for Intuitive Surgical, Inc. ("Intuitive") and the following Resolution, being first reduced to writing, was introduced.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI, GRANTING FINAL APPROVAL OF AD VALOREM TAX EXEMPTION TO INTUITIVE SURGICAL, INC

WHEREAS, heretofore, Intuitive is authorized to do business and doing business in Southaven, DeSoto County, Mississippi, filed with the Mayor and Board of Aldermen of the City of Southaven, Mississippi, an application for exemption from ad valorem taxes, except school district, parks and library taxes and the State mandated County levies, for a period of five (5) years on personal property in the amount of \$3,197,142.00 which said application was approved

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by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, subject to the approval of the Department of Revenue of the State of Mississippi; and

WHEREAS, the Department of Revenue of the State of Mississippi approved said application as attached hereto as Exhibit A; and

WHEREAS, a certified copy of the aforesaid Department of Revenue's approval has been received by the Mayor and Board of Aldermen of the City of Southaven, Mississippi and recorded in its minutes.

NOW, THEREFORE, in consideration of the premises, the Mayor and Board of Aldermen of the City of Southaven, Mississippi, do hereby finally approve said application of Intuitive for ad valorem tax exemption, except school district, parks and library taxes and the State mandated County levies, for a period of five (5) years on personal property in the total amount of \$3,197,142.00.

The foregoing Resolution was approved based on a motion by Alderman Payne seconded by Aldermen Kelly and that the following vote was taken on this action:

Alderman Kristian Kelly	YES
Alderman Charlie Hoots	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John Wheeler	YES
Alderman Raymond Flores	ABSENT
Alderman William Jerome	YES

RESOLVED AND DONE this the 16th day of May 2023.

EXHIBIT A

A copy of the application is attached and fully incorporated into these minutes.

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RESOLUTION FOR BUDGET AMENDMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this budget amendment will adjust expenditures allocated in prior years for the Starlanding Water Tower Plan and extension of fire service utilities, along with increasing funds for vehicles for police using receipts from insurance proceeds on wrecked vehicles and other police equipment using seized funds from prior years that are restricted for police use. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND FY 2022 BUDGET

The Mayor and Board of Aldermen of the City of Southaven, Mississippi (the "City"), considered the matter of amending the 2023 City Budget.

WHEREAS, pursuant to Miss. Code 21-35-25, the City desires to amend its 2023 budget; and

WHEREAS, the City Governing Authorities, as part of this Amendment, desire to adjust expenditures allocated in prior years for Starlanding Water Tower Plan and extension of fire service utilities, along with an increase in vehicles for police using receipts from insurance proceeds on wrecked vehicles and other police equipment using seized funds from prior years that are restricted for police use; and

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Board approves the budget amendment as set forth in Exhibit A and authorizes the Mayor or his designee to take any and all actions for such amendment.
2. If required, the City is authorized to publish within two (2) weeks of this action in the same manner as the final adopted budget. This publication shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment.
3. The Mayor or his designee are authorized to take all actions to further effectuate the intent of this Resolution.

Following the reading of the foregoing Resolution, Alderman Payne made the motion and Alderman Hoots seconded the motion for its adoption. The Mayor put the question to a roll call vote, and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES

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Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Raymond Flores	voted: ABSENT

RESOLVED AND DONE, this the 16th day of May, 2023

EXHIBIT A

A copy of the amendments are attached and fully incorporated into these minutes.

KIMBERLY REMAK, INTRODUCTION

Kimberly Remak introduced herself to the Mayor and Board of Alderman and announced her candidacy to run in the Republican Primary for State Representative for District 7 on August 8. Mayor Musselwhite thanked Mrs. Remak for coming to the meeting.

RESOLUTION TO CLEAN PRIVATE PROPERTY

Mayor Musselwhite introduced the cleaning of property and asked if there were any comments from the Board and there were none. Mayor Musselwhite then asked for any comments from the public and there were none. The Board then considered the following resolution to clean private property:

RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY

WHEREAS, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit:

CONDEMNATION ADDRESS
PARCEL# 1074190700110800
PARCEL # 1074190700110900
680 THORNWOOD DR.
PARCEL#208101200 0068000
PARCEL#1078341400000800
PARCEL#1078340000000204
PARCEL#1078341700001400
262 RASCO RD .
PARCEL# 1074192500000200

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PARCEL# 1074190000000200
8456 BOONEVILLE
PARCEL# 1084200400000100
1969 DORCHESTER
8513 CEDAR CIRCLE W.
8589 LAKESHORE DR. W.
PARCEL# 1074190000000700
55 STATELINE RD.
PARCEL# 1086140000001900
PARCEL# 1085150000000100

to the effect that the said parcel of land has been neglected whereby the grass height is in violation and there exist other unsafe conditions and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi, provided the owners of the above described parcel of land with notice of the condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on Tuesday, **May 16, 2023**, by United States mail and by posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanness as to be a menace to the public health and safety of the community.

WHEREAS, none of the owners of the above described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on Tuesday, **May 16th 2023**, to voice objection or to offer a defense.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that the above described parcel of land located at:

CONDEMNATION ADDRESS
PARCEL# 1074190700110800
PARCEL # 1074190700110900
680 THORNWOOD DR.
PARCEL#208101200 0068000
PARCEL#1078341400000800
PARCEL#1078340000000204
PARCEL#1078341700001400
262 RASCO RD .
PARCEI# 1074192500000200
PARCEL# 1074190000000200
8456 BOONEVILLE
PARCEL# 1084200400000100
1969 DORCHESTER
8513 CEDAR CIRCLE W.
8589 LAKESHORE DR. W.
PARCEL# 1074190000000700
55 STATELINE RD.

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PARCEL# 1086140000001900

PARCEL# 1085150000000100

is deemed in the existing condition to be a menace to the public health and safety of the community.

BE IT FURTHER RESOLVED that the City of Southaven shall, if the owners of the above described parcel of land do not do so themselves, immediately proceed to clean the respective parcel of land, by the use of municipal employees or by contract, by cutting weeds and grass and removing rubbish and other debris.

Following the reading of this Resolution, it was introduced by Alderman Payne and seconded by Alderman Kelly. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

ALDERMAN	VOTED
Alderman George Payne	YES
Alderman Kristian Kelly	YES
Alderman Charlie Hoots	YES
Alderman William Jerome	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	ABSENT

The Resolution, having received a majority vote of all Aldermen present, was declared adopted on this, the **16th day of May 2023**.

CITY OF SOUTHAVEN

PLANNING AGENDA

Planning Agenda presented by Whitney Choat-Cook, Director of Planning & Development.

Item #1 Application by Melva Christopher for subdivision approval of a minor lot subdivision on the east side of Airways Road, south of Bailey Road

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval for a two lot minor subdivision called Melva Christopher 2 Lot Subdivision on the east side of Airways Blvd., south of Bailey Road. Lot 1 is situated at the south end of the parcel with an existing home on the site and an existing driveway that leads directly to Airways Road. Lot 2 is situated at the corner of Airways Road and Bailey Road and is presently vacant land. The applicant is requesting the split of property to allow a family member to build on the lot 2 portion. Bailey Road ROW has been dedicated along the linear frontage of this site. The plat identifies a one hundred (100) foot ROW for Airways

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Road which seems to be included in the DOT ROW for I-55 according to the GIS maps. The proposed plat is compliant with the requirements set forth in the ordinance regarding minor subdivisions which require the zoning to be agricultural and a maximum of three lots being proposed. Mrs. Choat-Cook stated that staff has no comments and recommends approval as submitted. Alderman Gallagher made the motion to approve the application by Melva Christopher. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of May, 2023.

A copy of the staff report and final plat are attached and fully incorporated into these minutes.

Item #2 Application by Desoto County for design approval for a proposed agricenter site to be located on the north side of Star Landing Road, west of Hwy. 51

Mrs. Choat-Cook stated that the applicant is proposing a multipurpose agricenter site to be located on the north side of Star Landing Road, west of Hwy. 51. The site is situated on a large parcel of land which encompasses 227+/- acres in an agricultural zone of the city. Per the master plan, this particular portion of the development will be located north of the National Guard site which sits on Star Landing Road, just west of the 911 building. Access to this site is shown off of Star Landing Road via two drives both of which are designed as private. These drives are shown as heavy duty asphalt and thirty foot (30) foot wide which exceeds the minimum but have been proposed to take on the wider equipment and trailer traffic that comes with an agricenter site. The western most drive branches off to allow for circular traffic flow around the building as well as separation of vehicular traffic and horse trailer traffic. Parking is also broken up into separate areas for the regular vehicles and horse trailers. The main parking lot which is located on the east side of the site shows twenty four foot drive isles with 9'x20' parking. The truck and trailer parking area has been designed with gravel and is shown on both sides of the drive on the west side of the buildings. There are several other areas around the structures which have been left as a gravel material to capture the overflow parking in the case of a larger event. The remainder of

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parking will be shared with the overall site. There are six buildings on site which include the actual arena which allows for 2,000 seats for events, a warm up area, a stall area (pole barn), a concessions area, bathroom facility and an equipment room. On site detention is shown as a wet pond on the south end of the vehicular parking area. Staff has been working with the design team for several months now, this agricultural site has many aspects to it including the agricenter facility which is designed for horse rodeos and shows, a future RV park, ballfields, recreational trailways and a full service National Guard site. The site layout presented, requests a variance to the parking medians which staff is acceptable to since it is an agricultural use in an agricultural zone; however, the parking dimensions will need to be corrected to show a 10'x20' stall. Staff has notified the design team who is agreeable to those changes. The gravel areas shown as parking are allowed by zoning and will suffice for the overflow areas during larger events. Additionally, the applicant has met with the fire marshal to discuss the options for onsite water and emergency accessibility. Those changes will be addressed administratively by fire staff and the applicant once they finalize the overall site and amenity locations. Staff believes the overall site to be a great asset to both the city of Southaven as well as Desoto County and recommends approval with the revisions stated. Alderman Gallagher made the motion to approve the application by Desoto County with stated revisions. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of May, 2023.

A copy of the staff report is attached and fully incorporated into these minutes.

Item #3 Application by Premier Lodging, LLC for design approval for an Embassy Suites hotel to be located west of I-55, south of Church Road

Mrs. Choat-Cook stated that the applicant is requesting design review approval for a seven story Embassy Suites hotel located on lot 1 of the Desoto Convention Center Subdivision. Building elevations and a landscaping plan were submitted:

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Staff is agreeable to the palette of colors and materials being proposed. The hotel has a heavy window line on all four sides which makes up the majority of the façade; however, there is a concern with the amount of EIFS being proposed. Normally, this material is used for accent so staff would like to see the amount reduced and replaced with one of the other materials shown which could be the cast stone or nichiha board. Staff has spoken to the project team about this concern and they are going to address the request. Otherwise, staff has no comments on the building elevations. The applicant has met the overall sizing requirements set forth in the ordinance. Staff likes the mixture proposed. In discussion with the project team, staff's main concern was hiding the delivery drive area from visibility along Pepperchase Drive and I-55. The proposed planting concept does provide good depth of the materials and a staggering planting concept which should address the visibility issue once the tree lines mature. It was staff's recommendation for the applicant to provide an alternative concept to submit to the Planning Commission (in package) in the event that the proposed plan was not sufficient. The second alternative is to create a live wall feature which would include a 6-8 foot structure placed along the linear frontage with climbing landscape materials planted strategically along it to create a green wall. Staff has reviewed both and believes each concept will provide the screening necessary but does feel that the original staggered plant design will suffice but either option is acceptable. If anything, it would be suggested to incorporate more of the evergreen materials which allow for proper screening year round. Staff discussed the decorative lighting requirements with the project team as well and emailed them some specs for a more modern design lighting. At this time the applicant has not chosen the final option but has submitted a package which identifies a group of specs they would like to choose from. Staff has reviewed those and would like to clarify that the "area light" option is acceptable for the parking lot security but will not qualify as decorative for the site. The "post top" would be considered decorative so it is an option that staff would accept to meet the requirement. Staff would ask that the decorative option be placed on each side of the entry points and along the streetscape plan for the delivery area screening, which should further detract from the intent of this area. Mrs. Choat-Cook stated that staff has no further comments and recommends approval with the above stated comments stated. Alderman made the motion to approve the application by Premier Lodging, LLC with the above stated comments. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

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Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of May, 2023.

A copy of the staff report and design review submittal are attached and fully incorporated into these minutes.

Item #4 Application by Kelly Nguyen-Au for a Conditional Use Permit to allow a nail salon to be located at 577 Goodman Road

Mrs. Choat-Cook stated that the applicant is requesting a conditional use permit to open a nail salon at 577 Goodman Road on the east side of Elmore Road, south of Goodman Road. The proposal allows for manicures and pedicures only which by definition qualifies as a salon.

The Board of Alderman recently revised this ordinance to allow for a maximum of two (2) nail salons within the ½ distance area in an effort to ease the concerns of business owners wishing to locate in the city. That being said, staff did a window survey to determine the distance compliance. There was a nail salon establishment just west of this location- Amy's Nails which is approximately 1,700 linear feet away; however, there is no other spa within the ½ mile distance which would negate the allowance of this establishment. After hearing from Mrs. Choat-Cook, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI GRANTING CONDITIONAL USE PERMIT TO KELLY NGUYEN-AU LOCATED AT 577 GOODMAN ROAD EAST FOR FULL-SERVICE SPA IN SOUTHAVEN, MISSISSIPPI

WHEREAS, the City of Southaven's ("City") Planning Commission previously held a hearing on April 24, 2023 for the conditional use permit ("permit") application of Kelly Nguyen-Au (the "Applicant") for full-service spa located at 577 Goodman Road East, Southaven, Mississippi; and

WHEREAS, Title XIII, Chapter 12, Section 13-12(m), Chart 4 Commercial Zone Districts requires a conditional use permits for full-service spas; and

WHEREAS, Title XIII, Chapter 12, Footnote 43 allows for two (2) spas to be located within an ½ mile radius; and

WHEREAS, "Conditional Use" is defined in the City Code of Ordinances at Title XIII, Chapter 1, Section 13-1(b) as "a use that would not be appropriate generally or without restrictions throughout the zoning district but which, if controlled as to number, area, location or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare;" and

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WHEREAS, the Laws of the State of Mississippi, Section 17-1-1 to 17-1-27, inclusive, of the Mississippi Code of 1972, annotated, as amended, empower the City to enact a Zoning Ordinance and to provide for its administration, enforcement and amendment; and

WHEREAS, pursuant to Mississippi Code Ann. Sections 21-17-5, the City has the authority to adopt ordinances with respect to City property including the adoption of all lawful orders, resolutions or ordinances with respect to municipal affairs, property, and finances, and to alter, modify, and repeal such orders, resolutions or ordinances; and

WHEREAS, based on findings of the City Planning Commission at the hearing and City Code of Ordinances and City Staff Report as further set forth in Exhibit A to this Resolution, the City's Planning Commission recommends, subject to the City Board's revocation and the Applicant adhering to all requests and stipulations in the City Staff Report, a conditional use permit with one year extensions at the discretion of the City Board of Aldermen, pursuant to its discretion as set forth in the City Code of Ordinances at Title XIII, Chapter 9, Section 13-9(a); and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Subject to the Board's revocation for violation of the permit or ordinances, the City Board grants a permit to the Applicant for full-service spa located at 577 Goodman Road East in Southaven, Mississippi for one (1) year to be renewed annually at the discretion of the City Board of Aldermen and subject to the City Board's revocation.
2. The Mayor and City Planning Director or their designee are authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Jerome and seconded by Alderman Payne. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Jerome	YES
Alderman Kristian Kelly	YES
Alderman Charlie Hoots	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John Wheeler	YES
Alderman Raymond Flores	ABSENT

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 16th day of May, 2023.

CITY OF SOUTHAVEN, MISSISSIPPI

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A copy of the staff report and final plat are attached and fully incorporated into these minutes.

MAYOR'S REPORT

City of Memphis Request

Mayor Musselwhite stated that the City received a letter from the City of Memphis that there is a new grant for a climate action plan that is being administered by the federal government with EPA and the City of Memphis has requested that we come together to express our joint support for this initiative. Mayor Musselwhite stated that they are not requesting any money and we should carry the same common goal of protecting our environment. Alderman Payne made the motion to authorize mayor Musselwhite to sign the letter joining the City of Memphis. Motion was seconded by Alderman Hoots. Motion was put to vote and passed unanimously.

Getwell Road Widening Update

Mr. Cordell stated that when the Getwell Road Widening Project was first bid, the City did not have fuel adjustments because LPAs are not usually allowed fuel adjustments. In order to get pricing reduced, the City requested a fuel adjustment and it was allowed. Once that information is sent to MDOT, they have to wait for their meeting to approve. Unfortunately, there is a conflict in the City Board and MDOT meeting schedules causing delays with the project. Mr. Cordell requested administrative approval for the City Clerk's office to issue payment and as a result, will then be one estimate ahead in the approval process. Alderman Wheeler made the motion to authorize payment. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of May, 2023.

ARPA Funding

Mayor Musselwhite stated that when ARPA money first came out a few years ago, there was a lot of discussion with the State of Mississippi about how they were going to use that funding. As they formalized the plan, they allowed the

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cities to submit applications for the money. The Mayor noted that the City of Southaven submitted two drainage projects that were approved by MDEQ for MCWI grant funding, the Autumn Woods Drainage Project and the Carriage Hills Estates Drainage Project and the MWCI funding gives the City a 50% match for the drainage projects. Mayor Musselwhite stated that he would like to reallocate general fund money (1.3 Million), which is allocated for the Autumn Woods and Carriage Hills Estates Drainage Projects to street resurfacing. Although, there is a prioritized list, the weather caused some streets to go from fair to almost loss condition. Specifically, Rasco south to Worthington Estates and Southcrest Highway near Baptist Hospital. After discussion and noting the MCWI matching funds from MDEQ for the drainage projects, Alderman Wheeler made the motion authorize Mayor Musselwhite to reallocate \$1.3 million to mid-summer street resurfacing. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of May, 2023.

Pepperchase Drive Extension Update

Mayor Musselwhite reported that the Pepperchase Drive extension is near completion and should be finished in three weeks. This project will greatly help with relieving traffic for Landers Center events.

Internet Service at Snowden Grove Park Update

Mayor Musselwhite stated that AT&T has an issue with cell service at Snowden and surrounding areas. Mayor Musselwhite expressed that the City recognizes the problem as it is critical to have cell service for Parks operations and surrounding residents and businesses. Mayor Musselwhite stated that the City is trying to be a liaison for the citizens and he is hopeful to see results very soon.

Truck Traffic Issue on Stateline Road

Mayor Musselwhite stated that the City is having truck traffic issues due to our proximity to Memphis and the state line. Two large facilities were built on the Tennessee side of Stateline near Tulane Road. No one reached out to the Fire or Planning Department regarding and it was realized that their

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intention was to dump the trucks on Stateline Road and run the trucks back to Interstate 55. Mayor Musselwhite further explained that Stateline Road is a truck route, but we still have to be conscience of the damage to our roads. The City has been working on revitalizing the original business district on Main Street between Highway 51 and Millbranch and an unlimited amount of truck traffic in that area limits the business revitalization that can occur there. Mayor Musselwhite stated that the City was not notified when these facilities were built and they do not have any interest in speaking with the City in regards to the concern. Although there is a truck route established, there is a piece of Tulane Road just north of Stateline were the City will place no truck signs and prohibit the trucks. A \$1,000 ticket will be issued to those that gets on Stateline Road. Mayor Musselwhite stated that they are not against trying to find a solution, but they need to talk with the City. In accordance with the City Ordinances, the Board of Alderman expressed that they were for the proposed solution.

PERSONNEL DOCKET

Personnel

Docket

May 16, 2023

New Hires	Department	Position Title	Start Date	Rate of Pay
Forrest Roberts	Code Enforcement	Code Enforcement Officer	TBD	\$18.00
Sam Pitts	Police	Patrol Officer 4	7/10/2023	\$28.97
Andrew Mease	Code Enforcement	Code Enforcement Officer	TBD	\$21.63
Leon Hawkins	Utility	Field Service Tech	TBD	\$16.50
Rebecca Cunningham	Fire	EMS Driver	TBD	\$17.15
Andrew Byrd	Fire	Fire Fighter II	TBD	\$17.77

Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay
Kimberly Penix	Shelter Office Staff	Animal Control Officer	5/8/2023	\$15.00
Cody Garrett	FF II	Fire Fighter III	5/7/2023	\$18.08
James Gregory	Dispatch II	Shift Supervisor	5/8/2023	\$27.30

Re-Classifications	Current Position Title	New Position Title	Effective Date	Rate of Pay
Nathan Watts	Grounds Crew	Seasonal Laborer	5/10/2023	\$12.00

Oath of Office				
	Emergency			
Stormi Morrow	Communications			

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Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Larry McGill	Planning	Code Enforcement Officer	5/16/2023	\$18.00
Justin Robinson	Police	Sgt.	5/9/2023	\$30.60
Chris Gray	Fire	Fire Fighter 3	5/24/2023	\$18.08
Tristan Cunningham	Utility	Service Tech	5/10/2023	\$16.50
Steven R. Godwin	Police	Police Patrol Officer 4	5/19/2023	\$28.97
Nick York	Police	Captain	6/2/2023	\$35.70
Matthew Reid	Fire	EMS Driver	5/15/2023	\$17.15
Joseph McCoy	Public Works	Street Laborer	5/12/2023	\$15.00

Parks Tournaments

New Hires	Position Title	Start Date	Rate of Pay
A'Undra Anderson	Gateskeeper	5/17/23	\$9.75
Susan Jones	Gateskeeper	5/17/2023	\$9.75
Christian Hughes	Concessions	5/17/2023	\$9.50

Alderman Payne made the motion to approve the Personnel Docket of May 16, 2023 as presented to this Board. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of May, 2023.

CITY ATTORNEY'S LEGAL UPDATE

LEGACY CONSTRUCTION SERVICES CHANGE ORDER 5 -FIRE STATION 5

Previously, pursuant to Miss. Code 31-7-13(g), the Board approved Chief Scallions to authorize changes or modifications to the original contract for SFD Number 5 when any such change or modification is less than one percent (1%) of the total contract amount. As part of the re-start of the construction of SFD Number 5, there were a couple of change orders that have been signed by Chief Scallions, which were less than 1% of the contract amount. The change orders note the original substantial completion date of May 3, 2022 and the additional costs associated with the testing

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for the fire station. The change order was entered into the minutes. No action was taken.

RESOLUTION FOR MML VOTING DELEGATES

The Board of Alderman passed the following resolution for the MML 2023 voting delegates:

RESOLUTION APPOINTING MISSISSIPPI MUNICIPAL LEAGUE 2023 VOTING DELEGATES FOR THE CITY OF SOUTHAVEN

WHEREAS, the Mississippi Municipal League amended the bylaws of the association to provide for a ballot election, to be conducted by the officers of the Mississippi Municipal Clerks and Collectors Association, to be held each year at the summer convention, to elect a second vice president and to vote on any proposed bylaw changes; and

WHEREAS, the amended bylaws require the City of Southaven ("City") Board to designate in its minutes the voting delegate and two alternates to cast the vote for each member municipality.

NOW, THEREFORE, BE IT RESOLVED BY THE OF THE CITY OF SOUTHAVEN:

In accordance with the bylaws of the Mississippi Municipal League, the voting delegate(s) for the 2023 Mississippi Municipal League election to be held at the annual convention on June 26-28, 2023 are as follows:

Voting Delegate: Mayor Darren Musselwhite

First Alternate: Alderman Kristian Kelly

That public interest and necessity requiring same, this Resolution shall become effective upon passage.

The above and foregoing Resolution, after having been first reduced to writing, was introduced by Alderman Payne seconded by Alderman Kelly, and was adopted by the following vote, to-wit:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: ABSENT

RESOLVED AND DONE, this 16th day of May, 2023.

UTILITY BILL ADJUSTMENT DOCKET

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UTILITIES BILL LEAK					
ADJUSTMENT DOCKET 05/16/2023					
The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received.					
1	RESIDE NTIAL	KATRINA PETTY	82 29	DOTTLEY	(119.37) LEAK IN YARD
2	RESIDE NTIAL	TIFFANY JACOBS	19 09	CRESENT LN	(614.25) TOILET CONSTANTLY RUNNING/SHUT OFF VALVE BROKEN
3	RESIDE NTIAL	PAT CUNEO	84 07	CHAPARRAL LN	(31.79) REPLACED CRAKED LINE
4	RESIDE NTIAL	BRANDON HALEY	51 95	PLUM TREE DR	(105.30) LEAK IN YARD
5	RESIDE NTIAL	CAMMIE KEENUM	83 76	CHESTERFIE LD	(20.72) POOL ADJUSTMENT
6	RESIDE NTIAL	AMERICAN PUBLIC REALTY	91 09	TULANE RD	(310.05) SPLIT COUPLING AND BROKEN PVC ON WATER LINE
7	COMM ERCIAL	NORTHWEST CHURCH OF CHRIST	14 83	BROOKHAV EN	(538.85) TOILET LEAK
8	RESIDE NTIAL	DEBBIE PENNINGTON	58 15	PLUM TREE DR	(115.44) POOL ADJUSTMENT
9	RESIDE NTIAL	RONALD STAFFORD	38 70	PLUM POINT DR E	(88.80) POOL ADJUSTMENT
10	RESIDE NTIAL	TERRIE FISHER YORK	25 20	DICKENS PL	(59.20) POOL ADJUSTMENT
11	RESIDE NTIAL	JAY MITCHELL	91 36	TRIPLE CROWN LOOP E	(181.35) MAIN LINE BREAK
12	RESIDE NTIAL	DANIEL CANIZARO	79 38	SARAH ANN DR S	(99.45) TOILET LEAK
13	RESIDE NTIAL	ASHLEY POWELL	78 96	DAVIS PKWY	(298.35) TOILET VALVE
14	RESIDE NTIAL	JAMES HUNTER	18 78	PLEASANT HILL	(430.61) LEAK ON MAIN LINE
15	RESIDE NTIAL	TWANA GOODRICH	72 11	GREENBRO OK PKWY	(146.25) BROKEN IN PIPE IN FRONT YARD
16	RESIDE NTIAL	ANTHONY AND ALISHA HUNT	84 47	BOONEVILL E	(269.10) LEAKING TUB FAUCET
17	RESIDE NTIAL	TIMOTHY KLIMETZ	58 47	STRAWBERR Y POINTE CV	(339.30) PIPE BURST
18	COMM ERCIAL	RESIDENCE INN	71 65	SLEEPY HOLLOW BLDG	(3209.82) BACK FLOW SEAL BROKEN IN LAUNDRY ROOM

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				TOTAL	(6978.00)

Alderman Payne made the motion to approve the Utility Bill Adjustment Docket of May 16, 2023 in the amount of \$6978.00. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of May, 2023.

CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Claims Docket of May 16, 2023 in the amount of \$3,907,101.10. Motion was seconded by Alderman Hoots.

Excluding voucher numbers:

399069,399173,399294,399378,399555,399556,399559,399585,399586,
399610,399669,399670,399673,399674,399743,399823,399827

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 16th day of May, 2023.

Alderman Hoots recused himself and left the room.

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Alderman Payne made the motion to approve the Special Claims Docket of May 16, 2023 in the amount of \$22,461.48. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	RECUSED
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 16th day of May, 2023.

Alderman Hoots returned to the room.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Gallagher to adjourn. Motion was seconded by Alderman Payne. Motion was put to a vote and passed unanimously May 16, 2023 at 7:35 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)

All exhibits and attachments are electronically filed in the City Clerk's Office.