

Minutes, City of Southaven, Southaven, Mississippi



MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
September 2, 2025
6:00 PM
AGENDA

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval of Minutes: August 19, 2025
5. Public Hearing for Proposed FY26 Budget and Tax Millage
6. Walgreens Agreement
7. Resolution for Final Tax Exemption for Future Electronics
8. Contract Change Orders for Asphalt Supply and Installation
9. Desoto County Jail Agreement
10. Resolution to Clean Private Property
11. Planning Agenda: Item #1 Application by Andy Nguyen-Au for a Conditional Use Permit to allow a nail salon on the north side of Goodman Road, east of Tchulahoma Road
12. Mayor's Report
13. Donation Docket
14. Personnel Docket
15. City Attorney's Legal Update
16. Utilities Billing Leak Adjustment Docket
17. Claims Dockets: Docket 1
Docket 2
18. Executive Session: Economic Development; Interdepartmental Personnel with No Action

Items may be added to or omitted from this agenda as needed.

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MINUTES OF THE REGULAR MEETING OF September 2, 2025 OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 2nd day of September, 2025 at six o'clock (6:00) p.m. at City Hall.

Present were:

George Payne	Alderman At Large
Judy Jenkins-Lewis	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Absent were:

William Jerome	Alderman, Ward 3
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Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately twenty (20) other people were present. Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

Next, a motion was made by Alderman Hoots to approve the Minutes of the Regular Meeting of August 19, 2025 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Payne. Motion was put to a vote and passed unanimously.

PUBLIC HEARING FOR PROPOSED FY26 BUDGET AND TAX MILLAGE

Mayor Musselwhite presented this item to the Board.

Mayor Musselwhite presented the following budget summary and departmental requests:



FY '26 BUDGET SUMMARY

Total Budget

General Fund	\$83,316,966
Debt Service	\$5,332,653
Tourism	\$3,300,000
Amphitheater	\$5,602,000
Sanitation	\$5,537,700

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Utilities	\$22,555,996
TOTAL	\$125,645,315

Departmental Budgets (General Fund)

Finance & Administration	\$1,523,200
Municipal Court	\$4,771,600
Information Technology	\$1,679,100
City Clerk	\$674,464
Facilities	\$1,808,811
Planning & Development	\$2,162,200
Police	\$27,214,475
Fire	\$16,399,191
Public Works	\$3,973,700
Parks & Recreation	\$9,355,600
General Expenses	\$13,754,625
TOTAL	\$83,316,966

Notable Budget Components

Police Pay Increase (5%) (includes open positions)	\$1,225,611
Police Overtime Pay Increase (\$717,400)	\$504,400
Police Patrol Vehicles (8 New) (\$600K)	\$300,000
Fire Pay Increase (4%)	\$594,796
New Ambulance	\$345,291
Street Resurfacing Increase (\$5M-\$7M)	\$2,000,000
Landscaping Service Contracts Increase (\$585K)	\$230,000
Property/Casualty Insurance Increase (\$2,348,853)	\$503,853
Fire Station #3 Renovation & #2 New Roof (\$500K)	\$185,000
TOTAL IMPACT	\$5,888,951

Key Facts

* Total Budget Increase from \$121,240,346 to \$125,645,315
* General Fund Budget Increase from \$75,258,233 to \$83,316,966
* General Fund Revenue & Expenses up \$5,411,158 (excludes restricted Police confiscated funds)
* Property Reassessment Mandate for Desoto County (54%-85% of market value)
* Millage Rate Reduction from 46.78 to 40.45 (6.33 mills, 13.53% decrease)
* Inflationary remaining effects (expenses 100%, but sales tax only 1.30% (.07*.185))
* PERS volatility creates unknowns
* Police & Fire Budgets equate to 52.35% of Total General Fund
* Police Budget up from \$9,945,565 in FY '13 to \$27,214,475 (174%)
* Fire Budget up from \$9,389,393 in FY '13 to \$16,399,191 (74.66%)
* Police & Fire Personnel equate to 61.40% of Total Employees (210 + 140 = 350/570)
* 20,365 Total Single-Family Dwellings

Property Tax Assessment Example

HOME:	
2024 City Ad Valorem (\$360,873 value @ 46.78 mills)	\$1,688.15

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2025 City Ad Valorem (\$501,857 value @ 40.45 mills)	\$2,030.01
Annual Difference	+\$341.86
2024 County Ad Valorem (\$360,873 @ 41.02 mills)	\$1,478.60
2025 County Ad Valorem (\$501,857 @ 34.25 mills)	\$1,568.86
Annual Difference (includes \$150 homestead credit)	+\$90.26
2024 School Ad Valorem (\$360,873 @ 52.85 mills)	\$1,757.20
2025 School Ad Valorem (\$501,857 @ 42.88 mills)	\$2,001.96
Annual Difference (includes \$150 homestead credit)	+\$244.76
TOTAL HOME AD VALOREM INCREASE	+\$676.88
AUTO:	
'25 Toyota Highlander	\$1,117.38
'22 Ford F-150	\$409.65
'22 Toyota RAV4	\$270.94
'14 Ford Expedition	\$7.23
'10 Ford F-150	\$7.23
TOTAL AUTO AD VALOREM	\$1,812.43
Annual Difference (\$1,812.43 * 16.40% millage cut)	-\$297.24
NET HOUSEHOLD IMPACT:	
Home Tax Increase – Auto Tax Decrease	\$44.62 Annually (\$3.72 Monthly)
TOTAL IMPACT INCLUDING COUNTY & SCHOOL	\$379.64 Annually (\$31.62 Monthly)

Conclusion: Real property taxes must increase with the mandated assessment change to prevent budget deficits as millage reductions significantly reduce revenue for 65+ frozen property exemptions, automobiles, business personal property and utilities. However, as illustrated, this increase is significantly minimized by millage decreases.

DEPARTMENT	PROPOSED CHANGES	BUDGET IMPACT	NOTES
PLANNING & DEVELOPMENT	Assistant Planner Position	\$75,000	
	Merit Pay:		
	Code Enforcement Superintendent	\$5,000	
	Code Enforcement Officer 2	\$5,000	
	Code Enforcement Admin. Asst.	\$5,000	
	Planning Admin. Asst.	\$5,000	
	Market Pay (5%)	\$35,406	
	Increase Telephones	\$2,000	
	Vehicles	-\$45,000	\$45K - \$0
	Net Budget Impact	\$87,406	

PARKS & RECREATION	Hummingbird Garden (Phase 2)	\$0	\$150,000 (Tourism)
	Scoreboards at Snowden	\$0	\$150,000 (Tourism)

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	Split Rail Fence at Snowden Grove	\$0	\$186,000 (Tourism)
Amphitheater	Water Monsters (3)	\$0	\$6K (Enterprise)
	Plaza & Artist Café Concrete Extension	\$0	\$80K (Enterprise)
	Increase Repairs & Maintenance to \$50K	\$0	\$45K Increase (Enterprise)
	Facility Enhancements (Add Budget Line)	\$0	(Enterprise)
Net Budget Impact		\$0	

FACILITIES	Renovations: FS#3 Addition and FS#2 Roof	\$185,000	\$315K - \$500K
	Merit Pay:		
	HVAC Tech	\$1,200	\$61,800 - \$63K
	Janitor	\$1,200	\$33,100 - \$34,300
	Janitorial	\$29,000	\$95K - \$124K
	Cummins Contract	\$20,211	\$46,789 - \$ 67K
	Office Supplies	\$1,700	
	Materials	\$5,000	
	Vehicle Maintenance	\$2,500	
	Vehicles	-\$55,000	\$55K - \$0
Net Budget Impact		\$190,811	

PUBLIC WORKS	Machinery & Equipment:	\$60,000	\$300K - \$360
	3 Zero-turn Mowers		
	1 Trackhoe		
	1 Tractor		
	Striping Machine		\$240K (Alternate Funding Source)
	Utilities	\$25,000	\$75K - \$100K
	Materials	-\$40,000	\$240K - \$200K
	Vehicle Maintenance	-\$50,000	\$200K - \$150K
	Professional Services (Remove Budget Line)	-\$30,000	\$30K - 0
Animal Control			
	Cleaning Supplies	\$3,000	\$5K - \$8K
	Materials	\$1,000	\$6,500 - \$7,500
	Uniforms	\$500	\$2,500 - \$3,000
	Feed	\$2,000	\$10K - \$12K
	Professional Services (Change Budget Line to	\$10,000	\$30K - \$40K

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	Veterinarian Services)		
Net Budget Impact		-\$18,500	

POLICE	Police Officer Expansion Goal (162)		
	Pay Increases:	1,477,832	
	7% Officers		
	4% Records		
	3% Fleet Maintenance		
	10 New Vehicles	\$300,000	\$300K - \$600K
	Vehicle Maintenance	\$200,000	\$500K - \$700K
	Machinery & Equipment (Ammo)	-\$459,000	\$609K - \$150K
	Uniforms	\$82,000	\$180K - \$262K
	Investigative Services	-\$25,000	\$250K - \$225K
	Materials	\$3,465	\$104,535 - \$108,000
	Service Contracts	\$532,707	
	Cleaning Supplies	\$200	\$4,000 - \$4,200
	Add SWAT Budget Line (Uniforms/Ammo/Equipment)	\$38,000	
	Add MDT Budget Line (Vehicle Computers)	\$45,000	Mobile Data Terminals
	Add LPR Rekor & PTZ Recording Cameras	\$50,000	5 New Locations
Emergency Communications			
	Pay Increases (5%)	\$28,638	
Net Budget Impact		2,273,842	
COURT	Court Clerk II Promotions:		
	Kim Kelly	\$3,899	\$37,440 - \$38,563
	Wanda Reynolds	\$3,899	\$37,440 - \$38,563
	Add Public Defender	\$17,600	
	Pay Increase for Appointed Positions	\$10,800	\$1,200 per Position
	3% COLA Pay Increases	\$23,700	
	Court Supplies	\$8,000	\$92K - \$100K
	Professional Services	\$9,000	\$18K - \$27K
	Travel & Training	\$1,000	\$5K - \$6K
	Delete Credit Card Fees	-\$10,000	\$10K - 0
Net Budget Impact		\$67,898	

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INFORMATION TECHNOLOGY	Change Line Name to Technical Service Contracts	\$281,000	\$2K - \$283K (transfer from computers)
	(Microsoft 365)		
	Computers & Equipment	-\$130,000	\$275K - \$145K
	Delete Utilities Line	-\$4,000	\$4K - 0
	3% COLA Pay Increases	\$14,833	\$597,431 - \$612,264
Net Budget Impact		\$161,833	

CITY CLERK	Merit/Promotion Pay Increases:		
	Ashley Ford	\$5,000	\$64K - \$69K
	Elissa Trapolino	\$5,264	\$47,736 - \$53K
	COLA Pay Increases	\$8,320	\$1/Hr. Increase for 4 Clerks
	Membership Dues	\$1,000	\$1K - \$2K
	Travel & Training	\$6,000	\$10K - \$16K
Net Budget Impact		\$25,584	

FIRE	3.92% Pay Increase	\$465,596	
	Uniforms	\$5,000	\$80K - \$85K
	Utilities	\$7,000	\$118K - \$125K
	Printing	\$2,000	\$6K - \$8K
	Vehicles	-\$30,000	\$85K - \$55K
EMS	Billing Services	-\$20,000	\$210K - \$190K
	Medical Control	-\$1,000	\$21K - \$20K
	Travel & Training	\$10,000	\$50K - \$60K
	Machinery & Equipment	-\$25,000	\$100K - \$75K
	New Ambulance	\$0	\$345,291
Net Budget Impact		\$413,596	

DEPT. OF HUMAN RESOURCES & FINANCE	No Changes Requested but Include COLA Pay Raises if Applicable	\$0	
Net Budget Impact		\$0	

GENERAL (902 - 905)	Street Resurfacing	2,000,000	\$5M - \$7M
	Property/Casualty Insurance (Change Name)	\$503,853	\$1,845,000 - \$2,348,853

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	Landscaping Services (Contracts)	\$210,000	\$375K - \$585K
	Landscaping Projects (New Budget Line)	\$20,000	
	Election Equipment	-\$30,000	\$30K - 0
	Delete Facilities Management Line	\$0	Moved to Facilities
	Delete Software Fees	-\$90,000	
	Delete Professional Services	-\$50,000	\$50K - \$0
	Civil Engineering Services (Stormwater Inspections/Mgmt)	\$50,000	\$25K - \$75K
	Bank/Credit Card/MVR Fees	-\$40,000	\$115K - \$75K
	Bond Admin Fees	-\$20,000	\$20K - \$0
	Condemned Property Demolitions (New Budget Line)	\$125,000	
	Add Condemned Property Demolitions	\$100,000	\$0K-\$100K
	Legal Claims	\$15,000	\$10K-\$25K
	Delete Autumn Woods Drainage Project		
	Delete Carriage Hills Drainage Project		
Net Budget Impact		2,793,853	

KEY PERSONNEL	*See Attached Spreadsheet		
Net Budget Impact		\$0	

Total GF Net Budget Impact	5,996,323
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UTILITIES	New Sewer Technician	\$36,421	
	Merit Pay Adjustments:	\$30,131	
	Rhonda Smith (5%)		
	Robert Allen (10%)		
	Ronnie Bailey (12.07%)		
	Marco Resendiz (10%)		
	Deonta Strong (12.85%)		
	Pierre Wells (12.07%)		
	3% COLA Pay Increases	\$92,282	
	Machinery & Equipment	\$0	See Detailed List
	Vehicles	\$20,000	See Detailed List

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	Capital Improvements	\$0	See Detailed List
Total Utilities Net Budget Impact		\$178,834	

AD VALOREM TAX MILLAGE RATE ANALYSIS FISCAL YEAR 2018		2018 Budget Year		2017 Budget Year		2016 Budget Year	
TOTAL ASSESSED VALUE	\$175,381,724	\$175,381,724	1 HSE		\$771,711,069		
HOUSING ONLY AMOUNT	\$104,491,724	\$104,491,724			\$453,802,277		
WHITE & SCHOOL ONLY	\$24,170,782	\$24,170,782			\$24,789,803		
TOTAL ASSESSED VALUE	\$199,662,506	\$199,662,506	1 HSE (HSE) AND COLLEGE		\$803,381,883		
HOUSING ONLY AMOUNT	\$104,491,724	\$104,491,724			\$453,802,277		
TOTAL	\$199,662,506	\$199,662,506	Estimated Ad Valorem Exemption		\$803,381,883		
TOTAL \$ TO BE RAISED ON MILL							
				Current Assessed Value (7.13%)		2017 Assessed Value	
				Current Assessment		\$1,428,382,281	
						\$1,428,382,281	
		2018 Budget Year		2017 Budget Year		2016 Budget Year	
2018 BUDGET	Current Fund	2018	2017	2017	2016	2015	2014
6,612,112.01	Other Service Fund	6.40	4,584,191.89	480,194.30	-	6,612,112.01	6,612,112.01
36,243,344.89	Total Millage	48.40	36,243,344.89	2,880,633.89	36,243,344.89	36,243,344.89	36,243,344.89
		2018 Budget Year		2017 Budget Year		2016 Budget Year	
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administer flu vaccinations. There was some discussion among the Board as it relates to all of the options to receive a flu vaccination whether it be a local participating pharmacy or physician. Melanie Drisdale, HR Director, stated that Walgreens had been a trusted and reliable vendor and made the recommendation to utilize their services as a convenience to City employees. Alderman Flores made the motion to authorize Melanie Drisdale to sign the contract with Walgreens. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	NO
Alderman Hoots	NO
Alderman Jerome	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	NO
Alderman Flores	YES

Mayor Musselwhite broke a 3-3 tie vote by the Board of Alderman to approve the Walgreens agreement and authorized Melanie Drisdale to sign. Mayor Musselwhite declared that the motion was carried on the 2nd day of September, 2025.

A copy of the contract is attached and fully incorporated into these minutes.

RESOLUTION FOR FINAL TAX EXEMPTION FOR FUTURE ELECTRONICS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that previously, the Board approved a resolution granting final tax exemption to Future Electronics for five (5) years for personal property in the amount of \$2,831,087.00. The MDOR has approved the exemption and this resolution will authorize the final exemption based on MDOR approval. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

FINAL RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI GRANTING APPLICATION OF FUTURE ELECTRONIC DISTRIBUTION CENTER, LP FOR EXEMPTION FROM AD VALOREM TAXATION

The Board took up for consideration the matter of granting tax exemption from ad valorem taxes for Future Electronic Distribution Center, LP and the following Resolution, being first reduced to writing, was introduced.

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RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI, GRANTING FINAL APPROVAL OF AD VALOREM TAX EXEMPTION TO FUTURE ELECTRONIC DISTRIBUTION CENTER, LP.

WHEREAS, heretofore, Future Electronic Distribution Center, LP ("Future") is authorized to do business and doing business in Southaven, DeSoto County, Mississippi, filed with the Mayor and Board of Aldermen of the City of Southaven, Mississippi, an application for exemption from ad valorem taxes, except school district, parks and library taxes and the State mandated County levies, for a period of five (5) years on personal property in the total amount of \$2,831,087.00, which said application was approved by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, subject to the approval of the Department of Revenue of the State of Mississippi; and

WHEREAS, on August 1, 2025, the Department of Revenue of the State of Mississippi approved said application as attached hereto as Exhibit A; and

WHEREAS, a copy of the aforesaid Department of Revenue's approval has been received by the Mayor and Board of Aldermen of the City of Southaven, Mississippi and recorded in its minutes.

NOW, THEREFORE, in consideration of the premises, the Mayor and Board of Aldermen of the City of Southaven, Mississippi, do hereby finally approve said application for ad valorem tax exemption, except school district, parks and library taxes and the State mandated County levies, for a period of five (5) years on personal property in the total amount of \$2,831,087.00 from February 18, 2025.

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The foregoing Resolution granting to Future made on motion by Alderman Gallagher and seconded by Aldermen Wheeler, and that the following vote was taken on this action:

Alderman Judy Jenkins-Lewis	YES
Alderman Charlie Hoots	YES
Alderman William Jerome	ABSENT
Alderman Joel Gallagher	YES
Alderman John Wheeler	YES
Alderman Raymond Flores	YES
Alderman George Payne	YES

RESOLVED AND DONE this the 2nd day of September, 2025.

A copy of the tax exemption application is attached and fully incorporated into these minutes.

CONTRACT CHANGE ORDERS FOR ASPHALT SUPPLY AND INSTALLATION

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that these change orders will extend the term contracts with Lehman Roberts for an additional year for asphalt supply and installation. Alderman Hoots made the motion to authorize Mayor Musselwhite to sign the contract change order. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	NO
Alderman Hoots	NO
Alderman Jerome	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	NO
Alderman Flores	YES

Mayor Musselwhite broke a 3-3 tie vote by the Board of Alderman to approve the Walgreens agreement and authorized Melanie Drisdale to sign. Mayor Musselwhite declared that the motion was carried on the 2nd day of September, 2025.

A copy of the change order is attached and fully incorporated into these minutes.

DESOTO COUNTY JAIL AGREEMENT

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Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this agreement has not been finalized and will be presented at the next meeting for approval.

RESOLUTION TO CLEAN PRIVATE PROPERTY

Mayor Musselwhite introduced the cleaning of property and asked if there were any comments from the Board and there were none. Mayor Musselwhite then asked for any comments from the public and there were none. The Board of Alderman then considered the following resolution to clean private property:

RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY

WHEREAS, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit:

CONDEMNATION ADDRESS

2485 Kindlewood Dr.

3257 Rosewood Dr.

1428 Vicksburg Dr.

8802 Arendale Dr.

Parcel # 208112000 0000708

Parcel # 208101060 0001400

Parcel # 208112040 0000203

Parcel # 208112040 0000200

1354 Main St.

9017 Moss Point

To the effect that the said parcel of land has been neglected whereby the grass height is in violation and there exist other unsafe conditions and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi, provided the owners of the above described parcel of land with notice of the condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on Tuesday, **September 2, 2025** by United States mail and by posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanness as to be a menace to the public health and safety of the community.

WHEREAS, none of the owners of the above-described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on Tuesday, **September 2, 2025**, to voice objection or to offer a defense.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that the above-described parcel of land located at:

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CONDEMNATION ADDRESS

2485 Kindewood Dr.

3257 Rosewood Dr.

1428 Vicksburg Dr.

8802 Arendale Dr.

Parcel # 208112000 0000708

Parcel # 208101060 0001400

Parcel # 208112040 0000203

Parcel # 208112040 0000200

1354 Main St.

9017 Moss Point

is deemed in the existing condition to be a menace to the public health and safety of the community.

BE IT FURTHER RESOLVED that the City of Southaven shall, if the owners or the above-described parcel of land do not do so themselves, immediately proceed to clean the respective parcel of land, by the use of municipal employees or by contract, by cutting weeds and grass and removing rubbish and other debris.

Following the reading of this Resolution, it was introduced by Alderman and seconded by Alderman the Resolution was then put to a roll call vote and the results were as follows, to-wit:

ALDERMAN	VOTED
Alderman George Payne	YES
Alderman Judy Jenkins-Lewis	YES
Alderman Charlie Hoots	YES
Alderman William Jerome	ABSENT
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

The Resolution, having received a majority vote of all Aldermen present, was declared adopted on this, the **2nd day of September, 2025**

CITY OF SOUTHAVEN

PLANNING AGENDA

Planning Agenda presented by Whitney Cook, Director of Planning & Development.

- Item #1 Application by Andy Nguyen-Au for a Conditional Use Permit to allow a nail salon on the north side of Goodman Road, east of Tchulahoma Road**

Minutes, City of Southaven, Southaven, Mississippi

Mrs. Choat-Cook stated that the applicant is requesting a conditional use permit to open a nail salon at 2232 Goodman Road, located on the north side of Goodman Road, east of Tchulahoma Road. According to the application, the proposed hours of operation would be Sunday through Saturday, from 8:30 AM to 7:00 PM, with Sunday hours from 9:00 AM to 5:00 PM. The services offered at the nail salon would include manicures and pedicures only. Staff completed a window survey of the area. The closest Nail salon establishment is located at 3042 Goodman Road East which is approx. 4,582 linear feet from this location thus meeting the distance requirement. The applicant has met the requirements for the conditional use; therefore, staff recommends approval of a one (1) year permit with a four (4) year extension to be renewed annually. After hearing from Mrs. Choat-Cook, the Board of Alderman considered the following resolution.

THE CITY OF SOUTHAVEN, MISSISSIPPI GRANTING CONDITIONAL USE PERMIT TO ANDY NGUYEN-AU AT 2232 GOODMAN ROAD, SOUTHAVEN, MISSISSIPPI

WHEREAS, the City of Southaven's ("City") Planning Commission previously held a hearing on July 29, 2025 for the conditional use permit ("permit") application of Andy Nguyen-Au (the "Applicant") for a nail salon located at 2232 Goodman Road, Southaven, Mississippi; and

WHEREAS, "Conditional Use" is defined in the City Code of Ordinances at Title XIII, Chapter 1, Section 13-1(b) as "a use that would not be appropriate generally or without restrictions throughout the zoning district but which, if controlled as to number, area, location or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare;" and

WHEREAS, the Laws of the State of Mississippi, Section 17-1-1 to 17-1-27, inclusive, of the Mississippi Code of 1972, annotated, as amended, empower the City to enact a Zoning Ordinance and to provide for its administration, enforcement and amendment; and

WHEREAS, pursuant to Mississippi Code Ann. Sections 21-17-5, the City has the authority to adopt ordinances with respect to City property including the adoption of all lawful orders, resolutions or ordinances with respect to municipal affairs, property, and finances, and to alter, modify, and repeal such orders, resolutions or ordinances; and

WHEREAS, based on findings of the City Planning Commission at the hearing and City Code of Ordinances and City staff report as further set forth in Exhibit A to this Resolution, the City's Planning Commission recommends, subject to the City Board's revocation, a one (1) year permit, and the permit may be renewed for four (4), one year extensions at the discretion of the City Board of Aldermen, pursuant to its discretion as set forth in the City Code of Ordinances at Title XIII, Chapter 9, Section 13-9(a); and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Subject to the Board's revocation for violation of the permit or ordinances, the City Board grants a permit to the Applicant for a nail salon at 2232 Goodman Road, Southaven, Mississippi for one (1) year with up to four (4), one-year extensions to be renewed annually at the discretion of the City Board of Aldermen.

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2. The Mayor and City Planning Director or their designee are authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Wheeler and seconded by Alderman Flores. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Jerome	ABSENT
Alderman Judy Jenkins-Lewis	YES
Alderman Charlie Hoots	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John Wheeler	YES
Alderman Raymond Flores	YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 2nd day of September, 2025.

CITY OF SOUTHAVEN, MISSISSIPPI

A copy of the staff report, GIS map, and CUP application are attached and fully incorporated into these minutes.

MAYOR'S REPORT

Baseball

Mayor Musselwhite stated that baseball tournaments have started with 80 teams averaging between 11-13 players.

James Taylor Concert

Mayor Musselwhite stated that James Taylor will be performing at the Bank Plus Amphitheater on Saturday, September 13.

Hummingbird Festival

Mayor Musselwhite stated that the Hummingbird Festival will be held Saturday September 13th from 8am – 2pm at the new June Wheeler Memorial Hummingbird Garden at Snowden Grove near the Field of Dreams playground complex.

Hotel and Convention Center Ground Breaking Ceremony

Mayor Musselwhite stated that the ground breaking ceremony for the Embassy Suites Hotel and Convention Center took place on August 28.

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Mayor Musselwhite reported that this will be the most significant economic development project in the history of DeSoto County.

DONATION DOCKET

DONATION DOCKET 09/02/2025					
Date of Donation	Donation Item	Money Donation	Person / Entity Making Donation	Department	Budget Code
8/25/2025	Check# 528	\$2,000.00	KIMBERLY MONKMAN	Animal Shelter	511-611000
Total		\$2,000.00			

Alderman Flores made the motion to approve the Personnel Docket of September 2, 2025 as presented to this Board. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 2nd day of September, 2025.

PERSONNEL DOCKET

Personnel Docket

September 2,
2025

New Hire	Department	Position Title	Start Date	Rate of Pay
Noah Hammett	Fire	Fire Fighter I	TBD	\$17.66
Haleigh Hamison	Fire	EMS-Driver	TBD	\$17.66
Jonahius Kemboi	Fire	Fire Fighter I	TBD	\$17.66
Parker Kessler	Fire	Fire Fighter I	TBD	\$17.66
Zach Roberson	Fire	Fire Fighter I	TBD	\$17.66
Lucas Terry	Fire	Fire Fighter I	TBD	\$17.66

Minutes, City of Southaven, Southaven, Mississippi

Brennan Bernades	Police	Police Officer 3	09/08/2025	\$28.95
Andrew Latham	Police	Police Officer 1	09/08/2025	\$26.77
Emily Johnson	Emergency Communications	Dispatch 2	TBD	\$26.50
Misha Sheely-Sanders	Emergency Communications	Dispatch 2	TBD	\$26.50
Zylan Richmond	Public Works	Laborer/Grass Cutter	TBD	\$16.75
Aubrey McGhee	Public Works	Laborer/Grass Cutter	TBD	\$16.75
Jacoba Vaughn	Public Works	Laborer/Grass Cutter	TBD	\$16.75

Re-Hire	Department	Position Title	Start Date	Rate of Pay
Allen Harrold	Police	Part-Time Police Officer	09/15/2025	\$25.00

Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay
Travis Bradshaw	Fire Fighter 2	Fire Fighter 3	8/21/2025	\$19.55
Jordan Campbell	Fire - Driver	Fire - Driver 2	9/4/2025	\$21.60
Jeremy Arendale	Police Officer 4	Sergeant	9/8/2025	\$32.77
Dylan Dever	Police Officer 4	Sergeant	9/8/2025	\$32.77
William C. Smith	Police Officer 4	Sergeant	9/8/2025	\$32.77

Oath of Office 2025

Fire Dept.

Jason Pounders, Fire Inspector II/Investigator

Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Nicholas Cupples	Fire	Fire Fighter 2	8/23/2025	\$19.22
Kimberly Penix	Animal Control	Animal Control Officer	8/26/2025	\$18.00
Courney Rainer	Utilities	Locator 1	8/29/2025	\$16.50
Elton Hamer	Utilities	Locator 1	9/12/2025	\$16.50

Parks Tournaments

Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay
Noah Lane	Concessions III	Supervisor I	9/3/2025	\$11.75
Anthony Meraz	Concessions I	Concessions III	9/3/2025	\$11.00
Luis Alonso	Concessions I	Concessions III	9/3/2025	\$11.00

Alderman Payne made the motion to approve the Personnel Docket of September 2, 2025 as presented to this Board. Motion was seconded by Alderman Hoots.

Minutes, City of Southaven, Southaven, Mississippi

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 2nd day of September, 2025.

CITY ATTORNEY'S LEGAL UPDATE

Mr. Manley stated that a new proposed national opioids settlement has been reached with reached with eight opioids manufacturers: Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus. All eligible States and territories, including Mississippi, are participating in the Purdue Direct Settlement. The Participation Form must be executed, without alteration, and submitted on or before October 8 2025, in order for Southaven to be considered for initial participation calculations and payment eligibility under the Direct Settlement. Based upon subdivision participation forms received, the subdivision participation rate will be used to determine whether participation is sufficient for the Purdue Settlement to move forward and whether a state earns its maximum potential payment under the Purdue Direct Settlement. The City has participated in these settlements in the past and the funds are used for EMT purposes. Previously, the Board approved Andrea Mullen, as City Clerk, to execute the settlement documents. Alderman Payne made the motion to authorize Andrea Mullen to sign the settlement agreement. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 2nd day of September, 2025.

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UTILITY BILL ADJUSTMENT DOCKET

RESIDENTIAL	MICHELLE STAMM	2593	COLLEGE RD.	(11.84)	POOL ADJUSTMENT
RESIDENTIAL	RUTH SMITH-CARR	1605	LINDSEY LANE	(72.25)	LEAK ON IRRIGATION LINE
RESIDENTIAL	JESSICA JORDAN	8811	KIMBERLY DAWN DR	(50.32)	POOL ADJUSTMENT
RESIDENTIAL	SANDI HAWKINS	8578	MILBRANCH RD	(139.12)	POOL ADJUSTMENT
RESIDENTIAL	KEITH WHITEHURST	3408	MARCIA LOUISE	(32.56)	POOL ADJUSTMENT
RESIDENTIAL	JANICE SANDY	831	VALLEY SPRINGS	(62.26)	BATHTUB LEAK
RESIDENTIAL	DONNA BOULTER	4186	ARABELLA DR.	(91.76)	POOL ADJUSTMENT
RESIDENTIAL	PERCY CARTER	1650	CENTRAL TRAILS DR	(32.56)	POOL ADJUSTMENT
RESIDENTIAL	TYRELL JAMES	8655	MILLBRANCH	(179.13)	FAUCET AND TOILET LEAK
RESIDENTIAL	LAKENDRA PEGUES	1453	HEMLOCK DR	(87.75)	TOILET LEAK
RESIDENTIAL	MARK KARAVAS	2790	COLLEGE RD.	(310.05)	SERVICE LINE LEAK
RESIDENTIAL	ADRIENNE CROFT	7847	CHARLESTON DR	(450.96)	TOILET LEAK
RESIDENTIAL	AMA INVESTMENTS	1735	MAIN ST	(427.97)	TOILET LEAK
RESIDENTIAL	CHARLIE DAVIS	2090	COLLEGE RD.	(85.84)	POOL ADJUSTMENT
RESIDENTIAL	KRISTAL STANLEY	5017	MEADOW POINTE DR	(193.05)	2 TOILET LEAKS
RESIDENTIAL	SHANE SMITH	1800	BRENTWOOD TRACE	(93.60)	SLAB LEAK
RESIDENTIAL	MELVIN SPARKS	7848	NATHAN SAWYER	(47.36)	POOL ADJUSTMENT
RESIDENTIAL	GRANT GARNER	5485	PLUM TREE CV	(47.36)	POOL ADJUSTMENT
RESIDENTIAL	BRENDA LOFTON	2885	BROKEN OAK CR	(124.27)	LEAK UNDER SLAB
RESIDENTIAL	RHONDA SARG	767	ALLEGANY CV	(91.76)	POOL ADJUSTMENT
RESIDENTIAL	REX IVEY	8279	KEN CV	(47.36)	POOL ADJUSTMENT
RESIDENTIAL	SCOTT BARRYHILL	1255	CUSTER DR EAST	(32.56)	POOL ADJUSTMENT

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RESIDENTIAL	RACHEL SPIES	8277	WINDSOR LANE	(85.84)	POOL ADJUSTMENT
RESIDENTIAL	KIMBERLY CARPENTER	5646	ALEXANDRIA LN	(59.20)	POOL ADJUSTMENT
RESIDENTIAL	WES SMITH	1947	DAFFODIL DR	(82.88)	POOL ADJUSTMENT
RESIDENTIAL	LUCKY WINEBARGER	7886	SARAH ANN DR. S	(29.60)	POOL ADJUSTMENT
RESIDENTIAL	KENNETH JORDAN	3823	DOWN RIVER DR	(655.20)	2 TOILET LEAKS
RESIDENTIAL	NINA JOHNSON	4624	JACOB LN	(90.34)	TOILET LEAK
RESIDENTIAL	LELAND DYE	6174	ELMORE	(375.70)	SERVICE LINE LEAK
RESIDENTIAL	MARY HARRINGTON	3846	PARK CREEK DR	(40.95)	SERVICE LINE LEAK
RESIDENTIAL	MARY ITSON	8077	TATUM RD	(122.85)	TOILET LEAK
RESIDENTIAL	KEVIN PATRICK	8145	FARMINGTON RD	(315.90)	TOILET LEAK
RESIDENTIAL	DAVON WIGGINS	5792	KAYLA DR	(932.74)	TOILET LEAK
RESIDENTIAL	GARRETT DUNCAN	2482	ANSLEY PARK N	(74.00)	POOL ADJUSTMENT
RESIDENTIAL	MIKE MALLETT	4387	JESSICA	(94.72)	POOL ADJUSTMENT
COMMERCIAL	WASTE PRO	2187	STATELINE RD W	(14807.94)	IRRIGATION /SERVICE LINE LK

(20,479.55)

Alderman Payne made the motion to approve the Utility Bill Adjustment Docket of September 2, 2025 in the amount of \$20,479.55. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 2nd day of September , 2025.

CLAIMS DOCKET

Minutes, City of Southaven, Southaven, Mississippi

A motion was made by Alderman Payne to approve the Claims Docket of September 2, 2025 in the amount of \$1,895,490.03. Motion was seconded by Alderman Flores.

Excluding voucher numbers:

447378, 447651, 447711, 447728, 447740, 447780, 447811, 447880, 447887, 447907, 447950, 448129

Roll call was as follows:

ALDERMAN	VOTED
Alderman George Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Charlie Hoots	YES
Alderman William Jerome	ABSENT
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 2nd day of September, 2025.

SPECIAL CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Special Claims Docket of September 2, 2025 in the amount of \$22,473.72. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman George Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Charlie Hoots	RECUSED
Alderman William Jerome	ABSENT
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 2nd day of September, 2025.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

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There being no further business to come before the Board of Aldermen, a motion was made by Alderman Gallagher to adjourn. Motion was seconded by Alderman Wheeler. Motion was put to a vote and passed unanimously September 2, 2025 at 7:05 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)

All exhibits and attachments are electronically filed in the City Clerk's Office.