

Minutes, City of Southaven, Southaven, Mississippi



**MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
January 2, 2024
6:00 PM
AGENDA**

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval of Minutes: December 19, 2023
5. Resolution for Amendment of City Ordinance Title XIII, Chapter 7, Section 13-7(c)(4)
6. Professional Services Contract with First in Emergency Lighting
7. SPD Contracts with Flock Safety
8. Audit Engagement Letter with Jarrell Group, PLLC
9. Professional Services Contract with Jaycon Development Corporation
10. Resolution for SPD Surplus
11. Resolution for Surplus of Firearm to Officer Cary Lee
12. Approval of Special Event Permit for 15th Annual DeSoto County MLK 5K Unity Run/Walk
13. Planning Agenda: Item #1 Application by Firebirds Wood Fired Grill for design review approval of a new restaurant on lot 6 of Silo Square Commercial Subdivision
14. Mayor's Report
15. Personnel Docket
16. City Attorney's Legal Update
17. Utilities Billing Leak Adjustment Docket
18. Claims Dockets: Docket 1
Docket 2
19. Executive Session: Discussion regarding potential litigation by and against the City; Economic Development (potential business/industry locating to City); Interdepartmental Personnel with No Action

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**MINUTES OF THE REGULAR MEETING
OF January 2, 2024
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI**

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 2nd day of January, 2024 at six o'clock (6:00) p.m. at City Hall.

Present were:

George Payne	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately twenty 20 other people were present. Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Dakota Rowland and Evan May with BSA Troup 97.

Next, a motion was made by Alderman Hoots to approve the minutes of the Regular Meeting of December 19, 2023 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Jerome. Motion was put to a vote and passed unanimously.

**RESOLUTION FOR AMENDMENT OF CITY ORDINANCE TITLE XIII,
CHAPTER 7, SECTION 13-7(C) (4)**

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this amendment to the City Ordinance revises the commercial vehicle ordinance to state:

No commercial vehicle classified as a Class 3 or greater, except for a Heavy Duty Pickup which has neither a bed nor any equipment, excluding an antenna, extending more than 24 inches above the roof of the cab; or any trailer that exceeds 16 feet in length shall be parked or stored at any residence or on any street in residential zones, except for immediate service and delivery purposes. The City Ordinance includes a chart which provides clarification and examples for illustrative purposes. The ordinance has been advertised and revised to reflect the prior discussions and comments.

He noted that the Ordinance has previously been discussed at several meetings and is now being presented for approval. Mayor Musselwhite then asked for a motion to close the meeting for a hearing on the Ordinance. Alderman Wheeler made a motion to close the meeting for the hearing.

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Alderman Gallagher seconded the motion. There was a unanimous vote to close the meeting for the hearing. The meeting was then closed for a hearing. There were no comments from the public during the hearing. A motion was then made by Alderman Wheeler to close the hearing and open the meeting. The motion was seconded by Alderman Flores. There was a unanimous vote to close the hearing and open the meeting. The hearing was then closed and meeting open.

The Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI AMENDING THE SOUTHAVEN CODE OF ORDINANCES TITLE XIII, CHAPTER 7, SECTION 13-7(c)(4)

WHEREAS, Mississippi Code Section 21-17-5 provides that the City of Southaven ("City") shall have the care, management and control of the municipal affairs and the power to adopt any orders, resolutions or ordinances with respect to such municipal affairs; and

WHEREAS, pursuant to Mississippi Code Section 21-37-3, the City Governing Authorities have the power to exercise full jurisdiction in the matter of streets; and

WHEREAS, pursuant to Mississippi Code Section 21-19-5, the City Governing Authorities are authorized to enact regulations to prevent destruction of public property; and

WHEREAS, the City Governing Authorities have the power to make all needful police regulations necessary for the preservation of good order and peace of the City and to prevent injury to, destruction of, or interference with public or private property; and

WHEREAS, pursuant to Mississippi Code Section 17-1-3, the City Governing Authorities may promote health, safety, morals, or the general welfare of the community and regulate the use of land for trade, industry, residence or other purposes; and

WHEREAS, with the trend of working from home and from commercial vehicles, the City has experienced an increase in Class 3 commercial vehicles being parked and/or stored within residential zones and driveways; and

WHEREAS, the increase of storage and parking of such commercial vehicles has a detrimental effect on property values within residential zones, along with increasing traffic of commercial vehicles on the residential roads that are not designed for constant and consistent use by commercial vehicles; and

NOW, THEREFORE BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI, THAT RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN,

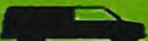
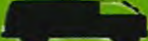
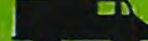
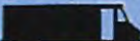
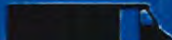
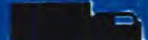
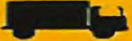
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MISSISSIPPI TO AMEND THE CITY OF SOUTHAVEN CODE OF ORDINANCES, TITLE XIII, CHAPTER 7, SECTION 13-7(c)(4) BE AMENDED AS FOLLOWS:

TITLE XIII, CHAPTER 7, SECTION 13-7(c)(4)

Sec. 13-7(c)(4)

4. No commercial vehicle classified as a Class 3 or greater, except for a Heavy Duty Pickup which has neither a bed nor any equipment, excluding an antenna, extending more than 24 inches above the roof of the cab; or any trailer that exceeds 16 feet in length shall be parked or stored at any residence or on any street in residential zones, except for immediate service and delivery purposes. The chart, which is incorporated as part of this section, is included for clarity and illustration purposes.

Class 1 - 6,000 lbs & Less			
			
Minivan	Cargo Van	SUV	Pickup Truck
Class 2 - 6,001 to 10,000 lbs			
			
Minivan	Cargo Van	Full-Size Pickup	Step Van
Class 3 - 10,001 to 14,000 lbs			
			
Walk-in	Box Truck	City Delivery	Heavy-Duty Pickup
Class 4 - 14,001 to 16,000 lbs			
			
Large Walk-in	Box Truck	City Delivery	
Class 5 - 16,001 to 19,500 lbs			
			
Bucket Truck	Large Walk-in	City Delivery	
Class 6 - 19,501 to 26,000 lbs			
			
Beverage Truck	Single-Axle	School Bus	Rack Truck
Class 7 - 26,001 to 33,000 lbs			
			
Refuse	Furniture	City Transit Bus	Truck Tractor
Class 8 - 33,001 lbs & Over			
			
Cement Truck	Truck Tractor	Dump Truck	Sleeper

NOW, THEREFORE BE IT ORDERED pursuant to Miss. Code 21-13-11, the City Clerk shall provide notice of the adoption of the Ordinance in the *Desoto Times* for one (1) time.

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NOW, THEREFORE BE IT ORDERED pursuant to Miss. Code 21-13-11, this amended Ordinance shall take effect one (1) month after passage.

The foregoing Resolution was approved by Alderman Flores and seconded by Alderman Wheeler and brought to a vote as follows:

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman William Jerome	voted: YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 2nd of January, 2024.

CITY OF SOUTHAVEN, MISSISSIPPI

PROFESSIONAL SERVICES CONTRACT WITH FIRST IN EMERGENCY LIGHTING

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that currently, the City does not have a professional services contract for emergency lighting inspections. This contract will provide quarterly inspections in accordance with the City Fire and NEPA Codes. The contract is for one-year and may be terminated by either party at any time. First in Emergency Lighting was the low quote for this service. Alderman Flores made the motion to authorize Dylan Brink to sign the contract with First in Emergency Lighting. Motion was seconded by Alderman Wheeler.

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved on the 2nd day of January, 2024.

A copy of the contract is attached and incorporated into these minutes.

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SPD CONTRACTS WITH FLOCK SAFETY

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that there are two (2) contracts with Flock Safety that are being requested for approval. The first contract is for the renewal of the fourteen (14) license plate reader service provided by Flock for a five (5) year term for a total cost of \$175,000.00. The City receives a discount of \$35,000.00 for committing to the five (5) year term. The second contract with Flock Safety Flock Safety is to test five (5) pan-tilt-zoom (PTZ) cameras on selected Stateline Road locations. These cameras would be installed on signal light poles during the testing phase to help the SPD work closer to standing up a true real-time crime center (RTCC). The testing period is for 90 days and if the SPD does not opt out during the 90 days, the contract is for a two (2) year term. The contract amount is \$33,750.00. The City will not own the cameras and/or equipment as the City will be utilizing the information/video provided by the cameras and stored for review. Alderman Hoots made the motion to authorize Chief Moore or his designee to sign both agreements. Motion was seconded by Alderman Jerome.

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved on the 2nd day of January, 2024.

A copy of contracts is attached and incorporated into these minutes.

AUDIT ENGAGEMENT LETTER WITH JARRELL GROUP, PLLC

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this engagement will authorize Jarell Group to conduct the City's audit for the fiscal year ending September 30, 2023 as required by state law. The cost is \$45,000.00 and projected to be complete by April 26, 2024. Alderman Flores made the motion to authorize Mayor Musselwhite to sign the letter. Motion was seconded by Alderman Wheeler.

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES

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Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved on the 2nd day of January, 2024.

A copy of the engagement letter is attached and incorporated into these minutes.

PROFESSIONAL SERVICES CONTRACT WITH JAYCON DEVELOPMENT CORPORATION

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this professional services contract with Jaycon is for the painting of the roof at the BankPlus Sports Center. The contract amount is for \$338,361.00, which is below the amount budgeted for this project. Alderman Gallagher made the motion to authorize Wes Brown to sign the contract. Motion was seconded by Alderman Wheeler.

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved on the 2nd day of January, 2024.

A copy of the contract is attached and incorporated into these minutes.

RESOLUTION FOR SPD SURPLUS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will surplus old SPD vehicles, tractor and related equipment in accordance with Miss. Code 17-25-25. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF SOUTHAVEN, MISSISSIPPI
DECLARING SURPLUS PROPERTY

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WHEREAS, the City of Southaven ("City") Police Department is presently in possession of certain vehicles and equipment as set forth in Exhibit A (collectively "the Property"); and

WHEREAS, pursuant to Mississippi Code 17-25-25, it has been recommended to the Mayor and Board of Aldermen that the Property be declared as surplus and sold and/or disposed of as appropriate and in accordance with Mississippi Code 17-25-25, and the Property removed from the fixed assets inventory; and

WHEREAS, the Mayor and Board of Aldermen are desirous of disposing of the Property and amending, its fixed assets inventory pursuant to State guidelines; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The Property be hereby declared as surplus property.
2. The City Police Chief, or his designee, is hereby authorized and directed to follow Mississippi Code 17-25-25 for the disposition of the Property.

Motion was made by Alderman Hoots and seconded by Alderman Kelly, for the adoption of the above and foregoing Resolution, and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 2nd day of January, 2024.

A list of the surplus vehicles is attached and incorporated into these minutes.

RESOLUTION FOR SURPLUS OF FIREARM TO OFFICER CARY LEE

Nick Manley, City Attorney, presented this item to the Board.

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Mr. Manley stated that ss discussed at last meeting, Southaven Police Officer Cary Lee retired effective December 31, 2023 and this resolution will authorize the surplus of his firearm in accordance with Mississippi law. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF SOUTHAVEN, MISSISSIPPI
PRESENTING SOUTHAVEN POLICE OFFICER CARY LEE
HIS SERVICE WEAPON IN RECOGNITION OF HIS RETIREMENT**

WHEREAS, the City of Southaven Police Department hereby desires to honor Southaven Police Officer Cary Lee by presenting to him his service firearm, Glock Model 45 9mm, serial number BWNC 593 ("Weapon"); and

WHEREAS, Officer Lee is retiring under the state retirement system, and

WHEREAS, in accordance with Mississippi Code Section 45-9-131, it has been recommended to the Mayor and Board of Aldermen that this Weapon be sold to Officer Lee for one dollar in recognition of his retirement and service to the City of Southaven, and

WHEREAS, the Mayor and Board of Aldermen hereby authorize that the Weapon as described above be provided to Officer Lee; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

- 1. The Weapon be provided to Officer Lee.
- 2. The Mayor and Police Chief are hereby authorized to take all actions to effectuate the intent of this Resolution.

Motion was made by Alderman Jerome and seconded by Alderman Hoots, for the Resolution, and the question being put to a vote:

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman William Jerome	voted: YES

RESOLVED AND DONE, this 2nd day of January, 2024.

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APPROVAL OF SPECIAL EVENT PERMIT FOR 15TH ANNUAL DESOTO COUNTY MLK 5K UNITY RUN/WALK

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this event will take place on January 15 in Snowden Park and Freeman Lane. Alderman Flores made the motion to approve the event. Motion was seconded by Alderman Wheeler.

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved on the 2nd day of January, 2024.

A copy of the application is attached and incorporated into these minutes.

PLANNING AGENDA

Planning Agenda presented by Whitney Cook, Director of Planning & Development.

Item #1 Application by Firebirds Wood Fired Grill for design review approval of a new restaurant on lot 6 of Silo Square Commercial Subdivision

Mrs. Choat-Cook stated that the applicant is requesting design review approval for Firebirds Wood Fired Grill on lot 6 of Silo Square Commercial Subdivision. Building elevations and a landscaping plan were submitted. Mrs. Choat-Cook stated that staff as well as the developer of Silo Square have worked with the applicant on the design of the building. This submittal is the second attempt and staff is agreeable to the design. The color palette is neutral tones and the use of the tile and treated board brings in a modern feel to the site. Staff has no comments and recommends approval as submitted. While the sizing of the landscape is compliant, the placement is quite basic and needs to be adjusted. The streetscape along Getwell Road

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needs to mimic the design approved along Tekilas frontage to create a fluid design. Staff will supply the applicant with those details. Additionally, the north end of the site should incorporate a line of shrubbery and additional ornamental trees. It is staff's recommendation that the applicant use additional cherry trees along with a line of the shrubbery in this area while also providing a seasonal flower bed on each side of the entry point. The medians on the ends of the building line should incorporate more materials. At present time, these areas show a single cherry tree and sod. The sod should be removed and a planting bed added with a mixture of the proposed materials provided. On the west and south sides, the applicant needs to increase the number of trees and alternate them with the crape myrtles to provide different blooming times and colors. Finally, there are two large areas on the north side which are highly visible from the main entrance that have been proposed with only sod. Staff feels that this is a missed opportunity to provide a design that enhances the patio area and screens the start of the equipment fencing. Staff would like to see the shrubbery used in a staggered design along the patio open space area. The area on the northwest side should add a cluster of ornamental trees to create a grove type setting while providing a screening for the start of the fence line. Staff has submitted a redline copy for both the commission and the applicant to follow up with these comments. Staff has seen a mixture of decorative lighting and standard parking lot lighting prior to this submittal. The one concern staff has is that the standard lighting is shown up against the building line on the interior of the parking lot which allows it to play into the building façade. Staff believes the building to be too attractive to incorporate the generic lighting and it would be staff's suggestion that the applicant either carry the acorn lighting 100% throughout the site or increase the wall mounted lighting to provide the lighting necessary for these areas. Alderman Flores made the motion to approve the application by Firebirds Wood Fired Grill. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 2nd day of January, 2024.

A copy of the staff report, building materials, and landscape plan are attached and fully incorporated into these minutes.

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MAYOR'S REPORT

Street Resurfacing

Mayor Musselwhite reported that street resurfacing will start again as soon as weather permits.

Starlanding & Swinnea Traffic Light

Mayor Musselwhite reported that the traffic light at Starlanding and Swinnea Road will be complete by the end of the week. The light will hang above the hill.

Rental Property Ordinance

Mayor Musselwhite stated that the nuisance property ordinance addresses rental property and owner occupied property issues for repeat offenders whether it be a code violation or crimes that occur on the property. In addition to the ordinance, Michael Norris has been working on a new database that will allow the Police Department and Code Enforcement to document issues. They are hoping to get the database rolled out within the next few weeks.

PERSONNEL DOCKET

Personnel

Docket

January 2, 2024

New Hire	Department	Position Title	Start Date	Rate of Pay
William Moore	Police	Police Officer I	1/15/2024	\$25.99

Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay
Zach Payne	Dispatcher 2	Dispatcher 3	01/6/2024	\$25.81
Waylon Banks	Police Officer 4	Sergeant	1/1/2024	\$31.82
Michael Pressgrove	Police Officer 4	Sergeant	1/1/2024	\$31.82
Alex Vaughan	Police Officer 1	Police Officer 2	1/1/2024	\$27.05
Binh Nguyen	Parks Laborer I	Irrigation Tech	1/1/2024	\$18.00
Christopher Schwartz	Parks Irrigation Tech Certified	Parks Asst. Superintendent	1/1/2024	\$67,218.58 annually

Reclassification	Current Position Title	New Position Title	Effective Date	Rate of Pay
Lasundra Carter	Code Enforcement Officer	Certified Code Enforcement Officer	12/27/2023	\$21.63

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Stipend	Department	Stipend Type	Effective Date	Rate
Tamara Jeffries	Emergency Communications	Training	12/19/2023	\$600 annually

Oath of Office
Police Dept.
Markesse Archie

Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Joseph Barbour	Police	Patrol Officer 2	12/27/2023	\$27.05

Alderman Payne made the motion to approve the Personnel Docket of January 2, 2024 as presented to this Board. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 2nd day of January, 2024.

CITY ATTORNEY’S LEGAL UPDATE

This budget amendment is for equipment in the Parks Department to reflect the allocation of budgeted funds from FY23 to FY24.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND FY 2022
BUDGET**

The Mayor and Board of Aldermen of the City of Southaven, Mississippi (the “City”), considered the matter of amending the 2024 City Budget.

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WHEREAS, pursuant to Miss. Code 21-35-25, the City desires to amend its FY24 budget by transferring prior year funds to the current fiscal year for the purchase of parks equipment; and

WHEREAS, the City Governing Authorities, as part of this Amendment, desire to; and

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

- 1. The City Board approves the budget amendment as set forth in Exhibit A and authorizes the Mayor or his designee to take any and all actions for such amendment.
- 2. If required, the City is authorized to publish within two (2) weeks of this action in the same manner as the final adopted budget. This publication shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment.
- 3. The Mayor or his designee are authorized to take all actions to further effectuate the intent of this Resolution.

Following the reading of the foregoing Resolution, Alderman Flores made the motion and Alderman Wheeler seconded the motion for its adoption. The Mayor put the question to a roll call vote, and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this the 2nd day of January, 2024.

A copy of the amendment is attached and fully incorporated into these minutes.

UTILITY BILL ADJUSTMENT DOCKET

UTILITIES BILL LEAK ADJUSTMENT DOCKET 01/02/2024						
The addresses below experienced						

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<u>unforeseen circumstances in their utilities for which no benefit was received.</u>						
1	RESIDENT	LARSHIE SUTTER	1141	BRANDYWINE	(369.96)	TOILET AND FAUCET LEAK
2	RESIDENT	GAIL AND WILLIAM BAIN	5250	PLUM TREE DR	(193.05)	LEAK ON MAIN LINE
3	RESIDENT	JEREMIAH WHITE	8661	GREENVIEW PL	(281.41)	REPLACED BUSTED WATER LINE
4	RESIDENT	WHITNEY CHOAT-COOK	3118	VINEYARD DR S	(140.40)	TOILET LEAK
5	RESIDENT	MELANIE CLARK	9101	BELMONT CV	(210.60)	TOILET LEAK
6	RESIDENT	MICHELLE MEDLIN	1731	CUSTER DR	(245.70)	FAUCET LEAK
7	RESIDENT	TERESSA MALCHOW	1010	BOULDER CV	(442.88)	LEAK ON MAIN LINE
8	RESIDENT	DANETTE HARLOW	3865	OLD ORCHARD PL	(61.74)	POOL ADJUSTMENT
9	RESIDENT	MARGARET HILL	7563	OVERLOOK DR	(64.35)	LEAK ON MAIN LINE
10	RESIDENT	MICHAEL JAMES	2287	KHUSHBOO CV	(140.40)	TOILET LEAK
11	RESIDENT	KENGERIA ROLACK	3978	LOG FENCE CV	(69.64)	LEAK ON MAIN LINE
12	RESIDENT	EILEEN MURRAY	1211	CARRIAGE DR S	(46.80)	LEAK ON OUTSIDE FAUCET
13	RESIDENT	BRIAN CARUTH	7426	FOX HOLLOW	(87.75)	TOILET LEAK
14	RESIDENT	JAMES DAVENPORT	220	RIVER BIRCH TRAIL	(146.25)	POOL LINER LEAK
15	RESIDENT	JOSEPH BRANSON	5270	PEAR DR	(567.45)	LEAK ON MAIN LINE
16	RESIDENT	DEMALL DAVIS	2721	PINNACLE DR	(360.46)	TOILET LEAK
17	RESIDENT	STEPHENY GORT-LATCHISON	3140	GETWELL LN	(285.73)	TOILET AND KITCHEN SINK LEAK

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				TOTAL	(3714.57)	
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Alderman Payne made the motion to approve the Utility Bill Adjustment Docket of January 2, 2024 in the amount of \$. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 2nd day of January, 2024.

CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Claims Docket of January 2, 2024 in the amount of \$710,549.72. Motion was seconded by Alderman Flores.

Excluding voucher numbers:
412447, 412556, 412558, 412586, 412705, 412744, 412770

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 2nd day of January, 2024.

SPECIAL CLAIMS DOCKET

Alderman Hoots recused himself and left the room.

Minutes, City of Southaven, Southaven, Mississippi

Alderman Payne made the motion to approve the Special Claims Docket of January 2, 2024 in the amount of \$19,543.79. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	RECUSED
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 2nd day of January, 2024.

Alderman Hoots returned to the room.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk’s Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Flores to adjourn. Motion was seconded by Alderman Wheeler. Motion was put to a vote and passed unanimously January 2, 2024 at 6:45 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)

All exhibits and attachments are electronically filed in the City Clerk’s Office.