

Minutes, City of Southaven, Southaven, Mississippi



MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
March 18, 2025
6:00 PM
AGENDA

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval of Minutes: March 4, 2025
5. Resolution for Surplus Firearm to Southaven Police Officer Lance Weems
6. City of Southaven Continuing Disclosure
7. Approval of Release with Sedgewick
8. Affiliation Agreement with ASU
9. Rejection of Bids for Goodman Road Utilities Re-Location Project
10. Agreements with Comcast
11. Resolution for SFD Surplus Equipment
12. Resolution for Salute to Industry
13. Resolution for Budget Amendment
14. Resolution for Sanitation Assessment
15. Planning Agenda: Item #1 Application by Gregory Haley for subdivision approval of a minor lot subdivision on the east side of Elmore Road, north of Church Road
Item #2 Application by Mark Utley, Jr. to rezone 9.97 acres of property on the west side of Malone Road, north of Freeman Lane from Agricultural to PUD
16. Mayor's Report
17. Personnel Docket
18. City Attorney's Legal Update
19. Utilities Billing Leak Adjustment Docket
20. Claims Dockets: Docket 1
Docket 2
21. Executive Session: – Potential and Ongoing Litigation by and against the City involving the SFD and SPD;
Economic Development (Potential Business/Industry Locating to City); Interdepartmental
Personnel with No Action

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MINUTES OF THE REGULAR MEETING OF March 18, 2025 OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 18th March, 2025 at six o'clock (6:00) p.m. at City Hall.

Present were:

George Payne	Alderman At Large
Charlie Hoots	Alderman, Ward 2
Kristian Kelly	Alderman, Ward 1
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately fifty (50) other people were present. Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

Next, a motion was made by Alderman Hoots to approve the Minutes of the Regular Meeting of March 4, 2025 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Jerome. Motion was put to a vote and passed unanimously.

RESOLUTION FOR SURPLUS FIREARM TO SOUTHAVEN POLICE OFFICER LANCE WEEMS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this this resolution will authorize the surplus of Officer Weems' firearm in recognition of his retirement. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI PRESENTING SOUTHAVEN POLICE OFFICER LANCE WEEMS HIS SERVICE WEAPON IN RECOGNITION OF HIS RETIREMENT

WHEREAS, the City of Southaven Police Department and City Board of Aldermen hereby desire to honor Southaven Police Officer Lance Weems by presenting to him his service firearm, a Glock Model 45 9MM, Serial Number BWNC553("Weapon"), and

WHEREAS, after many years of serving the City and public, Mr. Weems is retiring under a state retirement system; and

WHEREAS, in accordance with Mississippi Code Section 45-9-131, it has been recommended to the Mayor and Board of Aldermen

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that this Weapon be sold to Mr. Weems for one dollar in recognition of his retirement and service to the City of Southaven, and

WHEREAS, the Mayor and Board of Aldermen hereby authorize that the Weapon as described above be provided to Southaven Police Officer Lance Weems.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

- 1. The Weapon be provided to Southaven Police Officer Lance Weems for One Dollar.
- 2. The Mayor and/or Police Chief are hereby authorized to take all actions to effectuate the intent of this Resolution.

Motion was made by Alderman Hoots and seconded by Alderman Gallagher; for the Resolution, and the question being put to a vote:

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman William Jerome	voted: YES

RESOLVED AND DONE, this 18th day of March, 2025.

CITY OF SOUTHAVEN CONTINUING DISCLOSURE

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this continuing disclosure, which is required as City has bond debt, is complete and has been filed with the SEC; thus, the Board needs to approve the acceptance of the disclosure so it is reflected in the minutes. Alderman Flores made the motion to accept the continuing disclosure. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES

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Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of March, 2025.

A copy of the continuing disclosure is attached and fully incorporated into these minutes.

APPROVAL OF RELEASE WITH SEDGEWICK

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that a City ambulance was involved in an accident and the other party has taken liability. In consideration for the full repair costs (\$8,423.04) for the ambulance, authorization is needed for Mayor Musselwhite or Melanie Drisdale to sign the release with Sedgewick on behalf of the City. Alderman Payne made the motion to authorize Mayor Musselwhite or Melanie Drisdale to sign the release with Sedgewick. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of March, 2025.

A copy of the release is attached and fully incorporated into these minutes.

AFFILIATION AGREEMENT WITH ASU

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this Agreement with ASU sets forth the terms for ASU to provide a student intern, who is majoring in turf management to the City Parks Department. The Agreement has been recommended by the City Parks Department and authorization is needed for Wes Brown to sign. Alderman Hoots made the motion to authorize Mayor Musselwhite or Wes Brown to sign the contract with ASU. Motion was seconded by Alderman Jerome.

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Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of March, 2025.

A copy of the contract is attached and fully incorporated into these minutes.

REJECTION OF BIDS FOR GOODMAN ROAD UTILITIES RE-LOCATION PROJECT

Dan Cordell, City Consulting Engineer, presented this item to the Board.

Mr. Cordell stated that bids were opened on March 3rd for the relocation of utilities on Goodman Road required for I-55 expansion. There was only one bid, and it was from Acuff. The bid was in the amount of \$7,983,935.00, which was 79% over the estimate. Mr. Cordell made the recommendation to reject the bid and re-bid. Alderman Flores made the motion to reject the bid from Acuff Enterprises and re-advertise for bids. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of March, 2025.

A copy of the recommendation letter is attached and fully incorporated into these minutes.

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AGREEMENT WITH COMCAST

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that there are two agreements with Comcast for approval. The first is for Fire Station 5 and is Coax contract for internet back up connection and there is a one-time fee of \$129.85 and recurring fee of \$159.85. The second is for the SPD East Precinct and it adds high availability and static IP's for fail over service and the monthly charge is \$1,025.00. Alderman Wheeler made the motion to authorize Michael Norris to sign the contracts with Comcast. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of March, 2025.

A copy of the contracts are attached and fully incorporated into these minutes.

RESOLUTION FOR SFD SURPLUS EQUIPMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this this resolution will surplus kitchen equipment, which is no longer needed by the SFD. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF SOUTHAVEN, MISSISSIPPI
DECLARING SURPLUS PROPERTY**

WHEREAS, the City of Southaven ("City") Fire Department is presently in possession a 60 inch oven as set forth in Exhibit A, which is no longer needed; and

WHEREAS, pursuant to Mississippi Code 17-25-25, it has been recommended to the Mayor and Board of Aldermen that the Oven be declared as surplus and sold and/or disposed of as appropriate and in accordance with Mississippi Code 17-25-25, and removed from the fixed assets inventory; and

WHEREAS, the Oven shall be surplusd pursuant to Mississippi Code 17-25-25; and

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WHEREAS, the Mayor and Board of Aldermen are desirous of disposing of the Oven and amending, its fixed assets inventory pursuant to State guidelines; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

- 1. The Oven be hereby declared as surplus property pursuant to Mississippi Code 17-25-25(2) and 17-25-25(5).
- 2. The City Fire Chief, or his designee, is hereby authorized and directed to any and all actions to effectuate the intent of this Resolution.

Motion was made by Alderman Hoots and seconded by Alderman Payne, for the adoption of the above and foregoing Resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman William Jerome	voted: YES

RESOLVED AND DONE, this 18 day of March, 2025.

A copy of the is attached and fully incorporated into these minutes.

RESOLUTION FOR SALUTE TO INDUSTRY

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this this resolution will This resolution will authorize a donation to Desoto Economic Council Salute to Industry Event. The donation is in the amount of \$700.00. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF SOUTHAVEN, MISSISSIPPI FOR DONATION TO THE
DESOTO COUNTY ECONOMIC DEVELOPMENT COUNCIL
SALUTE TO INDUSTRY**

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Section 21-19-44 and Local and Private Legislation Chapter 938 HB 1618, desires to make a donation to the Desoto County Economic Development Council Salute to Industry ("Council") for the purpose of promoting the Council and promoting the City; and

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WHEREAS, the City desires to donate the Seven Hundred Dollars and 00/100 (\$700.00) to further those purposes previously set forth.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. Pursuant to Mississippi Code 21-19-44 and Local and Private Legislation Chapter 938 HB 1618, the Governing Body of the City hereby donates \$700.00 to the Council for the purpose of promoting the Council and promoting the City.

SECTION 2. On behalf of the City, the Mayor or his designee is authorized to take all actions to effectuate the intent of this Resolution.

Following the reading of the foregoing resolution, Alderman Flores made the motion to adopt the Resolution and Alderman Payne seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Charlie Hoots	voted: YES

RESOLVED AND DONE, this 18th day of March, 2025.

RESOLUTION FOR BUDGET AMENDMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this this budget amendment amends the FY 25 Budget by transferring prior year funds budgeted for the City Police in the amount of \$53,979.00 to FY25 City Police Budget. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND FY 2025 BUDGET

The Mayor and Board of Aldermen of the City of Southaven, Mississippi (the "City"), considered the matter of amending the 2025 City Budget.

WHEREAS, pursuant to Miss. Code 21-35-25, the City desires to amend its FY 25 Budget by transferring prior year funds budgeted for the City Police in the amount of \$53,979.00 to FY25 City Police Budget as further set forth in Exhibit A; and

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Board approves the budget amendment amending the FY 25 budget as described above and further set forth in Exhibit A.

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- 2. The Budget Amendment is not required to be advertised.
- 3. The Mayor or his designee are authorized to take all actions to further effectuate the intent of this Resolution.

Following the reading of the foregoing Resolution, Alderman Flores made the motion and Alderman Kelly seconded the motion for its adoption. The Mayor put the question to a roll call vote, and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Charlie Hoots	voted: YES

RESOLVED AND DONE, this the 18th day of March, 2025.

A copy of the budget amendment is attached and fully incorporated into these minutes.

RESOLUTION FOR SANITATION ASSESSMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this this resolution will allow for either a car tag assessment or lien on properties which have not paid the sanitation fee to the City. The Board of Alderman considered the following resolution:

RESOLUTION FOR ASSESSING UNPAID SANITATION FEES

WHEREAS, the City of Southaven ("City") operates and maintains a garbage and rubbish collection system; and

WHEREAS, the City previously implemented a \$20.00 per month sanitation fee to defray the cost for the operating and maintaining of the garbage and rubbish collection system; and

WHEREAS, despite correspondence requesting that the City residents pay the sanitation fee and providing the residents the opportunity to address the City Board at previous City meetings, the residents listed at the properties on Exhibit A have failed to pay the sanitation fee; and

WHEREAS, the individuals were provided an opportunity for a hearing at the City Board Meetings regarding the delinquent assessments and chose not to attend the hearing; and

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WHEREAS, the City desires to collect the sanitation fees from the individuals and in the amount as set forth in Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, as follows, to-wit:

1. Pursuant to Mississippi Code Section 21-19-2, the City Public Works Director and his staff are authorized to notify the Desoto County Tax Collector of the unpaid fees for those residents as set forth in Exhibit A. Upon receipt of the residents and addresses as set forth in Exhibit A from the City, the Desoto County Tax Collector shall not issue or renew a motor vehicle road and bridge privilege license for the motor vehicle owned by those individuals, unless such fees or charges, in addition to any other taxes or fees assessed against the motor vehicle, are paid.

2. In lieu of filing the assessments with the Desoto County Tax Collector, the City, pursuant to Mississippi Code 21-19-2, may file a lien on the property offered the sanitation service.

3. The Mayor, City Public Works Director and any of their designees are authorized to take any and all action to effectuate the intent of this Resolution.

After a full discussion of this matter, ALDERMAN Gallagher moved that the foregoing Resolution be adopted. The motion was seconded by ALDERMAN Payne. Upon the question being put to a vote, Members of the Board of Aldermen voted as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Charlie Hoots	voted: YES

RESOLVED AND DONE, this 18th day of March, 2025.

A list of addresses with unpaid sanitation fees is attached to these minutes.

PLANNING AGENDA

Planning Agenda presented by Whitney Cook, Director of Planning & Development.

Item #1 Request for a Scrivener's Error for Garden's of Bell Pointe

Mrs. Choat-Cook stated that the street names of Montvale Road, Montvale South and Montvale North in the Gardens of Bell Pointe Subdivision were misspelled on the Desoto County GIS Map and on the recorded plat. The names should have

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been spelled Montavale Road, Montavale South and Montavale North. Mrs. Choat-Cook requested Board approval to correct the street names on the plat. Alderman Wheeler made the motion to approve the scrivener’s error. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of March, 2025.

Item #2

Application by Gregory Haley for subdivision approval of a minor lot subdivision on the east side of Elmore Road, north of Church Road

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval for a one lot minor subdivision on the east side of Elmore Road, north of Church Road. The lot encompasses 4.00 acres with access to Elmore Road via an existing fifty (50) foot ingress/egress. The property is surrounded by other large single family lots in the agricultural zoned area. All setbacks and easements have been identified in the general notes of the plat. The application submitted complies with minor lot subdivision requirements set forth in the ordinance which state that the property must be zoned agricultural and there can be no more than three (3) total lots. When staff reviews the aerial for this application, the large parcel that this lot is being carved out of identifies a blue line creek running north to south on the property. Staff would like the applicant to continue the fifty (50) foot ingress/egress to the east end of their lot. The larger parcel has the capability to further subdivide and there is enough acreage on the east side of the creek to allow for another lot; however, it would be extremely expensive and difficult if that lot was required to gain access from the Swinnea side over the creek line. It makes more sense to provide access from Elmore Road and exclude the need to cross the creek. If no one ever builds in this area then the applicant’s lot will never be impacted for access. Alderman Flores made the motion to approve the application by Gregory Haley with the stated comments. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN	VOTED
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Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of March, 2025.

A copy of the staff report, GIS Map, and Final Plat are attached and fully incorporated into these minutes.

Item #3 Application by Mark Utley, Jr. to rezone 9.97 acres of property on the west side of Malone Road, north of Freeman Lane from Agricultural to PUD

Mrs. Choat-Cook stated that the applicant is requesting to re-zone the 9.97 acres of Agricultural property on the west side of Malone Road, due north of the Snowden Grove tennis complex on Freeman Lane. The applicant is requesting to convert the straight zoning of AG into a PUD with a master plan submitted in this application. The applicant is showing a main entrance directly off of Malone Road via a passive gate. The interior road is shown as public right of way ranging in width from 50'-100' dependent upon the area which show a landscape median in some areas and guest parking on the exterior in other areas. Since the gate is designated as passive, the road is proposed as a public ROW to be dedicated to the city. There is a secondary emergency access drive at the west end of the site which allows entrance from the tennis parking lot. This drive is set to be closed via a gate at all times unless accessed via a knox box by the fire department. The homes are designed as zero lot line townhomes with a two story typical design and a minimum heated square footage of 1,850. Each home has a typical three bedrooms and 2.5 baths. The homes are designed as fourplexes with grassed open space between them. Each townhome has a private fenced in yard in the rear and a private garage along the frontage. The typical lot is shown as 60'x120'. The site layout proposes 56 individual lots, a clubhouse and on site green space amenities. The elevations submitted show a stark black/white contrast with the main living structures shown as white brick with a dark gray shingled roof and a decorative black canopy over the main window line. The garage and rear of the structure as well as the dormer windows are shown as a white hardi-plank. Window panes and decorative corbel lines over the garage are shown black along with black decorative lighting. The open space is calculated at 31% of the overall site and includes a dog park area which is adjacent to the clubhouse/office and a recreational walking trail that is on the interior of a preserved tree grove. A detention area is shown along the frontage of Malone Road which will be used for drainage detention but also a water feature for the development. Staff believes that this proposed development is a great asset to the park system and plays well off of the tennis complex. The elevations and square footage proposed do not

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give staff any concerns and based on the surrounding homes inside the city limits, the square footage exceeds or matches the existing footprints. This type of project has been constructed in another area of town that played off the location adjacent to Central Park on Swinnea Road in Lexington Place. That project has been a great asset to the area and the homes have a high property value. The elevations are extremely attractive and have a design that has a different modern elegant feel to it. Staff would recommend doing a template stamp design on the driveways to give the look of brick or cobblestone which would provide another design appeal to this development. The applicant has provided a very thorough set of covenants which outlines the amenities and also addresses the restrictions to owner occupied housing. Staff's only concern is that this particular area of the covenants states that the board can revise or change the allowances for rental in the future. It is the city's stance that this development must maintain a restriction for owner occupancy only with the exceptions itemized for sickness or death, etc. To ensure the enforcement of this requirement, the applicant should revise the covenants and also place this restriction in the PUD text which allows the city to intervene in the event of noncompliance. Additionally, the covenants detail maintenance on a perimeter fence which should be placed around the entire development. Staff would like a fence detail on this design. Finally, staff would like clarification on the interior roads and gate. The text does identify the roads as public but there has been some confusion in the past on the options and the ramifications. The AG of Mississippi provided an opinion that if roads are to be designated for public use and maintenance then the gate must be designed as a passive gate to allow entrance to all vehicles. If the applicant chooses to restrict access to owners and guests only then the roads will need to be identified as private. Staff's understanding is that the gate will be passive. Staff provided the fire chief as well as the fire marshal the concept plan to make final determination on the road width, turn around and secondary access points. Per the fire marshal, it is not necessary to provide the emergency access drive on the south side of the road because IRC codes require attached townhomes to be individually sprinklered; therefore, the applicant should remove this and allow for additional green space. Additionally, specs for the gated access will be submitted at the time of installation to the fire dept for final approval.

Alderman Jerome made a motion to close the regular meeting and open the public hearing for the rezoning hearing. Motion was seconded by Alderman Hoots. Mayor Musselwhite asked if anyone would like to come forward and speak. Cody Lambert, Bobby Wilson, Terry Phillips, and Tammy Warren all expressed concerns with price points, number of townhomes to be built, traffic congestion, noise, property values, future potential rental properties, and number of dwellings located in one area.

Mayor Musselwhite stated that this is going to be a quality development and they will have to come to a solution that is agreeable to most. Mayor Musselwhite made the recommendation to table this item until the April 15th meeting to give the opportunity for others to speak on their concerns with the proposed development and allow the City to review in more detail. No one else in the audience requested to come forward and speak. Alderman

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Hoots made the motion to close the public hearing and reopen the regular meeting. Motion was seconded by Alderman Jerome.

Alderman Wheeler made the motion to follow Mayor Musselwhite’s recommendation to table this item until the April 15th meeting. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of March, 2025.

A copy of the staff report, GIS Map, Covenants, and Land Scape Plan are attached and fully incorporated into these minutes.

MAYOR’S REPORT

Advertise For Bids – Court Renovation

Alderman Gallagher made the motion to authorize advertising for bids for the court renovation . Motion was seconded by Alderman Jerome. Motion was put to vote and passed unanimously.

Memphis in May Update

Mayor Musselwhite stated that Memphis in May has reached out to the City in regards to the Springfest BBQ Contest. They have asked for a partnership to assist with promoting each other’s BBQ cooking contests/events. Additionally, Memphis in May would like to offer financial incentives to the Grand Champion winners and have asked that the City formally acknowledge to work with one another in event / contest promotions. Alderman Wheeler made the motion to promote the Memphis in May BBQ Cooking Contests in exchange for promotion of the Springfest BBQ Cooking Contests. Motion was seconded by Alderman Flores. Motion was put to vote and passed unanimously.

PERSONNEL DOCKET

Alderman Payne made the motion to approve the Personnel Docket of March 18, 2025 as presented to this Board. Motion was seconded by Alderman Jerome.

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Personnel Docket

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New Hire	Department	Position Title	Start Date	Rate of Pay
David Crittenden	Facilities	HVAC Technician	TBD	\$28.85
Demetrius Todd	Parks	Tuff Tech	3/19/2025	\$9.50
Brittany Aldridge	Police	Police Officer 1	3/24/2025	\$26.77
Jodarrius Gordon	Police	Police Officer 1	3/24/2025	\$26.77
Matthew Rector	Police	Police Officer 1	3/24/2025	\$26.77
Paul Sobero	Police	Police Officer 1	4/2/2025	\$26.77
Tre-Shawn Brown	Parks Tournaments	Parks Seasonal	3/19/2025	\$13.00

Promotion	Current Position Title	New Position Title	Effective Date	Rate of Pay
Jennifer Collins	EC - Dispatch 1	EC - Dispatch 1	3/10/2025	\$26.50
James Clack	Fire Fighter 3	Fire Driver 1	3/12/2025	\$21.18
Colin Eytchison	Fire Fighter 3	Fire Driver 1	3/12/2025	\$21.18
Patricia Dauphinais-Johnston	Police - Records Clerk 1	Police - Records Clerk 2	3/24/2025	\$18.34
Andrew Bishop	Police Officer 1	Police Officer 2	3/20/2025	\$27.86
Adam Huling	Police Officer 1	Police Officer 2	3/20/2025	\$27.86
Marli Reynolds	Police Officer 1	Police Officer 2	3/20/2025	\$27.86
Kristen Roberson	Police Officer 1	Police Officer 2	3/20/2025	\$27.86
Hunter Roberts	Police Officer 1	Police Officer 2	3/20/2025	\$27.86

Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Adam Stone	Fire	Fire Fighter 3	3/30/2025	\$19.55
Andrew Cummins	Information & Technology	Deputy Director IT	3/21/2025	\$38.76

Parks Tournaments

Resignations/Terminations	Current Position Title	Effective Date	Rate of Pay
Colvin Asher	Grounds Crew	3/13/2025	\$9.50
Devin Hill	Grounds Crew	3/13/2025	\$10.25
Hayden Thomas	Grounds Crew	3/13/2025	\$9.50

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES

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Alderman Wheeler

Alderman Flores

YES

YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of March, 2025.

CITY ATTORNEY’S LEGAL UPDATE

No legal Update

UTILITY BILL ADJUSTMENT DOCKET

UTILITIES BILL LEAK ADJUSTMENT DOCKET					Date:	03/18/25
The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received						
Number	Property Type	Owner Name	Address#	Address	Amount	Description
1	COMMERCIAL	HUIYAN WU	370	STATELINE RD WEST	(539.24)	TOILET LEAK
2	RESIDENTIAL	CHARLES RULE	2088	OWL WING PLACE	(93.60)	SERVICE LINE LEAK
3	RESIDENTIAL	DANA GENTRY	677	LONG ST	(234.00)	SERVICE LINE LEAK
4	RESIDENTIAL	TERICA JOHNSON	3685	BUCK RUN	(87.75)	TOILET LEAK
5	RESIDENTIAL	JANICE CUMMINS	7185	PECAN HILL RD	(304.20)	TOILET LEAK
6	RESIDENTIAL	DANEDRIA MILLS	8367	DOTTLEY DR	(69.86)	SERVICE LINE LEAK
7	RESIDENTIAL	DOUGLAS GRINDSTAFF	8840	HORN LAKE RD	(274.95)	TOILET LEAK ANDFAUCET
8	RESIDENTIAL	JAMESFARRIS	7501	WHITEASH DR	(46.80)	SERVICE LINELEAK
9	RESIDENTIAL	LOLA MOUNCE	6767	SOUTHERN PINE DR	(152.10)	SERVICE LINELEAK
10	RESIDENTIAL	MISTY BROWN	7379	GREENBROOK PKWY	(93.60)	OUTDOOR FAUCET PVC PIPE
11	RESIDENTIAL	MALCOM HOLMES	7105	GREENBROOK PKWY	(29.25)	SERVICE LINE LEAK
12	RESIDENTIAL	SHERRY WILSON	655	LONG ST	(257.40)	SERVICE LINE LEAK
13	RESIDENTIAL	HUNTER GINN	8082	WHITEBROOK	(310.05)	SERVICE IINE LEAK
14	RESIDENTIAL	WHITNEY RAMSEY	6018	WEATHERBY	(333.45)	WATER HEATER & TOILET LEAK
15	RESIDENTIAL	ERIKA HENDERSON	3486	WHITTEN STATION RD	(443.04)	SERVICE LINE LEAK
16	RESIDENTIAL	DWAYNE HOSKINS	7746	OVERLOOK	(508.95)	LEAK UNDER SLAB
17						
18						
Total					(3778.24)	

Alderman Payne made the motion to approve the Utility Bill Adjustment Docket of March 18, 2025 in the amount of \$3,778.24. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN

VOTED

Alderman Kelly

YES

Alderman Hoots

YES

Alderman Jerome

YES

Alderman Payne

YES

Alderman Gallagher

YES

Alderman Wheeler

YES

Alderman Flores

YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of March , 2025.

CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Claims Docket of March 18, 2025 in the amount of \$2,764,144.06. Motion was seconded by Alderman Flores.

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Excluding voucher numbers:
436429, 436492, 436599, 436681, 436851

Roll call was as follows:

ALDERMAN	VOTED
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 18th day of March, 2025.

SPECIAL CLAIMS DOCKET 2

Alderman Hoots recused himself and left the room.

Alderman Payne made the motion to approve the Special Claims Docket of March 18, 2024 in the amount of \$41,767.96. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	RECUSED
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 18th day of June, 2024.

Alderman Hoots then returned to the room.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk’s Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Gallagher to adjourn. Motion was seconded

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by Alderman Jerome. Motion was put to a vote and passed unanimously
March 18, 2025 at 7:10 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)

All exhibits and attachments are electronically filed in the City Clerk's Office.

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