

Minutes, City of Southaven, Southaven, Mississippi



**MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
March 5, 2024
6:00 PM
AGENDA**

1. **Call To Order**
2. **Invocation**
3. **Pledge Of Allegiance**
4. **Approval of Minutes: February 20, 2024 & Special Meeting February 22, 2024**
5. **Request for Approval for Concept Mix and Design for Bike Track/Skate Park at Cherry Valley Park**
6. **Authorization to Bid Snowden Video Board Sign**
7. **Professional Service Contract with Facilities Performance Group, LLC**
8. **Contract with Murphy and Sons for Phase 2 Tennis Expansion**
9. **Ticketmaster Terms**
10. **Resolution for Sanitation Assessment**
11. **Planning Agenda:** Item #1 Application by Sammie Williams for subdivision application for Williams Minor Subdivision on the north side of Bailey Road, south of Star Landing Road
Item #2 Application by Willie James Orr, Jr. for subdivision approval for Gray Minor Subdivision on the north side of King Road, east of Tchulahoma Road
Item #3 Application by Chris Newson for a Conditional Use Permit to allow a barber shop to be located at 6464 Silo Square Lane North
Item #4 Application by Eric Roberts for a Conditional Use Permit to allow a wrecker service to be located at 2235 First Commercial Drive
12. **Mayor's Report**
13. **Personnel Docket**
14. **City Attorney's Legal Update**
15. **Utilities Billing Leak Adjustment Docket**
16. **Claims Dockets: Docket 1
Docket 2**
17. **Executive Session: Claims/Litigation involving Utilities Dept. and SPD; Economic Development; Interdepartmental Personnel with No Action**

Items may be added to or omitted from this agenda as needed.

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**MINUTES OF THE REGULAR MEETING
OF March 5, 2024
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI**

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 5th day of March, 2024 at six o'clock (6:00) p.m. at City Hall.

Present were:	
George Payne	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately twenty 20 other people were present. Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

Next, a motion was made by Alderman Hoots to approve the Minutes of the Regular Meeting of February 20, 2024 and the Special Called Meeting of February 22, 2024 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Jerome. Motion was put to a vote and passed unanimously.

REQUEST FOR APPROVAL FOR CONCEPT MIX AND DESIGN FOR BIKE TRACK / SKATE PARK AT CHERRY VALLEY PARK

Dan Cordell, City Consulting Engineer, presented this item to the Board.

There was some discussion among the Mayor and Board of Alderman related to park enhancements at Cherry Valley Park by adding a bike track and skate park. Dan Cordell presented a design and different concepts. Mr. Cordell stated that there are individuals that specialize in bike and skate parks and will put together an RFP for the City. After some discussion about the size and cost, Alderman Hoots made the motion to accept concept size and budget of a small skate park and a medium pump track. Motion was seconded by Alderman Payne.

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES

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Alderman Flores YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved on the 5th day of March, 2024.

A copy of the concept drawings is attached and incorporated into these minutes.

AUTHORIZATION TO BID SNOWDEN VIDEO BOARD SIGN

Mayor Musselwhite presented this item to the Board.

Mayor Musselwhite stated that there used to be a marquee sign at Snowden Park that promoted park events and produced advertising revenue for the City, but it had to be removed when the Pedestrian Bridge was built. The sign will cost approximately \$400,000 and needs approval to go to bid. A design has been is being prepared for a new video board and they envision placing it at the Springfest pedestrian gate. Alderman Gallagher made the motion to advertise for bids. Motion was seconded by Alderman Wheeler.

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved on the 5th day of March, 2024.

A copy of the video board design is attached and incorporated into these minutes.

PROFESSIONAL SERVICE CONTRACT WITH FACILITIES PERFORMANCE GROUP, LLC

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this Agreement is for the maintenance/cleaning of the City Court twice a week (\$2,551.47); City Snowden Home once a month (\$303.24); City Police Facilities on Northwest Drive and Hwy. 51 (\$2,855.02); additional day of cleaning the City Police Facility located on Hwy. 51 (\$855.84); City Tennis Center (\$743.86); and the City IT Building (\$541.36). The Agreement is for two (2) years and may be extended for two (2) additional one (1) year terms. Alderman Payne made the motion to authorize Mayor Musselwhite to sign the contract. Motion was seconded by Alderman Kelly.

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ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved on the 5th day of March, 2024.

A copy of the contract is attached and incorporated into these minutes.

CONTRACT WITH MURPHY AND SONS FOR PHASE 2 TENNIS EXPANSION

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that at the prior meeting, Murphy and Sons was awarded the Phase 2 Tennis Expansion in the amount of \$2,568,227.00 and additional alternate of \$126,496.00. This contract is the A-101 contract and has been revised to reflect Mississippi law. Alderman Gallagher made the motion to authorize Mayor Musselwhite to sign the contract with Murphy & Sons. Motion was seconded by Alderman Wheeler.

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved on the 5th day of March, 2024.

A copy of the contract is attached and incorporated into these minutes.

TICKET MASTER TERMS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that Todd Mastry, via the DCCVB, is working on the ability to sell one-off premium seating (boxes and tables at BP Amp) through Ticketmaster to more streamline the process for when there's available inventory. As part of the process, the City needs to add "T&C's (Terms & Conditions)" to each transaction where the buyer simply checks the box. The terms are attached for review and will be presented for approval at the

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meeting. Alderman Wheeler made the motion to approve the tickmaster terms. Motion was seconded by Alderman Payne.

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved on the 5th day of March, 2024.

A copy of the terms are attached and incorporated into these minutes.

RESOLUTION FOR SANITATION ASSESSMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated this resolution will authorize the filing of a lien or a hold on car tag for those individuals who have not paid the monthly sanitation charge. After hearing from Mr. Manley, the Board of Alderman considered the following resolutions:

RESOLUTION FOR ASSESSING UNPAID SANITATION FEES

WHEREAS, the City of Southaven (“City”) operates and maintains a garbage and rubbish collection system; and

WHEREAS, the City previously implemented a \$12.00 per month sanitation fee to defray the cost for the operating and maintaining of the garbage and rubbish collection system; and

WHEREAS, despite correspondence requesting that the City residents pay the sanitation fee and providing the residents the opportunity to address the City Board at previous City meetings, the residents listed at the properties on Exhibit A have failed to pay the sanitation fee; and

WHEREAS, the individuals were provided an opportunity for a hearing at the City Board Meetings regarding the delinquent assessments and chose not to attend the hearing; and

WHEREAS, the City desires to collect the sanitation fees from the individuals and in the amount as set forth in Exhibit A; and

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NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, as follows, to-wit:

- 1. Pursuant to Mississippi Code Section 21-19-2, the City Public Works Director and his staff are authorized to notify the Desoto County Tax Collector of the unpaid fees for those residents as set forth in Exhibit A. Upon receipt of the residents and addresses as set forth in Exhibit A from the City, the Desoto County Tax Collector shall not issue or renew a motor vehicle road and bridge privilege license for the motor vehicle owned by those individuals, unless such fees or charges, in addition to any other taxes or fees assessed against the motor vehicle, are paid.
- 2. In lieu of filing the assessments with the Desoto County Tax Collector, the City, pursuant to Mississippi Code 21-19-2, may file a lien on the property offered the sanitation service.
- 3. The Mayor, City Public Works Director and any of their designees are authorized to take any and all action to effectuate the intent of this Resolution.

After a full discussion of this matter, ALDERMAN Flores moved that the foregoing Resolution be adopted. The motion was seconded by ALDERMAN Wheeler. Upon the question being put to a vote, Members of the Board of Aldermen voted as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Charlie Hoots	voted: YES

RESOLVED AND DONE, this 5th day of March, 2024.

A list of addresses with unpaid sanitation fees is attached to these minutes.

PLANNING AGENDA

Planning Agenda presented by Whitney Cook, Director of Planning & Development.

Item #1 Application by Sammie Williams for subdivision application for Williams Minor Subdivision on the north side of Bailey Road, south of Star Landing Road

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval for Williams Minor Subdivision, south of Star Landing Road, on the north side of

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Bailey Road. The applicant is proposing to take the existing 4.5 acres and divide it amongst three lot which range in size from 1-2.5 acres. Lot 1, which is 2.5 acres has an existing home on site with a driveway showing direct access to Bailey Road. The remaining two lots are situated behind this lot and have access via a proposed thirty (30) foot easement on the eastern property line. This area is designated as low density residential by the Comprehensive Plan and AG per the zoning ordinance. All three (3) lots exceed the size to comply with these documents. Additionally, the ordinance states to qualify as a minor subdivision a project must show three (3) lots or less and be zoning AG, which the application also qualifies as. Alderman Gallagher made the motion to approve the application by Sammie Williams with the stated changes. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 5th day of March, 2024.

A copy of the staff report is attached and fully incorporated into these minutes.

Item #2 Application by Willie James Orr, Jr. for subdivision approval for Gray Minor Subdivision on the north side of King Road, east of Tchulahoma Road

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval for the Gray Subdivision which includes 2 lots both with 1.23 acres of property. The property lies north of two existing lots along King Road but there is an existing fifty (50) foot wide easement that access this property from King Road, which the applicant is using for the proposed lot 2b. Lot 2a has an existing house and a private drive that goes directly to Tchulahoma Road. This area is designated as low density residential by the Comprehensive Plan and AG per the zoning ordinance. Both lots exceed the size to comply with these documents. Additionally, the ordinance states to qualify as a minor subdivision a project must show three (3) lots or less and be zoning AG, which the application also qualifies as. The ingress/egress has already been recorded and staff’s comment would be to extend a twenty (20) foot extension of this access to the west to lot 2a just so there is a legal ingress/egress to this lot in case of a sale in the future. Staff’s only other

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comment is regarding the name of the proposed subdivision. At present time, Southaven already has Gray Estates and Gray Minor Subdivision. Mrs. Choat-Cook stated that the applicant should relook at the name and propose one that does not conflict with existing recorded documents. Alderman Flores made the motion to approve the application by Willie James Orr, Jr. with the stated changes. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 5th day of March, 2024.

A copy of the staff report is attached and fully incorporated into these minutes.

Item #3 Application by Chris Newson for a Conditional Use Permit to allow a barber shop to be located at 6464 Silo Square Lane North

Mrs. Choat-Cook stated that the applicant is requesting a conditional use permit to open a barber shop on the east side of Silo Square Lane North, north of May Blvd. in Silo Square PUD. The building is a new multistory shell build out with multiple tenant spaces and lofts above. The tenant space is located on the bottom floor and per the application this site will provide artistic barber styles for both men and women by appointment only. The applicant is the sole owner of the business and this will be his second location in Southaven. The Board of Alderman recently revised this ordinance to allow for a maximum of two (2) barber shops within the ½ distance area in an effort to ease the concerns of business owners wishing to locate in the city. That being said, staff did a window survey to determine the distance compliance. The closest barber shop on record is at 3451 Goodman Road which is approximately 1.3 miles from the proposed location and therefore is not violating the stated distance rule. Additionally, the applicant had a conditional use permit granted for a separate location in the city of Southaven. This location has no violations or code restrictions that would hinder the allowance of this new proposed site. The applicant has met the requirements for the conditional use; therefore, staff recommends approval of a one (1) year permit with a four (4) year extension to be renewed annually. The following resolution was considered by the Board of Alderman:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN

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**OF THE CITY OF SOUTHAVEN, MISSISSIPPI GRANTING CONDITIONAL USE PERMIT
TO CHRIS NEWSON FOR BARBER SHOP LOCATED ON THE EAST SIDE OF SILO
SQUARE NORTH OF MAY BLVD.**

WHEREAS, the City of Southaven’s (“City”) Planning Commission previously held a hearing on February 26, 2024 for the conditional use permit (“permit”) application of Chris Newson (the “Applicant”) for barber shop located on the East Side of Silo Square, North of May Blvd. in Southaven, Mississippi; and

WHEREAS, Title XIII, Chapter 12, Section 13-12(m), Footnote 43 requires a conditional use permits for barber shops and that barber shops be a certain distance from each other; and

WHEREAS, “Conditional Use” is defined in the City Code of Ordinances at Title XIII, Chapter 1, Section 13-1(b) as “a use that would not be appropriate generally or without restrictions throughout the zoning district but which, if controlled as to number, area, location or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare;” and

WHEREAS, the Laws of the State of Mississippi, Section 17-1-1 to 17-1-27, inclusive, of the Mississippi Code of 1972, annotated, as amended, empower the City to enact a Zoning Ordinance and to provide for its administration, enforcement and amendment; and

WHEREAS, pursuant to Mississippi Code Ann. Sections 21-17-5, the City has the authority to adopt ordinances with respect to City property including the adoption of all lawful orders, resolutions or ordinances with respect to municipal affairs, property, and finances, and to alter, modify, and repeal such orders, resolutions or ordinances; and

WHEREAS, based on findings of the City Planning Commission at the hearing and City Code of Ordinances and City Staff Report as further set forth in Exhibit A to this Resolution, the City’s Planning Commission recommends, subject to the City Board’s revocation and the Applicant adhering to all requests and stipulations in the City Staff Report, a conditional use permit with one year extensions at the discretion of the City Board of Aldermen, pursuant to its discretion as set forth in the City Code of Ordinances at Title XIII, Chapter 9, Section 13-9(a); and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Subject to the Board’s revocation for violation of the permit or ordinances, the City Board grants a permit to the Applicant for barber shop located on the East Side of Silo Square, North of May Blvd. in Southaven, Mississippi for one (1) year to be renewed annually at the discretion of the City Board of Aldermen and subject to the City Board’s revocation.
2. The Mayor and City Planning Director or their designee are authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Flores and seconded by Alderman Payne. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES

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Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Charlie Hoots	voted: YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 5th day of March, 2024.

CITY OF SOUTHAVEN, MISSISSIPPI

A copy of the staff report is attached and fully incorporated into these minutes.

Item #4 Application by Eric Roberts for a Conditional Use Permit to allow a wrecker service to be located at 2235 First Commercial Drive

Mrs. Choat-Cook stated that the applicant is requesting a conditional use permit for motor vehicle repair and towing to be located at 2235 First Commercial Drive. The site has an existing office building and repair shop on site with a sight proof fence line and gated access on the east side. The existing accessory building on site has a roll up bay door and is designed for repair. The applicant will use this portion of the property for auto repair of customer vehicles as well as maintenance to business vehicles. The paved area behind the main building is proposed to store towed vehicles and will be situated behind a sight proof fence line. At present time the sight proof fence is in a dilapidated stated and needs to be removed and a new one installed. The gated access along the front is somewhat decorative with a wrought iron slide fence. This ordinance requires that the storage area be 100% screened from view so staff would ask that the applicant provide additional screening to further block view. The ordinance stated above allows for three (3) unconcealed vehicles on site at any one time; however, that portion of the ordinance pertains to motor vehicle repair and should not be taken as an allowance for this site. The applicant should store all towed vehicles behind the screened fence at all time. The property is zoned for the allowance of a towing company and staff recommends approval of a one (1) year conditional use permit with a four (4) annual renewal pending compliance and the fencing requirements. The following resolution was considered by the Board of Alderman:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI GRANTING CONDITIONAL USE PERMIT
TO ERIC ROBERTS FOR MOTOR VEHICLE REPAIR AND TOWING SHOP LOCATED AT
2235 FIRST COMMERCIAL DRIVE IN SOUTHAVEN, MISSISSIPPI**

WHEREAS, the City of Southaven’s (“City”) Planning Commission previously held a hearing on February 26, 2024 for the conditional use permit (“permit”) application of Eric Roberts (the “Applicant”) for a motor vehicle repair and towing shop located at 2235 First Commercial Drive in Southaven, Mississippi; and

WHEREAS, the City Code of Ordinances govern the location of a Motor Vehicle Repair and Towing Shop and set forth the requirements as provided in Exhibit A; and

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WHEREAS, "Conditional Use" is defined in the City Code of Ordinances at Title XIII, Chapter 1, Section 13-1(b) as "a use that would not be appropriate generally or without restrictions throughout the zoning district but which, if controlled as to number, area, location or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare;" and

WHEREAS, the Laws of the State of Mississippi, Section 17-1-1 to 17-1-27, inclusive, of the Mississippi Code of 1972, annotated, as amended, empower the City to enact a Zoning Ordinance and to provide for its administration, enforcement and amendment; and

WHEREAS, pursuant to Mississippi Code Ann. Sections 21-17-5, the City has the authority to adopt ordinances with respect to City property including the adoption of all lawful orders, resolutions or ordinances with respect to municipal affairs, property, and finances, and to alter, modify, and repeal such orders, resolutions or ordinances; and

WHEREAS, based on findings of the City Planning Commission at the hearing and City Code of Ordinances and City Staff Report as further set forth in Exhibit A to this Resolution, the City's Planning Commission recommends, subject to the City Board's revocation and the Applicant adhering to all requests and stipulations in the City Staff Report, a conditional use permit with one year extensions at the discretion of the City Board of Aldermen, pursuant to its discretion as set forth in the City Code of Ordinances at Title XIII, Chapter 9, Section 13-9(a); and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Subject to the Board's revocation for violation of the permit or ordinances and Applicant's compliance with the requirements as set forth in the Staff Report attached hereto as Exhibit A, the City Board grants a conditional use permit to the Applicant for motor vehicle repair and towing shop located at 2235 First Commercial Drive, Southaven, Mississippi for one (1) year to be renewed annually at the discretion of the City Board of Aldermen and subject to the City Board's revocation.
2. The Mayor and City Planning Director or their designee are authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Hoots and seconded by Alderman Payne. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Charlie Hoots	voted: YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 5th day of March, 2024.

CITY OF SOUTHAVEN, MISSISSIPPI

A copy of the staff report is attached and fully incorporated into these minutes.

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MAYOR’S REPORT

Congressional Briefing Blue Ribbon Trip

Mayor Musselwhite stated that he and Alderman Gallagher will be attending the Washington Congressional Briefing Blue Ribbon Trip May 1-3. Mayor Musselwhite stated that there is room for one more but they will need to know by the following day if there is any interest in attending.

Clearwater Group

Mayor Musselwhite made the motion to recommendation to renew the contract with Clearwater Group. Desoto County hired the lobbyist group last year and they have been successful with getting assistance for Southaven. The contribution level from each city is broken down by population percentage below:

Hernando \$8,640 11%
Horn Lake \$13,440 18%
Olive Branch \$24,000 32%
Southaven \$27,840 37%
Walls \$1,920 3%

Alderman Gallagher made the motion to authorize contribution to the Desoto Economic Council for contract with Clearview contingent upon Mayor Musselwhite verifying the contribution amount. Motion was seconded by Alderman Wheeler. Motion was put to vote and passed unanimously.

Snowden District Update

Mayor Musselwhite stated that there have been some issues in the restaurants and parking lots at Silo Square. Mayor Musselwhite stated that this behavior is not acceptable and will be corrected with an increased police presence and holding the businesses accountable for what happens at their establishment. Mayor Musselwhite stated that they have revised the house party ordinance to include commercial as well as residential. The revised ordinance will go before the Board at the next meeting.

PERSONNEL DOCKET

Personnel Docket

March 5,
2024

New Hire	Department	Position Title	Start Date	Rate of Pay
Jeremy Borden	Fire	Paramedic	TBD	\$24.15
Thomas Brown	Police	Police Officer 1	3/11/2024	\$25.99
Dawson Lomax	Police	Police Officer 3	3/11/2024	\$28.11
Patricia Dauphinais-Johnston	Police	Records Clerk	TBD	\$16.81
Andrew Parry	Police	Police Officer 1	TBD	\$25.99

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Marvin Summers	Parks	PT Golf	3/6/2024	\$9.50
Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay
	Public Works	Public Works Street		
Robert E. Williams	Laborer	Supervisor	3/5/2024	\$18.50
John Gregory	Police Officer 2	Police Officer 3	3/11/2024	\$28.11
Niles Beers	Fire Fighter 3	Driver	2/28/2024	\$20.56
Stephen Borders	Police Officer 4	Sergeant	3/11/2024	\$31.82
Alzono Carter	Police Officer 3	Police Officer 4	3/11/2024	\$30.13
Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Joshua Graham	Fire	Driver/Paramedic	2/26/2024	\$20.56
Jeremy Gullick	Fire	Admin Staffing Officer	3/18/2024	\$35.90
Jeremy Iverson	Police	Police Officer 4	3/24/2024	\$30.13
Joseph Serio	Fire	Driver	3/31/2024	\$20.56
Kaelob Preston	Fire	Paramedic	3/8/2024	\$24.15
		Human Resources		\$72,100
Gena Watson	DFA	Manager	3/1/2024	annual
Jayda Reed	Police	Police Officer 1	2/29/2024	\$25.99

Parks Tournaments

New Hires	Position Title	Start Date	Rate of Pay	
Jacob Dyer	Grounds Crew	3/6/2024	\$9.50	
Aiden Masters	Grounds Crew	3/6/2024	\$9.50	
Dolan Robertson	Grounds Crew	3/6/2024	\$9.50	
James Rodgers	Grounds Crew	3/6/2024	\$9.50	
Hayden Thomas	Grounds Crew	3/6/2024	\$9.50	
Rhonda Franklin	Gates	3/6/2024	\$9.75	
Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay
Lori Shelton	Gift Shop	Gift Shop Supervisor	3/6/2024	\$13.00

Alderman Payne made the motion to approve the Personnel Docket of March 5, 2024 as presented to this Board. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

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Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 5th day of March, 2024.

CITY ATTORNEY’S LEGAL UPDATE

No Legal Update

UTILITY BILL ADJUSTMENT DOCKET

UTILITIES BILL LEAK ADJUSTMENT DOCKET 03/05/2024					
The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received.					
1	RESIDENT	TROY HACK	1818	VAUGHT CIR.	(175.50) WASHER HOOKUP WAS DAMAGED
2	RESIDENT	BRANDON CROMBIE	7126	TIMBER TRAIL	(274.95) SERVICE LINE LEAK
3	RESIDENT	THOMAS LONG	8397	ANSLEY PARK LN	(125.87) LEAK UNDER FOUNDATION
4	RESIDENT	JAKELSEY WALKER	7487	BRIDGEWATER	(646.67) TOILET LEAK
5	RESIDENT	JOSEPH POND	7183	FLOWER CREEK DR	(298.35) LEAK IN SLAB IN BEDROOM
6	RESIDENT	CRYSTAL ANDERSON	8963	SMITH RANCH DR	(148.46) TOILET LEAK
7	RESIDENT	JILL SPARROW	730	HALIFAX	(117.58) POOL ADJUSTMENT
8	RESIDENT	DELORIS PREWITT	1213	WORTHINGTON	(175.50) TOILET LEAK
9	RESIDENT	KATHERINE CHAPEL	7156	KIMLEE CV	(79.44) BATHROOM FAUCET LEAK
10	RESIDENT	BEVERLY TATE	8462	CHARLESTON DR	(1866.15) LEAK BEHIND BATHROOM WALL
11	RESIDENT	JAMES HINTON	2330	CUMBERLAND	(50.54) POOL ADJUSTMENT
12	RESIDENT	DEBORAH CAVANES	7123	GREENBRIAR DR	(204.75) SERVICE LINE LEAK
13	RESIDENT	TERESA BUTTS	2404	COLONIAL HILLS DR	(1070.55) SERVICE LINE LEAK
14	RESIDENT	CURTIS BOYD	1166	SIR DOYLE	(263.25) 2 TOILET LEAKS
15	RESIDENT	HUNTER HARGROVE	7450	ROUND TABLE DR	(248.66) SERVICE LINE LEAK
16	COMMERCIAL	FLOWERS PROPERTIES LLC	870	GOODMAN RD	(664.77) 2 TOILET LEAKS
17	RESIDENT	GREG DOUGLAS	4410	SWNNEA RD	(163.80) TREE ROOTS DAMAGED SERVICE LINE
				TOTAL	(6574.79)

Alderman Payne made the motion to approve the Utility Bill Adjustment Docket of March 5, 2024 in the amount of \$6,574.79. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 5th day of March, 2024.

CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Claims Docket of March 5, 2024 in the amount of \$2,233,742.80. Motion was seconded by Alderman Flores.

Excluding voucher numbers:

415321, 415339, 415656, 415747, 415778

Roll call was as follows:

Minutes, City of Southaven, Southaven, Mississippi

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 5th day of March, 2024.

SPECIAL CLAIMS DOCKET

Alderman Hoots recused himself and left the room.

Alderman Payne made the motion to approve the Special Claims Docket of March 5, 2024 in the amount of \$19,322.80. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	RECUSED
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 5th day of March, 2024. Alderman Hoots returned to the room.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk’s Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Hoots to adjourn. Motion was seconded by Alderman Flores. Motion was put to a vote and passed unanimously March 5, 2024 at 7:30 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk