

Minutes, City of Southaven, Southaven, Mississippi

CITY OF SOUTHAVEN

Top of Mississippi

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NOTICE OF SPECIAL CALLED MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

In accordance with Mississippi Code Annotated §21-3-21, notice is hereby given that a Special Meeting of the Mayor and Board of Aldermen of the City of Southaven shall be held on **Tuesday, the 23rd day of January, 2024 at 6:00 PM** in the Boardroom of Southaven City Hall, located at 8710 Northwest Drive, Southaven, Mississippi.

The subject matters of business (Agenda) to be acted upon at this Special Meeting are as follows, to-wit:

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval of Minutes: January 2, 2024
5. Donation Docket
6. Resolution for Appointment of Brent Vickers as Police Chief
7. Resolution to Surplus Firearm for Chief Macon Moore
8. Approval of Amended Police Wrecker Rotation Policy Manual
9. Fire Station #5 Change Order
10. Approval of Continuing Disclosure
11. Resolution for Surplus Property for Parks Dept. and SPD
12. July 4th Contract
13. Planning Agenda: Item #1 Application by Derrick Mathis, Jr. for a Conditional Use Permit to allow a barber shop at 7300 Airways Blvd.
14. Mayor's Report
15. Personnel Docket
16. City Attorney's Legal Update
17. Utilities Billing Leak Adjustment Docket
18. Claims Docket
19. Executive Session: Discussion of Litigation and Prospective Litigation in Accordance with Miss. Code 25-41-7(4)(b); Economic Development (Possible Business locating to City) – Miss. Code 25-41-7(4)(j); Police Personnel; Interdepartmental Personnel with No Action

Minutes, City of Southaven, Southaven, Mississippi

Items may be added to or omitted from this agenda as needed.

This Special Meeting of the Mayor and Board of Aldermen is hereby called by the Mayor, Darren Musselwhite, on this, the 18th day of January, 2024:

A handwritten signature in black ink, appearing to read "Darren Musselwhite", with a stylized flourish at the end.

Darren Musselwhite, Mayor

Minutes, City of Southaven, Southaven, Mississippi

**MINUTES OF THE SPECIAL CALLED MEETING
OF January 23, 2024
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI**

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Special Called Meeting on the 23rd day of January, 2024 at six o'clock (6:00) p.m. at City Hall. Due to the ice and snow, the regular meeting on January 16 did not occur due to lack of quorum.

Present were:

George Payne	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5

Absent were:

Raymond Flores	Alderman, Ward 6
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Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately twenty 20 other people were present. Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

Next, a motion was made by Alderman Hoots to approve the minutes of the Regular Meeting of January 2, 2024 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Payne. Motion was put to a vote and passed unanimously.

DONATION DOCKET

DONATION DOCKET 01/23/2024					
Date of Donation	Donation Item	Money Donation	Person / Entity Making Donation	Department	Budget Code
1/23/2024	Check# 004231	\$1,000.00	Mid South Outlet Shops	Fire	
1/23/2024	Check# 004232	\$1,000.00	Mid South Outlet Shops	Police	211-630400
Total		\$2,000.00			

Alderman Payne made the motion to approve the donation docket of January 23, 2024. Motion was seconded by Alderman Gallagher.

ALDERMAN VOTED

Minutes, City of Southaven, Southaven, Mississippi

Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved on the 23rd day of January, 2024.

A copy of the donations are attached and incorporated into these minutes.

RESOLUTION FOR APPOINTMENT OF BRENT VICKERS AS POLICE CHIEF

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will appoint Brent Vickers as Police Chief effective January 30, 2024. As has previously been communicated, there will be a special meeting on January 30 to swear Mr. Vickers in as Southaven Police Chief. After hearing from Mr. Manley, the Board of Aldermen considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
APPOINTING BRENT VICKERS AS POLICE CHIEF**

WHEREAS, pursuant to Mississippi Code Sections 21-3-3, 21-21-1, and Southaven Ordinance Chapter 3, Article III, Section 1-76, the City of Southaven ("City") hereby desires to appoint a Police Chief; and

WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mr. Brent Vickers as the City Police Chief; and

WHEREAS, Brent Vickers as the City Police Chief shall be charged with all duties as set forth under Mississippi Code 21-21-1 and all other duties as set forth under Mississippi law.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Mr. Brent Vickers as City Police Chief effective January 30, 2024 and compensation shall be set at the currently budgeted amount.
2. Mr. Brent Vickers is charged with all duties and obligations under Mississippi Code 21-21-1 and all other duties as set forth under Mississippi law.

Minutes, City of Southaven, Southaven, Mississippi

Motion was made by Alderman Hoots and seconded by Alderman Jerome, and the question being put to a roll call vote, the result was as follows:

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: ABSENT
Alderman William Jerome	voted: YES

RESOLVED AND DONE, this 23rd day of January, 2024.

RESOLUTION TO SURPLUS FIREARM FOR CHIEF MACON MOORE

Nick Manley, City Attorney, presented this item to the Board.

After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI PRESENTING CHIEF MACON MOORE HIS SERVICE WEAPON IN RECOGNITION OF HIS RETIREMENT

WHEREAS, the City of Southaven Police Department and City Board of Aldermen hereby desire to honor Chief Macon Moore by presenting to him his service firearm (Glock Model 48 9mm serial #BWWA 902); and

WHEREAS, Chief Moore has served the City and Desoto County with honor and integrity; and

WHEREAS, in accordance with Mississippi Code Section 45-9-131, it has been recommended to the Mayor and Board of Aldermen that Chief Moore's weapon be sold to him for one dollar in recognition of his retirement and service to the City of Southaven, and

WHEREAS, the Mayor and Board of Aldermen hereby authorize Chief Moore's firearm be provided to him.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Chief Moore's firearm be sold to him for One Dollar.
2. The Mayor is hereby authorized to take all actions to effectuate the intent of this Resolution.

Motion was made by Alderman Wheeler and seconded by Alderman Hoots, for the Resolution, and the question being put to a vote:

Alderman Kristian Kelly	voted: YES
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Minutes, City of Southaven, Southaven, Mississippi

Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: ABSENT
Alderman William Jerome	voted: YES

RESOLVED AND DONE, this 23rd day of January, 2024.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF SOUTHAVEN, MISSISSIPPI
PRESENTING SOUTHAVEN POLICE OFFICER VELON DOUG MARSHALL
HIS SERVICE WEAPON IN RECOGNITION OF HIS RETIREMENT**

WHEREAS, the City of Southaven Police Department hereby desires to honor Southaven Police Officer Velon Doug Marshall by presenting to him his service firearm, Glock Model 45 9mm serial #BUWS 426 ("Weapon"); and

WHEREAS, Officer Marshall is retiring under the state retirement system, and

WHEREAS, in accordance with Mississippi Code Section 45-9-131, it has been recommended to the Mayor and Board of Aldermen that this Weapon be sold to Officer Marshall for one dollar in recognition of his retirement and service to the City of Southaven, and

WHEREAS, the Mayor and Board of Aldermen hereby authorize that the Weapon as described above be provided to Officer Marshall; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The Weapon be provided to Officer Marshall.
2. The Mayor and Police Chief are hereby authorized to take all actions to effectuate the intent of this Resolution.

Motion was made by Alderman Payne and seconded by Alderman Jerome, for the Resolution, and the question being put to a vote:

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES

Minutes, City of Southaven, Southaven, Mississippi

Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: ABSENT
Alderman William Jerome	voted: YES

RESOLVED AND DONE, this 23rd day of January, 2024.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF SOUTHAVEN, MISSISSIPPI
PRESENTING SOUTHAVEN POLICE OFFICER MAJOR ROBERT RIGGS
HIS SERVICE WEAPON IN RECOGNITION OF HIS RETIREMENT**

WHEREAS, the City of Southaven Police Department hereby desires to honor Southaven Police Officer Major Robert Riggs by presenting to him his service firearm, Glock Model 48 9mm serial #BWWA 901 ("Weapon"); and

WHEREAS, Major Riggs is retiring under the state retirement system, and

WHEREAS, in accordance with Mississippi Code Section 45-9-131, it has been recommended to the Mayor and Board of Aldermen that this Weapon be sold to Major Riggs for one dollar in recognition of his retirement and service to the City of Southaven, and

WHEREAS, the Mayor and Board of Aldermen hereby authorize that the Weapon as described above be provided to Major Riggs; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The Weapon be provided to Major Robert Riggs.
2. The Mayor and Police Chief are hereby authorized to take all actions to effectuate the intent of this Resolution.

Motion was made by Alderman Payne and seconded by Alderman Jerome, for the Resolution, and the question being put to a vote:

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: ABSENT

Minutes, City of Southaven, Southaven, Mississippi

Alderman William Jerome

voted: YES

RESOLVED AND DONE, this 23rd day of January, 2024.

APPROVAL OF AMENDED POLICE WRECKER ROTATION POLICY MANUAL

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this amended policy will revise the tow rate from \$125.00 to \$200.00 and the storage fee from \$30.00 per day to \$40.00 per day as requested by the SPD. Alderman Hoots made the motion to approve the amended wrecker rotation policy. Motion was seconded by Alderman Payne.

ALDERMAN

VOTED

Alderman Jerome

YES

Alderman Kelly

YES

Alderman Hoots

YES

Alderman Payne

YES

Alderman Gallagher

YES

Alderman Wheeler

YES

Alderman Flores

ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved on the 23rd day of January, 2024.

A copy of the amended policy is attached and incorporated into these minutes.

FIRE STATION #5 CHANGE ORDER

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this change order is for Fire Station Number 5. In accordance with Miss. Code 31-7-13, the Board previously authorized Chief Scallions to execute change orders which have been approved by the consulting architect and are below one percent (1%) of the contract price. This Change Order 9 increases the testing allowance to \$11,000.00. In accordance with Miss. Code 31-7-13(k), the change orders do not change the scope of the project and was not done to circumvent the bid laws. The change order was entered into the minutes with no action taken.

A copy of the change order is attached and incorporated into these minutes.

APPROVAL OF CONTINUING DISCLOSURE

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that as is required by the Security Exchange Commission, the City, as an entity that has issued bonds, must file its continuing disclosure. This engagement letter will authorize the City to work with Butler

Minutes, City of Southaven, Southaven, Mississippi

Snow for the dissemination of the continuing disclosure. The fee is the same as the previous years of \$3,000.00. Alderman Gallagher made the motion to authorize Mayor Musselwhite to sign the continuing disclosure. Motion was seconded by Alderman Kelly.

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved on the 18th day of January, 2024.

A copy of the continuing disclosure is attached and incorporated into these minutes.

RESOLUTION FOR SURPLUS PROPERTY FOR PARKS DEPARTMENT AND SPD

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that these resolutions will surplus seized vehicles which have been adjudicated to the SPD along with surplus mowers in possession of City Parks that have no value due to the engines no longer operating. After hearing from Mr. Manley, the Board of Alderman considered the following resolutions:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF SOUTHAVEN, MISSISSIPPI
DISPOSING OF SEIZED PROPERTY**

WHEREAS, the City of Southaven Police Department is presently in possession and ownership of a certain vehicle and property (collectively "Seized Property") as set forth in Exhibit A; and

WHEREAS, the Seized Property has cleared all Court Proceedings and has been forfeited to the City; and

WHEREAS, the Seized Property is no longer needed by City Police, so that the Seized Property is now considered "surplus"; and

WHEREAS, pursuant to Mississippi Code 17-25-25, the City desires to surplus the Seized Property; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

Minutes, City of Southaven, Southaven, Mississippi

- 1. The Seized Property be hereby disposed of pursuant Mississippi Code 17-25-25.
- 2. The City Police Chief, City Clerk, or their designee, be, and, if needed, is hereby authorized and directed to advertise the Property on Govdeals.com or sell the Property at public auction or to otherwise dispose of said property in accordance with state law, or to retain such items and remove them from the fixed assets inventory pursuant to State guidelines.

Motion was made by Alderman Jerome and seconded by Alderman Payne, for the adoption of the above and foregoing Resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: ABSENT
Alderman William Jerome	voted: YES

RESOLVED AND DONE, this 23rd day of January, 2024.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF SOUTHAVEN, MISSISSIPPI
DECLARING SURPLUS PROPERTY**

WHEREAS, the City of Southaven ("City") Parks Department is presently in possession of large area rotor motors as set forth in Exhibit A ("Motors"), which are no longer needed by the City; and

WHEREAS, pursuant to Mississippi Code 17-25-25, it has been recommended by the City Parks Department to the Mayor and Board of Aldermen that the Motors be declared as surplus and sold and/or disposed of as appropriate and in accordance with Mississippi Code 17-25-25, and removed from the fixed assets inventory; and

WHEREAS, the Motors, due to engine failure, have a value less than \$1,000.00 or no value; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

Minutes, City of Southaven, Southaven, Mississippi

- 1. The Motors be hereby declared as surplus property.
- 2. The City Parks Director, or his designee, is hereby authorized and directed to follow Mississippi Code 17-25-25 for the disposition of the Vehicles.

Motion was made by Alderman Jerome and seconded by Alderman Payne, for the adoption of the above and foregoing Resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: ABSENT
Alderman William Jerome	voted: YES

RESOLVED AND DONE, this 23rd day of January, 2024.

A surplus list is attached and incorporated into these minutes.

JULY 4TH CONTRACT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this contract is with Argo Entertainment, LLC for the July 4th production show at Snowden Park. Alderman Kelly made the motion to authorize Mayor Musselwhite to sign the contract with Argo Entertainment, LLC. Motion was seconded by Alderman Payne.

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved on the 23rd day of January, 2024.

A copy of the contract is attached and incorporated into these minutes.

Minutes, City of Southaven, Southaven, Mississippi

ATHLETIC HOUSE CONTRACT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this contract is with Athletic House USA, LLC for the lease of property that was formerly occupied by Athletic House located at 3335 Pine Tar Alley. The lease with Athletic House is in the amount of \$2,100 per month and requires an initial payment of \$15,100.00 to compensate the City for rent owed by Athletic House. Athletic House USA, LLC has indicated that it needs to be in the space as soon as possible so it can begin ordering merchandise for the upcoming baseball season. Alderman Hoots made the motion to authorize Mayor Musselwhite to sign the contract. Motion was seconded by Alderman Jerome.

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved on the 23rd day of January, 2024.

A copy of the contract is attached and incorporated into these minutes.

PLANNING AGENDA

Planning Agenda presented by Whitney Cook, Director of Planning & Development.

Item #1 Application by Derrick Mathis, Jr. for a conditional use permit to allow a barber shop at 7300 Airways Boulevard

Mrs. Choat-Cook stated that the applicant is requesting a conditional use permit to open a barber shop at 7300 Airways Blvd. on the east side of Airways, north of Goodman Road. This site is located in a multitenant commercial building. Per the application this establishment will cater to men only for cuts, shaves and hair removal by licensed barbers only. There are no additional amenities which would re-categorize this to a full service spa. Per the ordinance, barbershop establishments must be no closer than ½ mile from an existing establishment. Staff did a window survey to determine the distance compliance. The closest barber shop establishment similar to this is Fresh Kutz Barbershop which is situated on the south side of Goodman Road, east of Elmore Road approximately 4,917 linear feet from this location. The applicant has met the requirements for the conditional use; therefore, staff recommends approval of a one (1) year permit with a four (4) year extension to be renewed annually. After

Minutes, City of Southaven, Southaven, Mississippi

hearing from Mrs. Choat-Cook, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI GRANTING CONDITIONAL USE
PERMIT TO DERRICK MATHIS, JR FOR BARBER SHOP LOCATED AT 7300
AIRWAYS BLVD IN SOUTHAVEN, MISSISSIPPI**

WHEREAS, the City of Southaven's ("City") Planning Commission previously held a hearing on December 18, 2023 for the conditional use permit ("permit") application of Derrick Mathis, Jr. (the "Applicant") for barber shop located at 7300 Airways Blvd. in Southaven, Mississippi; and

WHEREAS, Title XIII, Chapter 12, Section 13-12(m), Footnote 43 requires a conditional use permits for barber shops and that barber shops be a certain distance from each other; and

WHEREAS, "Conditional Use" is defined in the City Code of Ordinances at Title XIII, Chapter 1, Section 13-1(b) as "a use that would not be appropriate generally or without restrictions throughout the zoning district but which, if controlled as to number, area, location or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare;" and

WHEREAS, the Laws of the State of Mississippi, Section 17-1-1 to 17-1-27, inclusive, of the Mississippi Code of 1972, annotated, as amended, empower the City to enact a Zoning Ordinance and to provide for its administration, enforcement and amendment; and

WHEREAS, pursuant to Mississippi Code Ann. Sections 21-17-5, the City has the authority to adopt ordinances with respect to City property including the adoption of all lawful orders, resolutions or ordinances with respect to municipal affairs, property, and finances, and to alter, modify, and repeal such orders, resolutions or ordinances; and

WHEREAS, based on findings of the City Planning Commission at the hearing and City Code of Ordinances and City Staff Report as further set forth in Exhibit A to this Resolution, the City's Planning Commission recommends, subject to the City Board's revocation and the Applicant adhering to all requests and stipulations in the City Staff Report, a conditional use permit with one year extensions at the discretion of the City Board of Aldermen, pursuant to its discretion as set forth in the City Code of Ordinances at Title XIII, Chapter 9, Section 13-9(a); and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Subject to the Board's revocation for violation of the permit or ordinances, the City Board grants a permit to the Applicant for barber shop located at 7300 Airways Blvd, in Southaven, Mississippi for one (1) year to be renewed annually at the discretion of the City Board of Aldermen and subject to the City Board's revocation.
2. The Mayor and City Planning Director or their designee are authorized to take any and all action to effectuate the intent of this Resolution.

Minutes, City of Southaven, Southaven, Mississippi

Following the reading of this Resolution, it was introduced by Alderman Jerome and seconded by Alderman Kelly. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: ABSENT
Alderman William Jerome	voted: YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the _23rd_ day of January, 2024.

A copy of the staff report is attached and fully incorporated into these minutes.

MAYOR'S REPORT

Weather Event Update

Mayor Musselwhite stated that there was much preparation well in advance to prepare for keeping the roads clear during the winter weather. Mayor Musselwhite thanked Public Works, Utilities, Police, Fire, and IT for their hard work in keeping everyone safe.

Washington Congressional Briefing Blue Ribbon Trip

Mayor Musselwhite stated that the Desoto Economic Council is trying to finalize travel plans and needs to know as soon as possible which Board members plan on attending the Washington Congressional Briefing Blue Ribbon Trip May 1-3. Mayor Musselwhite stated that he is scheduled to attend and there are two available slots open for two more. Mayor Musselwhite stated that the deadline is March 15 and asked that the Board members contact Kristi Faulkner if interested in attending.

PERSONNEL DOCKET

<u>Personnel</u>	January 23,
<u>Docket</u>	2024

Minutes, City of Southaven, Southaven, Mississippi

New Hire	Department	Position Title	Start Date	Rate of Pay
Vanessa Cogswell	Police	Police Officer 3	1/22/2024	\$28.11
Robert Walker	Police	Police Officer 3	1/22/2024	\$28.11
Brandon Logsdon	Utility	Service Tech	TBD	\$16.50
Kayla Pearson	City Clerk's Office	Deputy Clerk	TBD	\$18.00

Re-Hire	Department	Position Title	Start Date	Rate of Pay
Matthew Defore	Police	Police Officer 4	2/5/2024	\$30.13

Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay
Jason Scallorn	Police Major	Deputy Chief	1/30/2024	\$105,000.00 annual
Alex Fennell	Police Captain	Major	1/29/2024	\$41.49
Bryan Rosenberg	Police Captain	Major	1/29/2024	\$41.49
Eric Ainsworth	Police Lieutenant	Captain	1/29/2024	\$37.13
Clinton Horton	Police Lieutenant	Captain	1/29/2024	\$37.13
Porcha Taylor	Police Sergeant	Lieutenant	1/29/2024	\$33.95
Brandon Brown	Police Sergeant	Lieutenant	1/29/2024	\$33.95
Austin Pointer	Police Officer 2	Police Officer 3	1/15/2024	\$28.11
Peyton Davis	Field Service Tech	Operator-In-Training	1/1/2024	\$18.00
Michael Kevin Sanders	Intel Analyst	Senior Intel Analyst	1/29/2024	\$33.95

Oath of Office

Emergency Communications Dept.

Melanie Moore
Becky Paradis

Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Cody Hall	Police	Police Officer 2	1/5/2024	\$27.05
Richard Geeslin	Police	Police Officer 3	1/3/2024	\$28.11

Alderman Payne made the motion to approve the Personnel Docket of January 23, 2024 as presented to this Board. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES

Minutes, City of Southaven, Southaven, Mississippi

Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 23rd day of January, 2024.

CITY ATTORNEY’S LEGAL UPDATE

Mr. Manley presented a release from State Farm for signature by Melanie Drisdale. The release is in the amount of \$31,423.00, which fully reimburses the City, is payable to the City for damage caused on July 20, 2022 by a motorist to a bollard post that protects the May Boulevard bridge elevator. Alderman Payne made the motion to authorize Melanie Drisdale to sign the release with State Farm. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 23rd day of January, 2024.

A copy of the contract is attached and fully incorporated into these minutes.

UTILITY BILL ADJUSTMENT DOCKET

Alderman Payne made the motion to approve the Utility Bill Adjustment Docket of January 23, 2024 in the amount of \$5556.25. Motion was seconded by Alderman Hoots.

UTILITIES BILL LEAK ADJUSTMENT DOCKET 01/16/2024					
The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received.					
1	RESIDENT	JERRY SLOOP	6656	MCCAIN	(111.15) LEAK ON MAIN LINE
2	RESIDENT	JAMES CUMMINGS	6830	MCCAIN DR	(111.15) TOILET LEAKS
3	COMMERCIAL	JANTA FARMERS MARKET	1215	MAIN ST.	(128.39) TOILET LEAK
4	RESIDENT	SHERRY FORD	7437	ESSAYONS DR.	(46.80) TOILET LEAK
5	RESIDENT	ALEX HORTON	3452	MEGAN	(152.10) TOILET LEAK
6	RESIDENT	DERRICK ROBERTSON	2334	ASHLAND	(32.56) POOL ADJUSTMENT
7	RESIDENT	WILLIE BROWN	3930	NAIL RD	(46.80) TOILET LEAK
8	RESIDENT	JACQUELYN BURGESS	4473	VINEYARD DR	(169.65) TOILET LEAK
9	RESIDENT	WENDY MALONE IVY	3262	EARL CASTLE DR	(766.35) LEAK UNDER DRIVEWAY
10	COMMERCIAL	RUBY ROBINSON	201	STATELINE RD W #6	(348.18) TOILET LEAK
11	RESIDENT	VANESSA MATTHEWS	2233	HEATHER RIDGE	(625.95) TOILET LEAK
12	RESIDENT	KENYA COLE	6018	SHEFFIELD CV	(374.40) TOILET LEAK
13	RESIDENT	ADELL DENNIS	5304	TCHULAHOMA	(112.71) TOILET LEAK
14	COMMERCIAL	LANDERS CHRYSLER -SPRINKLER METER	315	GOODMAN RD	(1845.54) MULTIPLE BROKEN LINES ON SPRINKLER SYSTEM
15	COMMERCIAL	LANDERS NISSAN -SPRINKLER METER	371	GOODMAN RD	(111.22) BROKEN SPRINKLER LINE
16	RESIDENTIAL	ERIC SAPPENFIELD	6620	SWINNEA RD	(573.30) LEAK ON MAIN LINE
TOTAL				(5556.25)	

Minutes, City of Southaven, Southaven, Mississippi

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 23rd day of January, 2024.

CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Claims Docket of January 23, 2024 in the amount of \$3,874,615.42. Motion was seconded by Alderman Hoots.

Excluding voucher numbers:
413174, 413388, 413193, 413157

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 23rd day of January, 2024.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Gallagher to adjourn. Motion was seconded by Alderman Hoots. Motion was put to a vote and passed unanimously January 23, 2024 at 7:25 p.m.

Minutes, City of Southaven, Southaven, Mississippi

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)

All exhibits and attachments are electronically filed in the City Clerk’s Office.