

Minutes, City of Southaven, Southaven, Mississippi



MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
September 16, 2025
6:00 PM
AGENDA

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval of Minutes: September 2, 2025 & Special Meeting September 9, 2025
5. Swearing-In New Members to Mayor's Youth Council
6. IT Contract with TCM Security, LLC
7. Authorization to Seek Bids for Parks Dept.
8. Resolution for Approval of Emergency Repairs for Utilities
9. Resolution for IT Surplus
10. Resolution for Condemnation Liens
11. IT Agreement and Statement of Work with CloudFit Software, LLC
12. Title VI Agreement
13. Resolution to Clean Private Property
14. Planning Agenda: Item #1 Scrivener's Error request for Winfield Subdivision on the east side of Swinnea Road, south of Nail Road to add two sign easements on each side of the entrance on Great Glen Drive
15. Mayor's Report
16. Personnel Docket
17. City Attorney's Legal Update
18. Utilities Billing Leak Adjustment Docket
19. Claims Docket
20. Executive Session: Potential Lease of City Property; Litigation by and against City; Discussion for Report, Development or Course of Action Regarding Security Personnel, Plans or Devices; and Potential Purchase of Land; Economic Development; Interdepartmental Personnel with No Action

Items may be added to or omitted from this agenda as needed.

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**MINUTES OF THE REGULAR MEETING
OF September 16, 2025
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI**

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 16th day of September, 2025 at six o'clock (6:00) p.m. at City Hall.

Present were:

George Payne	Alderman At Large
Judy Jenkins-Lewis	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5

Absent were:

Raymond Flores	Alderman, Ward 6
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Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately twenty (20) other people were present. Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

Next, a motion was made by Alderman Jerome to approve the Minutes of the Regular Meeting of September 2, 2025 and Special Meeting of September 9, 2025 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Payne. Motion was put to a vote and passed unanimously.

SWEARING-IN NEW MEMBERS TO MAYOR'S YOUTH COUNCIL

Mayor Musselwhite swore-in the following 2025 / 2026 new MYC Members:

Northpoint Christian School

Arsh Patel
Mackenzie Roach
Georgeanne Gray
Macy Lackey
Frances Manley
Kierston Wilson
Landon Livingston

Southaven High School

James Gardner
Kyle Norman
Elbert Roddy, Jr.

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Desoto Central High School

Javiion Williams
La'Nya Johnson
Maddi Cain
Elias Morris
Honar Brown
Tyler Crawford

IT CONTRACT WITH TCM SECURITY, LLC

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this contract with TCM will provide a cybersecurity penetration testing on the City network. TCM conducts an external penetration test, which emulates the role of an attacker attempting to gain access to an internal network without internal resources or inside knowledge. A TCM Security engineer attempts to gather sensitive information through open-source intelligence (OSINT), including employee information, historical breached passwords, and more that can be leveraged against external systems to gain internal network access. The engineer also performs scanning and enumeration to identify potential vulnerabilities in hopes of exploitation. The cost is \$32,400.00, which includes \$8,000 in credits for City IT online educational training. Alderman Hoots made the motion to authorize Michael Norris to sign the contract. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of September, 2025.

A copy of the contract is attached and fully incorporated into these minutes.

AUTHORIZATION TO SEEK BIDS FOR PARKS DEPARTMENT

Nick Manley, City Attorney, presented this item to the Board.

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Mr. Manley stated that the City Park Department needs approval to seek bids, via reverse auction, for Snowden Grove Baseball Scoreboards. Alderman Payne made the motion to authorize advertising for bids. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of September, 2025.

RESOLUTION FOR APPROVAL OF EMERGENCY REPAIRS FOR UTILITIES

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the Grove Meadows Lift Station experienced a failure that required components to be immediately replaced to prevent sewer overflow. The repairs and parts were provided by Tencarva Machinery Company in the amount of \$6,195.80. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI FOR DECLARATION OF EMERGENCY EXPENDITURE

WHEREAS, the City of Southaven ("City") pursuant to Mississippi Code Section 31-7-13(k) hereby ratifies the expenditures associated with the emergency repair for the Grove Meadows Lift Station ("Station") for the immediate preservation of order and public health; and

WHEREAS, the repair was necessary, as the Station had failed to function; thus, potentially causing sewer backups for City residents; and

WHEREAS, the repair was required to the Station to ensure the health and safety of the City's citizens; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. Pursuant to Mississippi Code 31-7-13(k) and recommendation of the City's Utilities Director, as set forth in the Exhibit A to this Resolution, the City Board

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ratifies the expenditure in the amount of \$6,195.80 to Tencarva Machinery Company for the required repair of the Station.

SECTION 2. On behalf of the City, the Mayor or his designee is authorized to take all actions to effectuate the intent of this Resolution.

Following the reading of the foregoing resolution, Alderman Jerome made the motion to adopt the Resolution and Alderman Wheeler seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman George Payne	voted: YES
Alderman William Jerome	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: ABSENT

RESOLVED AND DONE, this 16th day of September, 2025.

A copy of the quote is attached and fully incorporated into these minutes.

RESOLUTION FOR IT SURPLUS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will surplus IT equipment and includes equipment which is worth less than \$1,000 so will be disposed of via private transaction. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF CITY OF SOUTHAVEN, MISSISSIPPI DECLARING SURPLUS PROPERTY

WHEREAS, the City of Southaven Information Technology Department is presently in possession of a variety of property attached hereto as Exhibit A, which is outdated, not useful or cost effective due to the storage and maintenance costs; and

WHEREAS, pursuant to Mississippi Code 17-25-25, it has been recommended to the Mayor and Board of Aldermen that the property as set forth in Exhibit A be declared as surplus and sold and/or disposed of as appropriate and in accordance with Mississippi Code 17-25-25, and removed from the fixed assets inventory; and

WHEREAS, the Mayor and Board of Aldermen are desirous of disposing of such property and amending, its fixed assets inventory pursuant to State guidelines; and

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NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The property listed in Exhibit A be hereby declared as surplus property and surplused in accordance with Mississippi Code 17-25-25.
2. The City Clerk, IT Director, or their designee, is hereby authorized and directed to follow Mississippi Code 17-25-25 for the disposition of the property in Exhibit A.

Following the reading of this Resolution, it was introduced by Alderman Payne and seconded by Alderman Jerome. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman George Payne	voted: YES
Alderman William Jerome	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: ABSENT

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 16th day of September, 2025.

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A list of surplus items is attached and fully incorporated into these minutes.

RESOLUTION FOR CONDEMNATION LIENS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will authorize liens to be filed for those properties that were cut in accordance with Miss. Code 21-19-11 and if lien is not paid, it will be converted to an assessment. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
ADJUDICATING THE COST OF CLEANING PROPERTY, IMPOSING A
PENALTY AND IMPOSING LIEN OF
THE SAME AGAINST PROPERTY**

WHEREAS, the City of Southaven ("City") has the authority, pursuant to Section 21-19-11 of the Mississippi Code (1972) to clean up property within the City, under circumstances which create a menace to the public health and safety of the community, and

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WHEREAS, the Mayor and Board of Aldermen conducted hearings regarding various properties, as set forth in Exhibit A, and determined that the conditions and circumstances of such properties created a menace to the public health and safety of the community, and ordered the clean-up of the properties, and

WHEREAS, pursuant to the authority granted to the City, the Mayor and Board of Aldermen, the City used City personnel for the clean-up of the properties; and

WHEREAS, the Mayor and Board of Aldermen have heard proof and find as a fact that the actual cost of the clean-up is as attached hereto as Exhibit A, and

WHEREAS, the Mayor and Board of Aldermen deem and resolve that the clean-up cost and penalty shall be collected as a lien against property and if not paid, the lien shall be converted as an assessment against each property, to be collected by the Tax Collector in the manner employed for the collection of all other taxes and assessments of the municipality, unless sooner collected through other means; and

WHEREAS, the City Governing Authorities previously adopted, via resolution, the cost and penalties charged by the City for the clean-up of properties; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The fees, costs, and penalties listed in Exhibit A be assessed to the property.
2. The total amount, as set forth above, be, and the same is hereby assessed against each property, to be filed as a lien and if not collected, to be converted as an assessment to be collected by the Tax Collector in the manner used for collection of other municipal taxes and assessments, unless sooner collected through other means.
3. The City Planner and/or her designee is authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Gallagher and seconded by Alderman Wheeler. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman George Payne	voted: YES
Alderman William Jerome	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: ABSENT

RESOLVED AND DONE this 16th day of September, 2025.

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EXHIBIT A

3182 Summerhill Dr.	1	\$250.00	\$8.00	\$258.00
8206 Cedarbrook Dr.	1	\$250.00	\$8.00	\$258.00
526 Christybrook Cove	1	\$250.00	\$8.00	\$258.00
2111 Cedarwood Cove	1	\$250.00	\$8.00	\$258.00
6572 Airways Blvd.	1	\$250.00	\$8.00	\$258.00
353 Plum Point Cove	1	\$250.00	\$8.00	\$258.00
5445 Bradley Lane	1	\$250.00	\$8.00	\$258.00
9176 Preakness Dr.	1	\$250.00	\$8.00	\$258.00
8903 Mary Frances	1	\$250.00	\$8.00	\$258.00
8911 Mary Frances	1	\$250.00	\$8.00	\$258.00
8923 Mary Frances	1	250.00	\$8.00	\$258.00
7602 Davis Parkway	1	\$250.00	\$8.00	\$258.00
680 Thornwood Dr.	1	\$250.00	\$8.00	\$258.00
2848 Pinnacle Dr.	1	\$250.00	\$8.00	\$258.00
1845 Pecan Ridge N	1	\$250.00	\$8.00	\$258.00
1122 Warwick Place	1	\$250.00	\$8.00	\$258.00
1937 Merrimac Cove	1	\$250.00	\$8.00	\$258.00
1901 Coral Hills Dr.	1	\$250.00	\$8.00	\$258.00
107419070 0110600	1	\$250.00	\$8.00	\$258.00

IT AGREEMENT AND STATEMENT OF WORK WITH CLOUDFIT SOFTWARE, LLC

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this Agreement and Statement of Work is for two (2) services. The annual cost of licensing for 365 software is \$123,456.72 (price may fluctuate as number of users may vary), and the annual cost of implementation and support is \$30,000 each year for 3 years, billed monthly at \$2,500. This includes assistance during the migration from an on-prem email server to the cloud based software and support. The SOW will convert the current software to Microsoft software and provide assistance, along with providing storage via cloud technology. Alderman Hoots made the motion to authorize Michael Norris to sign the contract. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

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Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of September, 2025.

A copy of the contract is attached and fully incorporated into these minutes.

TITLE VI AGREEMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the state now requires the Title VI agreement to be signed each time a new compliance officer is appointed. Since Melanie Drisdale did not sign this agreement when appointed, she will need authority to sign in order to submit with the annual assessment. Alderman Jerome made the motion to authorize Melanie Drisdale to sign the agreement. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of September, 2025.

A copy of the contract is attached and fully incorporated into these minutes.

RESOLUTION TO CLEAN PRIVATE PROPERTY

Mayor Musselwhite introduced the cleaning of property and asked if there were any comments from the Board and there were none. Mayor Musselwhite then asked for any comments from the public and there were none. The Board of Alderman then considered the following resolution to clean private property:

RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY

WHEREAS, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit:

**CONDEMNATION ADDRESS
37 TORBROOK COVE
1315 GOODMAN RD. E**

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**9039 HWY 51 N
6744 BLUE SPRUCE DR.
PARCEL# 107419300 0004600**

To the effect that the said parcel of land has been neglected whereby the grass height is in violation and there exist other unsafe conditions and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi, provided the owners of the above described parcel of land with notice of the condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on Tuesday, **September 16, 2025** by United States mail and by posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanness as to be a menace to the public health and safety of the community.

WHEREAS, none of the owners of the above-described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on Tuesday, **September 16, 2025**, to voice objection or to offer a defense.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that the above-described parcel of land located at:

**CONDEMNATION ADDRESS
37 TORBROOK COVE
1315 GOODMAN RD. E
9039 HWY 51 N
6744 BLUE SPRUCE DR.
PARCEL# 107419300 0004600**

is deemed in the existing condition to be a menace to the public health and safety of the community.

BE IT FURTHER RESOLVED that the City of Southaven shall, if the owners or the above-described parcel of land do not do so themselves, immediately proceed to clean the respective parcel of land, by the use of municipal employees or by contract, by cutting weeds and grass and removing rubbish and other debris.

Following the reading of this Resolution, it was introduced by Alderman Payne and seconded by Alderman Hoots. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

ALDERMAN	VOTED
Alderman George Payne	YES
Alderman Judy Jenkins-Lewis	YES
Alderman Charlie Hoots	YES
Alderman William Jerome	YES
Alderman Joel Gallagher	YES

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Alderman John David Wheeler YES
Alderman Raymond Flores ABSENT

The Resolution, having received a majority vote of all Aldermen present, was declared adopted on this, the 16th day September, 2025

CITY OF SOUTHAVEN, MISSISSIPPI

PLANNING AGENDA

Planning Agenda presented by Whitney Cook, Director of Planning & Development.

Item #1 Scrivener's Error request for Winfield Subdivision on the east side of Swinnea Road, south of Nail Road to add two sign easements on each side of the entrance on Great Glen Drive

Mrs. Choat-Cook stated that Winfield Subdivision, located on the east side of Swinnea Road, south of Goodman Road, between Goodman and Church Road, was recently approved for a subdivision. This request is for a scrivener's error for two easements for subdivision entrance signs on each side of the main entrance. This will place the following legal identification on these two easements:

Winfield Subdivision, Phase 1, NW quarter of Section 5, Township 2 South, Range 7 West recorded in Book 156, Page 21

Alderman Payne made the motion to approve the scrivener's error. Motion was seconded by Alderman Lewis.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of September, 2025.

A copy of the plat is attached and fully incorporated into these minutes.

MAYOR'S REPORT

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Adoption of Current Building and Fire Codes Discussion

Mayor Musselwhite stated that the Chief Building Official and Fire Department have been working on the most current Building and Fire codes. Mayor Musselwhite stated that it is very important to adopt the most current codes as the City of Southaven is in the process of being evaluated by the State Fire Rating Bureau. It is very important that a City is using the most current code, and it is our hope that our rating goes from a Class 3 to a Class 2. If this occurs, the City of Southaven will have the best fire rating in the State of Mississippi along with Gulfport and Biloxi. Additionally, the sprinkler system requirement, from prior discussions, there have been some differences among governmental entities in Desoto County on threshold you have to cross from a square footage standpoint to require a sprinkler system. This was requirement was last raised in 2020 to make it better for the builders that build larger homes. There was suggestion in the code that required a sprinkler system for every home built and we do not feel that is necessary in Southaven. Mayor Musselwhite stated that the requirements will remain the same since that from 2007. Under roof, 6500 or greater will require a fire sprinkler system. Mayor Musselwhite stated that this adoption will be on the next agenda for approval.

Past Weekend Updates

This past Saturday was successful with the first ever Hummingbird Festival and James Taylor Concert. It was a great weekend with beautiful weather.

PERSONNEL DOCKET

Personnel Docket

September 16,
2025

New Hire	Department	Position Title	Start Date	Rate of Pay
	Emergency			
Melinda D. Johnson	Communications	Dispatch 4	TBD	\$27.62
Chase Guest	Fire	Fire Fighter 1	TBD	\$17.66
Rodney Howell	Fire	Fire Fighter 1	TBD	\$17.66
David Robertson	Fire	EMS Driver	TBD	\$17.66
Dakota Rowland	Parks	Laborer	TBD	\$16.75
			09/17/20	
Charles Alexander	Police	Police Officer 4	25	\$31.03
			09/22/20	
Alberto Jimenez	Police	Police Officer 1	25	\$26.77
Re-Hire	Department	Position Title	Start Date	Rate of Pay
			10/1/202	\$18,800
Robbie Hayes	Court	Public Defender	5	annually
Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay

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Austin Pointer	Police Officer 3	Police Officer 4	9/22/202	5	\$31.03
		Driver	9/17/202		
Michael E. House	Driver 1/Paramedic	2/Paramedic	5		\$21.60
Giovanni Torres-Herandez	EMS Driver	Paramedic 1	9/17/202	5	\$24.87

Name Incorrect from 9/2/2025	New Hire Name Correction	New Position Title
Haleigh Hamison	Haleigh Jamison	Fire-EMS-Driver

Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Christopher M. Thomas	Utilities	Locator 1	9/3/2025	\$16.50
Aubrey McGhee	Public Works	Laborer/Grass Cutter	9/12/202	\$16.75
			5	
Justin Payne	Parks	Lead Man	9/24/202	\$17.75
			5	
William B. Wigley	Utilities	AMI Tech	9/26/202	\$16.75
			5	
Haley Brooks	Fire	Paramedic	10/18/20	\$24.87
			25	
Mackenzie Ruch	Fire	EMS Driver	9/15/202	\$17.66
			5	

Alderman Payne made the motion to approve the Personnel Docket of September 16, 2025 as presented to this Board. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of September, 2025.

CITY ATTORNEY'S LEGAL UPDATE

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Resolution for Sole Source Parks

Mr. Manley stated that this resolution authorizes the sole source purchase from Shade System of CoolNet fabric for replacement of the shade system canopies at Greenbrook. Shade System is the only entity that provides the CoolNet fabric for the canopy due to the specific sizes and replacement parts that are needed. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI AUTHORIZING SINGLE SOURCE ITEM PURCHASE

WHEREAS, the City of Southaven Parks Department ("City) needs to replace the Canopies at Greenbrook Park; and

WHEREAS, the City previously installed CoolNet fabric for the canopies at Greenbrook Park; and

WHEREAS, as part of the replacement of the canopies, the City desires to continue to utilize CoolNet fabric for the canopy due to the specific sizes and replacement parts that are solely provided by Shades Systems (CoolNet), as further set forth in Exhibit A; and

WHEREAS, based on the need by the City of CoolNet fabric, the City hereby approves the single source purchase of the fabric from Shades Systems, Inc. pursuant to Mississippi Code 31-7-13(m)(viii); and

NOW, THEREFORE, BE IT ORDERED by the Board of Aldermen of the City, to wit:

1. Pursuant to Mississippi Code 31-7-13(m)(viii), the City Parks Department is authorized to purchase the canopies made up of CoolNet fabric in the amount of \$86,007.00 from Shades Systems, Inc. as set forth in Exhibit A on a single-source basis.
2. The Mayor, City Parks Director or their designee(s) are authorized to spend funds and take all actions to effectuate the intent of this Resolution.

Following a reading of the foregoing resolution, Aldermen Payne made the motion and Alderman Jerome seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman Judy Jenkins-Lewis	voted: YES
Alderman William Jerome	voted: YES

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Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: ABSENT
Alderman Charlie Hoots	voted: YES

RESOLVED AND DONE, this 16th day of September, 2025.

A copy of the sole source letter and quote is attached and fully incorporated into these minutes.

Parks Registration Software Agreement

Mr. Manley stated that authorization for the Parks Department to utilize new software / credit card processor and complete an electronic application to being the transition. Alderman Payne made the motion to authorize Andrea Mullen to electronically sign the agreement. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of September, 2025.

A copy of the agreement is attached and fully incorporated into these minutes.

BUTLER SNOW CONTRACT

Mr. Manley stated that this request is for a one-year contract extension with Butler Snow for legal services to be effective October 1, 2025 - September 30, 2026. Alderman Payne made the motion to authorize Mayor Musselwhite to sign the contract with Butler Snow. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES

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Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of September, 2025.

A copy of the contract is attached and fully incorporated into these minutes.

UTILITY BILL ADJUSTMENT DOCKET

RESIDENTIAL	SHONNA DORSEY	5917	STEFFANI DR	(157.95)	TOILET LEAK
RESIDENTIAL	ALEJANDRO SANCHEZ	2111	GREENBROOK	(35.52)	POOL ADJUSTMENT
RESIDENTIAL	FRANCIS RUNIONS	8898	HAILEY RD	(53.28)	POOL ADJUSTMENT
RESIDENTIAL	CARL HAYES	2663	DICKENS PLACE DR	(41.44)	POOL ADJUSTMENT
RESIDENTIAL	JASON ALLEN	3343	CHATEAU CIR N	(68.08)	POOL ADJUSTMENT
RESIDENTIAL	PARKER HODGES	8256	FARMINGTON DR	(112.48)	POOL ADJUSTMENT
RESIDENTIAL	JOYCE KNOWLES	7810	BRENTWOOD DR	(23.68)	POOL ADJUSTMENT
RESIDENTIAL	ANTOINETTE WALLACE	4843	NELSON DR	(140.40)	TOILET LEAK
RESIDENTIAL	DEANNA JOHNSON	7605	GREENBROOK PKWY	(20.72)	POOL ADJUSTMENT
RESIDENTIAL	YAMASA CO, LTD.	360	ANN MARIE	(65.12)	POOL ADJUSTMENT
RESIDENTIAL	NORINE SLOAN	8327	HASTINGS CV	(214.67)	TOILET LEAK
RESIDENTIAL	KAY & ERIC NELSON	8417	CHARLESTON DR	(26.64)	POOL ADJUSTMENT
RESIDENTIAL	LORIE MAXWELL	3318	ST. AUGUSTINE CV N	(43.69)	POOL ADJUSTMENT
RESIDENTIAL	BROOKE FEARNLEY	1630	EPPING FOREST	(313.76)	POOL ADJUSTMENT
RESIDENTIAL	MILDRED T MANSEL	1910	CUSTER DR	(239.85)	TOILET LEAK
RESIDENTIAL	DELORIS WILLIAMS	517	OLE DAN RD.	(38.48)	POOL ADJUSTMENT
RESIDENTIAL	FRANCIS WILLIAMS	508	CHASE CV	(50.32)	POOL ADJUSTMENT
RESIDENTIAL	STEVE BRICE	832	PONDEROSA	(193.05)	POOL LINER LEAK

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RESIDENTIAL	KIMBERLY HIXSON	1112	ATTERBURY CIR S	(707.85)	TOILET LEAK
RESIDENTIAL	BRANDON LOGSDON	7900	BRENTWOOD CV	(23.98)	POOL ADJUSTMENT
RESIDENTIAL	JAMES PETERSON	2065	CAROLTON	(38.48)	POOL ADJUSTMENT
RESIDENTIAL	ABDALLA ABUASSAP	5344	MEADOW POINTE	(76.96)	POOL ADJUSTMENT
RESIDENTIAL	DAVID TUTHILL	2558	ATTICUS LN	(20.72)	POOL ADJUSTMENT
RESIDENTIAL	JANET SCHNABL	8255	FARMINGTON DR	(74.00)	POOL ADJUSTMENT
RESIDENTIAL	SHANNON REYNOLDS	4531	GLENLEIGH DR	(81.90)	TOILET LEAK
RESIDENTIAL	CARRIE PARRISH	2305	KILLEGLAN CV	(210.60)	POOL 3 WAY VALVE LEAKING
RESIDENTIAL	COLLIN LEE HITE	7160	TIMBER TRAIL	(62.16)	POOL ADJUSTMENT
RESIDENTIAL	TROY BOWEN	7740	WHITTEN POINT CV	(50.32)	POOL ADJUSTMENT
RESIDENTIAL	STEVEN SWITZER	916	AUTUMN WOODS DR	(386.10)	TOILET LEAK
RESIDENTIAL	WENDY WALKER	7388	CHIPPENDALE DR	(59.20)	POOL ADJUSTMENT
RESIDENTIAL	APRIL MCKINNEY	1513	TOWN & COUNTY	(49.81)	POOL ADJUSTMENT

(3,681.21)

Alderman Payne made the motion to approve the Utility Bill Adjustment Docket of September 16, 2025 in the amount of \$3,681.21. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 16th day of September, 2025.

CLAIMS DOCKET

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A motion was made by Alderman Payne to approve the Claims Docket of September 16, 2025 in the amount of \$5,846,740.95. Motion was seconded by Alderman Gallagher.

Excluding voucher numbers:

448252, 448253, 448295, 448439, 448460, 448477, 448520, 448537, 448758, 448759, 448760, 448761, 448762, 448763, 448764, 448765, 448766, 448767, 448768, 448769, 448770

Roll call was as follows:

ALDERMAN	VOTED
Alderman George Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Charlie Hoots	YES
Alderman William Jerome	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	ABSENT

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 16th day of September, 2025.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

A motion was made by Alderman Hoots to end executive session and re-open the meeting. The motion was seconded by Alderman Jerome. Motion was put to vote and passed unanimously.

DESOTO COUNTY JAIL AGREEMENT

Alderman Hoots made the motion to authorize Mayor Musselwhite to sign the jail agreement with Desoto County. Motion was seconded by Alderman Jerome. Motion was put to vote and passed unanimously.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Hoots to adjourn. Motion was seconded by Alderman Jerome. Motion was put to a vote and passed unanimously September 16, 2025 at 8:30 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)

All exhibits and attachments are electronically filed in the City Clerk's Office.

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