

Minutes, City of Southaven, Southaven, Mississippi



MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
August 6, 2024
6:00 PM
AGENDA

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval of Minutes: July 16, 2024
5. Planning Commissioner Appointment
6. Property Casualty Risk Management Insurance Renewal
7. Resolution for Approval of Desoto County Tax Assessment Rolls for City of Southaven
8. Third Addendum to Agreement Between City of Southaven, DCCVB, and Desoto County
9. Copier Contracts Approval
10. Resolution for SFD Surplus
11. Removal of Entity from Wrecker Rotation
12. SPD MOUs Approval
13. Resolution for Liens and Assessments
14. SPD Contract with RS Communication
15. BankPlus Amphitheater Contracts
16. Change Order Extension for Asphalt Contracts
17. Resolution to Clean Private Property
18. Planning Agenda: Item #1 Application by Carlisle Development Company, LLC for subdivision approval of a proposed public dedicated ROW to be located south of Church Road, between Pepperchase Drive and Venture Drive
19. Mayor's Report
20. Personnel Docket
21. City Attorney's Legal Update
22. Utilities Billing Leak Adjustment Docket
23. Claims Dockets: Docket 1
Docket 2
24. Executive Session: Claims/Litigation Involving SPD, Public Works, Parks, and Utilities; Economic Development (Potential Industry or Business Locating to City); Personnel in SPD and Court Dept.; Interdepartmental Personnel with No Action

Items may be added to or omitted from this agenda as needed.

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**MINUTES OF THE REGULAR MEETING
OF August 6, 2024
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI**

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 6th day of July, 2024 at six o'clock (6:00) p.m. at City Hall.

Present were:

George Payne	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately twenty (20) other people were present. Mayor Musselwhite called the meeting to order. Alderman Flores led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

Next, a motion was made by Alderman Jerome to approve the Minutes of the Regular Meeting of July 16, 2024 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Payne. Motion was put to a vote and passed unanimously.

PLANNING COMMISSIONER APPOINTMENT

Alderman Hoots made the motion to appoint Barrett Wilkinson to the Planning Commission for Ward 2. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of August, 2024.

PROPERTY CASUALTY RISK MANAGEMENT INSURANCE RENEWAL

Mayor Musselwhite presented this item to the Board.

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Mayor Musselwhite stated that the property casualty insurance renewal renews on July 1 and he recommends extending the renewal date to October 1 to make it coincide with our budget year and pay a supplemental bill for July 1 to October 1, 2025. Mayor Musselwhite stated that last year's premium was \$1,882,919.00 and this year's increased 6.35% to \$2,004,553.00, but the insured value for proper coverage on City buildings increased 6.4% so the rate stayed around the same. Alderman Gallagher made the motion to approve the insurance renewal and extension. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of August, 2024.

RESOLUTION FOR APPROVAL OF DESOTO COUNTY TAX ASSESSMENT ROLLS FOR CITY OF SOUTHAVEN

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that This resolution approves the assessed value of the City, in the amount of \$ 771,484,667.00, as conducted by the Desoto County Tax Assessor. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE CITY OF SOUTHAVEN, MISSISSIPPI
ADOPTING COUNTY ASSESSMENT ROLLS**

WHEREAS, the Mayor and Board of Aldermen of the City of Southaven have entered into an agreement with the County Tax Assessor for the assessment of municipal ad valorem tax, and

WHEREAS, the County Tax Assessor has completed the assessment of real and personal property in accordance with Miss. Code Ann. Section 27-35-81, and

WHEREAS, pursuant to Miss. Code Ann. Sections 21-33-9 and 27-35-167 and other applicable law, the governing authority for the City of Southaven desires to adopt such assessment in the amount of \$771,484,667.00 and any subsequent changes to the rolls approved in accordance with law.

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NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

- 1. That the County assessment rolls of real and personal property within the municipality are hereby adopted, to be conformed to any subsequent changes to the rolls approved in accordance with law.

Following the reading of this Resolution, it was introduced by Alderman Flores and seconded by Alderman Wheeler. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman Kelly:	YES
Alderman Hoots:	YES
Alderman Jerome:	YES
Alderman Gallagher:	YES
Alderman Wheeler:	YES
Alderman Flores:	YES
Alderman Payne:	YES

RESOLVED AND DONE this 6th day of August, 2024.

THIRD AMENDMENT TO AGREEMENT BETWEEN CITY OF SOUTHAVEN, DCCVB, AND DESOTO COUNTY

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that The CVB Board previously designated 6.2 acres to be surplus and now due to the elimination of the parking garage as part of the Project, an additional two (2) acres are being added to the proposed site. This additional 2 acres will be constructed so that it is pad ready for a parking lot to be utilized by the developer for the Project, as allowed by Miss. Code 57-7-1. This third addendum notes this obligation by the CVB along with the details for the acres and statutory authority in Miss. Code 57-7-1. Alderman Payne made the motion to authorize Mayor Musselwhite to sign the MOU. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of August, 2024.

A copy of the MOU is attached and fully incorporated into these minutes.

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COPIER CONTRACT APPROVAL

Nick Manley, City Attorney, presented this item to the Board.

- a. Parks Department – Mr. Manley stated that this contract with Novatech is for purchase of copier in the amount of \$2,157.08. In addition, the service addendums to the contract note that the City, as a governmental entity, Mississippi law will apply; thus, portions of the purchase agreement will not be applicable. In addition, the City has the funds appropriated for the agreement. Also, the additional addendum notes that the charges for maintenance will not increase during the first five (5) years but may increase after in an amount not to exceed 15%.
- b. Courts Department – Mr. Manley stated that this contract with RJ Young is for purchase of copier in the amount of \$2,515.00. In addition, there is a maintenance contract which notifies City before any increase.
- c. HR Department – Mr. Manley stated that this contract with Novatech is for purchase of copier in the amount \$3,167.50. In addition, the service addendums to the contract note that the City, as a governmental entity, Mississippi law will apply; thus, portions of the purchase agreement will not be applicable. In addition, the City has the funds appropriated for the agreement.

Alderman Flores made the motion to authorize the Department Heads to sign the contracts and the addendums. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of August, 2024.

A copy of the contracts and addendums are attached and fully incorporated into these minutes.

RESOLUTION FOR SFD SURPLUS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will surplus two (2) SFD Vehicles in accordance with Miss. Code 17-25-25. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF SOUTHAVEN, MISSISSIPPI
DECLARING SURPLUS PROPERTY

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WHEREAS, the City of Southaven ("City") Fire Department is presently in possession of:

2001 Dodge Ram 1500 (Blue)
VIN 1B7HC16Y415166315
Mileage 97,113
Fleet number 3005

2003 Ford Expedition (Maroon)
VIN 1FMPU15L13LA62145
Mileage 171,922
Fleet number 5003

(collectively, the "Vehicles")

WHEREAS, pursuant to Mississippi Code 17-25-25, it has been recommended to the Mayor and Board of Aldermen that the Vehicles be declared as surplus and sold and/or disposed of as appropriate and in accordance with Mississippi Code 17-25-25, and removed from the fixed assets inventory; and

WHEREAS, the Vehicles shall be surplused pursuant to Mississippi Code 17-25-25(2); and

WHEREAS, the Mayor and Board of Aldermen are desirous of disposing of the Vehicles and amending, its fixed assets inventory pursuant to State guidelines; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The Vehicles be hereby declared as surplus property pursuant to Mississippi Code 17-25-25(2) and 17-25-25(5).
2. The City Fire Chief, or his designee, is hereby authorized and directed to any and all actions to effectuate the intent of this Resolution.

Motion was made by Alderman Hoots and seconded by Alderman Jerome, for the adoption of the above and foregoing Resolution, and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of August, 2024.

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REMOVAL OF ENTITY FROM WRECKER ROTATION

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that in accordance with the SPD Wrecker Rotation Policy, the SPD has investigated issues with Griffith Towing and recommends that it be removed from the rotation, which removal is required to be done by the Board of Alderman. Based on the SPD investigation, Griffith Towing has towed trucks to a Tennessee location, which could affect issues with search warrants as the truck is in a different state. Also, Griffith Towing has not provided information requested in a timely manner and has sent drivers and trucks to scenes, which have not been approved by SPD. SPD has met with Griffith regarding these issues and the issues are ongoing. Therefore, the recommendation is to remove Griffith Towing from the Wrecker Rotation as authorized by the Wrecker Rotation Policy. Alderman Hoots made the motion to approve the revised wrecker rotation. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of August, 2024.

A copy of the recommendation memo is attached and fully incorporated into these minutes.

SPD MOUS APPROVAL

Nick Manley, City Attorney, presented this item to the Board.

- a. Financial Crimes Enforcement Network (FinCEN) – Mr. Manley stated that This MOU set forth requirements on the use and dissemination by the SPD of information provided by the Financial Crimes Enforcement Network (FinCEN), a bureau within the U.S. Department of the Treasury for access to information filed with FinCEN pursuant to the Bank Secrecy Act, codified at 12 U.S.C. § 1829b, 12 U.S.C §§ 1951-1960, and 31 U.S.C. §§ 310, 5311-5314, 5316-5336, and including notes thereto, with implementing regulations at 31 C.F.R. Chapter X. Because BSA Information generally consists of personal and/or sensitive financial data, the dissemination of such information is subject to strict control and such protocols are set forth in the MOU. Each Agency with access to BSA Information has an obligation to safeguard such information and to prevent the unauthorized disclosure of such information, consistent with

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- the terms of the MOU, the Re-Dissemination Protocols, the Security Protocols, and the BSA. FinCEN notes. Upon execution of the MOU, the SPD Detectives will have access to the FinCEN which helps with investigations.
- b. Desoto County Sherriff Office - Mr. Manley stated that the purpose of this MOU is to ensure the integrity, security, and proper use of the Jail Tracker and Smart Communications systems, which allows for SPD to have access to the Desoto County Jail Phone System.
 - c. United States Secret Service – Mr. Manley stated that this MOU will allow for the SPD to get reimbursed from the Secret Service for a purchase of a computer.

Alderman Hoots made the motion to authorize Chief Vickers to sign all three MOUS. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of August, 2024.

A copy of the MOUs are attached and fully incorporated into these minutes.

RESOLUTION FOR LIENS AND ASSESSMENTS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will authorize a lien and/or an assessment to be filed on those properties that were cut and/or cleaned as authorized in Miss. Code 21-19-11. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
ADJUDICATING THE COST OF CLEANING PROPERTY, IMPOSING A
PENALTY AND IMPOSING LIEN OF
THE SAME AGAINST PROPERTY**

WHEREAS, the City of Southaven ("City") has the authority, pursuant to Section 21-19-11 of the Mississippi Code (1972) to clean up property within the City, under circumstances which create a menace to the public health and safety of the community, and

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WHEREAS, the Mayor and Board of Aldermen conducted hearings regarding various properties, as set forth in Exhibit A, and determined that the conditions and circumstances of such properties created a menace to the public health and safety of the community, and ordered the clean-up of the properties, and

WHEREAS, pursuant to the authority granted to the City, the Mayor and Board of Aldermen, the City used City personnel for the clean-up of the properties; and

WHEREAS, the Mayor and Board of Aldermen have heard proof and find as a fact that the actual cost of the clean-up is as attached hereto as Exhibit A, and

WHEREAS, the Mayor and Board of Aldermen deem and resolve that the clean-up cost and penalty shall be collected as a lien against property and if not paid, the lien shall be converted as an assessment against each property, to be collected by the Tax Collector in the manner employed for the collection of all other taxes and assessments of the municipality, unless sooner collected through other means; and

WHEREAS, the City Governing Authorities previously adopted, via resolution, the cost and penalties charged by the City for the clean-up of properties; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The fees, costs, and penalties listed in Exhibit A be assessed to the property.
2. The total amount, as set forth above, be, and the same is hereby assessed against each property, to be filed as a lien and if not collected, to be converted as an assessment to be collected by the Tax Collector in the manner used for collection of other municipal taxes and assessments, unless sooner collected through other means.
3. The City Planner and/or her designee is authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Payne and seconded by Alderman Kelly. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Jerome	YES
Alderman Kristian Kelly	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES
Alderman Charlie Hoots	YES

RESOLVED AND DONE this 6th day of August, 2024.

Address Parcel#	Cuttings	Penalty	Enrollment & Release	Total
107828281300019100	1	250.00	8.00	258.00
7903 Nature Walk	1	250.00	8.00	258.00

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2072 Coral Hills Dr.	1	250.00	8.00	258.00
Parcel#				
1087260900000201	1	500.00	8.00	508.00
Parcel#				
1087260900000200	1	500.00	8.00	508.00
Parcel#				
1078282000000400	1	250.00	8.00	258.00
7766 Charleston Dr.	1	250.00	8.00	258.00
526 Christybrook				
Cove	1	250.00	8.00	258.00
Parcel#				
10841706000000100	1	250.00	8.00	258.00
Parcel#				
1079321500000200	1	550.00	8.00	558.00
Parcel#				
1074190700111000	1	250.00	8.00	258.00
Parcel#				
1074190700110900	1	250.00	8.00	258.00
Parcel#				
1074190700110700	1	250.00	8.00	258.00
Parcel#				
1074190700110600	1	250.00	8.00	258.00
Parcel#				
1074190700110800	1	250.00	8.00	258.00
2211 Cedarwood				
Cove	1	250.00	8.00	258.00
7885 Hwy 51 N	1	250.00	8.00	258.00
1175 Main St.	1	250.00	8.00	258.00
1153 Claiborne	1	250.00	8.00	258.00
1911 Clairmont Dr.	1	250.00	8.00	258.00
8182 Cedarbrook Dr.	1	250.00	8.00	258.00
680 Thornwood Place	1	250.00	8.00	258.00
1415 Staunton	1	250.00	8.00	258.00
Parcel#				
10793108000000716	1	650.00	8.00	658.00
Parcel#				
10793108000000715	1	500.00	8.00	508.00
Parcel#				
10793108000000717	1	500.00	8.00	508.00
Parcel#				
10793108000000708	1	550.00	8.00	558.00
5357 Bradley Lane	1	250.00	8.00	258.00
8911 Mary Frances	1	250.00	8.00	258.00
8903 Mary Frances	1	250.00	8.00	258.00
Parcel#				
1085212000028800	1	250.00	8.00	258.00
Parcel#				
1085212000028900	1	250.00	8.00	258.00
920 Main St	1	250.00	8.00	258.00

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1422 Town & Country	1	250.00	8.00	258.00
1175 Main St.	1	250.00	8.00	258.00
3182 Summerhill Dr.	1	250.00	8.00	258.00
1352 Carriage View Lane	1	250.00	8.00	258.00
7381 Getwell Rd.	1	250.00	8.00	258.00
1925 StatelineRd.	1	250.00	8.00	258.00
6782 Snowden Lane	1	250.00	8.00	258.00

SPD CONTRACT WITH RS COMMUNICATION

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this contract is for the fire alarm/monitoring service for SPD East Precinct and the revision regarding Mississippi law has been made to the contract. The monthly amount is \$49.00. Alderman Kelly made the motion to authorize Dylan Brink to sign the contract. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of August, 2024.

A copy of the contract is attached and fully incorporated into these minutes.

BANKPLUS AMPHITHEATER CONTRACTS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that these contracts are for the Boyz 2 Men, Kidz Bop, and Black Crowes shows. The contracts set forth the rent (\$32,500 for Kidz Bop; \$48,500 for Boyz 2 Men; \$48,500 for Black Crowes) to be paid to City and the revenue splits for the shows. The contracts were previously authorized by the Board to be signed by the Mayor and Miss. Code 17-3-1 and City Promotion Use of Funds Local and Private. Alderman Payne made the motion to authorize Mayor Musselwhite to sign the amphitheater contracts. Motion was seconded by Alderman Jerome.

Roll call was as follows:

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ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of August, 2024.

A copy of the contracts is attached and fully incorporated into these minutes.

CHANGE ORDER EXTENSION FOR ASPHALT CONTRACTS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the two change orders are with Lehman Roberts are for the term contracts for asphalt overlay installation and material supply. There is no price increase for these change orders just extensions of the term contracts. Alderman Hoots made the motion to authorize Mayor Musselwhite to sign the change orders. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of August, 2024.

A copy of the change orders is attached and fully incorporated into these minutes.

RESOLUTION TO CLEAN PRIVATE PROPERTY

Mayor Musselwhite introduced the cleaning of property and asked if there were any comments from the Board and there were none. Mayor Musselwhite then asked for any comments from the public and there were none.

RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY

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WHEREAS, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit:

CONDEMNATION ADDRESS

8241 Oakbrook Dr.

8182 Cedarbrook Dr.

Parcel# 1087361000001101

Parcel# 1087361000001400

6540 Timber Pine

2237 Redbud Cove

230 Goodman Rd E Building 2

230 Goodman Rd E Building 3

To the effect that the said parcel of land has been neglected whereby the grass height is in violation and there exist other unsafe conditions and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi, provided the owners of the above described parcel of land with notice of the condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on Tuesday, **August 6, 2024** by United States mail and by posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanness as to be a menace to the public health and safety of the community.

WHEREAS, none of the owners of the above described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on Tuesday, **August 6, 2024**, to voice objection or to offer a defense.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that the above described parcel of land located at:

CONDEMNATION ADDRESSS

8241 Oakbrook Dr.

8182 Cedarbrook Dr.

Parcel# 1087361000001101

Parcel# 1087361000001400

6540 Timber Pine

2237 Redbud Cove

230 Goodman Rd E Building 2

230 Goodman Rd E Building 3

is deemed in the existing condition to be a menace to the public health and safety of the community.

BE IT FURTHER RESOLVED that the City of Southaven shall, if the owners of the above described parcel of land do not do so themselves, immediately proceed to clean the respective parcel of land, by the use of

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municipal employees or by contract, by cutting weeds and grass and removing rubbish and other debris.

Following the reading of this Resolution, it was introduced by Alderman and seconded by Alderman .The Resolution was then put to a roll call vote and the results were as follows, to-wit:

ALDERMAN	VOTED
Alderman George Payne	YES
Alderman Kristian Kelly	YES
Alderman Charlie Hoots	YES
Alderman William Jerome	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

The Resolution, having received a majority vote of all Aldermen present, was declared adopted on this, the **6th day of August 2024.**

PLANNING AGENDA

Planning Agenda presented by Whitney Cook, Director of Planning & Development.

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval to dedicate right of way (ROW) for an unnamed public drive which will provide through access from Pepperchase Drive to Venture Drive as well as split the Carlisle owned property. The proposed roadway is designed as a fifty (50) foot right of way with two fifteen (15) foot wide lanes and ten (10) foot shoulders. There is no proposed development associated with this request. Per the applicant the request is to assist in traffic circulation and better marketability for the remaining property owned by the applicant. The applicant has reached out to both OPD as well as the city engineers and this request is seen as a benefit to the city for the Landers Center events as well as local traffic both vehicular and tractor trailer. All properties associated with this request are owned by the Carlisle Development Company; therefore, no additional ownership entities will be affected by the request. Staff has no issue with the request and recommends approval as submitted. Alderman Gallagher made the motion to approve the application by Carlisle Development Company, LLC. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES

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Alderman Flores

YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of August, 2024.

A copy of the staff report and ROW dedication plat is attached and fully incorporated into these minutes.

MAYOR'S REPORT

Pro Tennis Tournament Update

Mayor Musselwhite reported that this will be the 5th year in a row to have the only pro tennis tournament in the State of Mississippi at the Snowden Grove Tennis Complex.

CHERRY VALLEY PARK RENOVATION UPDATE

Mayor Musselwhite stated that Cherry Valley Park is being renovated with new walking trails and playground to be completed this year, a new bike track/skate park that will be under construction later this year and a new sign that has already been placed at the park. Mayor Musselwhite stated that measures will be taken to secure the investments made to the park.



Striping Update

Mayor Musselwhite reported that the Baptist Memorial Boulevard main entrance off of Airways has been restriped and the intersection of Airways and Church will be restriped tomorrow.

Budget Meetings

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Mayor Musselwhite stated that the budget hearing will be held at a special meeting on August 27 and budget adoption is scheduled for the September 3 board meeting.

PERSONNEL DOCKET

Personnel Docket			August 6, 2024	
New Hire	Department	Position Title	Start Date	Rate of Pay
Isaac Herman	Fire	EMS Driver	TBD	\$17.15
Christopher Porter	Fire	Fire Fighter II	TBD	\$18.48
Joe Williams	Police	PT Crossing Guard	8/6/2024	\$13.27
Jose Moreno	Police	Police Officer 3	8/19/2024	\$28.11
Tuler Oliveri	Police	Police Officer 2	8/12/2024	\$27.05
William Purvis	Police	Police Officer 1	8/19/2024	\$25.99
Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay
Willie Davis III	Sergeant	Lieutenant	8/12/2024	\$33.95
Rebecca Byrd	Dispatch I	Dispatch II	7/24/2024	\$25.30
DeCarlos Smith	Dispatch I	Dispatch II	7/24/2024	\$25.30
Stipends	Department	Stipend	Effective Date	Stipend Rate
Macy Canady	Fire	Haz-Mat Tech 1	7/26/2024	\$600.00
Lynnette Cameron	Fire	Haz-Mat Tech 1	7/26/2024	\$600.00
Eric Becerra	Fire	Haz-Mat Tech 1	7/26/2024	\$600.00
Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Brayana Basinger	Animal Control	Kennel Technician	7/22/2024	\$15.00
Garry Frank	Police	Police Officer 4	7/29/2024	\$30.13

Alderman Payne made the motion to approve the Personnel Docket of August 6, 2024 as presented to this Board. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of August, 2024.

CITY ATTORNEY'S LEGAL UPDATE

Alderman Flores made the motion to approve the Sam's Club Back to Class Tour , back to school event, on August 8. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

Minutes, City of Southaven, Southaven, Mississippi

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of August, 2024.

A copy of the special event application is attached to these minutes.

E911 Board Appointment

Mr. Manley stated that this resolution with authorize appointment of Chief Vickers to the E911 Board. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION APPOINTING SOUTHAVEN POLICE CHIEF BRENT VICKERS TO
DESOTO COUNTY E-911 COMMISSION

WHEREAS, the City of Southaven (“City”) previously appointed Macon Moore to the DeSoto County E-911 Commission; and

WHEREAS, the appointed Macon Moore retired, and the City desires to appoint Southaven Police Chief Brent Vickers to take his place as an appointed member to the DeSoto County E-911 Commission; and

WHEREAS, Brent Vickers shall serve as the City’s appointment to the Desoto County E-911 Commission; and

THEREFORE, BE IT RESOLVED that City Police Chief Brent Vickers be and is hereby appointed to the DeSoto County E-911 Commission with said appointment to be deemed effective immediately.

Following the reading of the foregoing Resolution, Alderman Flores made the motion and Alderman Gallagher seconded the motion for its adoption. The Mayor put the question to a roll call vote, and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this the 6th day of August, 2024

Minutes, City of Southaven, Southaven, Mississippi

UTILITY BILL ADJUSTMENT DOCKET

UTILITIES BILL LEAK ADJUSTMENT DOCKET 08/06/2024					
The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received.					
1	RESIDENTIAL	CARLA RESPRESS	7235	WHITTEN PLACE DR	(76.96) POOL ADJUSTMENT
2	RESIDENTIAL	MICHAEL MCDONALD	8625	CEDAR CIR W	(29.60) POOL ADJUSTMENT
3	RESIDENTIAL	MAKAYLA CAMPBELL	1746	FORREST CV	(24.23) POOL ADJUSTMENT
4	RESIDENTIAL	ADRIAN WOOLIVER	2150	HOLBROOK	(23.68) POOL ADJUSTMENT
5	RESIDENTIAL	AMANDA HOLLAND	330	CLARINGTON	(78.23) POOL ADJUSTMENT
6	RESIDENTIAL	BRANDON DAVIS	930	OAKLAWN PLACE	(12.94) POOL ADJUSTMENT
7	RESIDENTIAL	KATHERINE HARRELL	8349	CHARLESTON	(26.64) POOL ADJUSTMENT
8	RESIDENTIAL	JAMIE JENKINS	1664	MANCHESTER CV	(32.56) POOL ADJUSTMENT
9	RESIDENTIAL	HEATHER HURTT	732	CUMBERLAND CV	(8.88) POOL ADJUSTMENT
10	RESIDENTIAL	VICKI WOODS	26.64	WHITEHALL	(26.64) POOL ADJUSTMENT
11	RESIDENTIAL	BARRY ANQUANITA	2087	OWL WING PL	(41.44) POOL ADJUSTMENT
12	RESIDENTIAL	TERESA REEVES	9119	BELMONT DR	(38.48) POOL ADJUSTMENT
13	RESIDENTIAL	LOUIS SHELLEY	321	SANDALWOOD	(11.84) POOL ADJUSTMENT
14	RESIDENTIAL	AUBREY GUNN	2132	KING RD	(29.25) 2 TOILET LEAKS
15	RESIDENTIAL	BRENDA COOPER	8889	CAT TAIL CV	(46.80) LEAK ON HOT WATER HEATER
16	RESIDENTIAL	MICHELLE STAMM	2593	COLLEGE RD	(20.72) POOL ADJUSTMENT
17	RESIDENTIAL	MELISSA JONES	2150	MISSISSIPPI VALLEY	(26.64) POOL ADJUSTMENT
18	RESIDENTIAL	RHONDA SARG	767	ALLEGANY CV	(133.20) POOL ADJUSTMENT
19	RESIDENTIAL	FELICIA CHEW	7102	GOLDEN OAKS LP W	(38.48) POOL ADJUSTMENT
20	RESIDENTIAL	SHATILLYA GARRETT	5859	CARREL CV	(35.10) TOILET LEAK
21	RESIDENTIAL	SHARRON BATTS	8576	CEDAR CIRCLE W	(105.30) TOILET LEAK
22	RESIDENTIAL	JAMES C HODGETTS	5666	BROADWAY DR	(157.95) POOL LINER LEAK
23	RESIDENTIAL	LANEISHA NOEL	2151	COLONIAL HILLS	(93.16) HOT WATER HEATER LEAK
24	RESIDENTIAL	SHEILA MURRAY	7425	OVERLOOK DR	(327.60) TOILET LEAK
25	RESIDENTIAL	TODD LAWLER	541	WHITE OAK	(145.04) POOL ADJUSTMENT
26	RESIDENTIAL	CHER WOMACK	2281	CORAL HILLS DR	(345.15) 2 TOILET LEAKS
27	RESIDENTIAL	VANESSA HOWARD	6641	BLUE SPRUCE	(107.79) TOILET LEAK
28	RESIDENTIAL	JOE THOMAS	967	PINE BIRCH PL	(58.50) SERVICE LINE LEAK
29	RESIDENTIAL	JENNIE BROWN	2214	CEDARWOOD CV	(81.90) BATHTUB FAUCET LEAK
30	RESIDENTIAL	SARA TATUM	5563	KAYLA	(17.76) POOL ADJUSTMENT
31	RESIDENTIAL	ASHLEY BANKS	2884	AINSWORTH LN	(29.60) POOL ADJUSTMENT
32	RESIDENTIAL	CARL HAYES	2663	DICKENS PL	(59.20) POOL ADJUSTMENT
33	RESIDENTIAL	MATTHEW DELLINGER	953	MILLCREEK PL	(29.60) POOL ADJUSTMENT
34	RESIDENTIAL	EILEEN MURLEY	1211	CARRIAGE DR S	(47.36) POOL ADJUSTMENT
35	RESIDENTIAL	RONNIE BELL	310	VILLAGE PARKWAY	(17.76) POOL ADJUSTMENT
36	RESIDENTIAL	MADLYN SORRELL	913	PINEWOOD PK	(26.64) POOL ADJUSTMENT
37	RESIDENTIAL	JAMES HINTON	2330	CUMBERLAND DR	(133.20) POOL ADJUSTMENT
38	RESIDENTIAL	GARY THORNELL	5194	WILDWOOD DR	(20.72) POOL ADJUSTMENT
39	RESIDENTIAL	CHARLIE MOTTLEY	8035	WEATHERLY CV	(38.48) POOL ADJUSTMENT
40	RESIDENTIAL	DAVID MOSLOW	3549	CAROLYN CROSSING	(59.20) POOL ADJUSTMENT
41	RESIDENTIAL	DONNIE TILLMAN	7297	LONONDERRY	(44.40) POOL ADJUSTMENT
42	RESIDENTIAL	DONALD STILES	390	VILLAGE PARKWAY	(38.48) POOL ADJUSTMENT
43	RESIDENTIAL	BRIAN HOPPER	3060	HUNTER RD N	(103.60) POOL ADJUSTMENT
44	RESIDENTIAL	TARSHA JOHNSON	3044	LOG FENCE CV	(235.56) TOILET LEAK
45	RESIDENTIAL	JAMES GREEN	2078	GREENCLIFF DR	(76.05) SERVICE LINE LEAK
46	RESIDENTIAL	EMBREY ANTHONY	2631	BLUE SPRUCE	(26.64) POOL ADJUSTMENT
47	RESIDENTIAL	PENNIE MEDLEY	1540	BENT RD	(176.62) POOL ADJUSTMENT
48	RESIDENTIAL	MELUNDA MILNER	1568	MOSS POINT CV	(17.76) POOL ADJUSTMENT
49	RESIDENTIAL	COURTNEY BRANCH	7542	ESSAYONS	(26.64) POOL ADJUSTMENT
50	RESIDENTIAL	MICHAEL EMBREY	5453	DOE LN	(50.32) POOL ADJUSTMENT
51	RESIDENTIAL	DANA MOORE	3056	CENTRAL PKWY	(68.08) POOL ADJUSTMENT
52	RESIDENTIAL	DONNA BOULTER	4186	ARABELLA DR	(56.24) POOL ADJUSTMENT
53	RESIDENTIAL	WILLIAM BRADLEY	1545	BRENTWOOD	(32.56) POOL ADJUSTMENT
54	RESIDENTIAL	NOVA RUSSELL	1586	WHITEHEAD	(23.68) POOL ADJUSTMENT
55	RESIDENTIAL	BRITNEY WALLACE	7889	JANE AYRE	(23.68) POOL ADJUSTMENT
56	RESIDENTIAL	TERESA RICHARDSON	1572	BROOKHAVEN DR	(91.76) POOL ADJUSTMENT
57	RESIDENTIAL	COLLIN LEE HITE	7160	TIMBER TRAIL	(29.60) POOL ADJUSTMENT
58	RESIDENTIAL	ANDREA SHACK	3174	JAMES ROBERT DR	(20.72) POOL ADJUSTMENT
59	RESIDENTIAL	MARY STACY	3421	WOODLAND TRACE E	(44.40) POOL ADJUSTMENT
60	RESIDENTIAL	SADE ALLEN	1778	WHITEHEAD DR	(380.34) TOILET AND WATER HEATER LEAK
61	RESIDENTIAL	MIKE CHON	2949	SUMMER OAKS PL	(26.64) POOL ADJUSTMENT
62	COMMERCIAL	CENTURY SOUTH INVESTMENTS	9117	CORPORATE DR	(179.75) TOILET LEAK
63	RESIDENTIAL	WILLIAM OLDHAM	2672	BAIRD	(71.04) POOL ADJUSTMENT
64	RESIDENTIAL	CAIN-BLDR	8678	HORN LAKE RD	(46.80) POOL ADJUSTMENT
65	RESIDENTIAL	MARGARET ZOCCOLA	5194	SAVANNAH PKWY	(53.28) POOL ADJUSTMENT
66	RESIDENTIAL	SANFORD TERRANCE	3848	RIVER POINTE	(44.40) POOL ADJUSTMENT
67	RESIDENTIAL	SHANNON RAY	2116	CARROLTON DR	(391.95) TOILET LEAK
68	RESIDENTIAL	ALEJANDRO SANCHEZ	2111	GREENCLIFF DR	(23.68) POOL ADJUSTMENT
69	RESIDENTIAL	ALL STAR MGMT	8217	ELMBROOK DR	(200.90) TOILET LEAK
70	RESIDENTIAL	SCOTT BERRYHILL	1255	CUSTER DR E	(17.76) POOL ADJUSTMENT
	RESIDENTIAL	SHELDON ANDERSON	7717	OVERLOOK DR	(41.44) POOL ADJUSTMENT
	RESIDENTIAL	BOBBY CANNON	5089	MEADOW POINTE DR	(62.16) POOL ADJUSTMENT
	RESIDENTIAL	CLYDE BROOKINS	3528	THORN TREE LN	(127.28) POOL ADJUSTMENT
	RESIDENTIAL	ANGIE HATTAN	3679	NEW POINTE DR S	(20.72) POOL ADJUSTMENT
	RESIDENTIAL	WILLIAM BILLINGSLEY	1980	ENCLAVE CV	(41.44) POOL ADJUSTMENT
	RESIDENTIAL	LISA MARTIN	2523	COLLEGE RD	(20.72) POOL ADJUSTMENT
	RESIDENTIAL	ERIC JOHNSON	7320	FOX CHASE	(14.80) POOL ADJUSTMENT
	RESIDENTIAL	DELORIS WILLIAMS	517	OLE DAN RD	(29.60) POOL ADJUSTMENT
TOTAL				(5645.71)	

Alderman Payne made the motion to approve the Utility Bill Adjustment Docket of August 6, 2024 in the amount of \$5,645.71. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN

VOTED

Alderman Jerome

YES

Minutes, City of Southaven, Southaven, Mississippi

Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of August, 2024.

CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Claims Docket of August 6, 2024 in the amount of \$3,423,249.21. Motion was seconded by Alderman Flores.

Excluding voucher numbers:

424684, 424834, 424914, 424915, 424916, 424917, 424918, 424919, 424920, 424921, 424922, 424923, 424967, 425111, 425214, 425273, 425380, 425408, 425437, 425451, 425549

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 6th day of August, 2024.

Alderman Hoots recused himself and left the room.

SPECIAL CLAIMS DOCKET

Alderman Payne made the motion to approve the Special Claims Docket of August 6, 2024 in the amount of \$18,913.36. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman George Payne	YES
Alderman Kristian Kelly	YES
Alderman Charlie Hoots	RECUSED

Minutes, City of Southaven, Southaven, Mississippi

Alderman William Jerome	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 6th day of August, 2024.

Alderman Hoots returned to the room.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Hoots to adjourn. Motion was seconded by Alderman Wheeler. Motion was put to a vote and passed unanimously August 6, 2024 at 8:10 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)

All exhibits and attachments are electronically filed in the City Clerk's Office.

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