

Minutes, City of Southaven, Southaven, Mississippi



MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
April 19, 2016
6:00 p.m.
AGENDA

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval Of Minutes: April 5, 2016
5. Handbook Amendment
6. UrbanArch Task Order #10 - Southaven Outdoor Tennis Facility
7. Agreement with C-Spire
8. Resolution for Sanitation Fee Assessments
9. Advanced Pharmacy Solutions, LLC Free Port Warehouse Tax Exemption
10. Resolution for Sole Source Purchase
11. Bid Acceptance for POS System for Parks and Recreation Dept.
12. Request to Advertise for Bid for Traffic Markings and Raised Traffic Markers
13. Request to Advertise for Bid for Pavement Surface Treatments
14. Request to Advertise for Bid for Supply of Asphalt Materials
15. Request to Advertise for Bid for Application of Asphalt Materials
16. Resolution Granting Authority To Clean Private Property
17. Child Abuse Prevention Month Proclamation
18. Arbor Day Proclamation
19. NCS Lady Trojan Basketball Proclamation
20. Planning Agenda: Item #1 Application by REM for a Conditional Use Permit for an adult day care center on the north side of Stateline Road, west of Millbranch Road
21. Mayor's Report
22. Citizen's Agenda: Robert Lesley with Atmos Entergy
23. Personnel Docket
24. City Attorney's Legal Update
25. Claims Docket
26. Executive Session: Claims against City Infrastructure, Litigation Update against SPD

Any citizen wishing to comment on the above items may do so. Items may be added to or omitted from this agenda as needed.

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**MINUTES OF THE REGULAR MEETING
OF April 19, 2016
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI**

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in Regular Session on the 19th day of April, 2016 at six o'clock (6:00) p.m. at City Hall.

Present were:

William Brooks	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Shirley Kite	Alderman, Ward 2
George Payne	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
Scott Ferguson	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk and Nick Manley, City Attorney. Approximately thirty (30) other people were present.

Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer, followed by the Pledge of Allegiance led by Alderman Ferguson. Next, a motion was made by Alderman Payne to approve the minutes of the regular meeting of April 5, 2016 with any corrections, deletions, or additions necessary. There being none the motion was seconded by Alderman Brooks. Motion was put to a vote and passed unanimously.

HANDBOOK AMENDMENT

Chris Wilson, City Administrator, presented this item to the Board.

Mr. Wilson stated that this amendment changes the way longevity is computed by using the employee's time of service as of the annual anniversary day of their hire date. Alderman Brooks made the motion to approve the handbook amendment. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Kite	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 19th day of April, 2016.

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A copy of the amendment is attached to these minutes.

URBAN ARCH TASK ORDER #10 – SOUTHAVEN OUTDOOR TENNIS FACILITY

Mayor Musselwhite presented this item to the Board.

Mayor Musselwhite explained that this project is part of the three (3) year Parks and Recreation Expansion Plan. This task order will allow Urban Arch to begin the design phase of the Outdoor Tennis Facility that will include eight (8) additional tennis courts and a pavilion in the interior that will provide shade, structure and bathrooms. Mayor Musselwhite explained that the design phase will take place in FY 2016 and construction will begin in FY2017. Alderman Ferguson made the motion to approve Task Order #10. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Kite	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 19th day of April, 2016.

A copy of the task order is attached to these minutes.

AGREEMENT WITH C-SPIRE

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this agreement with C-Spire is for a cell booster that will assist with signals at Snowden Grove Park and the Amphitheater. Mr. Manley stated that he made some revisions to the contract, which C-Spire agreed to. Alderman Brooks asked if the booster would interfere with other cell towers. Mayor Musselwhite stated that C-Spire confirmed that the SEC regulates them and does not allow them to put up a booster that would create a monopolistic situation. With no further discussion, Alderman Flores made the motion to approve the C-Spire agreement and allow Mayor Musselwhite to sign. Motion was seconded by Alderman Brooks.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES

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Alderman Kelly	YES
Alderman Kite	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 19th day of April, 2016.

A copy of the lease agreement and exhibits A, B, and C is attached to these minutes.

RESOLUTION FOR SANITATION FEE ASSESSMENTS **RESOLUTION FOR ASSESSING UNPAID SANITATION FEES**

WHEREAS, pursuant to Mississippi Code 21-19-1, the City of Southaven ("City") operates and maintains a garbage and rubbish collection system; and

WHEREAS, pursuant to Mississippi Code 21-19-2 and the City ordinances, the City previously implemented a \$12.00 per month sanitation fee to defray the cost for the operating and maintaining of the garbage and rubbish collection system; and

WHEREAS, despite repeated correspondence requesting that certain City residents pay the sanitation fee, the residents listed at the properties on Exhibit A have failed to pay the sanitation fee; and

WHEREAS, the individuals were provided an opportunity for a hearing at the January 19, 2016, City Board Meeting regarding the delinquent assessments and chose not to attend the hearing; and

WHEREAS, the City desires to collect the sanitation fees from the individuals and in the amount as set forth in Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, as follows, to-wit:

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1. Pursuant to Mississippi Code 21-19-2, the City Public Works Director and his staff are authorized to notify the Desoto County Tax Collector of the unpaid fees for those residents as set forth in Exhibit A. Upon receipt of the residents and addresses as set forth in Exhibit A from the City, the Desoto County Tax Collector shall not issue or renew a motor vehicle road and bridge privilege license for the motor vehicle owned by those individuals, unless such fees or charges, in addition to any other taxes or fees assessed against the motor vehicle, are paid.

2. In lieu of filing the assessments with the Desoto County Tax Collector, the City, pursuant to Mississippi Code 21-19-2, may file a lien on the property offered the sanitation service.

3. The Mayor, City Public Works Director and any of their designees are authorized to take any and all action to effectuate the intent of this Resolution.

After a full discussion of this matter, ALDERMAN Gallagher moved that the foregoing Resolution be adopted. The motion was seconded by ALDERMAN Kite. Upon the question being put to a vote, Members of the Board of Aldermen voted as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Shirley Kite	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman Scott Ferguson	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 19th day of April, 2016.

A sanitation assessment list is attached to these minutes.

ADVANCED PHARMACY SOLUTIONS, LLC FREEPORT WAREHOUSE TAX EXEMPTION

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF SOUTHAVEN, MISSISSIPPI, GRANTING FREE PORT
WAREHOUSE AD VALOREM TAX EXEMPTION TO ADVANCED
PHARMACY SOLUTIONS, LLC AS AUTHORIZED BY SECTION 27-31-
51 ET. SEQ., OF THE MISSISSIPPI CODE (1972), AS AMENDED**

WHEREAS, Advanced Pharmacy Solutions, LLC ("Advanced") seeks an exemption from ad valorem taxes at its warehouse operation located at 480

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Airport Industrial Drive, Southaven, Mississippi to the fullest extent permitted by statute on all personal property held in the applicant's finished good warehouse and in transit through the State of Mississippi and which either is moving in interstate commerce through or over the territory of the State of Mississippi or is consigned or transferred to Advanced's finished goods warehouse for storage in transit to a final destination outside the State of Mississippi; and

WHEREAS, Advanced has filed an Application in triplicate for exemption from free port tax warehouse ad valorem tax exemption; and

WHEREAS, Advanced has produced written verification and documentation to this Board as to the authenticity and correctness of its Application; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, as follows, to-wit:

1. That Advanced ships personal property to a final destination outside the State of Mississippi during the calendar year.
2. That Advanced is qualified to make application for exemption from Freeport Warehouse Ad Valorem Tax.
3. This Mayor and Board of Alderman of the City of Southaven, Mississippi, acknowledge Advanced's contribution to the economic development of Southaven and believe that it should exercise its discretionary authority to exempt from all free port taxes to the full extent permitted by statute all personal property held in Advanced's free port warehouse and in transit through this State and which either is moving in interstate commerce through or over the territory of the State of Mississippi or is consigned or transferred to Advanced's finished goods warehouse for storage in transit to a final

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destination outside the State of Mississippi as authorized by Section 27-31-51 et seq. of the Mississippi Code (1972) as amended.

4. That the Clerk of this Board is hereby directed to spread a copy of this Resolution on the minutes of this Board; and that said Clerk shall forward the original Application and a certified copy of the transcript of this Resolution approving said Application to the Tax Assessor of DeSoto County, Mississippi.

After a full discussion of this matter, ALDERMAN Flores moved that the foregoing Resolution be adopted. The motion was seconded by ALDERMAN Ferguson. Upon the question being put to a vote, Members of the Board of Aldermen voted as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Shirley Kite	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman Scott Ferguson	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 19th day of April, 2016.

RESOLUTION FOR SOLE SOURCE PURCHASE

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI AUTHORIZING SINGLE SOURCE ITEM PURCHASE

WHEREAS, the City of Southaven Building Department ("City") has reviewed and examined the "MobileEyes" software to assist with the functions of the City Building Department as it relates to inspections and approval of plans, which is needed for vital functions of the City; and

WHEREAS, based on the review of the software needed as set forth in Exhibit A and it's compatibility with the City's current software, the City hereby approves the single source purchase of the "MobileEyes" software from TradeMaster, Inc., as it is the sole developer and provider of "MobileEyes"

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software, pursuant to Mississippi Code 31-7-13(m)(viii); and

NOW, THEREFORE, BE IT ORDERED by the Board of Aldermen of the City, to wit:

1. Pursuant to Mississippi Code 31-7-13(m)(viii), the City Building Department is authorized to purchase the MobileEyes software as set forth in Exhibit A and in the amount consistent with Exhibit B on a single-source basis.
2. The Mayor, City Building Inspector or their designee(s) are authorized to take all actions to effectuate the intent of this Resolution.

Following a reading of the foregoing resolution, Aldermen Payne made the motion and Alderman Kelly seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Shirley Beshears	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman Scott Ferguson	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 19th day of April, 2016.

A copy of the Sole Source letter and proposal is attaced to these minutes.

BID ACCEPTANCE FOR POS SYSTEM FOR PARKS AND RECREATION DEPARTMENT

Chris Shelton, IT and Emergency Communications Director, presented this item to the Board.

Mr. Shelton stated that this bid acceptance request is for the POS System for the Parks and Recreation Department that will be used at the concession stands and for Golf. Mr. Shelton stated that the IT Department along with the Parks Department staff reviewed all proposals and it is his and Wes Brown's recommendation to accept the lowest and best bid from Everything But the Food. This vendor provided all software and hardware needed to record inventory, sales, and time attendance of Parks employees. Mr. Shelton stated that the initial cost is \$91,069.75 with a five (5) year total of \$132,565.00 which includes service and support. It was noted by Mr. Shelton that the \$132,565.00 was the lowest bid over the five year period. Alderman Brooks made the motion to accept the lowest and

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best bid from Everything but the Food and allow Chris Shelton to sign. Motion was seconded by Alderman Ferguson.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Kite	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 19th day of April, 2016.

A copy of the agreement and vendor bid comparison is attached to these minutes.

REQUEST TO ADVERTISE FOR BID FOR TRAFFIC MARKINGS AND RAISED TRAFFIC MARKERS

Dan Cordell, City Consulting Engineer, presented this item to the Board.

Mr. Cordell stated that this advertise for bid request is for a one (1) year annual contract with the option to renew up to five (5) years for Traffic Markings and Raised Traffic Markers. Alderman Kite made the motion to approve the advertisement for bid. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Kite	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 19th day of April, 2016.

REQUEST TO ADVERTISE FOR BID FOR PAVEMENT SURFACE TREATMENTS

Dan Cordell, City Consulting Engineer, presented this item to the Board.

Mr. Cordell stated that this advertise for bid request is for a one (1) year annual contract with the option to renew up to five (5) years for Pavement Surface Treatments. Mr. Cordell stated that this will maintenance and prolong the life of

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the roads. Alderman Kite made the motion to approve the advertisement for bid. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Kite	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 19th day of April, 2016.

REQUEST TO ADVERTISE FOR BID FOR SUPPLY OF ASPHALT MATERIALS

Dan Cordell, City Consulting Engineer, presented this item to the Board.

Mr. Cordell stated that this advertise for bid request is for a one (1) year annual contract with the option to renew up to five (5) years for Supply of Asphalt Materials. Mr. Cordell stated that changes were made to add installation and fuel cost factors to prolong the life of the contract. Alderman e Brooks made the motion to approve the advertisement for bid. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Kite	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 19th day of April, 2016.

REQUEST TO ADVERTISE FOR BID FOR APPLICATION OF ASPHALT MATERIALS

Dan Cordell, City Consulting Engineer, presented this item to the Board.

Mr. Cordell stated that this advertise for bid request is for a one (1) year annual contract with the option to renew up to five (5) years for Supply of Asphalt Materials. Mr. Cordell stated that this contract will allow for an alternate installer

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in the event one is needed. Alderman Kite made the motion to approve the advertisement for bid. Motion was seconded by Alderman Ferguson.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Kite	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 19th day of April, 2016.

Mayor Musselwhite noted that certain properties created a menace to the public health and safety of the community. Mayor Musselwhite asked if anyone was present to speak on behalf of the properties set forth in the Resolution and no person was present regarding the properties.

RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY

RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY

WHEREAS, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit: **1448 Whitworth Cove, 1463 Ticonderoga Drive** to the effect that the said parcel of land has been neglected whereby **the grass height is in violation and there exist other unsafe conditions** and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi,

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provided the owners of the above described parcel of land with notice of the condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on **Tuesday, April 19, 2016**, by United States mail and by posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanness as to be a menace to the public health and safety of the community.

WHEREAS, none of the owners of the above described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on **Tuesday, April 19, 2016**, to voice objection or to offer a defense.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that the above described parcel of land located at: **1448 Whitworth Cove, 1463 Ticonderoga Drive** is deemed in the existing condition to be a menace to the public health and safety of the community.

BE IT FURTHER RESOLVED that the City of Southaven shall, if the owners of the above described parcel of land do not do so themselves, immediately proceed to clean the respective parcel of land, by the use of municipal employees or by contract, by cutting weeds and grass and removing rubbish and other debris.

Following the reading of this Resolution, it was introduced by Alderman Brooks and seconded by Alderman Kelly. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

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ALDERMAN

Alderman William Brooks
Alderman Kristian Kelly
Alderman Shirley Kite
Alderman George Payne
Alderman Joel Gallagher
Alderman Scott Ferguson
Alderman Raymond Flores

VOTED

voted: YES
voted: YES
voted: YES
voted: YES
voted: YES
voted: YES
voted: YES

The Resolution, having received a majority vote of all Aldermen present, was declared adopted on this, the 19th day of April, 2016.

CHILD ABUSE PREVENTION MONTH PROCLAMATION

Mayor Musselwhite proclaimed the month of April as Child Abuse Prevention Month in Southaven, MS and called upon all citizens, community agencies, faith groups, medical facilities and businesses to increase participation in efforts to support families thereby preventing child abuse and strengthening the community in which we live.

Mayor Musselwhite gave special thanks to Healing Hearts for all they do to prevent child abuse in Southaven and all other areas in Desoto County.

ARBOR DAY PROCLAMATION

Mayor Musselwhite proclaimed Tuesday, April 26, 2016 as Arbor Day in the City of Southaven and urged all citizens to celebrate Arbor Day and support efforts to protect our trees and woodlands and promote the wellbeing of this and future generations.

NCS LADY TROJAN BASKETBALL PROCLAMATION

A proclamation was not presented at this meeting.

PLANNING AGENDA

Planning Agenda presented by Mrs. Whitney Choat-Cook, Planning Director

Item #1 Application by REM for a Conditional Use Permit for an adult day care center on the north side of Stateline Road, west of Millbranch Road

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI GRANTING CONDITIONAL USE PERMIT GRANTED TO REM MISSISSIPPI FOR 1090 STATELINE ROAD, SUITE C, SOUTHAVEN, MISSISSIPPI

WHEREAS, the City of Southaven's ("City") Planning Commission previously held a hearing on March 28, 2016, for the conditional use permit

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("permit") application of REM Mississippi for a conditional use permit for an adult daycare; and

WHEREAS, "Conditional Use" is defined in the City Code of Ordinances at Title XIII, Chapter 1, Section 13-1(b) as "a use that would not be appropriate generally or without restrictions throughout the zoning district but which, if controlled as to number, area, location or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare;" and

WHEREAS, the Laws of the State of Mississippi, Section 17-1-1 to 17-1-27, inclusive, of the Mississippi Code of 1972, annotated, as amended, empower the City to enact a Zoning Ordinance and to provide for its administration, enforcement and amendment; and

WHEREAS, pursuant to Mississippi Code Ann. Sections 21-17-5, the City has the authority to adopt ordinances with respect to City property including the adoption of all lawful orders, resolutions or ordinances with respect to municipal affairs, property, and finances, and to alter, modify, and repeal such orders, resolutions or ordinances; and

WHEREAS, based on findings of the City Planning Commission at the hearing and City Code of Ordinances and findings as further set forth in Exhibit A to this Resolution, the City's Planning Commission makes a contingent recommendation based on the completion and compliance of the items set forth in Exhibit A and subject to the City Board's revocation, a one (1) year permit with up to four (4), one year extensions to be renewed annually at the discretion of the City Board of Aldermen, pursuant to its discretion as set forth in the City Code of Ordinances at Title XIII, Chapter 9, Section 13-9(a); and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Subject to the Board's revocation for violation of the permit or ordinances, the City Board grants a permit, contingent upon the stated conditions being met as set forth in Exhibit A, to REM Mississippi for an adult daycare for one (1) year with up to four (4), one year extensions to be renewed annually at the discretion of the City Board of Aldermen.
2. The Mayor and City Planning Director or their designee are authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Kite and seconded by Kelly. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Shirley Kite	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES

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Alderman Scott Ferguson
Alderman Raymond Flores

voted: YES
voted: YES

RESOLVED AND DONE this 19th day of April, 2016.

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 19th day of April, 2016.

CITY OF SOUTHAVEN, MISSISSIPPI

A copy of the staff report is attached to these minutes.

MAYOR'S REPORT

BLC CONTRACT EXTENSION

Mayor Musselwhite stated that the contract to cut condemned properties with BLC has expired and must be renewed in order to legally cut those properties. Mayor Musselwhite explained that there would not be any changes to the contract and will only need to be extended. Alderman Flores made the motion to extend the contract with BLC. Motion was seconded by Alderman Ferguson.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Kite	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 19th day of April, 2016.

A copy of the contract is attached to these minutes.

SPRINGFEST UPDATE

The Barbeque Contest went dual this year by adding the Kansas City Barbeque Society (KCBS) along with the Memphis Barbeque Network (MBN). Mayor Musselwhite reported that we have a total of eighty (80) teams signed up to participate and in 2015 there were fifty-two (52).

CITY APPRECIATION DINNER AT THE CITY PAVILLION

Friday, April 22, 2016 at 5:00 pm

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SPRINGFEST ENTERTAINMENT

Friday, April 22, 2016 – 38 Special

Saturday, April 23, 2016 – Lover Boy

RED NOSE DAY

Red Nose Day is a campaign dedicated to helping children and having fun. Proceeds benefit children and young people in the US and some of the poorest communities in the world. Alderman Ferguson stated that Walgreens was selling red noses for \$1.00 and all proceeds will go toward impoverished children.

CITIZEN'S AGENDA

Robert Lesley with Atmos Entergy stated that the month of April is National Safe Digging Month. Mr. Lesley stated that the City of Southaven was in the top ten (10) cities that made a practice of calling 811 before digging. Mr. Lesley presented Mayor Musselwhite with a certificate of appreciation for the City's safe digging practices.

PERSONNEL DOCKET

April 19, 2016

Payroll Additions	Position	Department	Start Date	Rate of Pay
John Stepp	Laborer	Public Works	TBD	\$11.25
Richard Smith	FFII-Paramedic	Fire	TBD	15.5+stipends
Nick McCune	FFII-Paramedic	Fire	TBD	15.5+ stipends
Preston Boggan	FFII-Paramedic	Fire	TBD	\$15.50+stipends
Matthew Perry	Patrol II	Police	TBD	\$19.83
Elizabeth Hickey	Patrol II	Police	TBD	\$19.83
Ronnie Bunch	Patrol II	Police	TBD	\$19.83
Marrell Brand	Patrol II	Police	TBD	\$19.83
Tyler White	Patrol II	Police	TBD	\$19.83
Colin Hall	Patrol I	Police	TBD	\$16.42
Kevin Bratton	Patrol I	Police	TBD	\$16.42

Payroll Adjustments	Previous Classification	New Classification	Effective Date	Proposed Rate of Pay
Chris Anderson	Laborer	Laborer	5/2/2016	\$11.50

Payroll Deletions	Position	Department	Termination Date	Rate of Pay
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Terminations / Resignations				
Name	Department	Position	Termination Date	Rate of Pay

New Hires - Parks Department				
Name	Department	Position	Rate of Pay	Start Date
Carolyn Rials	412	Concessions	\$7.25	4/20/2016
Blake Hittlet	412	Concessions	\$7.25	4/20/2016
Rashad Madkins	412	Concessions	\$7.25	4/20/2016
Callie Hawkins	412	Concessions	\$7.25	4/20/2016
Bethany Lovett	412	Concessions	\$7.25	4/20/2016
Nicole Rosenberg	412	Concessions	\$7.25	4/20/2016
Michael Berry	412	Grounds	\$7.25	4/20/2016
Evan Jones	412	Grounds	\$7.25	4/20/2016
Corey Johnson	412	Grounds	\$7.25	4/20/2016
Jacob Brown	412	Grounds	\$7.25	4/20/2016
Virginia Suell	412	Grounds	\$8.50	4/20/2016
Asher Gagne	411	Seasonal	\$8.00	4/20/2016
Tommy Wilson	411	Seasonal	\$8.00	4/20/2016
Christopher Kelly	411	Seasonal	\$8.00	4/20/2016
Quamin Moore	411	Seasonal	\$8.00	4/20/2016
Alex Moore	411	Seasonal	\$7.25	4/20/2016
Julie Paris	411	Seasonal	\$7.25	4/20/2016

Promotions - Parks Department				
Name	Department	Position	Rate of Pay	Start Date
Erin Page	412	Concessions Supervisor	\$9.00	4/20/2016
Natalee Williams	412	Concessions Supervisor	\$9.00	4/20/2016
Resignations				
Name	Department	Position	Rate of Pay	End Date
Madeline Bingle	412	Concessions		4/9/2016
Jack "Trey" Bingle	412	Concessions		4/9/2016

Alderman Brooks made the motion to approve the Personnel Docket of April 19, 2016 as presented to this Board. Motion was seconded by Alderman Kite. The motion was put to vote and passed unanimously.

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CITY ATTORNEY'S LEGAL UPDATE

CLAIM

Mr. Manley stated that the Public Work's Department accidentally hit a mirror on the driver's side of a vehicle at 8106 Buckingham. Mr. Manley stated that the Public Works department confirmed the accident and Mr. Manley request approval to pay the claim. Alderman Ferguson made the motion to approve the claim. Motion was seconded by Alderman Kite.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Kite	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 19th day of April, 2016.

CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Claims Docket of April 19, 2016, including demand checks and payroll in the amount of \$1,280,894.74. Motion was seconded by Alderman Flores.

Excluding voucher numbers:

257759, 257772, 257811, 257829, 257834, 257840, 257869, 257901, 257902, 257903, 257904, 257905, 257906, 257907, 257908, 257930, 257974, 257979, 257982, 257995, 257996, 258011, 258029, 258036, 258037, 258039, 258045, 258062, 258128, 258166, 258230, 258350, 258375, 258386, 258472, 258491, 258524, 258525, 258526, 258605.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Kite	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	YES
Alderman Flores	YES

Minutes, City of Southaven, Southaven, Mississippi

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 19th day of April, 2016.

Alderman Ferguson recused himself and left the room.

A motion was made by Alderman Payne to approve the Special Claims Docket of April 19, 2016 in the amount of \$12,344.08. Motion was seconded by Alderman Brooks.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Kite	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	RECUSED
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 16th day of February, 2016.

Alderman Ferguson then returned to the room.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Brooks to adjourn. Motion was seconded by Alderman Payne. Motion was put to a vote and passed unanimously, April 19, 2016 at 7:15 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk

(Seal)