

Minutes, City of Southaven, Southaven, Mississippi



**MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
March 4, 2025
6:00 PM
AGENDA**

- 1. Call To Order**
- 2. Invocation**
- 3. Pledge Of Allegiance**
- 4. Approval of Minutes: February 18, 2025**
- 5. Authorization for Purchase by SPD for Equipment**
- 6. Municipal Court Contract with Caliber Public Safety**
- 7. Contracts with Comcast for Utilities SCADA Systems**
- 8. Resolution for Sanitation Assessment**
- 9. Request from Beaumont Subdivision HOA for City to Accept Roads**
- 10. Resolution for Budget Amendment**
- 11. Parks Improvements Final Change Order**
- 12. Resolution for Change Order for Getwell Road Widening Project**
- 13. Planning Agenda: Item #1 Application by Daniel Cottrell for design review approval for a multi-building flex space to be located on First Commercial Drive**
- 14. Mayor's Report**
- 15. Personnel Docket**
- 16. City Attorney's Legal Update**
- 17. Utilities Billing Leak Adjustment Docket**
- 18. Claims Docket**
- 19. Executive Session: Potential Litigation Involving SPD; Economic Development (potential industry/business locating to City); Interdepartmental Personnel with No Action**

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**MINUTES OF THE REGULAR MEETING
OF March 4, 2025
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI**

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 4th March, 2025 at six o'clock (6:00) p.m. at City Hall.

Present were:	
George Payne	Alderman At Large
Charlie Hoots	Alderman, Ward 2
Kristian Kelly	Alderman, Ward 1
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately thirty (30) other people were present. Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

Next, a motion was made by Alderman Jerome to approve the Minutes of the Regular Meeting of February 18, 2025 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Payne. Motion was put to a vote and passed unanimously.

AUTHORIZATION FOR PURCHASE BY SPD FOR EQUIPMENT
Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this SPD purchase is for a golf cart from Ladd's which is on Mississippi State Contract (Contract # 8200079111). This piece of equipment (Golf Cart) will be used during events such as Springfest, concerts, and other gatherings to increase the response time in the event of an emergency. The cost is \$21,307.49. Alderman Flores made the motion to authorize the SPD to purchase a golf cart from Ladd's off of state contract. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

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Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of March, 2025.

A copy of the proposal is attached and fully incorporated into these minutes.

MUNICIPAL COURT CONTRACT WITH CALIBER PUBLIC SAFETY

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this contract will authorize the City Court to have access to the SPD’s RMS Software by providing access for two (2) new users. The SPD has the main contract with Caliber, but the City Court needs a separate contract so it can add users with inquiry privileges to access SPD records ,but will not be entering any data into the system. The initial cost is \$1,050 with a year 2 cost of \$630. Mr. Manley stated that he is waiting on the final revision approval of the contract. Alderman Flores made the motion to authorize Mayor Musselwhite to sign the contract contingent upon Caliber accepting the revised changes. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of March, 2025.

A copy of the contract is attached and fully incorporated into these minutes.

CONTRACT WITH COMCAST FOR UTILITIES SCADA SYSTEM

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the City has various locations, where the Comcast Scada Utilities packages are out of date and are no longer available, and there are several in need of modem upgrades. The locations are 7696 Airways, 8440 Greenbrook, 8507 Inverness, 5580 Getwell and these locations Comcast costs will decrease by approximately \$1.95 a month. The other locations, 8779 Whitworth and 7525 Greenbrook, Comcast costs will increase by approximately \$3.05 a month. The contracts are for a two year term. Alderman Gallagher made the motion to authorize Ray Humphrey to sign the contracts. Motion was seconded by Alderman Kelly.

Roll call was as follows:

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ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of March, 2025.

A copy of the contracts are attached and fully incorporated into these minutes.

RESOLUTION FOR SANITATION SETTLEMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this this resolution will allow for either a car tag assessment or lien on properties which have not paid the sanitation fee to the City. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION FOR ASSESSING UNPAID SANITATION FEES

WHEREAS, the City of Southaven (“City”) operates and maintains a garbage and rubbish collection system; and

WHEREAS, the City previously implemented a \$20.00 per month sanitation fee to defray the cost for the operating and maintaining of the garbage and rubbish collection system; and

WHEREAS, despite correspondence requesting that the City residents pay the sanitation fee and providing the residents the opportunity to address the City Board at previous City meetings, the residents listed at the properties on Exhibit A have failed to pay the sanitation fee; and

WHEREAS, the individuals were provided an opportunity for a hearing at the City Board Meetings regarding the delinquent assessments and chose not to attend the hearing; and

WHEREAS, the City desires to collect the sanitation fees from the individuals and in the amount as set forth in Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, as follows, to-wit:

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1. Pursuant to Mississippi Code Section 21-19-2, the City Public Works Director and his staff are authorized to notify the Desoto County Tax Collector of the unpaid fees for those residents as set forth in Exhibit A. Upon receipt of the residents and addresses as set forth in Exhibit A from the City, the Desoto County Tax Collector shall not issue or renew a motor vehicle road and bridge privilege license for the motor vehicle owned by those individuals, unless such fees or charges, in addition to any other taxes or fees assessed against the motor vehicle, are paid.

2. In lieu of filing the assessments with the Desoto County Tax Collector, the City, pursuant to Mississippi Code 21-19-2, may file a lien on the property offered the sanitation service.

3. The Mayor, City Public Works Director and any of their designees are authorized to take any and all action to effectuate the intent of this Resolution.

After a full discussion of this matter, ALDERMAN Kelly moved that the foregoing Resolution be adopted. The motion was seconded by ALDERMAN Jerome. Upon the question being put to a vote, Members of the Board of Aldermen voted as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Charlie Hoots	voted: YES

RESOLVED AND DONE, this 4th day of March, 2025.

A list of addresses with unpaid sanitation fees is attached and fully incorporated into these minutes.

REQUEST FROM BEAUMONT SUBDIVISION HOA FOR CITY TO ACCEPT ROADS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the City Engineers have evaluated the potential for the acceptance of the roads in the Beaumont Subdivision (Retirement Community) for City maintenance. After reviewing the subdivision plat and inspecting the roads, the engineers have concluded that these roads were originally intended to be public roads and should fall under the City's responsibility for maintenance, as it appears to be an oversight that these roads were originally excluded from City maintenance. The roads have an existing 20-foot right of way, with approximately 18 feet of pavement. Currently, the roads are in satisfactory condition and do not require immediate repairs. Based on the authority in Miss. Code 21-37-3, the City Board has the authority to formally accept the roads for City maintenance

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and the City’s pavement preservation program. In accordance with Miss. Code section 21-37-3, Alderman Flores made the motion to accept the roads in the Beaumont Subdivision for City maintenance and preservation. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of March, 2025.

An acceptance letter from the City is attached and fully incorporated into these minutes.

RESOLUTION FOR BUDGET AMENDMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will amend the FY 25 Budget by adjusting the capital projects fund for the updated capital improvement plan, along with incorporating the capital grants from the State of Mississippi and private funding for the Nail Rd extension. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND FY 2025
BUDGET**

The Mayor and Board of Aldermen of the City of Southaven, Mississippi (the “City”), considered the matter of amending the 2025 City Budget.

WHEREAS, pursuant to Miss. Code 21-35-25, the City desires to amend its FY 25 Budget by adjusting the capital projects fund for the updated capital improvement plan, along with incorporating the capital grants from the State of Mississippi and private funding for the Nail Road extension.as further set forth in Exhibit A;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Board approves the budget amendment amending the FY 25 budget as described above and further set forth in Exhibit A.

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- 2. The City Clerk is authorized to publish Exhibit A within two (2) weeks of this action in the same manner as the final adopted budget. This publication shall contain a description of the amendment, the amount of money and funds affected, and a detailed statement explaining the need and purpose of the amendment.
- 3. The Mayor or his designee are authorized to take all actions to further effectuate the intent of this Resolution.

Following the reading of the foregoing Resolution, Alderman Flores made the motion and Alderman Wheeler seconded the motion for its adoption. The Mayor put the question to a roll call vote, and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this the 4th day of March, 2025.

A copy of the budget amendment is attached and fully incorporated into these minutes.

PARKS IMPROVEMENTS FINAL CHANGE ORDER

Dan Cordell, City Consulting Engineer, presented this item to the Board.

Mr. Cordell stated that this change order is the final change order for the closeout for the City Parks Improvements. The change order is a net deduct in the amount of \$77,657.00. Alderman Payne made the motion to authorize Mayor Musselwhite to sign the change order. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of March, 2025.

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A copy of the change order is attached and fully incorporated into these minutes.

RESOLUTION FOR CHANGE ORDER FOR GETWELL ROAD WIDENING PROJECT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the Getwell Road Project was a material and amount contract. Over the course of construction, several issues had to be addressed based on the actual material as opposed to the estimated material in context of borrow excavation. The change order is an increase in the amount of \$52,734.89. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI AUTHORIZING THE MAYOR TO SIGN CHANGE ORDER FOR THE GETWELL ROAD WIDENING PROJECT

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Section 31-7-13, previously solicited bids for the Getwell Road Widening Project ("Project") whereby Acuff Enterprises, Inc. was the lowest and best bid; and

WHEREAS, the awarded contract was based on time and materials; and

WHEREAS, the City Engineers have reviewed the Project details and have adjusted original contract quantities to match items calculated to date as set forth in Exhibit A; and

WHEREAS, based on the recommendation of the respective engineers, the City desires to proceed with the suggested changes as set forth above and in more detail in Exhibit A and pursuant to Mississippi Code 31-7-13(g) finds that this Change Order the Project is necessary, required, and better serves the purpose of the City and the change order will be done in a commercially reasonable manner and is not being done to circumvent the public purchasing statutes; and

NOW, THEREFORE, BE IT ORDERED by the Board of Aldermen of the City, to wit:

1. Pursuant to Mississippi Code 31-7-13(g), the Change Order for the Project is not a new undertaking or outside the original scope of the contract and is commercially reasonable and not being done to circumvent the public purchasing statutes and the City Engineers have reviewed the Project details and have adjusted original contract quantities to match items calculated to date, and the

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City Board, contingent upon MDOT approval, approves the Change Order in the amount of \$52,734.89.

2. Upon MDOT approval, the Mayor is authorized to sign the change order and take all actions to effectuate the intent of this Resolution.

Following a reading of the foregoing resolution, Aldermen Payne made the motion and Alderman Flores seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

ORDERED AND DONE, this 4th day of March, 2025.

EXHIBIT A

A copy of the change order is attached and fully incorporated into these minutes.

PLANNING AGENDA

Planning Agenda presented by Whitney Cook, Director of Planning & Development.

Item #1 Application by Daniel Cottrell for design review approval for a multi-building flex space to be located on First Commercial Drive

Mrs. Choat-Cook stated that The applicant is requesting design review approval for a retail flex space campus. Building elevations and a landscaping plan were submitted. Mrs. Choat-Cook stated that the property was brought to the Planning Commission several years ago to merge the lots with a site plan concept for flex space. This is a good infill development that will allow for service commercial entities to gain access to needed storage space but on a smaller scale than a standalone building. The elevations are attractive and staff clarified with the applicant that both side elevations will match which was not displayed in the submitted documents. Staff's only comment is regarding the wainscot area on the rear elevation. Presently it shows corrugated metal from the ground to the roofline. The ordinance requires that the wainscot area be constructed with a masonry material so staff would ask that the wainscot proposed on the other three sides be carried to the rear

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to allow full compliance of the building The landscaping is agreeable; however, there are some species shown in size as ornamental (2-2.5" caliper) which should be categorized in the shade tree area and minimum sizing (3-3.5") to include the Wildfire blackgums and the red oak. The lighting complies with requirements set forth in the ordinance. Alderman Hoots made the motion to approve the application by Daniel Cottrell for design review with the stated comments. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of March, 2025.

A copy of the staff report, GIS Map, Design Review Application, Site Plan, Building Elevations, and a landscaping plan are attached and fully incorporated into these minutes.

MAYOR'S REPORT

Tennis Tournament Update

Mayor Musselwhite reported that the City had the first tennis tournament of the season with 106 players.

Street Resurfacing Update

Mayor Musselwhite reported that the Street Resurfacing Crews are back in the area. A lot of progress was made in the Fall and 60 % of the streets were completed before the end of the year. This budget is a \$7 million dollar budget and a lot of the streets will be completed by the end of April.

Design of Hotel Convention Embassy Suites

Mayor Musselwhite stated that he attended the Desoto County Convention and Visitors Bureau meeting recently. There was discussion about the hotel convention center project. Hilton Embassy Suites is going to be a new free standing building connected to the Landers Center and will be tied together architecturally. The City, CVB, and the Desoto County Board of Supervisors all agreed on a design that was put forth by AERC. The wrap around the Landers Center will cover up old architecture and the materials used will be

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the same as those on the Embassy Suites building. The projected is expected to go vertical late April, early May.

Fire Station 5

Mayor Musselwhite reported that the Fire Department is within a few weeks of being able to occupy Fire Station 5.

Sales Tax Revenue Update

Mayor Musselwhite stated that he did not have the March report from the state yet, but the February report indicates that sales tax is trending to be \$21,500,000.00 and \$20,300.000.00 was budgeted and it appears that the City is going to exceed the budget.

Tourism Tax Revenue Update

Mayor Musselwhite stated that tourism tax is holding steady. \$3.3 million was budgeted and the reports reflect that it is right on track at \$3.3 million.

PERSONNEL DOCKET

Alderman Payne made the motion to approve the Personnel Docket of March 4, 2025 as presented to this Board. Motion was seconded by Alderman Hoots.

Personnel Docket

March 4, 2025

New Hire	Department	Position Title	Start Date	Rate of Pay
Justin Barrett	Public Works	Grass Cutter/Laborer	TBD	\$16.75
Cedric Corbin	Public Works	Grass Cutter/Laborer	TBD	\$16.75
Nicholas Ferguson	Public Works	Grass Cutter/Laborer	TBD	\$16.75
Candice Preston	Utilities	Billing Clerk 1	TBD	\$18.00
Charles Ross	Police	Police Officer 4	3/10/2025	\$31.03
Colson Sims	Police	Police Officer 4	3/10/2025	\$31.03
Andrew Warren	Police	Police Officer 1	3/10/2025	\$26.77
Rachel Barnes	Mayor's Office	Municipal Services Coordinator	03/05/2025	\$19.00

Promotion	Current Position Title	New Position Title	Effective Date	Rate of Pay
Laterrian Hannah	Parks Laborer 1	Parks Laborer 2	3/5/2025	\$17.25
Brayden Honeycutt	Parks Laborer 1	Parks Laborer 2	3/5/2025	\$17.25
Betzaida Blevins	Police Officer 4	Police Sergeant	3/10/2025	\$32.77
Brandon Brown	Police Lieutenant	Police Captain	3/10/2025	\$38.24
Daviantai Ellington	Police Sergeant	Police Lieutenant	3/10/2025	\$34.97
Bryce Gray	Police Officer 3	Police Officer 4	3/10/2025	\$31.03
James Blann	Fire Lieutenant 3/Paramedic	Fire Captain	3/12/2025	\$27.36

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Carl Calarco	Fire Lieutenant 3	Fire Captain	3/12/2025	\$27.36
Alan Cunningham	Fire Driver 3	Fire Lieutenant 1	3/12/2025	\$25.00
Thomas Devore	Fire Driver 3	Fire Lieutenant 1	3/12/2025	\$25.00
Justin King	Fire Driver 3	Fire Lieutenant 1	3/12/2025	\$25.00
Benjamin Moore	Fire Fighter 3	Fire Driver 1	3/12/2025	\$21.18
Craig Woodard	Fire Lieutenant 3/Paramedic	Fire Captain	3/12/2025	\$27.36
Oath of Office				
Emergency Communications				
Jennifer Collins	Taylor Crawford	Mila Green		
Resignations/Terminations				
	Department	Current Position Title	Effective Date	Rate of Pay
		Crew Service Field		
Richard B. Sommer	Utilities	Tech	1/22/2025	\$16.50
Nicholas McCown	Utilities	Sewer Technician	3/14/2025	\$17.51
		Municipal Services		
Ashton Thomas	Mayor's Office	Coordinator	2/28/2025	\$21.15
Josiah Grayson	Utilities	Service Tech	3/4/2025	\$16.50
Lance Weems	Police	Police Officer 4	3/23/2025	\$31.03
Parks				
Tournaments				
	New Hire	Position Title	Start Date	Rate of Pay
Tamara Arvizu	Gift Shop	3/5/2025	\$9.50	
Olivia Hendricks	Gift Shop	3/5/2025	\$9.50	
Ella Grace Locke	Gift Shop	3/5/2025	\$9.50	
Allison Perdomo	Gift Shop	3/5/2025	\$9.50	
Keboni Woods	Gift Shop	3/5/2025	\$9.50	
Addyson Golden	Concession 1	3/5/2025	\$9.50	
Kailah Pearson	Concession 1	3/5/2025	\$9.50	
Cristofor Pannell	Concession 1	3/5/2025	\$9.50	
Alekandra Pannell	Concession 1	3/5/2025	\$9.50	
Alexander Lusk	Concession 1	3/5/2025	\$9.50	
Melissa Anderson	Concession 1	3/5/2025	\$9.50	
Jaxson Dalton	Concession 1	3/5/2025	\$9.50	
Caylee Henderson	Concession 1	3/5/2025	\$9.50	
JaLiyah Shaw	Concession 1	3/5/2025	\$9.50	
Kaleb Gatson	Concession 1	3/5/2025	\$9.50	
William Hatley	Concession 1	3/5/2025	\$9.50	
Takendria Matthews	Concession 1	3/5/2025	\$9.50	
Anthony Meraz	Concession 1	3/5/2025	\$9.50	
Claire Smith	Concession 1	3/5/2025	\$9.50	
Aiden Dawson	Concession 1	3/5/2025	\$9.50	
Collin Sanders	Gates	3/5/2025	\$9.75	
David Farrow	Gates	3/5/2025	\$9.75	
Cedrick Green Jr.	Gates	3/5/2025	\$9.75	
Clarisa Hucks	Gates	3/5/2025	\$9.75	
Ciniyah Moton	Gates	3/5/2025	\$9.75	
Jakylen Russell	Gates	3/5/2025	\$9.75	

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Landon Galbreath	Gates	3/5/2025	\$9.75
Sarah M Bryant	Gates	3/5/2025	\$9.75
Margaret McElhaney	Gates	3/5/2025	\$9.75
Katrina Shade	Gates	3/5/2025	\$9.75
Trey Smith	Gates	3/5/2025	\$9.75
Memorie Stevenson	Gates	3/5/2025	\$9.75
Aaliyah Moton	Gates	3/5/2025	\$9.75
Harrison Moody	Grounds Crew	3/5/2025	\$9.50
TreShawn Brown	Grounds Crew	3/5/2025	\$9.50
Kylin Carlock	Grounds Crew	3/5/2025	\$9.50
Christian Jones	Grounds Crew	3/5/2025	\$9.50
Lawrence Wade	Grounds Crew	3/5/2025	\$9.50
Kaleb Frazier	Grounds Crew	3/5/2025	\$9.50
Leo Astudillo	Grounds Crew	3/5/2025	\$9.50

Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay
Karen Brown	Cash Control	Cash Control Supervisor	3/5/2025	\$13.00
Michelle Magnifico	Cash Control	Cash Control Supervisor	3/5/2025	\$13.00
Connie Sockwell	Cash Control	Cash Control Supervisor	3/5/2025	\$13.00
Caylee Bennett	Concession 1	Concession 2	3/5/2025	\$10.25
Ava Blackwell	Concession 1	Concession 2	3/5/2025	\$10.25
Amiyah Burkley	Concession 1	Concession 2	3/5/2025	\$10.25
Zane Gough	Concession 1	Concession 2	3/5/2025	\$10.25
Sophia Hammer	Concession 1	Concession 2	3/5/2025	\$10.25
Raigan Holliday	Concession 1	Concession 2	3/5/2025	\$10.25
Taliyah Holts	Concession 1	Concession 2	3/5/2025	\$10.25
Antwon Jackson	Concession 1	Concession 2	3/5/2025	\$10.25
Lauren Norris	Concession 1	Concession 2	3/5/2025	\$10.25
Hayley Payne	Concession 1	Concession 2	3/5/2025	\$10.25
Aiden Poludniak	Concession 1	Concession 2	3/5/2025	\$10.25
Rachel Tran	Concession 1	Concession 2	3/5/2025	\$10.25
Whitney Wiltshire	Concession 1	Concession 2	3/5/2025	\$10.25
Sara Armstrong	Concession 1	Concession 3	3/5/2025	\$11.00
Josie Finch	Concession 1	Concession 3	3/5/2025	\$11.00
Korah White	Concession 1	Concession 3	3/5/2025	\$11.00
Kyndall Scallorn	Concession 1	Concession 3	3/5/2025	\$11.00
Addison Bentley	Supervisor 1	Supervisor 2	3/5/2025	\$12.50
Faith M Ryan	Tourn Concession	Turf Tech	3/5/2025	\$9.50
Brycelen C. May	Gates	Concession 1	3/5/2025	\$9.75

Resignations/Terminations	Current Position Title	Effective Date	Rate of Pay
Allyson Keen	Tourn Concession	3/5/2025	\$11.00
Journee Bryant	Tourn Concession	3/5/2025	\$9.50
Malaki Bryant	Tourn Concession 2	3/5/2025	\$10.25
Leland Craig	Tourn Concession	3/5/2025	\$9.50

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Morgan Davis	Tennis Cashier	3/5/2025	\$10.25
Cadence Jones	Tourn Concession	3/5/2025	\$9.50
Allison Kimbrell	Tourn Concession 3	3/5/2025	\$11.00
Stone Redetzke	Tourn Concession 3	3/5/2025	\$11.00
Carlos Shannon Jr.	Tourn Concession 3	3/5/2025	\$11.00
Jalen Spikes	Tourn Concession	3/5/2025	\$9.50
Blake Witherspoon	Cook	3/5/2025	\$10.25

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of March, 2025.

CITY ATTORNEY'S LEGAL UPDATE

Lucky Dog Pug Run Special Event Permit

Alderman Flores made the motion to approve the Lucky Dog Pug Run event on March 17, 2025 from 6pm to 10pm. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of March, 2025.

A copy of the special event application is attached to these minutes.

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UTILITY BILL ADJUSTMENT DOCKET

UTILITIES BILL LEAK ADJUSTMENT DOCKET						Date: 03/04/25
The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received						
Number	Property Type	Owner Name	Address#		Amount	Description
1	RESIDENTIAL	ROSY TORRES	8762	CHESTERFIELD	(397.80)	SERVICE LINE LEAK
2	RESIDENTIAL	DOMINIQUE WILLIAMS	1697	CORAL HILLS	(99.45)	TOILET/TUB LEAK
3	RESIDENTIAL	LATOYA HENLEY	4778	ROSEBUD	(58.50)	TOILET LEAK
4	COMMERCIAL	GARNETT WEST	8390	HWY51	(449.33)	SERVICE LINE LEAK
5	RESIDENTIAL	JESSICA KELLY	8193	ASHBROOK DR	(190.73)	TOILET LEAK
6	RESIDENTIAL	JAMES GUNN	3562	HOLSTEN CREEK DR	(70.20)	TOILET LEAK
7	RESIDENTIAL	GREG JAMES	4835	DUSTIN PLACE	(146.25)	SERVICE LINE LEAK
16						
Total					(1412.26)	

Alderman Payne made the motion to approve the Utility Bill Adjustment Docket of March 4, 2025 in the amount of \$1,412.26. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 4th day of March , 2025.

CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Claims Docket of March 4, 2025 in the amount of \$2,107,382.89. Motion was seconded by Alderman Flores.

Excluding voucher numbers:

435705, 435721, 435739, 435774, 435793, 435852, 435991, 436010, 436015, 436016, 436022, 436029, 436054, 436055, 436056, 436234

Minutes, City of Southaven, Southaven, Mississippi

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 4th day of March, 2025.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk’s Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Hoots to adjourn. Motion was seconded by Alderman Jerome. Motion was put to a vote and passed unanimously March 4, 2025 at 7:05 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)

All exhibits and attachments are electronically filed in the City Clerk’s Office.

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