

# Minutes, City of Southaven, Southaven, Mississippi



**MEETING OF THE MAYOR AND BOARD OF ALDERMEN  
SOUTHAVEN, MISSISSIPPI  
CITY HALL  
October 7, 2025  
6:00 PM  
AGENDA**

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval of Minutes: September 16, 2025
5. Approval of FY24 Audit
6. Resolution for Ordinance for Adoption of 2024 Building Code
7. Resolution for Ordinance for Adoption of 2024 Fire Code
8. Approval to Seek Bids:
  - a. Johns Creek Culvert Replacement Project
  - b. Chemicals for Utilities Dept.
9. Acceptance and Award of Bids:
  - a. Term Contract for Public Works and Utilities
  - b. Court Façade Upgrade Project
  - c. Court Re-Roof Project
10. Professional Services Contract for SFD Landscaping
11. Professional Services Contract for SFD Irrigation
12. Resolution for FY26 Donations
13. Resolution for Liens
14. Resolution for Assessments for Desoto County Tax Collector
15. Engineering Work Authorization for Starlanding and Swinnea Intersection
16. Parks Contract with Path Company, LLC
17. Resolution to Clean Private Property
18. Planning Agenda
19. Mayor's Report
20. Donation Docket

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21. Personnel Docket
22. City Attorney's Legal Update
23. Utilities Billing Leak Adjustment Docket
24. Claims Docket
25. Executive Session: Claims/Litigation against SFD; Plans/Security Devices for SPD; Leasing by City of Property and Leasing of City Property; Economic Development (Existing or Potential Business Locating to City); Finance Personnel; Interdepartmental Personnel with No Action

Items may be added to or omitted from this agenda as needed.

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**MINUTES OF THE REGULAR MEETING  
OF October 7, 2025  
OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE CITY OF SOUTHAVEN, MISSISSIPPI**

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 7<sup>th</sup> day of October, 2025 at six o'clock (6:00) p.m. at City Hall.

Present were:

George Payne	Alderman At Large
Judy Jenkins-Lewis	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately twenty (20) other people were present. Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

Next, a motion was made by Alderman Hoots to approve the Minutes of the Regular Meeting of September 16, 2025 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Jerome. Motion was put to a vote and passed unanimously.

**APPROVAL OF FY24 AUDIT**

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the FY24 Audit has been completed and submitted to the Federal Audit Clearinghouse, State Auditor's Office, and S&P. The audit opined that the City financial statements referred present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Southaven, Mississippi, as of September 30, 2024, and the respective changes in financial position and, where applicable, cashflows thereof for the year then ended in accordance with accounting principles generally accepted in the United States. Alderman Flores made the motion to approve the FY24 Audit. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES

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Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7<sup>th</sup> day of October, 2025.

**RESOLUTION FOR ORDINANCE FOR ADOPTION OF 2024 BUILDING CODE**  
Mayor Musselwhite presented this item to the Board.

As discussed at the prior meeting, this resolution adopts the 2024 Building Codes. The building officials have met with the local builders to discuss the codes and revised various portions. The 2024 code will not take effect until January 1, 2026 and will affect the sprinkler ordinance. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND  
THE CITY OF SOUTHAVEN CODE OF ORDINANCES,  
TITLE IV, CHAPTER 2, ARTICLE I,  
SECTION 4-26, "ADOPTION"**

The Mayor and Board of Aldermen of the City of Southaven, Mississippi (the "City"), considered the matter of amending the Southaven Code of Ordinances, specifically, TITLE IV, CHAPTER 2, ARTICLE I, SECTION 4-26, "ADOPTION" ("Ordinances")

Thereupon Alderman Wheeler offered and moved the adoption of the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND  
THE CITY OF SOUTHAVEN CODE OF ORDINANCES,  
TITLE IV, CHAPTER 2, ARTICLE I  
SECTION 4-26, "ADOPTION"**

**WHEREAS**, pursuant to Miss. Code 21-19-25, the City may adopt building codes, plumbing codes, electrical codes, gas codes, sanitary codes, or any other codes dealing with general public health, safety or welfare, or a combination of the same; and

**WHEREAS**, pursuant to Miss. Code 21-17-5, the City shall have the care, management and control of the municipal affairs and shall have the power to adopt any orders, resolutions or ordinances with respect to such municipal affairs; and

**WHEREAS**, after prior consideration, it is the opinion of the Mayor and Board of Aldermen of the City that the safety and welfare of the City's citizens would be improved by the by adopting the codes set forth herein; and

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**WHEREAS**, the Ordinances, as amended, provide specific guidelines for the governmental authorities, and serves the legitimate City interest; and

**NOW, THEREFORE BE IT ORDAINED** BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI, THAT RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND THE CITY OF SOUTHAVEN CODE OF ORDINANCES, TITLE IV, CHAPTER 2, ARTICLE I, SECTION 4-26, "ADOPTION" BE AMENDED AS FOLLOWS:

Section 1. The following codes are hereby adopted and enforced by the City of Southaven as set forth in this Section 1.

**2024 International Residential Code with Appendices BD, BF, BG, CA, CB, CE, CF**

**2012 International Energy Code or option to choose a more current edition.**

**2024 International Fire Code**

**2024 International Plumbing Code with Appendices A, B, C, D, E**

**2024 International Mechanical Code with Appendices A, B**

**2024 International Fuel Gas Code**

**2023 International Electrical Code as a reference of the 2024 International**

**Building Code but not including Section 203.67 of the 2023 International Electrical Code**

**2024 Swimming Pool and Spa Code**

**2024 International Existing Building Code**

Section 2. The 2023 International Electrical Code shall be revised as set forth in this Section. Arc fault breakers shall be required in all occupied areas of the home and ground-fault interrupters shall be required in all rooms that might have a wet condition. There shall be a dedicated single receptacle for the garage door and a single dedicated receptacle may be provided in the garage for a freezer or refrigerator. All other receptacles within the garage must be ground faults. GFCIs shall not be required for the following specific appliances electric ranges, wall mounted ovens, counter mounted appliances, clothes dryers, and microwaves. At least one receptacle shall be installed at each island and peninsula countertop space with a long dimension of 24 inches or greater and short dimension of 12 inches or greater. A peninsula countertop is measured from the connected perpendicular wall. 9) All ceiling boxes where ceiling fans might be installed at some point in the future must be provided with ceiling fan boxes with proper support.

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Section 3. The 2024 International Residential Code shall be revised as set forth in this Section. Hold-downs are to be provided in all corners, at a minimum, to hold the walls to the slab and exterior walls along with interior load-bearing walls must be anchored with bolts and 3 inch by 3 inch washers to attach those walls to the slab. The 18-gauge steel strapping shall be installed at 48-inch centers across floor joist spaces to walls to connect stories together and installed on 48-inch centers to connect roof rafter to the top plates of walls to connect the roof to the walls. 18-gauge steel clips shall provide at window and door headers to connect support the openings in the walls and 20-gauge steel plate connectors must be used to connect king or jack studs to wall plates top and bottom. Residential plans shall include all of the details necessary to determine structural stability and wind and seismic devices shall be included. Brace walls four (4) feet in width shall be provided within ten (10) feet of all corners and within twenty (20) feet of each other; however, where this requirement is not able to be met or when more than one (1) story, prefabricated panels shall be used, and these shall be shown on the plans.

Section 4. The 2024 International Building Code shall be revised as set forth in this Section. Section 403.2 Separate Facilities Exception #6 shall be revised by deleting the provision noting “that separate toilet facilities shall not be required where rooms having both water closets and lavatory fixtures are designed for use by all persons regardless of sex and privacy is provided for water closets in accordance with Section 405.3.4 and for urinals in accordance with Section 405.3.5.” However, the exceptions that allow single user facilities based upon occupant load and occupancy class shall remain. There shall be separate facilities for males and females.

Section 5. In the event any of the aforementioned codes conflict with another Ordinance of the City, the Ordinance of the City shall supersede and shall be enforced and adhered to.

Section 6. All prior versions of the Codes referenced and adopted be, and the same are hereby repealed.

**NOW, THEREFORE BE IT ORDERED** that this Ordinance shall take effect on January 1, 2026.

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**NOW, THEREFORE BE IT ORDERED** that the City Clerk, pursuant to Miss. Code 21-19-25, provide notice of the adoption of the code in the *Desoto Times* for one (1) time a notice in substantially the following form:

Notice is given that the City of Southaven on the 7th of October adopted the 2024 editions of the International Building Code, International Residential Code, International Plumbing Code, International Mechanical Code, International Fuel Gas Code, Swimming Pool and Spa Code and the 2023 National Electrical Code.

**IT IS FURTHER ORDERED** that the Codes hereby adopted pursuant to this Ordinance shall be certified to by the mayor and City Clerk and shall be filed as a permanent record in the office of the clerk.

**IT IS FURTHER ORDERED** that the Board authorizes the Mayor, or his designee, to sign such documents or take actions that are necessary or required for the effectuation of the Ordinance.

The foregoing Resolution was seconded by Alderman Flores and brought to a vote as follows:

Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman George Payne	voted: YES
Alderman William Jerome	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 7th day of October, 2025.

## CITY OF SOUTHAVEN, MISSISSIPPI

### **RESOLUTION FOR ORDINANCE FOR ADOPTION OF 2024 FIRE CODE**

Mayor Musselwhite presented this item to the Board.

This resolution adopts the 2024 edition of the International Fire Code, excluding Appendices A and J. The 2024 code will not take effect until January 1, 2026 and the 2024 code will assist with increasing the City's fire rating. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

### **RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND**

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## **THE CITY OF SOUTHAVEN CODE OF ORDINANCES, TITLE V, CHAPTER 2, SECTION 5-26,**

The Mayor and Board of Aldermen of the City of Southaven, Mississippi (the "City"), considered the matter of amending the Southaven Code of Ordinances, specifically, TITLE V, CHAPTER 2, SECTION 5-26 ("Ordinances")

Thereupon Alderman Wheeler offered and moved the adoption of the following resolution:

### **RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND THE CITY OF SOUTHAVEN CODE OF ORDINANCES, TITLE V, CHAPTER 2, SECTION 5-26**

**WHEREAS**, pursuant to Miss. Code 21-17-5, the City shall have the care, management and control of the municipal affairs and shall have the power to adopt any orders, resolutions or ordinances with respect to such municipal affairs; and

**WHEREAS**, pursuant to Miss. Code 21-19-21 and Miss. Code 21-19-25, the City may adopt regulations and fire codes or any other codes dealing with general public health, safety or welfare, or a combination of the same; and

**WHEREAS**, after prior consideration, it is the opinion of the Mayor and Board of Aldermen of the City that the safety and welfare of the City's citizens would be improved by the amendment of the Ordinance; and

**WHEREAS**, the Ordinance, as amended, provides specific guidelines for the governmental authorities, and serves the legitimate City interest; and

**WHEREAS**, the Board authorizes the Mayor, or his designee, to sign such documents or take actions that are necessary or required for the effectuation of the amended Ordinance.

**WHEREAS**, the Ordinance, as amended, provides specific guidelines for the governmental authorities, and serves the legitimate City interest; and

**WHEREAS**, the Board authorizes the Mayor, or his designee, to sign such documents or take actions that are necessary or required for the effectuation of the amended Ordinance.



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**NOW, THEREFORE BE IT ORDAINED** BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI, THAT RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND THE CITY OF SOUTHAVEN CODE OF ORDINANCES, TITLE V, CHAPTER 2, SECTION 5-26 BE AMENDED AS FOLLOWS:

**Sec. 5-26. - Adoption.**

The 2024 edition of the International Fire Code, excluding Appendices A and J are hereby adopted by reference as though fully copied herein. In any circumstance where city policies or ordinances conflict with this adopted code, the city shall have full discretion as to application and enforcement of either provision.

**NOW, THEREFORE BE IT ORDERED** pursuant to Miss. Code 21-13-11, the City Clerk shall provide notice of the adoption of the Ordinance in the *Desoto Times* for one (1) time.

**NOW, THEREFORE BE IT ORDERED** that the City Clerk, pursuant to Miss. Code 21-19-25, in addition to providing notice of the Ordinance in the *Desoto Times*, the City Clerk shall provide notice of the adoption of the 2024 edition of the International Fire Code in the *Desoto Times* for one (1) time a notice in substantially the following form:

**Notice is given that the City of Southaven adopted the 2024 edition of the International Fire Code.**

**NOW, THEREFORE BE IT ORDERED** that the Mayor, City Clerk, and/or City Fire Chief are authorized to take any and all action to effectuate the intent of this Ordinance Resolution.

**NOW, THEREFORE BE IT ORDERED** that the foregoing Ordinance Amendments shall go in effect on January 1, 2026.

**IT IS FURTHER ORDERED** that the Codes hereby adopted pursuant to this Ordinance shall be certified to by the mayor and City Clerk and shall be filed as a permanent record in the office of the clerk.

The foregoing Resolution was seconded by Alderman Flores and brought to a vote as follows:

Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Joel Gallagher	voted: YES

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Alderman George Payne	voted: YES
Alderman William Jerome	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 7th day of October, 2025.

## CITY OF SOUTHAVEN, MISSISSIPPI

### **APPROVAL TO SEEK BIDS:**

- A. JOHNS CREEK CULVERT REPLACEMENT PROJECT**
- B. CHEMICALS FOR UTILITIES DEPARTMENT**

Nick Manley, City Attorney, presented this item to the Board.

Alderman Flores made the motion to authorize advertising for bids for the Johns Creek Culvert Replacement Project and the Chemicals for Utilities Department. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7<sup>th</sup> day of October, 2025.

### **ACCEPTANCE AND AWARD OF BIDS:**

- A. TERM CONTRACT FOR PUBLIC WORKS AND UTILITIES**
- B. COURT FAÇADE UPGRADE PROJECT**
- C. COURT RE-ROOF PROJECT**

Dan Cordell, City Engineer, presented this item to the Board.

- a. Term Contract for Public Works and Utilities – Civil Link has reviewed these bids and the low and best bid recommendation is Myfis Jr. Services, LLC in the amount of \$2,058,422.00 as the primary contractor and M&H Contractors, LLC as the 1<sup>st</sup> Alternate in the amount of \$3,067,480.00. The bid amounts are based on estimated quantities and not for an actual project and are used for evaluation

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purposes. There was much discussion among the Board of Alderman and Mayor Musselwhite as it relates to the \$1 million dollar price difference between the two bids, whether or not the low bidder could perform the job, and available insured equipment. Alderman Wheeler made the motion to table this item until they had the opportunity to review both bids further and obtain an equipment list. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7<sup>th</sup> day of October, 2025.

Nick Manley, City Attorney, presented this item to the Board.

- b. City Court Façade Upgrade Project - Urban Arch's recommendation for the low and best bid for the City Court Façade Project is C&M Builders in the amount of \$329,847.00 less any deductive alternative options, which will be finalized by Monday.

Alderman Gallagher made the motion to award the bid to C&M builders and authorized Mayor Musselwhite to sign all documents associated with the project. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7<sup>th</sup> day of October, 2025.

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Nick Manley, City Attorney, presented this item to the Board.

- c. City Court Re-Roof Project – Urban Arch’s recommendation for the low and best bid for the City Court Re-Roof Project is Advanced Roofing and Construction in the amount of \$219,200.00.

Alderman Gallagher made the motion to award the bid to Advanced Roofing and Construction and authorized Mayor Musselwhite to sign all documents associated with the project. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7<sup>th</sup> day of October, 2025.

## **PROFESSIONAL SERVICES CONTRACT FOR SFD LANDSCAPING**

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this contract with Bubba Wilson’s Allscape is in the amount of \$37,500.00 and is to correct the landscape issues at SFD Number 5. The City will seek reimbursement of the \$37,500.00 for the landscaping services. Alderman Jerome made the motion to authorize Leroy Bledsoe to sign the contract. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7<sup>th</sup> day of October, 2025.

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A copy of the contract is attached and fully incorporated into these minutes.

## **PROFESSIONAL SERVICES CONTRACT FOR SFD IRRIGATION**

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this contract with Greenlife Irrigation and Lighting, LLC is in the amount of \$2,100.00 and is to correct the irrigation issues at SFD Number 5. The City will seek reimbursement of the \$2,100 for the irrigation services. Alderman Jerome made the motion to authorize Leroy Bledsoe to sign the contract. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7<sup>th</sup> day of October, 2025.

A copy of the contract is attached and fully incorporated into these minutes.

## **RESOLUTION FOR FY26 DONATIONS**

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that This resolution sets forth the donations for FY26 as allocated by the previously approved budget. The resolution sets forth the statutory authority for each donation. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

### **RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPROVING DONATIONS**

**WHEREAS**, the City of Southaven ("City") desires to approve certain donations as allowed pursuant to the Mississippi Code; and

**WHEREAS**, the City pursuant to Mississippi Code 21-19-44 desires to appropriate and contribute budgeted funds for, local economic development organizations; and

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**WHEREAS**, the City pursuant to Mississippi Code 39-3-1 desires to appropriate and contribute budgeted funds for the M.R. Davis Library; and

**WHEREAS**, the City pursuant to Mississippi Code 39-15-1 desires expend monies from to match other funds available for the purpose of supporting the development, promotion and coordination of the arts within the City; and

**WHEREAS**, the City, pursuant to Mississippi Code 17-3-1 and 17-3-3 desires to expend moneys for the purpose of advertising and bringing into favorable notice the opportunities, possibilities and resources of the City which will be helpful toward advancing the moral interest of the City; and

**WHEREAS**, the City, pursuant to Mississippi Code 21-19-65, desires to match other funds via donation or rental donation for the purpose of supporting social and community service programs within the City; and

**WHEREAS**, the City, pursuant to Mississippi Code 21-17-1(3)(b)(ii), desires to provide rental donations to those entities set forth below which meet the requirements of Mississippi Code 21-17-1(3)(b)(ii); and

**NOW, THEREFORE, BE IT ORDERED** by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-19-44 and 21-19-44.1, the City hereby approves donations to the Southaven Chamber in the amount of \$85,000.00 and the Desoto Economic Council in the amount of \$39,941.00 for the purpose of bringing favorable notice and economic opportunities to the City.
2. Pursuant to Mississippi Code 39-3-1, the City hereby approves appropriation to the M.R. Davis Library in the amount of \$300,000.00.
3. Pursuant to Mississippi Code 17-3-1 and 17-3-3 and Mississippi Code 39-15-1, the City hereby approves a donation in the amount of \$40,000.00 to Desoto Family Theatre for the promotion of the arts and favorable notice and opportunities for the arts to the City that the Desoto Family Theatre brings to the City and to serve as matching funds for the Theatre. Also, pursuant to Mississippi Code 17-3-1 and 17-3-3 and Mississippi Code 39-15-1, the City hereby approves a donation in the amount of \$9,000.00 to the Historic DeSoto Foundation for its museum which contribution will support the development, promotion and coordination of the arts and bring favorable notice to the City.
4. Pursuant to Mississippi Code 17-3-1 and 17-3-3 and Mississippi Code 21-19-65, the City hereby approves donations to The Arc of Northwest Mississippi in the amount of \$35,000.00 and Healing Hearts Child Advocacy Center in the amount of \$40,000.00 for the promotion of the City's moral interest associated with helping abused children by Healing Hearts Child Advocacy and helping individuals with development and intellectual disabilities by the Arc of Northwest Mississippi. The amounts provided to each entity by the City are matching funds for the support of social and community service programs within the City.
5. Pursuant to Mississippi Code 21-19-65 and 21-17-1(3)(b)(ii), the City hereby approves a donation to the House of Grace in the amount of \$9,000.00 for its efforts to help women and The Hope Center in the amount of \$20,000.00; a rental donation, contingent upon the schedule of the City and/or Lessee of the Arena events, for the Arena to the Community Foundation of Northwest Mississippi for its Crystal Ball to help with its

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mission is to connect and assist donors as well as nonprofit organizations and charitable causes to make a difference with an emphasis on education, health and children in order to impact communities, including individuals and causes in the City.

6. Pursuant to Mississippi Code 21-17-1(3)(b)(2), the City hereby approves a rental donation for use of the BankPlus Amphitheater Plaza for the Homerun 5K Habitat for Humanity fundraiser.
7. The City Clerk's Office is hereby authorized and directed to make such donation from City funds.
8. The City Park's Office is hereby authorized to coordinate the dates and logistics for the rental donations.
9. Upon application and approval by the City Parks Department and City Police Department as it relates to adequate security, the City Board grants an alcohol variance to the Community Foundation of Northwest Mississippi.

Following the reading of the foregoing resolution, Alderman Flores made the motion to adopt the Resolution and Alderman Jerome seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Raymond Flores	voted: YES
Alderman John Wheeler	voted: YES

RESOLVED AND DONE, this 7<sup>th</sup> day of October, 2025.

## **RESOLUTION FOR LIENS**

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution authorizes liens to be filed for those properties that were cut in accordance with Miss. Code 21-19-11. If liens are not paid, they will be converted to assessments for the property taxes. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE CITY OF SOUTHAVEN, MISSISSIPPI  
ADJUDICATING THE COST OF CLEANING PROPERTY, IMPOSING A  
PENALTY AND IMPOSING LIEN OF  
THE SAME AGAINST PROPERTY**

**WHEREAS**, the City of Southaven ("City") has the authority, pursuant to Section 21-19-11 of the Mississippi Code (1972) to clean up property within the City, under circumstances which create a menace to the public health and safety of the community, and

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**WHEREAS**, the Mayor and Board of Aldermen conducted hearings regarding various properties, as set forth in Exhibit A, and determined that the conditions and circumstances of such properties created a menace to the public health and safety of the community, and ordered the clean-up of the properties, and

**WHEREAS**, pursuant to the authority granted to the City, the Mayor and Board of Aldermen, the City used City personnel for the clean-up of the properties; and

**WHEREAS**, the Mayor and Board of Aldermen have heard proof and find as a fact that the actual cost of the clean-up is as attached hereto as Exhibit A, and

**WHEREAS**, the Mayor and Board of Aldermen deem and resolve that the clean-up cost and penalty shall be collected as a lien against property and if not paid, the lien shall be converted as an assessment against each property, to be collected by the Tax Collector in the manner employed for the collection of all other taxes and assessments of the municipality, unless sooner collected through other means; and

**WHEREAS**, the City Governing Authorities previously adopted, via resolution, the cost and penalties charged by the City for the clean-up of properties; and

**NOW, THEREFORE, BE IT ORDERED** by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The fees, costs, and penalties listed in Exhibit A be assessed to the property.
2. The total amount, as set forth above, be, and the same is hereby assessed against each property, to be filed as a lien and if not collected, to be converted as an assessment to be collected by the Tax Collector in the manner used for collection of other municipal taxes and assessments, unless sooner collected through other means.
3. The City Planner and/or her designee is authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Hoots and seconded by Alderman Jerome. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Jerome	YES
Alderman Judy Jenkins-Lewis	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES
Alderman Charlie Hoots	YES

**RESOLVED AND DONE** this 7<sup>th</sup> day of October, 2025.



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A list containing street names, parcel id#, and assessment totals is attached to these minutes.

## **RESOLUTION FOR ASSESSMENTS FOR DESOTO COUNTY TAX COLLECTOR**

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution authorizes the liens that were placed on property in accordance with Miss. Code 21-19-11 to be converted to assessments for the property taxes. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

### **RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI ADJUDICATING THE COST OF CLEANING PROPERTY, IMPOSING A PENALTY AND IMPOSING LIEN OF THE SAME AGAINST PROPERTY**

**WHEREAS**, the City of Southaven ("City") has the authority, pursuant to Section 21-19-11 of the Mississippi Code (1972) to clean up property within the City, under circumstances which create a menace to the public health and safety of the community, and

**WHEREAS**, the Mayor and Board of Aldermen conducted hearings regarding various properties, as set forth in Exhibit A, and determined that the conditions and circumstances of such properties created a menace to the public health and safety of the community, and ordered the clean-up of the properties, and

**WHEREAS**, pursuant to the authority granted to the City, the Mayor and Board of Aldermen, the City used City personnel for the clean-up of the properties; and

**WHEREAS**, the Mayor and Board of Aldermen have heard proof and find as a fact that the actual cost of the clean-up is as attached hereto as Exhibit A, and

**WHEREAS**, the Mayor and Board of Aldermen deem and resolve that the clean-up cost and penalty shall be collected as a lien against property and if not paid, the lien shall be converted as an assessment against each property, to be collected by the Tax Collector in the manner employed for the collection of all other taxes and assessments of the municipality, unless sooner collected through other means; and

**WHEREAS**, the City Governing Authorities previously adopted, via resolution, the cost and penalties charged by the City for the clean-up of properties; and

**NOW, THEREFORE, BE IT ORDERED** by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

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1. The fees, costs, and penalties listed in Exhibit A be assessed to the property.
2. The total amount, as set forth above, be, and the same is hereby assessed against each property, to be filed as a lien and if not collected, to be converted as an assessment to be collected by the Tax Collector in the manner used for collection of other municipal taxes and assessments, unless sooner collected through other means.
3. The City Planner and/or her designee is authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Hoots and seconded by Alderman Jerome. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Jerome	YES
Alderman Judy Jenkins-Lewis	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES
Alderman Charlie Hoots	YES

**RESOLVED AND DONE** this 7<sup>th</sup> day of October, 2025.

The standard penalties for the lots along with a list containing street names, parcel id#, and assessment totals is attached to these minutes.

## **ENGINEERING WORK AUTHORIZATION FOR STARLANDING AND SWINNEA INTERSECTION**

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this work authorization is for the lowering of the road and installing a signal at the Starlanding and Swinnea Intersection. The project is proposed to be completed utilizing local funds appropriated for this project. The improvements include installation of a new traffic signal and geometric improvements to enhance site distance at this intersection. To complete this project, engineering design, topographic survey, construction engineering and inspection, and material quality control testing phase services will be completed to prepare contract documents, plans and specifications for bids and selection of a Contractor for the City. In addition, Civil Link will assist in assuring the project is constructed in accordance with the contract documents, plans and specifications, by providing CE&I services and material quality control testing for the owner. The total cost is hourly not to exceed \$111,000. Alderman Gallagher made the motion to authorize Mayor Musselwhite to

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sign the work authorization with Civil Link. Motion was seconded by Alderman Lewis.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7<sup>th</sup> day of October, 2025.

A copy of the contract is attached and fully incorporated into these minutes.

## **PARKS CONTRACT WITH PATH COMPANY, LLC**

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the Board previously approved Path as part of an RFP process for light enhancement at Snowden Grove and Greenbrook Park. Path has accepted the revisions to the contract and the contract is not effective until the Penny for Parks Tax is extended. In the event that the tax is extended, the light enhancement by Path will commence after the Dizzy Dean Tournament next summer. Also, if there is a price decrease for the work over the next year, the City will receive the same discount as experienced by Path. Alderman Flores made the motion to authorize Mayor Musselwhite to sign the contract. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7<sup>th</sup> day of October, 2025.

A copy of the contract is attached and fully incorporated into these minutes.

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## **RESOLUTION TO CLEAN PRIVATE PROPERTY**

Mayor Musselwhite introduced the cleaning of property and asked if there were any comments from the Board and there were none. Mayor Musselwhite then asked for any comments from the public and there were none. The Board of Alderman then considered the following resolution to clean private property:

### **RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY**

**WHEREAS**, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit:

**CONDEMNATION ADDRESS  
PARCEL # 108725020 0000602  
PARCEL # 108725020 0001100  
8742 MAGNOLIA COVE  
1486 MAIN ST.  
7810 PARKRIDGE DR.  
8416 PARK PIKE DR.  
8358 MANHATTEN DR.  
7340 GREENBROOK PKWY**

To the effect that the said parcel of land has been neglected whereby the grass height is in violation and there exist other unsafe conditions and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

**WHEREAS**, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi, provided the owners of the above described parcel of land with notice of the condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on Tuesday, **October 7, 2025** by United States mail and by posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanness as to be a menace to the public health and safety of the community.

**WHEREAS**, none of the owners of the above-described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on Tuesday, **October 7, 2025**, to voice objection or to offer a defense.

**NOW, THEREFORE**, BE IT HEREBY RESOLVED, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that the above-described parcel of land located at:

**CONDEMNATION ADDRESS  
PARCEL # 108725020 0000602  
PARCEL # 108725020 0001100  
8742 MAGNOLIA COVE  
1486 MAIN ST.  
7810 PARKRIDGE DR.**

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**8416 PARK PIKE DR.  
8358 MANHATTEN DR.  
7340 GREENBROOK PKWY**

is deemed in the existing condition to be a menace to the public health and safety of the community.

**BE IT FURTHER RESOLVED** that the City of Southaven shall, if the owners or the above-described parcel of land do not do so themselves, immediately proceed to clean the respective parcel of land, by the use of municipal employees or by contract, by cutting weeds and grass and removing rubbish and other debris.

Following the reading of this Resolution, it was introduced by Alderman Payne and seconded by Alderman Hoots. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

<b>ALDERMAN</b>	<b>VOTED</b>
Alderman George Payne	YES
Alderman Judy Jenkins-Lewis	YES
Alderman Charlie Hoots	YES
Alderman William Jerome	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

The Resolution, having received a majority vote of all Aldermen present, was declared adopted on this, the **7<sup>th</sup> day October, 2025**

## **CITY OF SOUTHAVEN**

### **PLANNING AGENDA**

No Planning Agenda

### **MAYOR'S REPORT**

#### National Guard / Memphis Tennessee

Mayor Musselwhite stated that Citizens have expressed concern about what type of impact it will have on Southaven with the National Guard and federal officials occupying Memphis, TN. Mayor Musselwhite stated that the report so far is that there have been no negative impacts on the City. Southaven Police Department is united with other agencies in Desoto County and have a zero tolerance policy.

#### Nail Road and Snowden Lane Projects Update

Mayor Musselwhite stated that the Nail Road and Snowden Lane Widening Projects are moving along. In the near future, drone photos will be released to show the progress. Mayor Musselwhite reported that they should be complete soon and look forward to the impact of the projects.

# Minutes, City of Southaven, Southaven, Mississippi

Rasco & Highway 51

Mayor Musselwhite reported that the Rasco Road and Highway 51 brick wall sign is ready and will be installed and re-bricked next week.

Patching / Resurfacing Updates

Mayor Musselwhite stated that September and October are the great months for resurfacing. Lehman Roberts has already started patching with two residential neighborhoods. There are also a large number of arterial roads in critical condition that carry a lot of traffic. The report is that paving crews will start coming next week to work on those roads.

**DONATION DOCKET**

DONATION DOCKET 10/07/2025					
Date of Donation	Donation Item	Money Donation	Person / Entity Making Donation	Department	Budget Code
9/3/2025	Check # 400016807 4	\$14.71	HILL'S PET NUTRUTION, INC.	Animal Shelter	511- 611000
9/4/2025	Check # 000000502 8	\$301.82	SCOOTER'S COFFEE	Animal Shelter	511- 611000
Total		<b>\$316.53</b>			

Alderman Jerome made the motion to approve the Donation Docket of October 7, 2025 as presented to this Board. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7<sup>th</sup> day of October, 2025.

**PERSONNEL DOCKET**

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## Personnel Docket

October 7, 2025

New Hire	Department	Position Title	Start Date	Rate of Pay
Sydney Hatcher	Fire	Paramedic 1	10/14/2025	\$25.86
Kajair Sparks	Utilities	Locator	10/8/2022	\$18.50
Robert Dendy	Utilities	Locator	11/1/2022	\$18.50
Steven Cyr-Rudd	Parks	Laborer	10/8/2022	\$16.75
Marcus Burnes	Parks	Laborer	10/8/2022	\$16.75
Ginger Miller	Court	Asst. Prosecutor	10/8/2022	\$21,200 annually
Joseph Mallett	Police	Patrol Officer 3	10/15/2022	\$30.69
Lakendrick Allen	Police	Patrol Officer 1	10/13/2022	\$28.38

Re-Hire	Department	Position Title	Start Date	Rate of Pay
Markesse Archie	Police	Patrol Officer 2	10/15/2022	\$29.53
Kimberly Penix	Animal Control	AC Shelter Office Staff	10/2/2022	\$16.00

Reclassification	Department	Position Title	Effective Date	Rate of Pay
Dakota Rowland	Parks	Seasonal Laborer	10/7/2022	\$12.00

Transfer	Current Position Title	New Position Title	Effective Date	Rate of Pay
Michael W. Holton	Seasonal	Laborer 1	10/8/2022	\$16.75

Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay
Chris T. Rainbolt	Police Captain	Police Major	10/6/2022	\$48.58
Kathlene Powell	Animal Control - Kennel Tech	Animal Control - AC Officer	10/6/2022	\$17.25
Wallace Welshans III	Court Asst. Prosector	Court Asst. Prosector	10/8/2022	\$33,130 annually
Morgan Edwards	Fire - Paramedic	Fire - Paramedic II	10/1/2022	\$26.11
Justin Killough	Fire Fighter IV	Fire - Driver I	10/18/2022	\$22.03
Colin Wilson	Fire - Lieutenant	Fire - Lieutenant II	10/1/2022	\$26.52

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Bodrick Jarrett      Fire - Fire Fighter II      Fire - Fire Fighter III      10/14/20  
25      \$20.33

## Oath of Office 2025

### Emergency

#### Communications

Misha Shelly-Sanders,  
Dispatch 2  
Lily Bonetti, Dispatch  
4  
Emily Johnson,  
Dispatch 2

### Police

Rico Harris, Lt.  
Police Officer

### Court

Robert Hayes, City  
Prosecutor

Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Noah Hammett	Fire	Fire Fighter I	9/22/2025 5	\$17.66
Erik Niederhauser	Fire	FF3/Paramedic	10/13/2025 25	\$20.20
Bryan C. Smith	Fire	Paramedic	9/25/2025 5	\$24.87
Paul M. McDaniel	Fire	Driver/Paramedic	10/18/2025 25	\$22.03
Tori E. Williams	Court	City Prosecutor	10/6/2025 5	\$31,929 annually
Melinda D. Johnson	Emergency Communications	Dispatch 4	10/7/2025 5	\$27.62
Waylon Banks	Police	Sergeant	10/14/2025 25	\$32.77

## Parks Tournaments

New Hire	Position Title	Start Date	Rate of Pay
Gracie Rigsby	Gates	10/7/2025	\$9.75
Kassidi Gladney	Gates	10/7/2025	\$9.75
Gabriella McGee	Gates	10/7/2025	\$9.75
Gavin Cowans	Gates	10/8/2025	\$9.75

Alderman Payne made the motion to approve the Personnel Docket of October 7, 2025 as presented to this Board. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN

VOTED

Alderman Payne

YES



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Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7<sup>th</sup> day of October, 2025.

## **CITY ATTORNEY'S LEGAL UPDATE**

Mr. Manley stated that this task order is in the amount of \$142,994 for the landscaping of Phase 2 of the Hummingbird Park. Also, included is a sketch drawing of the plan. Alderman Wheeler made the motion to approve payment of the Quality Landscape Task Order. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7<sup>th</sup> day of October, 2025.

A copy of the invoice and sketch drawing are attached and fully incorporated into these minutes.

## **UTILITY BILL ADJUSTMENT DOCKET**

RESIDENTIAL	LOUIS SHELEY	32	SANDALWOOD	(35.52)	POOL ADJUSTMENT
RESIDENTIAL	JEFF GROZINGER	7027	CARROLTON	(47.36)	POOL ADJUSTMENT
RESIDENTIAL	COLTON & LISA BACON	2325	BAIRD DR	(68.08)	POOL ADJUSTMENT
RESIDENTIAL	MIKE CHON	2949	SUMMER OAKS PL	(23.68)	POOL ADJUSTMENT
RESIDENTIAL	DON EVANS	7176	ARCASTLE LOOP E	(17.76)	POOL ADJUSTMENT

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RESIDENTIAL	ASHLEY KOELLING	7275	CEDAR HILL CV	(85.84)	POOL ADJUSTMENT
RESIDENTIAL	TONY IBARRA	7803	ANDOVER COVE	(38.48)	POOL ADJUSTMENT
RESIDENTIAL	EDWIN SULLIVAN	1655	FOX HOLLOW COVE	(52.65)	SERVICE LINE LK
RESIDENTIAL	LOGAN NOVASCONE	2364	COLONIAL HILLS DR	(64.35)	SERVICE LINE LK
COMMERCIAL	DESOTO FAMILY COUSEL	8626	AIRWAYS	(654.91)	TOILET LEAK
RESIDENTIAL	MICHELLE STAMM	2593	COLLEGE RD	(41.44)	POOL ADJUSTMENT
RESIDENTIAL	MICHAEL RICKMAN	5880	SHILOH LN	(183.52)	POOL ADJUSTMENT
RESIDENTIAL	HAROLD MILLER	7123	PIPE DREAM CV	(41.44)	POOL ADJUSTMENT
RESIDENTIAL	TODD CARTER	2347	PRIORESS DR	(62.16)	POOL ADJUSTMENT
RESIDENTIAL	SAVANNAH KLIMETZ	5847	STRAWBERRY PT CV	(76.96)	POOL ADJUSTMENT
RESIDENTIAL	DONALD DAUGHERTY	1677	SLEDGEFIELD LN	(35.52)	POOL ADJUSTMENT
RESIDENTIAL	CHRISTINA & MICHAEL FARRELL	3745	DAWNWOOD CR W	(79.92)	POOL ADJUSTMENT
RESIDENTIAL	DAVID MOSLOW	3549	CAROLYN CROSSING	(20.92)	POOL ADJUSTMENT
RESIDENTIAL	PAM MC KELVY	5225	WINDY RIDGE DR	(26.64)	POOL ADJUSTMENT
RESIDENTIAL	KENNETH & DEON BROWN	1100	JEWELL DRIVE	(109.52)	POOL ADJUSTMENT
RESIDENTIAL	MARTINE DANDRIDGE	8328	WINDSOR LN	(38.47)	POOL ADJUSTMENT
RESIDENTIAL	DONNICA LEONARD	5409	DOE LANE	(41.44)	POOL ADJUSTMENT
RESIDENTIAL	ROGER G ELVIR	3872	MARCIA LOUISE DR	(139.12)	POOL ADJUSTMENT
RESIDENTIAL	BRYAN BOONE	4765	JESSICA	(210.16)	POOL ADJUSTMENT
RESIDENTIAL	MARK DARLING	9155	FOREST DRIVE	(26.64)	POOL ADJUSTMENT
RESIDENTIAL	NORMA BRADFORD	3526	NEW POINTE DR S	(148.00)	POOL ADJUSTMENT
RESIDENTIAL	COLLEEN STANHOUSE	8544	CLAIBORNE CV	(345.15)	TOILET LEAK
RESIDENTIAL	JO HELEN JACKSON	8710	ARENDALE DR	(188.03)	SERVICE LINE LK

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RESIDENTIAL	MICHAEL ACREE	4370	VINEYARD DR N	(105.30)	LEAK BEHIND WALL
RESIDENTIAL	MARY JOINER	1011	BOULDER DR	(64.35)	FAUCET LEAK
RESIDENTIAL	JULIE LEE	1469	STANTON DR	(45.29)	FAUCET LEAK
RESIDENTIAL	TRACY GRAY	8266	FARMINGTON DR E	(150.59)	TOILET LEAK
RESIDENTIAL	CHARLES CARVER	1890	PECAN RIDGE	(128.70)	LEAK UNDER DRIVEWAY
RESIDENTIAL	RICHARD MCCLAIN	831	TALL PINE CV	(134.55)	SERVICE LINE LEAK

(3532.46)

Alderman Payne made the motion to approve the Utility Bill Adjustment Docket of October 7, 2025 in the amount of \$3,532.46. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 7<sup>th</sup> day of October , 2025.

### CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Claims Docket of October 7, 2025 in the amount of \$7,387,356.17. Motion was seconded by Alderman Flores.

#### **Excluding voucher numbers:**

448880, 448884, 449103, 449124, 449478, 449876, 449898, 449899, 449900, 449901, 449982, 450003, 450004, 450005, 450006, 450007, 450008, 450009, 450040, 450060, 450202

Roll call was as follows:

ALDERMAN	VOTED
Alderman George Payne	YES
Alderman Jenkins-Lewis	YES
Alderman Charlie Hoots	YES
Alderman William Jerome	YES
Alderman Joel Gallagher	YES

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Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 7<sup>th</sup> day of October, 2025.

**EXECUTIVE SESSION**

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Hoots to adjourn. Motion was seconded by Alderman Jerome. Motion was put to a vote and passed unanimously October 7, 2025 at 8:30 p.m.

\_\_\_\_\_  
Darren Musselwhite,  
Mayor

\_\_\_\_\_  
Andrea Mullen,  
City Clerk  
(Seal)

All exhibits and attachments are electronically filed in the City Clerk's Office.