

Minutes, City of Southaven, Southaven, Mississippi

CITY OF SOUTHAVEN RESOLUTION FOR ONE PERCENT RESTAURANT TAX

The Mayor and Board of Aldermen ("Governing Body") of the City of Southaven, Mississippi (the "City"), took up the matter of reinstating the authority of the City to levy and collect an additional one percent (1%) tax for a period of ten (10) years from the gross proceeds of restaurants within the City limits to promote tourism, parks and recreation in the City originally authorized by Chapter 955, Local and Private Laws of 2011 and re-authorized in 2014 by Senate Bill 2925. After full discussion of the subject, Aldermen Brooks offered and moved the adoption of the following resolution.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI REQUESTING THE LEGISLATURE OF THE STATE OF MISSISSIPPI TO REINSTATE FOR TEN (10) YEARS THE AUTHORITY FOR THE CITY OF SOUTHAVEN, MISSISSIPPI TO LEVY AND COLLECT A TAX UPON EVERY PERSON, CORPORATION, OR FIRM OPERATING A RESTAURANT IN THE CITY AT A RATE NOT TO EXCEED ONE PERCENT (1%) OF THE GROSS PROCEEDS FROM THE SALES OF BEVERAGES AND PREPARED FOOD AT RESTAURANTS TO PROVIDE FUNDS FOR PROMOTING TOURISM, PARKS AND RECREATION ORIGINALLY AUTHORIZED BY CHAPTER 955, LOCAL AND PRIVATE LAWS OF 2011 AND RE-AUTHORIZED IN 2014 BY SENATE BILL 2925.

WHEREAS, the Governing Body of the City hereby find, determine and declare as follows:

WHEREAS, in 2011, the Mississippi Legislature ("Legislature") approved House Bill 1462, which authorized the City for a period of three (3) years, until July 1, 2014, to levy and collect an additional one percent (1%) tax of the gross proceeds of restaurants operating within the City from the sales of beverages and prepared food for providing funds to promote tourism, parks and recreation in the City; and

WHEREAS, in 2014, the Legislature approved Senate Bill 2925, which extended the one percent (1%) tax as authorized by House Bill 1462 for an additional three (3) years until July 1, 2017; and

WHEREAS, in 2017, the Legislature did not approve the extension of the levy and collection of the additional one percent (1%) tax of the gross proceeds of restaurants operating within the City; and

WHEREAS, previously, referendums were held on October 5, 2010, and October 4, 2011, by the City whereby the citizens of the City did approve authorizing the City to levy and collect the additional tax on the gross proceeds of the restaurants within the City; and

WHEREAS, the City has used this tax revenue effectively since initial collections to enhance tourism and expand park and recreational facilities within the City as set forth below:

1. Greenbrook Softball Gift Shop and Cooking Pavilion

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2. New Scoreboards for Snowden Grove, Greenbrook, and Cherry Valley
3. BankPlus Amphitheater Stage Enclosure
4. Pine Tar Alley Road Extension at Snowden Grove
5. Senior Center at Snowden Grove
6. Snowden Grove Mini-Stadiums and Bathroom/Concession Additions
7. Tennis Expansion (8 New Courts with Pavilion and Bathrooms)

WHEREAS, the tax serves the public interest as the City will use the proceeds from the tax for the continuance of promoting tourism and enhancement and expansion of park facilities within the City and by extending the tax for a period of ten (10) years, it allows for the City to have various financing options, including, but not limited to, the issuance of bonds, for the improvements to parks; and

WHEREAS, the City's second-to-none park facilities and tourism appeal, along with the City's geographical location, has attracted thousands of citizens from other states to the City's restaurants; thereby, generating revenue benefiting not only the City, but also the State of Mississippi; and

WHEREAS, the City's use of the proceeds for the expansion and enhancement of its park facilities and tourism will continue to attract visitors from other states and promote tourism in the City and State of Mississippi and continue to provide revenue dollars to the City and State of Mississippi; and

WHEREAS, the Governing Body of the City request the Legislature reinstate the authority for the City to levy and collect the tax for a period of ten (10) years upon every person, firm, or corporation operating a restaurant in the City at a rate not to exceed one percent (1%) of the gross proceeds from the sales of beverages and prepared food at restaurants; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. The Governing Body of the City hereby requests the Legislature to reinstate the tax for the City to levy and collect a tax for a period of ten (10) years upon every person, firm, or corporation operating a restaurant in the City at a rate not to exceed one percent (1%) of the gross proceeds from the sales of beverages and prepared food at restaurants to provide funds for the promotion of Southaven tourism, parks and recreation originally authorized by Chapter 955, Local and Private Laws of 2011 and re-authorized in 2014 by Senate Bill 2925.

SECTION 2. Alternatively, should the Legislature deem another election on the tax to be necessary, the Governing Body of the City does hereby respectfully request the Legislature authorize the City to set a vote, in accordance with the requirements of the Legislature, for the City to levy and collect the tax for a period of ten (10) years upon every person, firm, or corporation operating a restaurant in the City at a rate not to exceed one percent (1%) of the gross proceeds from the sales of beverages and prepared food at restaurants.

SECTION 3. Either through reinstatement by the Mississippi Legislature or via another vote of the City citizens, the Governing Body of the City request the Legislature to authorize the

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levy and collection of the tax for a period of ten (10) years so that the City may have various financing options, including, but not limited to, the issuance of bonds to complete the park improvements and expansion in an efficient and cost effective manner.

SECTION 4. The Governing Body of the City hereby requests that the Legislature include in the local and private legislation that upon the expiration of the ten (10) years for collection of the tax, such tax shall expire unless the continuance of the tax is approved by another vote of the City citizens.

SECTION 5. Further, the Governing Body of the City does hereby respectfully request that any Act passed by the Legislature in the 2018 Session, authorizing the City to levy a tax upon every person, firm, or corporation operating a restaurant in the City at a rate not to exceed one percent (1%) of the gross proceeds from the sales of beverages and prepared food at restaurants to provide funds for the promotion of Southaven tourism, parks and recreation, provide that collections of revenue originally authorized by House Bill 1462, Chapter 955, Local and Private Laws of 2011 and re-authorized in 2014 by Senate Bill 2925, from and after July 1, 2017, be ratified and confirmed, and that any of such revenue paid to the City may be expended for the purposes authorized in House Bill 1462, Chapter 955, Local and Private Laws of 2011 and re-authorized in 2014 by Senate Bill 2925 from and after July 1, 2017.

SECTION 6. The Mayor and/or City Clerk are hereby authorized to provide a certified copy of this Resolution to the Legislature and the Mayor or his designee(s) are further authorized to take any and all actions to effectuate the intent of this Resolution.

Following the reading of the foregoing resolution, Aldermen Kelly seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: ABSENT
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of December, 2017


DARREN MUSSELWHITE, MAYOR

ATTEST:


CITY CLERK



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PROFESSIONAL SERVICE AGREEMENT BETWEEN CITY OF SOUTHAVEN AND MIDSOUTH SPORTS PRODUCTIONS, INC.

This Professional Service Agreement is made effective as of the 1st day of January, 2018 (the "Effective Date") by and between the City of Southaven (the City), and MidSouth Sports Productions, Inc., d.b.a. JBJ Sports Productions and Mississippi USSSA Baseball (MidSouth Sports).

WHEREAS, the City has the authority pursuant to Mississippi Code Annotated Section 17-1-3 to create public parks and to expend municipal funds for such purpose; and

WHEREAS, pursuant to Mississippi Code Annotated Section 21-17-5, the City, under its home rule authority, has the power to operate its own athletic programs and its corresponding authority to spend municipal funds in pursuit of its recreational/athletic programs; and

WHEREAS, in 2017, alone, MidSouth Sports coordinated approximately seventeen (17) tournaments to the City, allowing approximately seventeen hundred teams to participate in the City and visit the City; and

WHEREAS, the City and MidSouth Sports desire to continue their relationship for the oversight and management of baseball tournaments at Snowden Grove Park; and

Now in consideration of the promises below, the parties hereby agree as follows:

1. The City hereby contracts with MidSouth Sports to oversee and manage the operation of baseball events at Snowden Grove Park. MidSouth Sports shall not be responsible for concessions, gift shop, maintenance, or sponsorships. The City hereby authorizes MidSouth Sports to enter into agreements for securing sporting events for the City, after securing prior approval from the City's Director of the Department of Parks and Recreation. This Agreement shall commence on the effective date set out above and shall expire on December 31, 2021. Either party may terminate this agreement, with or without cause, at any time upon thirty (30) days written notice.

2. The City agrees that at all times during the term of this Agreement, it shall procure and maintain liability insurance, insuring against injury to persons or damages to property arising out of or related to the operation of events at Snowden Grove Park.

3. The City agrees that records, computer programs, computer-stored information, computer disks and other media, files, manuals, letters, notes, reports, customer lists, documents, equipment, websites of MidSouth Sports and the like created during the term by MidSouth Sports shall remain the property of MidSouth Sports, except information that would be classified as public records pursuant to Mississippi law. The records, computer programs, computer-stored information, computer disks and other media, files, manuals, letters, notes, reports, documents, equipment, websites of the City and the like created during the term by the City shall remain the property of the City.

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4. As compensation, the City shall provide an office to MidSouth Sports and pay MidSouth Sports annually in the amount of One Hundred Thirty Thousand Dollars and No/100 U.S. Dollars (\$130,000.00) in equal monthly installments.

5. This Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi. The parties shall use good faith efforts to resolve any disputes hereunder. In the event of a dispute hereunder that cannot be resolved by mutual discussions between the parties, the disputing party shall provide written notice to the other party outlining in detail the basis for the dispute. Jurisdiction and venue for all disputes hereunder shall be proper in the federal and state courts having competent jurisdiction in Desoto County, Mississippi.

6. MidSouth Sports acknowledges it is an independent contractor and is neither an employee of City nor entitled to the same or similar benefits provided to employees of City. This Agreement reflects an arms-length transaction. Nothing in this Agreement creates a fiduciary, partnership, joint venture or employment or other agency relationship among the parties. This Agreement is not entered into for the benefit of, nor are any rights granted to, any third party except as expressly provided herein. In this respect, MidSouth Sports further acknowledges it is solely responsible for certain obligations, including but not limited to any and all taxes, insurance, withholdings, and workers compensation.

7. This Agreement shall not be assignable by either party without the prior written consent of the other party. In addition, this Agreement contains the entire understanding of the parties hereto with respect to the subject matter of the contract and supersedes and cancels any and all prior oral or written contracts or understandings between the parties with respect to the matters set forth above. This Agreement may be changed and modified only in writing signed by all parties hereto. This Agreement shall inure to the benefit and be binding on the parties, heirs, legal representatives, assignees and successors of the parties. This Agreement may be executed in counterparts each of which shall be deemed an original.

8. MidSouth Sports agrees to indemnify the City for any and all costs, including attorney fees for any expense incurred by the City which is caused by MidSouth's default of any provision of this Agreement.

9. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provisions of Agreement, which shall remain in full force and effect. If any of the covenants or provisions of this Agreement are determined to be unenforceable by reason of its extent, duration, scope, or otherwise, then the parties contemplate that any court making such determination shall reduce such extent, duration, scope or other provision and enforce them in their reduced form for all purposes contemplated by this Agreement.

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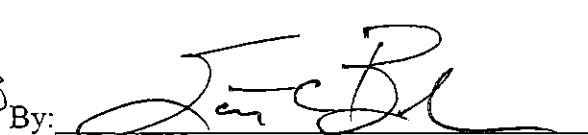
IN WITNESS WHEREOF, the parties hereby, after being authorized and on behalf of the City and MidSouth Sports have duly executed and delivered this agreement, which shall be effective as the date written above.

CITY OF SOUTHAVEN, MS

MIDSOUTH SPORTS PRODUCTIONS, INC.

By: 

Darren Musselwhite, Mayor

By: 

Scotty Baker, President

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RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI, GRANTING FREE PORT WAREHOUSE AD VALOREM TAX EXEMPTION TO HENRY SCHEIN ANIMAL HEALTH AS AUTHORIZED BY SECTION 27-31-51 ET. SEQ., OF THE MISSISSIPPI CODE (1972), AS AMENDED

WHEREAS, Henry Schein Animal Health ("Henry") seeks an exemption from ad valorem taxes at its warehouse operation located at 1085 Stateline Road East, Southaven, Mississippi to the fullest extent permitted by statute on all personal property held in the applicant's finished good warehouse and in transit through the State of Mississippi and which either is moving in interstate commerce through or over the territory of the State of Mississippi or is consigned or transferred to Henry's finished goods warehouse for storage in transit to a final destination outside the State of Mississippi; and

WHEREAS, Henry has filed an Application for exemption from free port tax warehouse ad valorem tax exemption; and

WHEREAS, Henry has produced written verification and documentation to the City of Southaven Board as to the authenticity and correctness of its Application; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, as follows, to-wit:

1. That Henry ships personal property to a final destination outside the State of Mississippi during the calendar year.
2. That Henry is qualified to make application for exemption from Freeport Warehouse Ad Valorem Tax.
3. This Mayor and Board of Alderman of the City of Southaven, Mississippi, acknowledge Henry's current and potential contribution for jobs within Southaven and to the economic development of Southaven and believe that it should exercise its

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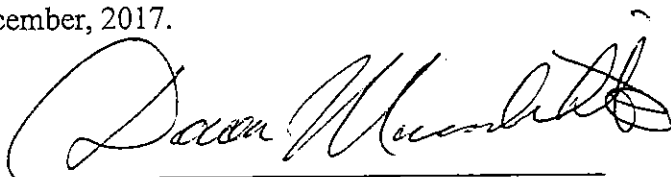
discretionary authority to exempt from all free port taxes to the full extent permitted by statute all personal property held in Henry's free port warehouse and in transit through this State and which either is moving in interstate commerce through or over the territory of the State of Mississippi or is consigned or transferred to Henry's finished goods warehouse for storage in transit to a final destination outside the State of Mississippi as authorized by Section 27-31-51 et seq. of the Mississippi Code (1972) as amended.

4. That the Clerk of this Board is hereby directed to spread a copy of this Resolution on the minutes of this Board; and that said Clerk shall forward the original Application and a certified copy of the transcript of this Resolution approving said Application to the Tax Assessor of DeSoto County, Mississippi.

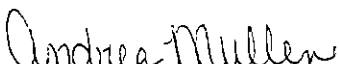
After a full discussion of this matter, ALDERMAN Flores moved that the foregoing Resolution be adopted. The motion was seconded by ALDERMAN Payne. Upon the question being put to a vote, Members of the Board of Aldermen voted as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: ABSENT
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of December, 2017.


Darren Musselwhite, MAYOR

ATTEST:


City Clerk



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DeSoto Council
316 W. Commerce St.
Hernando, MS 38632

Free Port Application Guidelines

Business Investment Incentive Request Application

Date November 7th, 2017

1. Name of Customer/Client: Henry Schein Animal Health

Contact Name : Eric Bosserman Phone # (614) 659 - 1644

Email: tax@henryscheinvet.com

Name of Company where product is inventoried: Henry Schein Animal Health

Street Address: 1085 Stateline Rd E

City: South Haven MS Zip Code: 38671

Telephone #: (662) 548 - 9000 Fax #: N/A

2. Product: Medical Supplies

3. Year Applicant began in DeSoto County: 2017

4. Total number presently employed at this facility: 27 % residing in DeSoto County: 25.9259%

5. Average full-time hourly wage: \$17.13 30.8701 % Fringe Benefit

To promote future industrial and commercial development that will benefit your company and your new community, we require that your company become a member of the DeSoto Council and remain an active dues paying member for the duration of the business investment incentive.

The applicant company accepts all responsibility for the preparation and filing of the partial Ad valorem business investment incentive and Free Port Warehouse application and respective board presentation and approval process at both the city and county level. The DeSoto Council only serves in an advisory role and thus accepts no responsibility in the tax process.

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Free Port Warehouse Application for License

Warehouse Name Henry Schein Animal Health

Location 1085 Stateline Rd E, South Haven, MS 38671
Street City

De Soto
County

Mailing Address 400 Metro Place N, Dublin, OH 43017

Sole Owner

Partnership

Corporation

Other
Limited Liability
Company

(if partnership or corporation, give name, address, and title of partners or officers)

Fran Dirksmeier

Name

President

Title

Sean Henderson

Name

Chief Financial Officer

Title

Kim Allen

Name

President - Commercial Division

Title

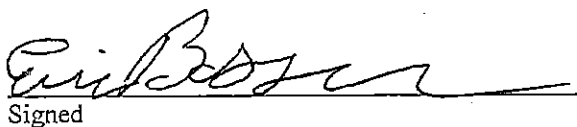
If corporation, organized under Laws of State of Delaware

When did you begin operating in Mississippi? November 1st, 2017

-CERTIFICATE-

I CERTIFY:

1. The above named business ships personal property to a final destination outside the State of Mississippi during the calendar year
2. The above named business is qualified to make application for exemption



Signed

Exec. Director, Tax &
Contract Administration

Title

November 7, 2017

Date

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LETTER OF AGREEMENT FOR PLANNING AND CONSULTING SERVICES

THIS AGREEMENT is entered into by and between **BRIDGE & WATSON, INC.**, hereinafter called the CONSULTANT and the **CITY OF SOUTHAVEN, MISSISSIPPI**, hereinafter called the CITY.

1. The CITY does hereby employ the CONSULTANT to perform professional and technical services for: Development of a comprehensive plan pursuant to Miss. Code Ann. 17-1-1(c) and as specified in the city's October 2017 Request for Proposals. The CONSULTANT shall provide the services contemplated herein in accordance with its November 1, 2017 response to the CITY's Request for Proposals.

2. The CONSULTANT hereby agrees to perform the above services in a diligent and competent manner in accordance with the standards applicable to this work.

3. The CITY shall compensate the CONSULTANT for professional services rendered plus direct reimbursement for out-of-pocket expenses including travel, per diem expenses for personnel, purchased information and services, copies, graphic materials and other necessary expenses.

4. The CONSULTANT will submit monthly or periodic invoices to the CITY requesting payment. Such requests will be based upon the amount and value of work and services performed by the CONSULTANT and will be accompanied by an itemized statement of work performed. The CITY shall pay the CONSULTANT the total amount of the invoice within thirty (30) days after receipt of the invoice. Nonpayment or payment less than the amount of the invoice within the specified time shall be cause for suspension of work by the CONSULTANT. The invoices will be based on the following rate schedule:

Principal Planner:	\$150.00/hr.
Associate Planner I:	\$125.00/hr.
Associate Planner II:	\$100.00/hr.
Assistant Planner I:	\$ 85.00/hr.
Assistant Planner II:	\$ 60.00/hr.
Planning Technician:	\$ 40.00/hr.
Mileage:	IRS standard business mileage rate (currently \$ 0.535/mile)

5. The total cost to the CITY resulting from services provided by the CONSULTANT pursuant to this agreement shall not exceed one hundred twenty thousand dollars (\$120,000). The parties contemplate this project will require eighteen to twenty-four months to complete.

6. The CITY may terminate or re-negotiate this letter of agreement at any time with written notification to the CONSULTANT.

IN WITNESS WHEREOF the CITY and the CONSULTANT have executed this Agreement this the 7th day of December, 2017.

CLIENT: THE CITY OF SOUTHAVEN, MISSISSIPPI

BY: [Signature]
Hon. Darren Musselwhite, Mayor

WITNESS: [Signature]
Ms. Andrea Mullen, City Clerk

CONSULTANT: BRIDGE & WATSON, INC.

BY: [Signature]
Chris Watson, AICP

WITNESS: [Signature]
Tim Youngblood

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RESOLUTION OF CITY OF SOUTHAVEN BOARD OF ALDERMAN AMENDING POLICY FOR TOWING AND WRECKING SERVICE

WHEREAS, Mississippi Code Section 21-17-5 provides that the City of Southaven ("City") shall have the care, management and control of the municipal affairs and the power to adopt any orders, resolutions or ordinances with respect to such municipal affairs; and

WHEREAS, pursuant to Mississippi Code Section 21-37-3, the City has the power to exercise full jurisdiction in the matter of streets; and

WHEREAS, the City Board of Alderman desires to establish policies and requirements for the Southaven Police to determine those companies desiring to be on the City's wrecker rotation, so that the companies are qualified to meet the demands of the City Police Department for towing of vehicles in order to keep the City streets clear from obstructions; and

WHEREAS, the City Board of Alderman desire this policy to allow for the City Police Department to exercise discretion subject to the policy in allowing for towing companies who seek to be part of the City's wrecker rotation; and

WHEREAS, it is the intention of the City based upon the recommendation of the Southaven Police that this Policy be implemented and adopted by the City Board; and

NOW THEREFORE, be it resolved as follows:

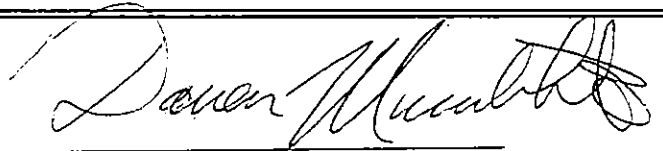
1. The City Board of Alderman hereby adopts this policy to allow for the City Police Department to allow and regulate the companies or entities as part of the City Police's wrecker rotation.
2. The City Police Chief and City Deputy Police Chief or their designees shall be responsible for implementing this Policy.
3. This policy shall be effective immediately upon passage by the City Board.

Following the reading of the foregoing Resolution, Alderman Brooks made the motion and Alderman Gallagher seconded the motion for its adoption. The Mayor put the question to a roll call vote, and the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: ABSENT
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

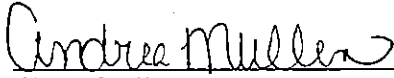
RESOLVED AND DONE, this 5th day of December, 2017.

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Darren Musselwhite, MAYOR

ATTEST:


CITY CLERK

CITY of SOUTHAVEN

POLICE WRECKER

ROTATION POLICY

MANUAL



Steven E. Pirtle

Chief of Police

William M. Anderson

Deputy Chief of Police

662-393-8652

662-280-4718 – Fax

Board Approved - 12/05/2017

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Rotation List Application

Driver / Insurance Qualification

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PURPOSE OF REGULATIONS

To establish policy, procedures and regulations for towing companies on the police wrecker rotation concerning towing service standards and to further ensure the safe and efficient removal, storage and safekeeping of any and all vehicles being towed and placed into custody of such towing companies at the request of the Southaven Police Department.

DECLARATION OF POLICY

- A. It shall be the policy of the Southaven Police Department to establish a rotating wrecker call list, known as the Southaven Police Wrecker Rotation List, whose participants meet standards prescribed in this policy. The Office of Chief of Police shall have the authority and responsibility to ensure that facilities and that their drivers are qualified before authorizing inclusion on the Wrecker Rotation. Only towing companies meeting the following requirements may be placed on the Wrecker Rotation List. These requirements will ensure the following for the citizens who use the streets and highways in the City of Southaven:
1. That the towing company is reputable, reliable and has qualified employees;
 2. That the towing company is properly licensed and insured; and
 3. That the towing company charges a fair, equitable and reasonable rate for services rendered.
- B. It shall further be policy to allow any qualified, as determined by this policy, towing company an opportunity to submit an application for inclusion on the Wrecker Rotation List.
- C. By submitting an application for inclusion on the Wrecker Rotation List, a towing company agrees and understands that the provisions contained in this policy shall strictly govern its initial inclusion and continuing inclusion on the Wrecker Rotation List.
- D. As inclusion on the Wrecker Rotation List is voluntary, a towing company or the City of Southaven may remove the towing company at any time.
- E. This policy shall be reviewed periodically by the City and the City shall reserve the right to amend, as deemed necessary, any part(s). If provisions are amended, notification will be made to all affected entities.

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III. APPLICATION PROCEDURES FOR INCLUSION AND RETENTION ON THE WRECKER ROTATION LIST

A. All applications and forms necessary which need to be completed for inclusion on the Wrecker Rotation List shall be obtained from the Southaven Police Department.

1. EACH form must be completed and forwarded to the Office of Chief of Police
2. Inclusion on the Wrecker Rotation List is for a period of one year, and shall be reviewed annually to ensure regulations are met.
3. Each year thereafter and no later than January 10th, towing companies desiring to remain on the Wrecker Rotation List shall resubmit ALL forms to the Office of Chief of Police. The forms shall be updated to reflect current information as it exists at the time of application.
4. Upon change of ownership, if the new owner desires to remain on the Wrecker Rotation List, they must complete and submit all application forms for consideration. Rotation calls will be suspended during the application process. A towing company shall not assign its interest in the Wrecker Rotation List to another company.

B. Towing Companies Shall:

1. Be licensed in the City of Southaven to do business.
2. Display a visible sign with the towing Companies name thereon at the site of the towing company.
3. Must have a USDOT and MC number
4. Maintain a minimum of two (2) years of towing and on site storage records for inspection by the Southaven Police Department upon request.
5. Display the company name, address and phone number on invoices.
6. Own / lease the towing equipment used in the performance of its towing services.
7. Ensure that the towing company is independent of any other towing company, e.g., phone number(s), address, business license, storage facilities, etc., must not be the same as any other towing company.
8. Ensure that the towing company's drivers possess a valid driver license with the proper class according to vehicle being operated. This applies to owners who drive towing vehicles as well as employees.

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9. ~~Provide a Driver/Insurance Qualification Form listing all employees who will be~~ required to drive a towing vehicle. This shall contain the full name, driver license number, State of issuance and date of birth. This form shall be updated and submitted to the Office of Chief of police upon hiring a new driver.

- a. During inspection of this form, a driver license check will be performed by the SPD, and if a driver is found to be revoked, suspended or cancelled, the towing company will be notified and the towing shall not allow the driver to operate any towing vehicle in response to a rotation call, until such time as the driver has satisfied all legal requirements for reinstatement and the license are reinstated, and the Office of Chief of Police has been notified in writing.
- b. Notify the Office of Chief of Police in writing of any driver changes or actions committed by a driver which causes the driver's driver license to be suspended, revoked or cancelled.
- c. If any driver is found to be operating a tow vehicle on a revoked, suspended or cancelled license with the owner's knowledge, this shall be cause for removal from the Wrecker Rotation List as well as additional charges that may be placed against the driver. If owner is notified by police of the driver license suspension, revocation or cancellation, the driver shall not be allowed to drive the tow equipment.

10. Notify the Office of Chief of Police , in writing, of convictions of any misdemeanors or felonies that involve crimes of violence, theft, fraud, sale/distribution of drugs, bodily injury and other crimes of dishonesty committed by its drivers.

11. At the request of the Board of Aldermen, the owner shall appear before the Board at a scheduled meeting.

C. FELONIES

1. Neither towing company owners, managers nor drivers shall be allowed to participate on the Wrecker Rotation List if they have been convicted of a felony.

EQUIPMENT REQUIREMENTS

- A. Towing companies shall be responsible for the carrying of equipment for removal of glass and other debris from the road. The drivers are responsible for the removal of all debris from the road and right of way.

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B. Emergency Equipment

1. At least one (1) functional, amber colored, and rotating or strobe type flashing type light shall be permanently mounted on the top of the towing vehicle. LED lights are permissible. All emergency flashers and directional lights showing to the front must be amber in color.
2. Alternating headlight flashers are not allowed to be used when responding to a scene nor in general transport of vehicles.
3. Sirens on towing vehicles are prohibited.

C. Additional Required Equipment

1. At least one (1) heavy duty push broom
2. One (1) shovel
3. One (1) pry bar or crowbar
4. One (1) set of bolt cutters
5. Minimum of (1) 50 lb. bag of a fluid absorption compound
6. One (1) light bar. Any towed vehicle must be capable of displaying all lights on the rear of the vehicle when being towed on the sling or stinger . The light bar must consist of two (2) tail lamps, two (2) stop lamps and two (2) turn signals and all must be fully operational.
7. At least one hundred (100) feet of cable or ability with additional equipment such as chains to reach required distance
8. All towing vehicles shall display the towing company's name and address, as well as their USDOT number.

D. Inspections

The tow company shall have their tow vehicle inspected by a DOT certified inspector annually.

V. INSURANCE

- A. Each towing company assumes liability for personal injury or property damage resulting from a towing company's employee's intentional or negligent act(s) from the time contact is made with any vehicle to be towed. Each towing company shall indemnify and hold harmless the City of Southaven from any and all claims made as a result of the tow company's actions.

Minutes, City of Southaven, Southaven, Mississippi

B. ~~Each towing company shall maintain the following insurance policies for the minimum~~
amounts set forth in this section. Each policy shall be in the name of the towing company
or the towing company's owner name, and shall include coverage for towing and storage.
The policy shall be in effect for at least six (6) months.

1. A certificate of insurance shall be filed with the Office of Chief of Police before a
towing company is placed on the Wrecker Rotation List. Certificates of insurance
must be itemized to indicate the amounts of liability, garage keepers and on-hook
liability. The policy must also disclose all of the towing vehicles covered under the
policy. Nothing shall preclude a towing company from obtaining coverage in excess
of these amounts. The City of Southaven shall be listed as an additional insured on
the certificate of insurance.
2. For purposes of this policy, the following definitions shall apply;
 - a. Vehicle Liability – Insurance that pays for damages due to bodily injury and
property damage to others for which the towing company is responsible.
 - b. Garage Keepers Liability – Insurance that protects a garage keeper against
liability for damage to vehicles in his/her care, custody, control.
 - c. On Hook Coverage – Insurance that will normally pay to repair or replace a
vehicle that the towing company did not own if it is damaged by a collision,
fire, theft, explosion or vandalism while it is being towed.
3. Liability coverage must be equal to the minimum amounts below. Insurance may be
provided in a single policy or separate split policies. Regardless of the type of policy
or policies, the total amount of coverage must be equal to those amounts, per
incident.
 - a. Minimum vehicle liability amounts - \$ 300,000
 - b. Minimum garage keeper's liability - \$ 75,000
 - c. Minimum on hook coverage - \$ 75,000

C. Insurance Renewal

1. Towing companies' certificate of insurance shall be submitted to the Office of Chief
of Police no later than ten (10) days prior to expiration of the current certificates.
2. The owner of the towing company shall notify the Office of the Chief of Police in
writing of any changes in any certificate throughout the annual cycle.

Minutes, City of Southaven, Southaven, Mississippi

VI. PLACE OF BUSINESS AND STORAGE FACILITY

- A. The towing company must have an established commercial business site within the City of Southaven, building and storage area located within the city limits of Southaven and must have an applicable and relevant business license issued by the City of Southaven. All aforementioned requirements in this paragraph A shall have been in effect a minimum of two (2) years prior to application
- B. The location must be in compliance with zoning regulations, pass all building codes and be in compliance with Use and Occupancy inspections.
- C. The towing company must be equipped to provide adequate an storage lot or building for proper, safe and secure storage of all vehicles towed at the request of the SPD.
- D. The towing company's place of business shall be staffed, between the hours of 8 a.m. and 5 p.m., Monday through Friday, excluding legal holidays.
- E. No two (2) or more towing companies will be permitted to share the same office building or storage lot.
- F. When an individual owns more than one (1) towing company, it may be permissible for each company to be included on the rotation list, if the entities have different locations, licenses, and separate filings with the Mississippi Secretary of State.

VII. CALL AND NOTIFICATION PROCEDURES

- A. The towing company must be available 24 hrs./day, 7 days/week.
 - 1. Towing companies are restricted to a maximum of two (2) telephone numbers on the Rotation List. Pagers, answering services and beepers are not permitted. Cell phones are permitted.
 - 2. If the SPD receives a busy signal or voicemail, the next scheduled towing company will be called and the first called towing company will lose its turn.
 - 3. When the towing company is called, they should answer "Yes" or "No" when asked if they can respond.
 - 4. A towing company shall not refer a call to another towing company or substitute another company's vehicle to avoid losing its turn on the list.
- B. The towing company must make the scene within 20 minutes of the call during the day, and within 30 minutes of the call at night.
 - 1. If the towing company fails to respond in the allotted amount of time, the next scheduled towing company will be called and the first will lose its turn.

Minutes, City of Southaven, Southaven, Mississippi

I. SERVICE PROCEDURES

- A. Towing companies shall not monitor the scanner and make the scene of calls, prior to being called by the dispatch center
- B. No towing company will tow a vehicle from an accident scene prior to police arrival.
- C. Towing companies who may have other lots in other cities shall not tow a vehicle to any of the other lots, they must be towed to their lot in Southaven. The only exception will be if the call is a motorist assist.
- D. A towing company shall not perform repair work on a towed vehicle without the owner's written consent.
- E. Personal property or cargo contained in towed vehicles must be released to the owner/designee upon their request, unless otherwise ordered by an SPD officer. Personal property is defined as anything that is not physically attached or mounted to the towed vehicle. Such items may include, but not limited to, clothing articles, tools, CD's, personal items in glove boxes or consoles. The towing company shall not charge for releasing personal property during normal business hours.
- F. Anytime personal property is released from a vehicle, the date and time of release and whom release made to should be noted on the original invoice.
- G. Towing company drivers/employees shall not wear exposed firearms at any scene while performing their duties. While those possessing a valid Firearms permit are allowed to legally carry a firearm, the concealed carry law must be followed.
- H. When a "HOLD" has been placed by an SPD officer on a vehicle towed on the rotation, the towed vehicle shall be placed in an area of the storage facility that is not accessible to the general public, and no one is to be allowed access to the vehicle except the proper law enforcement officers, until such time as the hold has been released.

TOWING AND STORAGE RATE and LIABILITY for PAYMENT

- A. Tow rates are not to exceed the \$ 125.00 basic fee.
- B. There shall be no charge for normal cleanup. A normal clean up includes, but is not limited to, removal of glass, vehicle parts and vehicle body parts, vehicle fluids, etc.
- C. Storage rate is not to exceed \$ 30.00 per day. Storage fees are for a 24 hour period and shall be prorated for the first 24 hours after the vehicle is towed.

Minutes, City of Southaven, Southaven, Mississippi

- D. When tow companies are called to tow motorist with mechanical problems (assist motorist), the company will be allowed to tow the vehicle to a different location other than the storage lot, at the vehicle owner's/driver's request. When this occurs, this becomes a contract between the tow company and the vehicle owner/driver, therefore the tow company may add additional charges above the basic rate .
- E. For times that the tow company responds to the scene and they are delayed from retrieving the vehicle due to functions to be performed by emergency personnel, they may charge an extra fee. The hourly charge of \$ 45.00 will start after the first ½ hour of waiting the towing.
- F. Administrative fees made be added for the cost of obtaining title information, posting legal ads, mailing certified letters, etc., on vehicles that have been on the tow company's property, unclaimed, for the amount of time required by MS State law concerning abandoned vehicles.
- G. Liability for payment of fees;
 - 1. By inclusion on the Wrecker Rotation List, towing companies agree that the Southaven Police Department and the City of Southaven will not be responsible for any fee/charge associated with the removal, recovery, towing or storage of a vehicle the company has towed as a result of a rotation call.

X. COMPLAINTS and INVESTIGATIONS

- A. A towing company that violates any part of this policy may be removed permanently or suspended from participation on the Wrecker Rotation List for a period of time. Policy violations will be investigated by the Police Department and the findings submitted to the Board of Aldermen. Suspension or removal from the rotation list will be determined by the Board of Aldermen
- B. The owner of a vehicle towed may file a written complaint and submit it to the Police Department for investigation. The complaint will be investigated and if any violations are found to have occurred, those findings will be submitted to the Board of Aldermen for a disposition or possible action taken against the towing company.

XI. Application

- A. These policies do not apply to heavy, or class D wreckers or the handling of those type calls for service. A class D wrecker handles the towing of large trucks such as semi tractors and trailers.

Minutes, City of Southaven, Southaven, Mississippi

~~SOUTHAVEN POLICE DEPARTMENT~~

Wrecker Rotation List Application

NAME OF TOWING COMPANY _____

Address (No P.O. Box #s) : _____

Company Phone #: _____ Alt. Phone #: _____

Name of Owner: _____ D.L. #: _____ State _____

Name of Manager _____ D.L. # _____ State _____

Address: _____

Phone #: _____

Southaven Business Lic. # _____ USDOT# : _____ MC# _____

IS THE STORAGE FACILITY STAFFED M-F 8 A.M. – 5 P.M.? Yes ☐ No ☐

TYPE OF STORAGE PROVIDED : Inside ☐ Outside ☐

I, _____, submit this application as a formal request, as
(Name of Owner)

owner or proprietor of _____ and do hereby request to
(Towing Company Name)

be included on the Southaven Police Department Wrecker Rotation List.

I further attest that I have read, understand and will comply with all provisions of the Wrecker Rotation List policy while performing services at the request of the Southaven Police Department.

I do solemnly swear/affirm that all statements made in connection with this application are true to the best of my knowledge.

Name of Towing Company

Signature of Owner

Date

Minutes, City of Southaven, Southaven, Mississippi

City Of Southaven

Driver / Insurance Qualification

I, being owner or proprietor of _____ Towing company do hereby submit this listing of all personnel who are employed by this company and will at any time be required to drive a tow truck or perform emergency roadside assistance as directed by members of the Southaven Police Department. I further authorize the Southaven Police Department to conduct a driver license and criminal history check on the personnel as authorized and in compliance with regulations established by the Wrecker Rotation List policy.

	NAME	D.O.B.	D.L. NUMBER / STATE	CLASS	VALID	N.C.I.C CHECK ACCEPTABLE (SPD Completion Only)
1.					Yes ☐ No ☐	Yes ☐ No ☐
2.					Yes ☐ No ☐	Yes ☐ No ☐
3.					Yes ☐ No ☐	Yes ☐ No ☐
4.					Yes ☐ No ☐	Yes ☐ No ☐
5.					Yes ☐ No ☐	Yes ☐ No ☐
6.					Yes ☐ No ☐	Yes ☐ No ☐
7.					Yes ☐ No ☐	Yes ☐ No ☐
8.					Yes ☐ No ☐	Yes ☐ No ☐
9.					Yes ☐ No ☐	Yes ☐ No ☐
10.					Yes ☐ No ☐	Yes ☐ No ☐

As further directed by regulations I am submitting the following insurance information for review:

Name of insurance company carrying vehicle liability _____

Policy # _____ Amount \$ _____

Name of insurance company carrying garage keepers liability _____

Policy # _____ Amount \$ _____

Name of insurance company carrying "on-hook" liability _____

Policy # _____ Amount \$ _____

I hereby certify and attest that all vehicles that will be used on the Wrecker Rotation List meet the minimum insurance requirements established in the Wrecker Rotation List policy, which are;

VEHICLE LIABILITY	GARAGE-KEEPERS LIABILITY	"ON-HOOK" LIABILITY
\$ 300,000	\$ 75,000	\$ 75,000

Signature of Owner

Date

I have also attached copies of current insurance certificates to be kept on file with the Southaven Police Department

Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI AMENDING THE SOUTHAVEN CODE OF ORDINANCES TITLE XIII, CHAPTER 7, SECTION 13-7(c)

WHEREAS, Mississippi Code Section 21-17-5 provides that the City of Southaven ("City") shall have the care, management and control of the municipal affairs and the power to adopt any orders, resolutions or ordinances with respect to such municipal affairs; and

WHEREAS, pursuant to Mississippi Code Section 21-37-3, the City has the power to exercise full jurisdiction in the matter of streets; and

WHEREAS, pursuant to Mississippi Code 17-1-5, the City has the power to pass zoning regulations within the City; and

WHEREAS, the City Police in order to maintain safety and traffic control for the citizens of the City require towing companies and/or wrecker services to respond to accidents for towing purposes within twenty (20) minutes; and

WHEREAS, in order to ensure that the wrecker truck can respond within the required 20 minutes, the City desires to allow such wrecker truck to park in residential areas provided that certain criteria is followed; and

WHEREAS, the City finds that allowing the wrecker truck to park in a residential area in accordance with the amended ordinance; as set forth below, will allow for the wrecker truck to adequately respond to emergencies within the 20 minutes; thus, allowing for the City Police to better maintain safety on the City streets by eliminating traffic and potential hazards associated with vehicle accidents; and

NOW, THEREFORE BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI, THAT RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND THE CITY OF SOUTHAVEN CODE OF ORDINANCES, TITLE XIII, CHAPTER 7, SECTION 13-7(c) BE AMENDED AS FOLLOWS:

TITLE XIII, CHAPTER 7, SECTION 13-7(c)

Sec. 13-7(c). - General rules and exceptions.

The requirements in section 13-7(b) are subject to the following general rules and exceptions:

1. In the residential (R) districts, no parking of motor vehicles shall be allowed in any yard with the following exceptions:
 - A. Vehicles may be parked on a paved or concrete driveway.
 - B. Vehicles may be parked between the driveway and the side property line nearest the driveway and on a hard surface (no grassed areas), so long as they do not encroach on neighboring properties and the vehicles is operable and has current motor registration.
2. No major recreational equipment such as boats and boat trailers, travel trailers, campers, and similar items shall be parked or stored on any street or on any yard in any residential district with the following exceptions:
 - A. They may be parked on a paved or concrete driveway provided they are at least twenty (20) feet from the street.

Minutes, City of Southaven, Southaven, Mississippi

- B. They may be parked between the driveway and the side property line nearest the driveway on a hard surface (no grassed areas), provided they are at least twenty (20) feet from the street and the grass and surrounding property is properly maintained, and provided they do not encroach on neighboring properties and the vehicle is operable and has current motor registration.
 - C. They may be parked in the front yard of a corner lot on a hard surface (no grassed areas), which is to the side of or at the end of the house, provided they are at least thirty (30) feet from the street, provided they do not extend beyond the front of the house and the grass and surrounding property is properly maintained, and provided they do not encroach on neighboring properties and the vehicle is operable and has current motor registration.
3. Nonconforming vehicles shall not be parked or stored in any residential zone other than in a completely enclosed garage.
4. No commercial vehicle rated two (2) tons or more, school bus, trailer exceeding fifteen (15) feet in length, tractor or heavy construction equipment shall be parked or stored in any residential zone in the yard, the driveway or the street except for service and delivery purposes. Furthermore, commercial vehicles under two (2) tons are prohibited from being parked on the street or any front yard except on a paved driveway.
- A. Towing or Wrecker companies, which are currently included on the Southaven Police Department wrecker rotation as approved by the Southaven Board of Aldermen and in current compliance with all criteria set forth by the Southaven Police Department for the wrecker rotation may be granted an exception to allow one (1) on call wrecker per company to be parked in residential zones, subject to the following conditions:
- (1) The towing vehicle/wrecker is classified as a Class A Light Duty Wrecker, which is used for towing vehicles weighing seven thousand (7,000) pounds or less (i.e. passenger cars, pickup trucks, motorcycles, small trailers, and similar vehicles); or
 - (2) The towing vehicle/wrecker is classified as a Conventional Wrecker and meets one of the following criteria:
 - (a) minimum gross vehicle weight rating (GVWR) of not less than ten thousand (10,000) pounds; or
 - (b) individual boom capacity of not less than eight thousand (8,000) pounds as rated by the manufacturer; or
 - (c) individual PTO or hydraulic power winch capacity of not less than eight thousand pounds as rated by the manufacturer; or
 - (d) manufactured wheel-lift with a retracting, lifting capacity of not less than three thousand five hundred (3,500) pounds as rated by the manufacturer; or
 - (3) The towing vehicle/wrecker is classified as a Rollback Wrecker and meets one of the following criteria:
 - (a) minimum gross vehicle weight rating (GVWR) of not less than eleven thousand (11,000) pounds; or

Minutes, City of Southaven, Southaven, Mississippi

- (b) must have at least an eight thousand (8,000) pound winch as rated by the manufacturer.
- B. The on call wrecker shall be parked on the residential property in the driveway on a hard surface at all times. At no point shall the wrecker be permitted to park on the street or yard.
- C. The on call wrecker shall have the Southaven Police Department issued on call permit in clear view at all times while parked in a residential zone.
- D. The City of Southaven Police Department reserves the right to revoke the exception granted under this section and/or the on call permit issued by the Southaven Police Department if the wrecker service fails to comply with any requirement or policy of the Southaven Police Department or any provision set forth in the City of Southaven Ordinances. In addition, if the on-call vehicle is deemed a nuisance by the City of Southaven and/or three (3) or more contiguous or adjacent land owners where the on call wrecker is parked sign and file a petition with the City Planning Department requesting that the on call wrecker be removed, the on call wrecker shall be removed by the Owner within twenty four (24) hours. In the event that the Owner does not remove the on call wrecker within twenty four (24) hours, the Owner shall be issued a citation in an amount not to exceed Five Hundred Dollars (\$500.00) and the City shall have the right to tow the on call wrecker.
- 5. If the existing use of a building or structure shall be increased by the addition of dwelling units, gross floor area, seating capacity or any other measure to increase intensity of use, the provisions of this chapter shall only apply to the extent of such increase in use.
- 6. In computing the number of parking spaces required, the following rules shall govern:
 - A. Where fractional spaces result, the parking spaces required shall be the next largest whole number.
 - B. In the case of mixed use, the parking spaces required shall equal the sum of the requirements of the various uses computed separately.
- 7. Required parking lots shall be of a hard surface, asphalt or concrete, properly marked and with adequate circulation area.

NOW, THEREFORE BE IT ORDERED pursuant to Miss. Code 21-13-11, the City Clerk shall provide notice of the adoption of the Ordinance in the *Desoto Times* for one (1) time.

NOW, THEREFORE BE IT ORDERED pursuant to Miss. Code 21-13-11, this amended Ordinance shall take effect one (1) month after passage.

Following the reading of the foregoing Resolution, Alderman Gallagher made the motion and Alderman Wheeler seconded the motion for its adoption. The Mayor put the question to a roll call vote, and the result was as follows:

Minutes, City of Southaven, Southaven, Mississippi

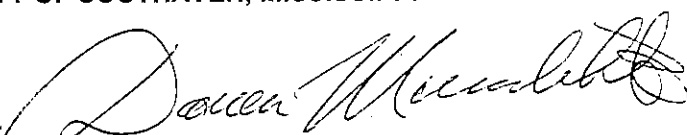
Alderman William Brooks
Alderman Kristian Kelly
Alderman Ronnie Hale
Alderman George Payne
Alderman Joel Gallagher
Alderman John Wheeler
Alderman Raymond Flores

voted: YES
voted: YES
voted: ABSENT
voted: YES
voted: YES
voted: YES
voted: YES

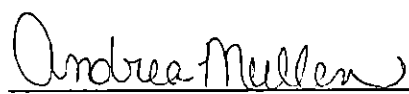
Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 5th of December, 2017.

CITY OF SOUTHAVEN, MISSISSIPPI

BY:


DARREN MUSSELWHITE, MAYOR

ATTEST:


CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION ENDORSING LEGISLATION FOR SALES TAX DIVERSION DURING THE 2018 SESSION OF THE MISSISSIPPI LEGISLATURE

WHEREAS, the City of Southaven Mayor and Board met to consider support for certain legislation during the 2018 Mississippi Legislative Session; and

WHEREAS, the governing authorities of the City of Southaven support the introduction and adoption of certain legislation providing for a sales tax adjustment; and

WHEREAS, currently municipalities derive sales tax from the 18.5% diversion from the 7% sales tax paid within the municipal limits; and

WHEREAS, an increase in the amount of diversion to the City of Southaven by 1% to 19.5%, followed by an increase of .5% each year until the amount of diversion is 25% would assist in supporting and enhancing the infrastructure necessary for economic development and growth.

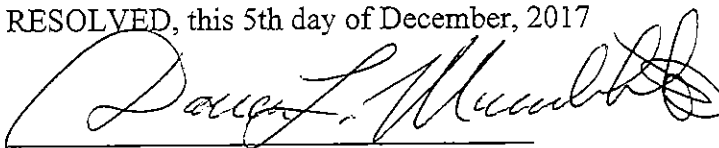
THEREFORE, BE IT RESOLVED that the Governing Authority of the City of Southaven, Mississippi, supports proposed legislative initiatives to be considered during the 2018 session of the Mississippi Legislature for a capital improvement sales tax adjustment.

BE IT FURTHER RESOLVED, that the Mayor or City Clerk is directed to provide a copy of this Resolution to the Desoto County delegation in the Mississippi Legislature.

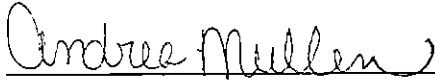
Following a reading of the foregoing resolution, Aldermen Payne made the motion and Alderman Kelly seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: ABSENT
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED, this 5th day of December, 2017


DARREN L. MUSSELWHITE, MAYOR

ATTEST:


CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI AUTHORIZING SINGLE SOURCE ITEM PURCHASE

WHEREAS, the City of Southaven Utility Department ("City") has reviewed and examined certain equipment and various components provided by Trimble Mapping and GIS as more fully set forth in Exhibit A, which is needed for the mapping of City water and sewer systems by the Utility Department; and

WHEREAS, based on the need by the City Utility Department of the equipment and various components as set forth in Exhibit A and the sole source letter and justification as set forth in Exhibit B, the City hereby approves the single source purchase of said the Trimble equipment from Navigation Electronics, Inc. ("NEI") in accordance with Mississippi Code 31-7-13(m)(viii); and

NOW, THEREFORE, BE IT ORDERED by the Board of Aldermen of the City, to wit:

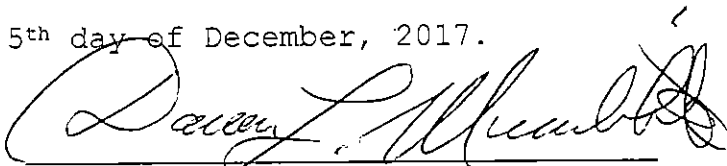
1. Pursuant to Mississippi Code 31-7-13(m)(viii), the City Utility Department is authorized to purchase the items from NEI in the amount of \$11,892.00 as set forth in Exhibit A on a single-source basis.
2. The Mayor, City Utility Director or their designee(s) are authorized to take all actions to effectuate the intent of this Resolution.

Following a reading of the foregoing resolution, Aldermen Brooks made the motion and Alderman Gallagher seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: ABSENT
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

Minutes, City of Southaven, Southaven, Mississippi

RESOLVED AND DONE, this 5th day of December, 2017.



DARREN L. MUSSELWHITE, MAYOR

ATTEST:


CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi



Trimble Navigation Limited
10368 Westmoor Drive
Westminster, CO 80021
United States

November 2, 2017

To Whom It May Concern:

Subject: Trimble Mapping & GIS Dealer for State of Mississippi,

Trimble Navigation Ltd is the only manufacturer of Trimble Hardware and Software. Navigation Electronics, Inc. is the sole authorized Trimble Mapping/GIS Dealer in the State of Mississippi..

Contractual agreements limit our dealers to sell in a specific geographic territory for the purpose of local support for customers. There are no other authorized Trimble Mapping & GIS dealers for Mississippi..

Trimble Mapping/GIS dealers are strategically located throughout the United States and sell in designated territories in which they are responsible for the sale, service, support and training of our GNSS solutions.

I hope this information assists you. Please do not hesitate to contact me if you have any questions.

Regards,

A handwritten signature in cursive script, appearing to read "Sean K. Chard".

Sean K. Chard
Geospatial Channel Manager – Southeast Region
Trimble Navigation Ltd.
Cell: 408.480.5483
Email: sean_chard@trimble.com

Minutes, City of Southaven, Southaven, Mississippi



nei

neigps.com



Navigation Electronics, Inc.

Huntsville, Alabama

David Wright

Phone: (800) 949-932 or (256) 665-5589 | Fax: (337) 237-1417

david_wright@neigps.com

November 30, 2017

City of Southaven

Ray Humphrey

5813 Pepper Chase Dr.

Southaven, MS 38671

Phone: (901) 831-0244 | Fax: (662) 393-7294

rhumphrey@southaven.org

Quotation #: 20171159032

Valid for: 30 Days

FOB: Destination

Terms: Net 30

Sales taxes not included.

Delivery: TBD ARO

Item	Qty	Part #	Item Description	List Price Ea.	NEI Price Ea.	NEI Price Total
1	1	R2-001-14	FRU Trimble R2 RTK Rover, GPS/GLO/GAL/BEI, NMEA	\$11,995	\$10,795	\$10,795
2	1	100202	TerraFlex Advanced	\$400	\$400	\$400
3	1	5217-04-YEL	BIPOD,TRB,1/2-13SS,UNIVERSAL	\$172	\$154	\$154
4	1	5125-20-YEL	ROVER ROD,2M,AL,SNAP-LOC	\$135	\$121	\$121
5	1	5200-160	POLE CLAMP,BALL,11/4",CLAW	\$75	\$67	\$67
6	1	5200-201	ARM,DOUBLE SOCKET,1"	\$20	\$18	\$18
7	1	RAM-HOL-UN7BU	RAM Universal X-Grip® Cell/iPhone Cradle	\$42	\$37	\$37
8	2	PROSERVGIS	Trimble Workflow Services: Professional Hardware to GIS Technical Services (per hour, 2 hour minimum)	\$150	\$150	\$300
					Total:	\$11,892

Purchase orders should be addressed to:

Navigation Electronics, Inc.

124 Toledo Drive

Lafayette, LA 70506

Please email a copy of your order to : david_wright@neigps.com.

If you have any questions, please feel free to call!

Sincerely yours,

David Wright

Mapping & GIS Sales Representati

Minutes, City of Southaven, Southaven, Mississippi

 ORIGINAL

ESC
Rev. 08/28/94 (Base)
Rev. 03/30/16 (This form)

PRELIMINARY ENGINEERING SERVICES CONTRACT

Nail Road Extension Project
Project No. STP-9224-00(001) LPA /107536-711000
Southaven, Mississippi

THIS CONTRACT, is made and entered into by and between the City of Southaven a body Politic of the State of Mississippi (the "LPA"), and, **Waggoner Engineering, Inc.** (the "CONSULTANT"), a Mississippi, duly registered to do business in the State of Mississippi, whose address for mailing is 143-A Lefleurs Square, Jackson, Mississippi 39211, effective as of the date of latest execution below.

WITNESSETH:

WHEREAS, the LPA proposes to perform design for a new, approximate 0.5 mile route, of Nail Road between Elmore Road and Swinnea Road in Southaven, MS, as provided for in Project No. STP-9224-00(001) LPA /107536-711000, hereinafter called the "PROJECT"; and,

WHEREAS, the LPA desires to engage a qualified and experienced CONSULTANT to perform engineering services in connection with the PROJECT, all of which are hereinafter called the "SERVICES"; and,

WHEREAS, the CONSULTANT has represented to the LPA that it is experienced and qualified to provide those services, and the LPA has relied upon such representation; and,

WHEREAS, the CONSULTANT herein was chosen for their expertise in performing the services in connection with the PROJECT and found satisfactory by the LPA; which is now desirous of entering into a contract;

WHEREAS, the CONSULTANT herein was chosen through the LPA Consultant Selection Process pursuant to Mississippi Department of Transportation (hereinafter "MDOT") LPA Project Development Manual and pursuant to Federal Highway Administration ("FHWA") regulations, Engineering and Design Related Service Contracts, 23 C.F.R. Part 172 (as amended) and found satisfactory;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein and for other good and valuable considerations flowing unto the parties, the receipt and sufficiency of which is hereby acknowledged, the LPA and the CONSULTANT do hereby contract and agree as follows:

ARTICLE I. GENERAL RECITALS

CONSULTANT shall, for the agreed fees, furnish all engineering services and materials required to perform the tasks described in the Scope of Work for the proposed transportation project. In so doing, CONSULTANT shall meet the current industry standards (and any MDOT or LPA standards identified in Exhibit 2) as to general format and content and in addition thereto, any special requirements of the LPA.

THE LPA, in support of CONSULTANT will provide the CONSULTANT a Scope of Work shown in "Exhibit 2" hereto and any other data which may be of assistance to CONSULTANT and within the possession and control of the LPA.

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Manuals, guides, and specifications applicable to this CONTRACT shall be those approved and/or adopted by MDOT and in effect on the effective date of this CONTRACT, unless otherwise specified in this Contract or subsequently directed by MDOT during the course of the CONTRACT.

ARTICLE II. SCOPE OF WORK

The CONSULTANT shall conduct the SERVICES in accordance with the Scope of Work attached to this CONTRACT as "Exhibit 2" and made a part hereof as if fully set forth herein. The performance of the SERVICES referred to in "Exhibit 2" shall be the primary basis for measurement of performance under this CONTRACT. The LPA specifically reserves the right and privilege to enlarge or reduce the scope; or to cancel this CONTRACT at any time.

ARTICLE III. CONTRACT TERM

This CONTRACT shall commence upon the latest date of execution below and continue until such time as the above named project is successfully completed to the satisfaction of the LPA or until **December 31, 2020, 11:59 PM CDT**, at which time this CONTRACT shall absolutely and finally terminate.

During the term of this CONTRACT, the LPA reserves the right to terminate this CONTRACT in whole or in part, at any time, with or without cause, upon seven (7) days written notice to the CONSULTANT, notwithstanding any just claims by the CONSULTANT for payment of SERVICES rendered prior to the date of termination. The LPA shall be liable only for the costs, fees and expenses for demobilization and close out of contract, based on actual time and expenses incurred by CONSULTANT in the packaging and shipment of all documents covered by this CONTRACT to the LPA. In no event shall the LPA be liable for lost profits or other consequential damages.

ARTICLE IV. TIME OF PERFORMANCE

TIME IS OF THE ESSENCE IN THIS CONTRACT. The CONSULTANT shall be prepared to perform its responsibilities for providing SERVICES commencing on the date of execution of the CONTRACT.

The CONSULTANT has submitted a proposed project schedule to the LPA which has been incorporated herein as a part of "Exhibit 2", which when approved by final execution of this CONTRACT shall control the evaluation of the CONSULTANT's progress on this PROJECT. A copy of the progress schedule, indicating the actual time expended on specific portions of this project, shall be submitted along with an estimated percentage completed with each monthly statement.

A Notice to Proceed shall be issued under authority from the LPA within 30 days after final execution of this CONTRACT. The CONSULTANT may not begin work on any feature of this PROJECT prior to receiving a Notice to Proceed from the LPA.

ARTICLE V. RELATIONSHIP OF THE PARTIES

The relationship of the CONSULTANT to the LPA is that of an independent contractor, and said CONSULTANT, in accordance with its status as an independent contractor, covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of the LPA by reason hereof. The CONSULTANT will not by reason hereof, make any claim, demand or application or for any right or privilege applicable to an officer or employee of the LPA, including but not limited to workers' compensation coverage, unemployment insurance benefits, social security coverage, retirement membership or credit, or any form of tax withholding whatsoever.

All notices, communications, and correspondence between the LPA and the CONSULTANT shall be directed to the key personnel and agents designated in this contract.

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ARTICLE VI. COMPENSATION, BILLING & AUDIT

A. Cost and Fees

The CONSULTANT shall be paid on the basis set forth in "Exhibit 3" to this CONTRACT. Under no circumstances shall the LPA be liable for any amounts, including any costs, which exceed the maximum dollar amount of compensation that is specified in and set forth in "Exhibit 3".

B. Monthly Billing

The CONSULTANT must submit monthly billing to the LPA. (A sample of a preferred invoice is attached as "Exhibit 4".) All billing must be submitted in accordance with the Local Public Agency Consultant Operating Procedures. Each billing shall include all time and allowable expenses through the end of the billing period. Direct expenses, as used herein, include the costs of travel, subsistence, shipping charges, long distance telephone calls and printing if it is not company accounting policy to include these costs in overhead rates. The LPA retains the right to verify time and expense records by audit of any or all CONSULTANT's time and accounting records at any time during the life of the CONTRACT and up to three years thereafter.

If SERVICES are rendered within a given State fiscal year, an invoice requesting payment from the CONSULTANT shall be presented to the LPA within 60 days of the end of the State fiscal year. **Should the CONSULTANT fail to present the invoice within the allotted time, legislative approval may be required before payment can be rendered.**

The CONSULTANT further agrees that FHWA or any other Federal Agency may audit the same records at any time during the life of the CONTRACT and up to three years thereafter, should the funding source for all or any part of the CONTRACT be funds of the United States of America.

C. Record Retention

The CONSULTANT shall maintain all time and expense records incurred on the PROJECT and used in support of its proposal and shall make such material available at all reasonable times during the period of the CONTRACT and for three years from the date of final payment under this CONTRACT for inspection by the LPA, and copies thereof shall be furnished upon request, at the LPA's expense. The CONSULTANT agrees that the provisions of this Article shall be included in any CONTRACT it may make with any subconsultants, assignees or transferees.

D. Retainage

The LPA shall retain the final 25% of the CONSULTANT's Fixed Fee until the final payment request has been received and an audit of the total PROJECT cost to date has been completed by the LPA or its designee.

ARTICLE VII. FINAL PAYMENT

The CONSULTANT shall clearly indicate on its last Invoice for the CONTRACT that the Invoice is "FINAL". The LPA will confirm that the CONTRACT is ready to be closed and the "FINAL" Invoice may be paid. All "FINAL" invoices shall pay any retainage withheld on the CONTRACT. However, under no circumstances will the total amount paid exceed the maximum not to exceed amount established for the CONTRACT. The CONSULTANT agrees that acceptance of the final payment shall be in full and final settlement of all claims arising against the LPA for work done, documents furnished, cost incurred, or otherwise arising out of this CONTRACT and shall release the LPA from any and all further claims of whatever nature, whether known or unknown, for and on account of said CONTRACT, including payment for any and all work done, and labor and material furnished in connection with the same. Errors and/or omissions discovered subsequent to the acceptance by the LPA of the final contract documents shall be corrected by the CONSULTANT without additional compensation. The CONSULTANT shall submit their "FINAL" invoice no later than 45 days following termination of the CONTRACT.

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ARTICLE VIII. REVIEW OF WORK

Authorized representatives of the LPA may at all reasonable times review and inspect the SERVICES under this CONTRACT and any addenda or amendments thereto. Authorized representatives of the FHWA may also review and inspect the SERVICES under this CONTRACT should funds of the United States of America be in any way utilized in payment for said SERVICES. Such inspection shall not make the United States of America a party to this CONTRACT, nor will FHWA interfere with the rights of either party hereunder.

All reports, drawings, studies and maps prepared by and for the CONSULTANT, shall be made available to authorized representatives of the LPA for inspection and review at all reasonable times in the General Offices of the LPA. Authorized representatives of the FHWA may also review and inspect said reports, drawings, studies and maps prepared under the CONTRACT should funds of the United States of America be in any way utilized in payment for the same. Acceptance by the LPA shall not relieve the CONSULTANT of its professional obligation to correct, at its expense, any of its breaches, errors and/or omissions, in the final version of the work.

The CONSULTANT shall be responsible for performance of and compliance with all terms of this CONTRACT, including the Scope of Work and other exhibits, and including any technical specifications and special requirements of the LPA, and shall be responsible for errors and/or omissions, including those as to conduct and care, format and content, for all aspects of the CONTRACT, and including professional quality and technical accuracy of all designs, drawings, specifications, and other services furnished by the CONSULTANT.

Failure to comply with any terms of this CONTRACT shall be corrected by the CONSULTANT without additional compensation.

If any breach of CONTRACT, is discovered by LPA personnel after final acceptance of the work by the LPA, then the CONSULTANT shall, without additional compensation, cure any deficiency or breach including errors and/or omissions in designs, plans, drawings, specifications, or other services.

In the event that the project schedule requires that a breach of this CONTRACT be corrected by someone other than the CONSULTANT then the actual costs incurred by the LPA for such corrections shall be the responsibility of the CONSULTANT. The LPA shall give the CONSULTANT an opportunity to correct said breach unless (1) the LPA determines, in its sole discretion, that the CONSULTANT cannot cure the breach within the schedule established by the LPA, or (2) the LPA determines, in its sole discretion, that the CONSULTANT cannot cure the breach to the satisfaction of the LPA.

In the event that the CONSULTANT breaches this CONTRACT, and the breaches of the CONSULTANT are discovered during the construction phase, then an accounting of all costs incurred by the LPA resulting from such breach, including errors and/or omissions, will be made and such amount will be recovered from the CONSULTANT.

ARTICLE IX. RESPONSIBILITIES FOR CLAIMS AND LIABILITY

The CONSULTANT shall indemnify, defend and hold harmless the LPA and all its officers, agents and employees from any claim, loss, damage, cost, charge or expense arising out of any negligent act, actions, neglect or omission by the CONSULTANT, its agents, employees, or subconsultants during the performance of this CONTRACT, whether direct or indirect, and whether to any person or property for which LPA or said parties may be subject, except that neither the CONSULTANT nor any of his agents or subconsultants will be liable under this provision for damages arising out of the injury or damage to persons or property solely caused or resulting from the negligence of the LPA or any of its officers, agents or employees.

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The CONSULTANT'S obligations under this Article, including the obligations to indemnify, defend, hold harmless, pay reasonable attorney fees or, at the LPA'S option, participate and associate with the LPA in the defense and trial or arbitration of any damage claim, lien or suit and any related settlement negotiations, shall be initiated by the LPA'S notice of claim for indemnification to the CONSULTANT. Only an adjudication or judgment after the highest appeal is exhausted specifically finding the LPA entirely responsible shall excuse performance of this provision by the CONSULTANT. In such case, the LPA shall pay all costs and fees related to this obligation and its enforcement. Should there be a finding of dual or multiple liability, costs and fees shall be apportioned accordingly.

In conjunction herewith, the LPA agrees to notify CONSULTANT in writing as soon as practicable after receipt or notice of any claim involving CONSULTANT. These indemnities shall not be limited by reason of the listing of any insurance coverage below.

ARTICLE X. INSURANCE

Prior to beginning any work under this CONTRACT, the CONSULTANT shall obtain and furnish proof of insurance through Certificates of Insurance and, at the LPA's request, copies of insurance policies of the following:

- A. Workers' Compensation Insurance in accordance with the laws of the State of Mississippi.
- B. Commercial General Liability Insurance with a minimum combined limit of not less than One Million Dollars (\$1,000,000.00) for each occurrence.
- C. Errors and Omissions (Professional Liability) Insurance in an amount not less than One Million Dollars (\$1,000,000.00) per claim; One Million Dollars (\$1,000,000.00) annual aggregate.
- D. Comprehensive Automobile Liability Insurance, in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence.

The LPA shall be listed as a certificate holder of insurance on any of the insurance required under this CONTRACT.

In the event that the CONSULTANT retains any subconsultant or other personnel to perform SERVICES or carry out any activities under or incident to work on any project or phase of this CONTRACT, the CONSULTANT agrees to obtain from said subconsultant or other personnel, certificates of insurance demonstrating that said subconsultant or other personnel shall have sufficient coverage, or the CONSULTANT agrees to include said subconsultant or other personnel within the CONSULTANT'S coverage for the duration of this PROJECT or phase for which said subconsultant or other personnel is employed.

The Insurance coverage recited above shall be maintained in full force and effect by the CONSULTANT during the entire term of the CONTRACT. The LPA shall be notified of cancellation of any of the required insurance by the CONSULTANT and by the insurance company issuing any such cancellation of the required policies. Should the CONSULTANT cease to carry the errors and/or omissions coverage listed above for any reason, it shall obtain "tail" or extended reporting period coverage at the same limits for a period of not less than three (3) years subsequent to policy termination or contract termination, whichever is longer.

All insurance carriers shall be licensed and in good standing with the Office of the Insurance Commissioner of the State of Mississippi.

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A certificate of insurance acceptable to the LPA shall be issued to the LPA by the CONSULTANT prior to beginning any work under this CONTRACT and thereafter on an annual basis for the duration of this CONTRACT as evidence that policies providing the required insurance are in full force and effect. All policies of required insurance shall give thirty days written notice to the LPA before the effective date of cancellation or reduction in limits of any required insurance.

The CONSULTANT will furnish certified copies, upon request, of any or all of the policies and/or endorsements to the LPA prior to the execution of this CONTRACT and thereafter on an annual basis for the duration of this CONTRACT.

The CONSULTANT shall provide the LPA any and all documentation necessary to prove compliance with the insurance requirements of this CONTRACT as such documentation is requested, from time to time, by the LPA.

If the CONSULTANT fails to procure or maintain required insurance, the LPA may immediately elect to terminate this CONTRACT or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, and all monies so paid by the LPA shall be repaid by the CONSULTANT to the LPA upon demand, or the LPA may offset the cost of the premiums against any monies due to the CONSULTANT from the LPA.

ARTICLE XI. COVENANT AGAINST CONTINGENT FEES AND LOBBYING

The CONSULTANT shall comply with the relevant requirements of all federal, state or local laws. The CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT, to solicit or secure this CONTRACT, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the CONSULTANT, any fee commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of the CONTRACT. The CONSULTANT warrants that it shall not contribute any money, gift or gratuity of any kind, either directly or indirectly to any employee of the LPA, or to any employee of the Mississippi Department of Transportation. For breach or violation of this warranty, the LPA shall have the right to terminate this CONTRACT without liability, and the CONSULTANT shall forfeit any sums due hereunder at the time of such breach and may be barred from performing any future services for the LPA or participating in any future contracts with the LPA.

ARTICLE XII. EMPLOYMENT OF LPA'S PERSONNEL

The CONSULTANT shall not employ any person or persons in the employ of the LPA for any work required by the terms of this CONTRACT, without the written permission of the LPA, except as may otherwise be provided for herein.

ARTICLES XIII. MODIFICATION

If, prior to the satisfactory completion of the SERVICES under this CONTRACT, the LPA materially alters the scope, character, complexity or duration of the SERVICES from those required under this CONTRACT, a supplemental agreement may be executed between the parties. Also, a supplemental agreement may be executed between the parties in the event that both parties agree the CONSULTANT's compensation should be increased due to an unanticipated increase in the nature, scope or amount of work necessary to properly provide the SERVICES required on any particular phase or project begun hereunder.

Oral agreements or conversations with the LPA, any individual member of the LPA, officer, agent, or employee of the Mississippi Department of Transportation, either before or after execution of this CONTRACT, shall not affect or modify any of the terms or obligations contained in this CONTRACT. All modifications to

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this CONTRACT, amendments or addenda thereto must be submitted in writing and signed by the parties thereto before any work is commenced.

The CONSULTANT may not begin work on any modifications, amendments, or addenda prior to receiving a Notice to Proceed.

Minor changes in the proposal which do not involve changes in the contract maximum not to exceed amount, extensions of time or changes in the goals and objectives of the CONTRACT may be made by written notification of such change by either the LPA or the CONSULTANT to the other party, and shall become effective upon written acceptance thereof (i.e. letter agreement).

ARTICLE XIV. SUBLETTING, ASSIGNMENT OR TRANSFER

It is understood by the parties to this CONTRACT that the work of the CONSULTANT is considered personal by the LPA. The CONSULTANT shall not assign, sublet or transfer any or all of its interest in this CONTRACT without prior written approval of the LPA. Under no circumstances will CONSULTANT be allowed to sublet more than 60% of the work required under this contract. It is clearly understood and agreed that specific projects or phases of the work may be sublet in their entirety provided that CONSULTANT performs at least 40% of the overall contract with its own forces. Consent by the LPA to any subcontract shall not relieve CONSULTANT from any of its obligations hereunder, and CONSULTANT is required to maintain final management responsibility with regard to any such subcontract.

The LPA reserves the right to review all subcontract documents prepared in connection with this CONTRACT, and the CONSULTANT agrees that it shall submit to the LPA any proposed subcontract document together with subconsultant cost estimates for review and written concurrence of the LPA in advance of their execution.

The CONSULTANT shall make prompt payment to all subconsultants no later than 15 days from receipt of each payment the LPA makes to the CONSULTANT. Each month, the CONSULTANT shall submit OCR-484-C found on MDOT's website to the LPA along with the Invoice. This form certifies payments to all Subconsultants and shows all firms even if the CONSULTANT has paid no monies to the firm during that estimate period (negative report).

ARTICLE XV. OWNERSHIP OF PRODUCTS AND DOCUMENTS AND WORK MADE FOR HIRE

The CONSULTANT agrees that all reports, computer information and access, drawings, studies, notes, maps and other data, prepared by and for them under the terms of this CONTRACT shall be delivered to, become and remain in the property of the LPA upon creation and shall be delivered to the LPA upon termination or completion of work, or upon request of the LPA regardless of any claim or dispute between the parties. All such data shall be delivered within thirty (30) days of receipt of a written request by the LPA.

The CONSULTANT and the LPA intend and agree that this CONTRACT to be a contract for services and each party considers the products and results of the services to be rendered by the CONSULTANT hereunder, including any and all material produced and/or delivered under this CONTRACT (the "Work"), to be a "work made for hire" under U.S. copyright and all applicable laws. The CONSULTANT acknowledges and agrees that the LPA owns all right, title, and interest in and to the Work including, without limitation, the copyright thereto and all trademark, patent, and all intellectual property rights thereto.

If for any reason the Work would not be considered a work made for hire under applicable law, or in the event this CONTRACT is determined to be other than a contract or agreement for a work made for hire, the CONSULTANT does hereby transfer and assign to the LPA, and its successors and assigns, the entire

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right, title, and interest in and to any Work prepared hereunder including, without limitation, the following: the copyright and all trademark, patent, and all intellectual property rights in the Work and any registrations and copyright, and/or all other intellectual property, applications relating thereto and any renewals and extensions thereof; all works based upon, derived from, or incorporating the Work; all income, royalties, damages, claims, and payments now or hereafter due or payable with respect thereto; all causes of action, either in law or in equity, for past, present, or future infringement based on the copyrights and/or all other intellectual property; all rights, including all rights to claim priority, corresponding to the foregoing in the United States and its territorial possessions and in all foreign countries. The CONSULTANT agrees to execute all papers and perform such other proper acts as the LPA may deem necessary to secure for the LPA or its designee the rights herein assigned.

The LPA may, without any notice or obligation of further compensation to the CONSULTANT, publish, re-publish, anthologize, use, disseminate, license, or sell the Work in any format or medium now known or hereafter invented or devised. The LPA'S rights shall include, without limitation, the rights to publish, re-publish, or license a third party to publish, re-publish, or sell the Work in print, on the World Wide Web, or in any other electronic or digital format or database now known or hereafter invented or devised, as a separate isolated work or as part of a compilation or other collective work, including a work different in form from the first publication, and to include or license a third party to include the Work in an electronic or digital database or any other medium or format now known or hereafter invented or devised.

The CONSULTANT shall obtain any and all right, title, and interest to all input and/or material from any third party subconsultant, or any other party, who may provide such input and/or material to any portion of the Work so that said right, title, and interest, and all such interest in and to the Work including, without limitation, the copyright thereto and all trademark, patent, and all intellectual property rights thereto, shall belong to the LPA.

For any intellectual property rights currently owned by third parties or by the CONSULTANT and not subject to the terms of this CONTRACT, the CONSULTANT agrees that it will obtain or grant royalty-free, nonexclusive, irrevocable license(s) for or to the LPA at no cost to the LPA to use all copyrighted or copyrightable work(s) and all other intellectual property which is incorporated in the material furnished under this CONTRACT. Further, the CONSULTANT warrants and represents to the LPA that it has obtained or granted any and all such licensing prior to presentation of any Work to the LPA under this CONTRACT. This obligation of the CONSULTANT does not apply to a situation involving a third party who enters a license agreement directly with the LPA.

The CONSULTANT warrants and represents that it has not previously licensed the Work in whole or in part to any third party and that use of the Work in whole or in part will not violate any rights of any kind or nature whatsoever of any third party. The CONSULTANT agrees to indemnify and hold harmless the LPA, its successors, assigns and assignees, and its respective officers, directors, agents and employees, from and against any and all claims, damages, liabilities, costs and expenses (including reasonable attorneys' fees), arising out of or in any way connected with any breach of any representation or warranty made by CONSULTANT herein.

ARTICLE XVI. PUBLICATION AND PUBLICITY

The CONSULTANT agrees that it shall not for any reason whatsoever communicate to any third party, with the exception of the MDOT and the FHWA, in any manner whatsoever concerning any of its CONTRACT work product, its conduct under the CONTRACT, the results or data gathered or processed under this CONTRACT, which includes, but is not limited to, reports, computer information and access, drawings, studies, notes, maps and other data prepared by and for the CONSULTANT under the terms of this CONTRACT, without prior written approval from the LPA, unless such release or disclosure is required by

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judicial proceeding. The CONSULTANT agrees that it shall immediately refer any third party who requests such information to the LPA and shall also report to the LPA any such third party inquiry, with the exception of the MDOT and/or the FHWA. This Article shall not apply to information in whatever form that comes into the public domain, nor shall it restrict the CONSULTANT from giving notices required by law or complying with an order to provide information or data when such order is issued by a court, administrative agency or other authority with proper jurisdiction, or if it is reasonably necessary for the CONSULTANT to defend itself from any suit or claim.

IT IS FURTHER AGREED, that all approved releases of information, findings, and recommendations shall include a disclaimer provision and that all published reports shall include that disclaimer on the cover and title page in the following form:

The opinions, findings, and conclusions in this publication are those of the author(s) and not necessarily those of the Local Public Agency, Mississippi Department of Transportation, Mississippi Transportation Commission, the State of Mississippi, or the Federal Highway Administration.

ARTICLE XVII. CONTRACT DISPUTES

This CONTRACT shall be deemed to have been executed in City of Southaven, Mississippi, and all questions including, but not limited to, questions of interpretation, construction and performance shall be governed by the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect to this CONTRACT shall be brought in a court of competent jurisdiction in DeSoto County, State of Mississippi. The CONSULTANT expressly agrees that under no circumstances shall the LPA be obligated to or responsible for payment of an attorney's fee for the cost of legal action to or on behalf of the CONSULTANT.

ARTICLE XVIII. COMPLIANCE WITH APPLICABLE LAW

- A. The undersigned certify that to the best of their knowledge and belief, the foregoing is in compliance with all applicable laws.
- B. The CONSULTANT shall observe and comply with all applicable federal, state, and local laws, rules and regulations, policies and procedures, ordinances, and orders and decrees of bodies or tribunals of the United States of America or any agency thereof, the State of Mississippi or any agency thereof, and any local governments or political subdivisions, that are in effect at the time of the execution of this CONTRACT or that may later become effective.
- C. The CONSULTANT shall not discriminate against any employee nor shall any party be subject to discrimination in the performance of this CONTRACT because of race, creed, color, sex, national origin, age or disability.
- D. IT IS FURTHER SPECIFICALLY AGREED that the CONSULTANT shall comply and shall require its subconsultants to comply with the regulations for COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, as amended, and all other applicable federal regulations as stated in "Exhibit 5" which is incorporated herein by reference.
- E. It is agreed that the CONSULTANT will comply with the provisions set forth in Department of Transportation, 49 CFR, Section 18, Et Seq., regarding Uniform Administrative Requirements for Grants and Cooperative agreements in its administration of this CONTRACT or any subcontract resulting herefrom.

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- F. The CONSULTANT agrees that it will abide by the provisions of 49 CFR Section 26 regarding disadvantaged business enterprises and include the certification made in "Exhibit 5" to this CONTRACT in any and all subcontracts which may result from this CONTRACTS.
- G. The CONSULTANT shall comply and shall require its subconsultants to comply with Code of Federal Regulations CFR 23 Part 634 - Worker Visibility - as stated in "Exhibit 5".
- H. IMMIGRANT STATUS CERTIFICATION. The CONSULTANT represents that it is in compliance with the Immigration Reform and Control Act of 1986 (Public Law 99-603), as amended, in relation to all employees performing work in the State of Mississippi and does not knowingly employ persons in violation of the United States immigration laws. The CONSULTANT further represents that it is registered and participating in the Department of Homeland Security's E-Verify™ employment eligibility verification program, or successor thereto, and will maintain records of compliance with the Mississippi Employment Protection Act including, but not limited to, requiring compliance certification from all subconsultants and vendors who will participate in the performance of this Agreement and maintaining such certifications for inspection if requested. The CONSULTANT acknowledges that violation may result in the following: (a) cancellation of any public contract and ineligibility for any public contract for up to three (3) years, or (b) the loss of any license, permit, certification or other document granted by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) both. The CONSULTANT also acknowledges liability for any additional costs incurred by the LPA due to such contract cancellation or loss of license or permit. The CONSULTANT is required to provide the certification on Exhibit 9 in this CONTRACT to the LPA verifying that the CONSULTANT and subconsultant(s) are registered and participating in E-Verify prior to execution of this CONTRACT
- I. The covenants herein shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

ARTICLE XIX. WAIVER

Failure of either party hereto to insist upon strict compliance with any of the terms, covenants, and conditions hereof shall not be deemed a waiver or relinquishment of any similar right or power hereunder at any subsequent time, or of any other provision hereof, nor shall it be construed to be a modification of the terms of this CONTRACT.

ARTICLE XX. SEVERABILITY

If any terms or provisions of this CONTRACT are prohibited by the laws of the State of Mississippi or declared invalid or void by a court of competent jurisdiction, the remainder of this CONTRACT shall not be affected thereby and each term and provision of this CONTRACT shall be valid and enforceable to the fullest extent permitted by law.

ARTICLE XXI. ENTIRE AGREEMENT

This CONTRACT constitutes the entire agreement of the parties with respect to the subject matter contained herein and supersedes and replaces any and all prior negotiations, understandings, and agreements, written or oral, between the parties relating thereto.

ARTICLE XXII. CONFLICT OF INTEREST

The CONSULTANT covenants that no public or private interests exist and none shall be acquired directly or indirectly which would conflict in any manner with the performance of the CONSULTANT'S

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CONTRACT. The CONSULTANT further covenants that no employee of the CONSULTANT or of any subconsultant(s), regardless of his/her position, is to personally benefit directly or indirectly from the performance of the SERVICES or from any knowledge obtained during the CONSULTANT'S execution of this CONTRACT.

ARTICLE XXIII. AVAILABILITY OF FUNDS

It is expressly understood and agreed that the obligation of the LPA to proceed under this CONTRACT is conditioned upon the availability of funds, the appropriation of funds by the Mississippi Legislature, and the receipt of state and/or federal funds. If, at any time, the funds anticipated for the fulfillment of this CONTRACT are not forthcoming or are insufficient, either through the failure of the federal government to provide funds or of the State of Mississippi to appropriate funds or the discontinuance or material alteration of the program under which funds were provided, or if funds are not otherwise available to the LPA for the performance of this CONTRACT, the LPA shall have the right, upon written notice to the CONSULTANT, to immediately terminate or stop work on this CONTRACT without damage, penalty, cost, or expense to the LPA of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

ARTICLE XXIV. STOP WORK ORDER

A. **Order to Stop Work.** The LPA may, by written order to the CONSULTANT at any time, and without notice to any surety, require the CONSULTANT to stop all or any part of the work called for by this CONTRACT. This order shall be for a specified period not exceeding twenty-four (24) months after the order is delivered to the CONSULTANT unless the parties agree to any further period. Any such order shall be identified specifically as a stop work order issued pursuant to this clause. Upon receipt of such an order, the CONSULTANT shall forthwith comply with its terms and take all steps to minimize the occurrence of costs allocable to the work covered by the order during the period of work stoppage. Before the stop work order expires, or within any further period to which the parties shall have agreed, the LPA shall either:

- (1) cancel the stop work order; or
- (2) terminate the work covered by such order according to and as provided in Article III of this CONTRACT.

Prior to the LPA'S taking official action to stop work under this CONTRACT, the Executive Director of MDOT and/or the LPA may notify the CONSULTANT, in writing, of the MDOT or the LPA's intentions to ask the LPA or CONSULTANT to stop work under this CONTRACT. Upon notice from the Executive Director of MDOT or the LPA, the CONSULTANT shall suspend all activities under this CONTRACT, pending final action by the LPA.

B. **Cancellation or Expiration of the Order.** If a stop work order issued under this clause is canceled at any time during the period specified in the order, or if the period of the order or any extension thereof expires, the CONSULTANT shall have the right to resume work. If the LPA decides that it is justified, an appropriate adjustment may be made in the delivery schedule. If the stop work order results in an increase in the time required for or in the CONSULTANT'S cost properly allocable to the performance of any part of this CONTRACT and the CONSULTANT asserts a claim for such an adjustment within 30 days after the end of the period of work stoppage, an equitable adjustment in this CONTRACT may be made by written modification of this CONTRACT as provided by the terms of this CONTRACT.

C. **Termination of Stopped Work.** If a stop work order is not canceled and the work covered by such order is terminated, the CONSULTANT may be paid for services rendered prior to the Termination.

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In addition to payment for services rendered prior to the date of termination, the LPA shall be liable only for the costs, fees, and expenses for demobilization and close out of this CONTRACT, based on actual time and expenses incurred by the CONSULTANT in the packaging and shipment of all documents covered by this CONTRACT to the LPA. In no event shall the LPA be liable for lost profits or other consequential damages.

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ARTICLE XXV. KEY PERSONNEL & DESIGNATED AGENTS

CONSULTANT agrees that Key Personnel identified as assigned to this PROJECT shall not be changed or reassigned without prior approval of the LPA or, if prior approval is impossible, and then notice to the LPA and subsequent review by the LPA which may approve or disapprove the action. For purposes of implementing this section and all other sections of this CONTRACT with regard to notice, the following individuals are herewith designated as agents for the respective parties unless otherwise identified in the addenda hereto:

LPA:

For Contractual Matters:

Mr. Darren Musselwhite, Mayor

City of Southaven, Mississippi

8710 Northwest Dr.

Southaven, MS 38671

Phone: 662-393-6939

Fax: 662-393-7294

Email: dmusselwhite@southaven.org

For Technical Matters:

Ms. Whitney Choat, Planning Director

City of Southaven, Mississippi

8710 Northwest Dr.

Southaven, MS 38671

Phone: 662-393-0111

Fax: 662-280-6556

Email: wchoat@southaven.org

CONSULTANT:

For Contractual Matters:

Tracy M. Huffman, PE, PLS

Waggoner Engineering, Inc.

2475 Memphis Street

Hernando, MS 38632

Phone: 662-429-2100

Fax: 662-429-2600

Email: tracy.huffman@waggonereng.com

For Technical Matters:

Collins Simpson, PE

Waggoner Engineering, Inc.

2475 Memphis Street

Hernando, MS 38632

Phone: 662-429-2100

Fax: 662-429-2600

Email: collins.simpson@waggonereng.com

Licensure Number

from the Mississippi

Board of Licensure

for Professional

Engineers and Surveyors:

P.E. #14044

Surveyor #02812

Licensure Number

from the Mississippi

Board of Licensure

for Professional

Engineers and Surveyors:

P.E. #21273

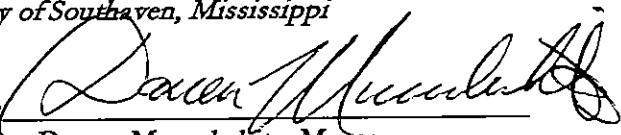
Minutes, City of Southaven, Southaven, Mississippi

ARTICLE XXVI. AUTHORIZATION

Both parties hereto represent that they have authority to enter into this CONTRACT and that the individuals executing this CONTRACT are authorized to execute it and bind their respective parties and certified copies of the applicable LPA Order and the Resolution of the Corporate Board of Directors of the CONSULTANT are attached hereto as "Exhibit 1" and incorporated herein by reference and made a part hereof as if fully copied herein in words and figures.

WITNESS this my signature in execution hereof, this the ____ day of _____, 20__.

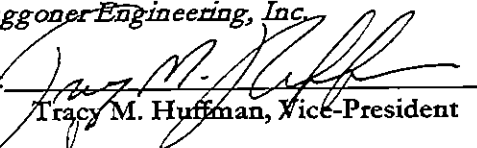
City of Southaven, Mississippi

BY: 

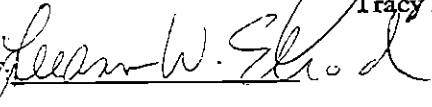
Darren Musselwhite, Mayor

WITNESS this my signature in execution hereof, this the 2ND day of NOVEMBER 2017.

Waggoner Engineering, Inc.

BY: 

Tracy M. Huffman, Vice-President

ATTEST: 

Exhibits attached hereto and incorporated by reference into this contract include those identified on the attached page entitled "List of Exhibits".

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LIST OF EXHIBITS

1. Evidence of Authority
2. Scope of Work
3. Fees and Expenses.
4. Sample Invoice
5. Notice to the CONSULTANT
6. CONSULTANT's Certification Regarding Debarment, Suspension and Other Responsibility Matters.
7. Certification of LPA
8. *{This Exhibit was intentionally left blank}*
9. Prime Consultant EEV Certification and Agreement

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EXHIBIT 1

The Mayor and Board of Aldermen (the "Governing Authority") of City of Southaven, Mississippi (the "City"), took up for consideration the matter of approving the preliminary engineering services agreement with Waggoner Engineering, Inc. for the 0.5 mile route, of Nail Road between Elmore Road and Swinnea Road. After a discussion of the subject a motion was made for the adoption of the following resolution:

**A RESOLUTION OF THE GOVERNING AUTHORITY APPROVING THE
PRELIMINARY ENGINEERING SERVICE CONTRACT WITH WAGGONER
ENGINEERING, INC FOR THE NAIL ROAD EXTENSION, IDENTIFIED AS FEDERAL
PROJECT NO. STP-9224-00(001) LPA /107536-711000 (the "Project")**

WHEREAS, the Governing Authority selected Waggoner Engineering, Inc. ("WEI"), through a Qualifications Based Selection that was approved by the Mississippi Department of Transportation ("MDOT") as outlined in the Local Public Agency Consultant Operating Procedures for Professional Services, as the engineers for preliminary engineering services for the Project;

WHEREAS, the Governing Authority submitted a request to the Mississippi Department of Transportation ("MDOT") for approval of WEI as engineers for the preliminary engineering of the Project, and MDOT has approved the request;

WHEREAS, the Governing Authority has reviewed the "Preliminary Engineering Services Contract" submitted to it by WEI and desires to approve said contract and proceed with the preliminary engineering of the Project.

NOW, THEREFORE BE IT RESOLVED as follows:

1. The "Preliminary Engineering Services Contract" (the "Contract") between WEI and the City of Southaven, attached hereto, is approved in substantial form.
2. The Mayor of the Governing Authority is authorized to sign the Contract with such completions, changes, insertions and modifications as shall be approved by the officers executing and delivering the same, the execution thereof shall constitute conclusive evidence approval of any such completions is authorized.
3. The Mayor of the Governing Authority is authorized to sign such additional documents, certifications, reports and assurances, as may be requested or required by MDOT which are necessary to carry forth the provisions and obligations of the Contract, or are in furtherance of preliminary engineering for the Project, and the execution thereof shall constitute conclusive evidence approval of any such completions is authorized.

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RESOLVED this the _____ day of _____ 2017, upon motion made by Alderman _____ and seconded by Alderman _____ and approved by the following vote:

Alderman William Brooks _____

Alderman Kristian Kelly _____

Alderman Ronnie Hale _____

Alderman George Payne _____

Alderman Joel Gallagher _____

Alderman John David Wheeler _____

Alderman Raymond Flores _____

I, hereby, certify that the foregoing is a true copy of the Resolution adopted in the regular meeting of the Mayor and Board of Aldermen of City of Southaven on the _____ day of _____, 2017.

ATTEST:

Andrea Mullen, City Clerk

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UNANIMOUS CONSENT TO ACTION BY THE DIRECTORS OF WAGGONER ENGINEERING, INC.

The undersigned, being all the Directors of Waggoner Engineering, Inc., a Mississippi corporation (the "Corporation"), do hereby, pursuant to Section 79-4-8.21 of the Mississippi Business Corporation Act, consent to the following resolutions adopted in the name of and on the behalf of the Corporation, without the necessity of a formal meeting of the Directors of the Corporation, and in lieu thereof.

WHEREAS, the Corporation desires to authorize its officers to sign and deliver to clients and customers agreements for the performance of work by and on behalf of the Corporation, without further action or ratification by the board of Directors; and

WHEREAS, the Directors of the Corporation believe it is in the best interests of the Corporation to grant such authority to the officers of the Corporation;

NOW, THEREFORE, BE IT RESOLVED,

1. Each of the following officers of the Corporation shall be, and hereby is, authorized to execute and enter into contracts on behalf of the Corporation for the performance of any and all engineering, surveying, and other work of a type routinely performed by the Corporation:

Joe A. Waggoner – Chairman/Chief Client Relations Officer

Emad Al-Turk – President

Hunter Arnold – Vice President of Operations, Central Region

Anthony Brister – Vice President of Operations, Southern Region

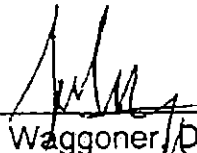
Tracy M. Huffman – Vice President of Operations, Northern Region

2. Each of the authorized officers of the Corporation shall be, and hereby is, authorized and directed to execute on behalf of the Corporation any documents and to take such actions as he may deem necessary or advisable in furtherance of the resolutions adopted hereby, the execution or taking thereof by an authorized officer of the Corporation to be conclusive evidence of approval and authorization of each of such documents and each of such actions by the Corporation.
3. All actions heretofore taken by the Corporation in furtherance of the resolutions adopted hereby shall be, and hereby, ratified, affirmed and approved in all respects.
4. This Unanimous Consent to Action shall serve in lieu of a meeting of the Board of Directors of the Corporation.

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The undersigned, being all the Directors of Waggoner Engineering, Inc., do hereby waive any notice of the time, place and purposes of a meeting of the Directors of the Corporation which may have otherwise been required by the Mississippi Business Corporation Act to transact the business described above and do hereby ratify, approve and affirm all actions which are noted in the foregoing and the resolutions adopted herein, this Unanimous Consent to Action having been executed on the date(s) indicated below. The Secretary of the Corporation shall be, and hereby is, authorized and directed to file this Unanimous consent in the Minute Book of the Corporation.

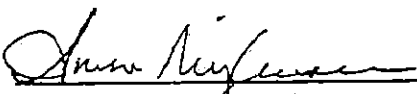
Date: 11/2/2016


Joe A. Waggoner, Director & Chairman

Date: 11/8/2016


Tracy M. Huffman, Director

Date: 11/8/2016


Anne Miglarese, Director

Date: 11/8/2016


Bertil Nordin, Director

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EXHIBIT 2

Scope of Work

This CONSULTANT shall provide all necessary professional services required to complete environmental studies required as an environmental assessment, all necessary field surveying, determination of required Right-of-Way limits, centerline soil profile, geotechnical investigation, and roadway hydraulic design for the preparation of construction plans. The project includes a new approximate 0.5 mile route of **Nail Road between Elmore Road and Swinnea Road in DeSoto County, MS**. The proposed project is located in a commercial/suburban area in the City of Southaven Corporate Limits. The proposed project will consist of a new 4-lane divided urban roadway with raised median, bike lanes on each side, curb and gutter, sidewalks, and landscaping. The proposed improvements will include the required turning lanes as dictated by the traffic study prepared as part of the environmental document. If traffic signals are required, the LPA may pursue a supplemental agreement. Median openings will be typically spaced at 1760 foot intervals. The proposed sections will be designed to meet the requirements of Type 2B access meaning access to the roadway will be limited to the planned median openings only. Two existing access points of the project are anticipated to have a design variance for full access median openings. While no hydraulic bridges are anticipated within the limits, there is at least one major hydraulic design crossing within regulated floodway area that will require hydraulic recommendations, with a box bridge anticipated. The CONSULTANT shall prepare all plans, specifications, and provide a State Estimate (PS&E Assembly) as indicated in the LPA Project Development Manual.

The following engineering services shall be performed by the CONSULTANT on behalf of the Local Public Agency (LPA) in accordance with this CONTRACT at the direction of the LPA, unless otherwise modified by the Mississippi Department of Transportation (MDOT).

A project schedule is required. Work progression is to proceed in accordance with the attached agreed project schedule. The following engineering services shall be performed by the CONSULTANT in accordance with this CONTRACT and the latest Project Development Manual (PDM) for the LPA at the time of the execution of this contract. Where this CONTRACT and the PDM defer, the PDM shall govern.

A monthly status report along with an updated project schedule is required. This report is to be submitted between by the 7th of each month to the LPA for their signature and then submitted to the District LPA Coordinator. This monthly report is to be submitted by the CONSULTANT and will update the LPA on the status of the project. Recent milestones in plan development, such as the submittal of plans for review, shall be documented. Also, the target dates for the future milestones should be included.

Surveys shall at all times comply with the following:

1. MDOT Survey Manual;
2. Mississippi Board of Registration for Professional Engineers and Land Surveyor's "Standards of Practice for Surveying" in Mississippi. All traverses and right of way monument locations (being set) shall meet with Class "A" of the standards of practice specifications and traverses shall be properly adjusted according to good surveying practices. Side ties or other locations of improvements or features shall meet the class specification normally required by said minimum standards;
3. Land Surveying laws as defined in the Mississippi Code of 1972 as well as current case law including interpretations of those laws by the judicial branches of the United States and State of Mississippi governments;
4. Local Zoning and Subdivision laws and regulations in the project area. (Properties falling within the required right of way are not subject to these regulations. However, the remainder portion of the original tract may be affected by the MDOT acquisitions.); and

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5. Specific instructions as required by the Mississippi Department of Transportation on individual Projects.

TYPICAL ITEMS/MATERIALS PROVIDED BY THE LPA:

Based upon availability, the LPA will provide within normal resources of the LPA, the following:

1. Maps, aerial photographs, and other cartographic items as may be available;
2. Available old construction plans, drawings, and maps pertinent to the project;
3. Traffic data, including volume, classification, and turning movement counts, required for the analysis and provided for the specific CONTRACT
4. Available traffic growth rates, design and peak hour factors;
5. Copies of the MDOT publications, regulations, and standards, as applicable;
6. Copies of previous studies/analyses, environmental assessments, conceptual plan, and other information pertaining to the project;
7. Names, addresses, and telephone numbers of points of contact which may prove useful to the CONSULTANT in conducting this analysis;
8. A single point of contact within the LPA for day-to-day coordination of each CONTRACT;
9. Pavement design;
10. Special provisions, interim standard specifications, and pay item numbers that are presently being utilized by the MDOT that are not shown in the MDOT Standard Specification book;
11. Computer files (depending on availability) may include Computer Aided Design and Drafting (CADD) files, GIS data, or Survey Control Points set by other Surveyors on or near the project employed by the LPA; and
12. Right-of-Way Certification: LPA shall prepare and properly execute a Right-of Way Certification to MDOT including: certification for the acquisition of Right-of-Way, utility status report, existing Right-of-Way encroachment certification.

GENERAL REQUIREMENTS:

As directed, the CONSULTANT shall provide engineering/technical assistance to perform specific assignments requiring needed expertise or staff resources unavailable to the LPA.

Manuals, guides, and specifications applicable to this CONTRACT shall be those approved and adopted by the MDOT and in effect on the effective date this CONTRACT unless otherwise specified in the CONTRACT or subsequently directed by the MDOT during the course of this CONTRACT.

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The design of roadways shall be in compliance with the MDOT Roadway Design Manual, and supplemented with updated design policies as described in design memos located on the MDOT Roadway Design Division's File Transfer Protocol (FTP) site, American Association of State Highway and Transportation Officials (AASHTO)'s Policy on Geometric Design Of Highways and Streets; MDOT Standard Drawings (roadway and bridge), MDOT Roadway CADD Manual; MDOT Standard Specifications for Road and Bridge Construction; Manual on Uniform Traffic Control Devices (MUTCD); MDOT Access Management Policy; and MDOT Survey Manual. The latest edition of the aforementioned documents shall be used.

Hydraulic design shall conform to the MDOT's Roadway Design Manual, 23 CFR 625, 630 AND 650, 44 CFR Part 60.3(d)(3), the Floodplain Management Regulations for the State of Mississippi (Chapter 5, General laws of 1979, 1st Extraordinary session of the State, as amended) and Federal Emergency Management Agency (FEMA) regulations and any other State or Federal regulations as appropriate.

This project shall be performed using English units, unless stated otherwise by the MDOT.

For other type contract plans sheets:

All preliminary plans shall be marked "PRELIMINARY, NOT FOR CONSTRUCTION" on each sheet. Once plans are complete, the "PRELIMINARY" markings shall be removed, and the Roadway Title sheet shall be signed and sealed/stamped by the CONSULTANT's engineer. If the scope of the CONSULTANT's work is limited to certain aspects of the plans, the scope shall be briefly noted near the seal/stamp (e.g., "ROADWAY AND LIGHTING ONLY" or "BRIDGE AND RETAINING WALL ONLY"). If multiple CONSULTANTS develop the plans, each firm shall sign and seal/stamp the title sheet.

It is the responsibility of the CONSULTANT to request and receive approval from the LPA's Project Manager prior to making any changes to plans developed under this contract. This requirement includes plans developed by any subconsultants.

As a minimum, the Scope of Work shall be divided into two phases as follows:

FIELD REVIEW PLANS

Part 1 -- Kick-Off Meeting

Part 2 -- Hydraulic Recommendations

Part 3 -- Centerline Soil Profile and Preliminary Geotechnical Design Report

Part 4 -- Preliminary Right-of-Way Plans

Part 5 -- Field Inspection Plans

Part 6 -- Final Right-of-Way Plans

Part 7 -- Final Right-of-Way Maps and Deeds

OFFICE REVIEW PLANS

Part 1 -- Office Review Plans

Part 2 -- Final Contract Plans

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PLANNING STUDIES:

The CONSULTANT shall conduct Capacity Analyses in accordance with the Highway Capacity Manual (HCM, Current Edition at the time of the CONTRACT of the project) and the Highway Capacity Software (HCS, Current Version at the time of the CONTRACT of the project) for an operational determination of the roadway connection. Other analytic tools or software may be used by the CONSULTANT, but only with the prior written approval of the MDOT, and only after the CONSULTANT has demonstrated to the MDOT that the results produced are comparable to the HCM and HCS. Output Measures of Effectiveness (MOE) of other analytic tools shall be translated to comparable MOE, e.g. Level of Service of the HCM.

ENVIRONMENTAL STUDIES:

A. GENERAL:

The CONSULTANT will perform an Environmental Assessment (EA) of a proposed new roadway connecting Nail Road from Elmore Road to Swinnea Road on new location, approximately one-half mile in length. As part of the EA, the CONSULTANT will consider a 'no build' and no more than one 'build' alternative. This study shall meet the requirements of the National Environmental Policy Act 23 CFR-771, FHWA TA 6640.8A, SAFETEA-LU, applicable executive orders, and other applicable state and federal laws. The environmental decision making process shall include the five major task items shown below:

- Task 1 - Project Management
- Task 2 - Data Collection and Evaluation
- Task 3 - Corridor Analysis
- Task 4 - Public Involvement Program
- Task 5 - Environmental Assessment & Finding of No Significant Impact

1. PROJECT MANAGEMENT

1.1. Project Organization and Schedule

The CONSULTANT will be responsible for internal project organization, including sub-consultant contracts and responsibilities, and coordination with governmental and agency personnel which will have input on the study. A task specific schedule outlining responsibilities and completion dates will be developed, expanding on the study flow diagram, to ensure project completion on time and within budget.

1.2. Project Initiation Meeting

The CONSULTANT will meet with appropriate LPA, Mississippi Department of Transportation (MDOT) and Federal Highway Administration (FHWA) staff. The purpose of the meeting will be to discuss the task-specific schedule; to establish ground rules and project expectations within the confines of the scope; to exchange relevant information and documents; to initiate requests for other necessary data; and to explain administration of the contract. The CONSULTANT will prepare an agenda and a sign in sheet for the meeting. Following the meeting, the CONSULTANT will prepare the meeting notes.

1.3. Monthly Progress Reports and Meetings

The CONSULTANT will submit to the MDOT monthly progress reports outlining the work completed to date and an updated schedule of the tasks remaining for a timely completion of the project. The

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CONSULTANT will also be available to attend periodic progress meetings with MDOT personnel to discuss project status, issues, schedule and invoices – this scope should consider four (4) such meeting will be required.

1.4. Project Coordination

This task includes overall project management, liaison with the MDOT, sub-consultants, and team members, and written documentation as appropriate for all meetings which are not specifically addressed elsewhere in this Scope. Communications and coordination with other federal, state, and local agencies will be closely coordinated with the MDOT. The CONSULTANT will utilize the Project Manager identified in the proposal for this environmental study to maintain efficient project coordination. The Project Manager will be responsible for project coordination and communication issues under this task which will be summarized in the monthly progress reports.

1.5. Final Product Submittal

Reference material utilized by the CONSULTANT will be noted, and an accurate and complete bibliography will be part of the draft and final documents. Utilization of unpublished material or otherwise not easily accessible material will be specifically coordinated with the MDOT prior to its use in the document. The CONSULTANT will supply MDOT with hard and digital copies (MicroStation V8.1 or later) of the final plan view of the alternative on the aerial photography and the exhibits created for the public involvement. All mapping will be prepared in Mississippi State Plane Coordinates. GIS data and constraints mapping shall be furnished in Geo-Media (version 5.2 or later) or in a compatible format.

2. ENVIRONMENTAL DATA COLLECTION AND EVALUATION

2.1. Socio-Economic Data

2.1.1. Land Use Data

Collect data regarding past and present land usage as well as future land use plans, proposed developments, zoning guidelines and observed growth trends. Land use will be determined in coordination with the appropriate local authority.

2.1.2. Cultural Features and Community Services

Through contact with local officials, research of tax rolls, and field inventory, identify in the project area the following:

- Medical facilities (hospitals, clinics, emergency rescue facilities, convalescent centers, ambulance facilities for the handicapped, etc.).
- Fire stations.
- Educational facilities (public and private) -- Identify bus routes, student walkways and school crossings.
- Religious institutions.
- Cemeteries (public and private).
- Public (government) buildings and civic facilities.
- 4(f) and 6(f) lands (parks, etc.).
- Recreational & other public use areas.
- Historic Districts, Structures, Markers, Places of Historic Significance, etc.
- Other entities identified as contributing to the cultural identity.

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This information will be placed on base mapping for use in evaluating avoidance areas and potential impacts. This data will be utilized as addressed in Task 3.1.1 - GIS Analysis

2.1.3. Relocation Impact Data

2.1.3.1. Obtain information necessary to make assessments of the impacts of the alternative.

Note neighborhoods, economic, and racial/ethnic groups. This will include the racial/ethnic makeup of the neighborhoods, location/descriptions of neighborhoods, ages and economic status of occupants; and the impact of the proposed facility on the neighborhood(s). The number, if any, of handicapped/disabled displacees and/or large families shall be included.

The approximate number of residential, business, and nonprofit organization relocations will be determined. This will include the type of structure and age of displacement dwellings. An inventory of replacement dwellings including, but not limited to, the number and types of homes available, size, age and asking price will be provided. This information will detail how all displacees can be relocated to Decent, Safe, and Sanitary Housing and what properties are available within project vicinity to purchase for commercial, non-profit and residential relocations.

The CONSULTANT will develop a list by name of businesses and product or function and non-profit organizations listed by name and function, that is affected by the proposed plan. Details concerning the number of employees presently working; the potential for loss of jobs and the plan to relocate or close down these businesses and non-profit organizations will be determined. Also included will be information about businesses for sale and commercial tracts for sale in the project area. This information will include asking price, location and size and type of property.

The CONSULTANT will make an assessment of cultural, aesthetic, or unique features that contribute to the socio-economic vitality or contribute towards the quality of life for the community.

2.1.3.2. Relocation Plan Documentation

A relocation plan will be generated from the information collected and will address any major miscellaneous personal property moves, such as parts of large businesses or other concerns that are not classified as business relocations.

The CONSULTANT will prepare an estimate of the length of time required to conduct the acquisition/relocation phase of the project and the ROW facilities required to accomplish the purchase. The CONSULTANT will prepare and provide MDOT with mapping which shows the required takes including an estimate of the right-of-way costs. This information will be summarized in a Relocation Report to be included in the draft environmental documentation.

2.1.4. Census Tracts and Socio-economic Data

Obtain and convert Census data for evaluation of the following characteristics of the study area:

- Population
- Household income levels
- Age
- Minorities

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- Household size
- Number and type of housing units
- Employment characteristics
- Housing value and rent estimate
- Retail activity and value
- Housing and commercial vacancies

2.2. Farmlands & Government Program Properties

In accordance with the Farmland Protection Policy Act of 1984, determine if farmlands are prime, unique, statewide, or of local importance. Assess the acreage, direct and indirect potential for impacts and, through coordination with appropriate US Department of Agriculture (USDA) and Natural Resource Conservation Service (NRCS) officials, complete Form AD1006.

Coordination with USDA and NRCS, and other applicable agencies, shall determine the location of property included in the Wetland Reserve Program (WRP), Conservation Reserve Program (CRP), and other government program related conservation easements within the project's study area.

2.3. Visual Effects and Aesthetics

2.3.1. Existing Landscape

The CONSULTANT will conduct a visual inventory of the existing landscape with respect to its visual character and visual quality. Determine the view-shed and, where possible, separate the study area into smaller identifiable geographic areas (landscape units) for explanation purposes. (Throughout the public involvement process the study area's landscape units shall be continually refined)

2.3.2. Existing Visual Character

The CONSULTANT will identify the topographical features of the area. Identify the water resources and determine their type and relative visual importance to the study area. Identify the vegetative elements within the study area, and determine the type and magnitude of vegetative cover. Identify the type, magnitude and, where appropriate, the uses associated with the manmade development in the study area.

2.3.3. Existing Visual Quality

The CONSULTANT will identify visually sensitive resources. Identify the different individuals/groups with an interest in the aesthetics values and sensitive resources in the study area.

2.4. Contaminated Sites and Hazardous Materials

2.4.1. Visual Reconnaissance

CONSULTANT will perform a visual site reconnaissance of the project area, to the extent properties are accessible, during performance of other field activities. Hazardous, toxic, and non-hazardous waste sites that are readily visible will be noted.

CONSULTANT will review available historic maps and aerial photographs of the project area for evidence of historic activities within the project area that might indicate the presence of hazardous, toxic, or non-hazardous waste sites.

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Locations of sites and facilities (e.g., hazardous waste sites, solid waste sites, locations of oil and gas wells, pipelines, and other related items) will be identified on base mapping. Additional text will be provided as needed, to provide adequate information regarding specific sites. A digital file for these sites will be prepared.

2.5. Natural Features Data

2.5.1. Wetlands

The CONSULTANT will identify potential jurisdictional wetlands falling partially or wholly within the project boundaries or which may be affected by the project. Information referenced may include infrared photography, National Wetlands Inventory (NWI) maps, quadrangle maps, soil maps, and other related items. Referenced information will not substitute for the requirement for an on-site field inspection. Therefore, fieldwork will be executed to ground-truth desktop wetland data analyses and to provide basic information for classification of wetland types as well as the extent of wetland systems(s). Wetland types will be characterized and the extent of the wetlands will be identified using the routine method set forth in the Corps of Engineer's 1987 manual and any regional supplements to Corps Delineation Manual. No formal wetland delineation and/or request for jurisdictional determination from the Corps of Engineers will be prepared. During the development of the alternative attention will be given to avoiding and minimizing impacts to wetlands, streams, and other waters. A narrative addressing the avoidance and minimization effort will be included in the documentation. A proposed mitigation plan for the unavoidable wetland and stream impacts will include, at a minimum, a quantification of the impacts for each site and a narrative on a provision for mitigating the loss.

The CONSULTANT will classify wetlands utilizing U.S. Fish and Wildlife Service's "Classification of Wetlands and Deepwater Habitats of the United States. 1979, reprinted 1992".

The CONSULTANT will identify Corps of Engineers potential jurisdictional limits on aerial photography.

2.5.2. Other Waters and Streams

Other waters falling under the jurisdiction of the USACE will be identified, classified, quantified, and located.

Streams with the potential for being impacted will be identified with an assessment of their physical and functional characteristics. GIS coordinates or acceptable mapping of the locations shall be provided along with a 'Best Professional Judgment' approach for potential impacts and requirement for mitigation.

2.5.3. Outstanding Waters

The CONSULTANT will identify any Outstanding Waters in the project area (designated scenic or high quality streams, etc.).

2.5.4. Soils

The CONSULTANT will obtain information to generally describe the soils composition along the developed alternative using county soil survey maps and other available information from the Natural Resources Conservation Service. An effort will be made to determine/identify soils within the construction limits with potential to be problematic (i.e. soils with high percentage of sand, high volume change characteristics, etc.). Estimated right-of-way limits will take into consideration the effects of any of the problematic soils identified.

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2.5.5. Floral Communities

The CONSULTANT will obtain information by field survey to describe generally the natural communities in the project area and, more specifically, to describe the area within the proposed right-of-way limits in terms of recognized vegetative community types.

2.5.6. Faunal Communities

The CONSULTANT will make note of fauna observed in the field while collecting other information. Outline what species might be expected to be found based on flora.

2.5.7. Terrain

The CONSULTANT will generally describe the morphology of the land in the project area and the underlying geology, if significant.

2.6. Threatened and Endangered Species (TES)

A survey for all TES will be performed with appropriate coordination with USF&W and MDWFP. The CONSULTANT will:

- Identify any designated critical habitat through coordination with U.S. Fish and Wildlife Service.
- Identify "suitable habitat" through contacts with Federal and State Agencies and field inspections.
- Identify known, recorded occurrences of endangered and/or threatened species by contacts and field inspection.
- Perform a concentrated field search of high probability areas.
- Assess the potential for proximity and secondary impacts.

2.7. Permit Requirements

The CONSULTANT will determine the extent, existence, and location of possible sites or actions requiring permits from one or more of the regulatory agencies with jurisdiction.

2.8. Water Quality

The CONSULTANT will collect data on the existing water quality of water bodies and local aquifers within the project area.

2.9. Noise Study

The CONSULTANT will prepare Highway Traffic Noise Studies which shall fulfill all requirements contained in 23 CFR 772, or changes thereto as they may occur, and shall be prepared in the following phases:

- Identify all existing and planned activities or land uses that may be affected by traffic noise from the proposed project. Every house, school, park, business, etc. within approximately 122 meters (400 feet) of the outside pavement edge of the proposed project shall be identified.

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- Measure the existing noise levels for existing activities and developed land uses. At least 1 noise level measurement shall be made for every 15 to 20 land uses identified and for every substantial change in highway traffic.
- Determine the existing, design year no build, and design year build noise levels at each noise sensitive activity or land use identified along the proposed project using a method meeting the requirements of 23 CFR 772.
- Compare the design year predicted noise levels for the no build alternative and the build alternative at each noise sensitive activity or land use with the existing noise levels and with the noise abatement criteria levels given in Table 1 of 23 CFR 772 and make a subjective description of the noise impact at each noise sensitive activity or land use.
- Examine and evaluate alternative noise abatement measures for reducing or eliminating the noise impact on existing activities, developed lands and undeveloped lands for which development is planned.
- Identify those lengths of highway (separately for each side of the highway) and those individual land uses where noise abatement measures are not feasible and reasonable.

The CONSULTANT will prepare Noise Report Documents with a map showing the location of all identified activities and land uses with tables showing the measured and predicted noise levels at each activity and land use.

2.10. Air Quality

It has been agreed upon by MDOT and the CONSULTANT that an air quality assessment is not required for this project. Should analysis for air quality become required under the EA, the CONSULTANT and MDOT will enter into a Supplemental Agreement to modify the scope of services and fees accordingly.

2.11. Cultural Resources

2.11.1. Phase I Survey

A Phase I cultural resources survey of the entire alternative shall be conducted. For this scope, it is assumed that a Phase I Survey will be conducted over the area covered by the new alternative right-of-way footprints which are assumed to be 250' for the main line and less for any connector roads. The survey will be conducted under the Guidelines for Archaeological Investigations of MDOT and the Mississippi Department of Archives and History (MDAH). Crewmembers will walk transects spaced 30 m (app. 98 ft.) apart and systematically examine all areas of exposed ground. In areas where over 30% of the ground surface is covered by vegetation, they will excavate shovel tests at 30 m (app. 98 ft.) intervals along each transect. The shovel tests will be excavated to sterile subsoil or a maximum depth of 50 cm (app. 20 in.), and the fill from each test will be screened through ¼ in. hardware cloth. The alternative will be investigated for the potential for avoidance and, for unavoidable sites, a determination will be made as to whether sites are eligible or ineligible for nomination to the National Register of Historic Places (NRHP).

If archaeological sites are discovered during the survey they will be subjected to a consistent set of investigative techniques. These will include surface collecting and additional shovel testing at 5 to 10 m (app. 16 ft to 33 ft) intervals in order to identify the site's horizontal and vertical limits. Photographs, drawings, and a sketch map of each site will also be made. All sites will be evaluated to the extent possible with survey level data. Sites that require additional data will be recommended for test excavation.

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Structures within 75 m (app. 246 ft) of the preferred alternate that are potentially over 50 years old will be photographed and, if possible, a sketch of their floor plan will be made. Information will also be recorded on the building materials and construction techniques used in the structure.

Upon completion of the fieldwork, all artifacts will be washed, catalogued, and analyzed according to the requirements of the MDOT and MDAH. Archaeological site forms and standing structure forms will be completed and submitted to MDOT for submittal to the MDAH. The archaeologist will make every effort to access each site and the existing structures to recommend whether or not the site/structure/land is eligible or not eligible to be included in the NRHP.

2.11.2. Phase II and III Archeology

Any NRHP test excavations (Phase II or Phase III investigations) will be considered as additional services or recovery operation and the CONSULTANT and the LPA may enter into a Supplemental Agreement to modify the scope of services and fees accordingly.

2.11.3. American Indian Coordination/Consultation

The CONSULTANT will coordinate with MDOT for the necessary services to address the requirements for consultation with the Federally-recognized Native American Tribes for potential impacts to sites deemed culturally important to their history in coordination with directives from the Federal Highway Administration.

2.11.4. Cultural Resources Survey Report

The CONSULTANT will provide a summary of the report that will be included in the reevaluation.

It has been assumed that all significant cultural resources will be avoided by the project. If some resources cannot be avoided, then it is likely that Section 106 Adverse Effect Documentation and Section 4(f) Documentation will have to be prepared along with Memorandum of Agreements. These tasks, plus the actual mitigation, are considered outside the scope of the present work. If Section 106 or 4(f) documentation is necessary to complete the environmental documentation or mitigation plans requested, then the CONSULTANT and MDOT may enter into a supplemental agreement to modify the scope of services and fee accordingly.

2.12. Secondary and Cumulative Effects

Data related to secondary and cumulative effects of the project upon social, economic, and environmental resources will be compiled through interagency coordination with due consideration to the concerns discovered during the public involvement process.

3. CORRIDOR ANALYSIS

3.1. Data Collection and Evaluation

The CONSULTANT shall collect data necessary for the development of the alternative. This activity consists of collecting various types of information and materials relative to engineering evaluation within the study area. The information should include adequate data to perform a thorough evaluation of the location and design of the alternative and identify constraints.

- Periodic adjustments and updates to the data sets will be necessitated as ongoing changes to the alternative.

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- Additional study areas resulting from this phase will be included in the data bank.
- Where necessary, additional survey information shall be obtained from the field in order to accurately depict, evaluate or otherwise establish alternatives for any existing features as well as the proposed alternative. Should survey beyond the scope of this study, not available from other sources, be required in order to determine the approximate footprint of the project or to evaluate potential impacts, then the CONSULTANT and the LPA will enter into a Supplemental Agreement to modify the scope of services and budget accordingly.

3.1.1. Mapping

The CONSULTANT will obtain mapping from the MDOT and other public sources and create base maps at a minimum scale of 1" = 400' following existing roadway and 1" = 200' in urban/highly developed areas, right-of-way sensitive areas and on new alternative.

3.1.2. GIS Analysis

The CONSULTANT will develop a GIS for the project to map out and analyze the various natural, human, and cultural environmental information within the study area. The GIS will include both secondary (available from existing sources) and primary (field collected) information. The primary source information will be related to archaeological and ecological studies performed for this project. The GIS will be developed utilizing GeoMedia or in a format approved by MDOT.

3.1.2.1. Develop Project Area Environmental Inventory/Constraints

At the onset of the study, the CONSULTANT will collect secondary source data that is readily available from various Federal and State agencies. As the project continues the CONSULTANT will continue populating the GIS from the primary and secondary sources as information is made available. This primary and secondary environmental source information shall include (where applicable and if available) but not be limited to:

- Land Use Data
- Areas of Social Interest (medical facilities, schools, parks, churches, etc.)
- Residential and Community Information
- Census Information (income levels, minorities, age, etc.)
- Hazardous Waste Sites
- Water Bodies (lakes, streams, rivers, tributaries, etc.)
- Wetlands
- Unique Farmland & USDA Program Conservation Easements
- Threatened and Endangered Species / Species of Concern
- Areas of Cultural Significance
- Flood Plains and Flood Ways
- Existing Roads and Road Features
- Railroad
- Proposed Alternative
- Wildlife Refuges and Management Areas
- Wild and Scenic Rivers

3.1.2.2. GIS Alternative Impact Assessment

The CONSULTANT will use GIS to assist in determining the impacts to the various environmental features located within the project area. Revisions to the proposed alternative and the resultant impacts analysis due to

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alternative revisions shall be included under this task. The impacts will be presented by environmental feature for the alternative.

3.1.2.3. Property Ownership

The CONSULTANT will obtain available records from the County Tax Assessors Office to identify property ownership information within the proposed alternative. Property boundaries and owner's name and address will be entered into the GIS for properties within the potential footprint of the project's proposed alternative.

3.2. Engineering and Concept Design of Alternative

The CONSULTANT will prepare concept plans and narrative for the alternative.

3.2.1. Design Criteria

The CONSULTANT will utilize appropriate design criteria for the project. The design criteria will include MDOT roadway design data for each roadway classification required for the project.

3.2.2. Geometry and Typical Sections

Horizontal geometry, vertical geometry, and typical sections will be utilized in accordance with the established design criteria. Recommendations for location of the new roadway and necessary existing roadway improvements will be illustrated on plan/profile exhibits at a horizontal scale of 1"=200'. The exhibits will also indicate estimated required right of way and readily apparent utility relocations for the improvements. A "Key" Plan at a large scale will be developed to show the overall study area for use at public involvement meetings. The alternative will be developed in coordination with MDOT based upon the positive and negative attributes of the location.

3.2.3. Intersection Analysis and Schematic Layouts

Data collection of existing traffic shall include two 8-hour traffic movement counts at Elmore Rd and at Swinnea Rd and 48-hour directional volume/classification approach counts on all approaches at Elmore Rd and Swinnea Rd. Projected intersection traffic volumes by turning movement will be used for planning level capacity analysis. This analysis will be used to determine the interchange/intersection configuration required for the design year.

3.3. Floodplain Analysis

National Flood Insurance Program (NFIP) maps and/or information developed by MDOT will be used to determine whether the alternative will encroach on the base (100-year) floodplain. Unavoidable regulated floodways in the study area will be minimally impacted, where possible. Where practicable, proposed alternatives will avoid longitudinal encroachments of floodplains and cross floodways in a near perpendicular manner. Floodplain areas within the study area will be determined and mapped, and encroachment acreage will be quantified. The discussion will identify the number and extent of encroachments, potential for increased flood hazard, any support of incompatible floodplain developments, and their potential impacts. If the alternative includes a floodplain encroachment having significant impacts, a finding that it is the only practicable alternative as referenced by 23 CFR 650, Sub-part A will be presented.

Coordination with the Federal Emergency Management Agency (FEMA) and appropriate state and local agencies will be undertaken for each floodplain encroachment. Drainage areas will be reviewed and analyzed

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using existing plans and quadrangle maps. Major cross drain structures will be indicated on the plan/profile exhibits.

4. PUBLIC INVOLVEMENT PROGRAM

4.1. Public Meetings and Hearings

The CONSULTANT will organize and promote a public scoping meeting and a public hearing. The public scoping meeting and hearing will be open house formats to allow attendees to review exhibits, discuss issues with project personnel, and provide written and verbal comments. A method (tape recorders or court reporter) will be available at the hearing to transcribe comments that individuals may want to give verbally.

The CONSULTANT will send special letters of invitation to public officials, elected officials and other key stakeholders giving notification of each meeting and hearing. The CONSULTANT will prepare the letter(s) and submit to the LPA for distribution. The CONSULTANT will assist MDOT in the preparation of appropriate print advertisements and notices for use in announcing the meetings in the media. The CONSULTANT will assist MDOT in assuring that the advertisements for the meeting are placed in suitable media, distributed locally, or by other means to reach as broad a spectrum of the community in the study area as possible.

The CONSULTANT will prepare name-tags, sign-in sheets and comment cards for the meetings and public hearing. The CONSULTANT will prepare the exhibits and handouts for the meetings and hearing according to MDOT standards. The CONSULTANT will also provide light refreshments at each public meeting and the hearing.

The CONSULTANT will provide summary documentation following the public meetings and hearing within ten (10) days following the close of the comment period.

5. ENVIRONMENTAL ASSESSMENT & FINDING OF NO SIGNIFICANT IMPACT

5.1. Studies and Text Preparation

5.1.1. Cover sheet

5.1.2. Summary

5.1.3. Table of Contents

5.1.4. Purpose of and Need for Action

Per MDOT direction, the CONSULTANT shall develop the Draft Purpose and Need using capacity, safety, legislative directive, economic developed/planned growth, modal relationships, system linkage, and roadway deficiencies as guidance. In accordance with the provisions of SAFETEA-LU, the Purpose and Need will be finalized as the study progresses and after opportunities for public/ agency input. The Purpose and Need will be coordinated with MDOT for review and approval.

5.1.4.1. Capacity

The CONSULTANT will develop and discuss the capacity of the existing system, the present level of service, and any deficiencies of the system in serving the motoring public. Include a discussion on the future level of

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service of the system once the proposed project is completed and how this action will affect traffic capacity throughout the network.

5.1.4.2. Safety

The CONSULTANT will summarize and discuss data on accidents that have occurred in the study area. Prepare a table to illustrate accident types, frequency, percentage increase or decrease over a period of time, and the rate of accidents when compared with the statewide average for similar facilities.

The CONSULTANT will develop and discuss existing roadway deficiencies and how the proposed project may correct or improve upon existing conditions.

5.1.4.3. Mobility

The CONSULTANT will develop and discuss how the proposed project fits into the existing and future transportation system and what the contribution of the proposed action will be towards developing a sound transportation network. Also discuss how the proposed project will meet the essential needs of the system and the state.

The CONSULTANT will develop and discuss the relationship of the proposed project to State, County, and urban transportation plans. Document that the proposed project is being developed with local input and is consistent with local goal-attainment policies.

The CONSULTANT will prepare a brief history of how local, State, and Federal governmental plans support the proposed project.

The CONSULTANT will develop and discuss the types of social and economic traffic generators, both existing and future, which exert travel demands on the proposed project. Prepare a map (exhibit) which identifies these generators in relation to the proposed project. A listing of existing and future development in the corridor will also be provided to increase understanding of growth potential.

The CONSULTANT will prepare a discussion concerning the different types of transportation modes that interface with the proposed project and establish how the proposed project will complement these modes.

5.1.5. Study Alternative

The CONSULTANT will incorporate the materials prepared under previous Tasks in order to quantify impacts.

5.1.5.1. Affected Environment

The Affected Environment section will provide a concise description of the existing social, economic, and environmental setting of the area affected by the proposed action. The description will be general in nature and address the entire project alternative.

Environmentally sensitive areas and natural and community features will be identified and discussed. However, this section will not, for security against vandalism, identify the specific locations of archaeological and threatened and endangered species sites and data.

The Affected Environment section will focus on significant community and environmental issues and values. Photographs, illustrations, and other graphics, in conjunction with narrative will be used to enhance the reader's

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understanding of the area. If there are other federal actions or activities taking place or proposed to take place in the area, then these will be identified and their interrelationships discussed. An effort shall be made to identify context sensitive aspects within the study area and then to collaborate these issues during the development of alternative with the community. The 'Build' Alternative shall strive to minimally disrupt the community and add lasting value to the community.

5.1.5.2. Environmental Consequences

The CONSULTANT will prepare graphics and write text portions which evaluate the environmental impacts which could result. Include, when appropriate, the following graphics:

- Existing and future land use
- Noise analysis receptor sites, location map
- Wetland site location map
- Base floodplain location map
- Analysis of build alternative will be made. Among the items to be considered are social, economic, historic, cultural, recreational, archaeological, noise, air, hazardous materials, wetlands, floodplains, farmland, endangered or threatened species and/or their habitat.
- Proposed conceptual mitigation measures will be developed by the CONSULTANT to reduce or alleviate impacts. The MDOT's Standard Specifications cover many impact situations and will be referenced as appropriate. Other appropriate mitigation measures not covered by the Standard Specifications will be developed by the CONSULTANT to handle those areas of special concern including but not limited to wetlands, wildlife habitat, aesthetics, noise, historical and archaeological sites, and tourism impacts.
- Proposed conceptual mitigation will be coordinated with the MDOT prior to consultation with other agencies.
- Include discussion of potential impacts and proposed mitigation measures for the following areas of interest.

5.1.5.3. Land Use

The CONSULTANT will evaluate the project's relationship to and probable effects upon growth trends and land use in both the immediate area and a potential larger sphere of influence of the project, distinguishing between anticipated impacts due to the project and changes which would take place irrespective of the project.

5.1.5.4. Farmlands & Conservation Easements

The CONSULTANT will evaluate impacts to farmlands in accordance with provisions of the Farmland Protection Policy Act. Avoidance and minimization for the use of farmland shall be evaluated in the preparation of the alternative. The Farmland Conversion Impact Rating form shall be coordinated with NRCS. The CONSULTANT will coordinate with USDA & NRCS to locate all WRP & CRP properties in the study area.

5.1.5.5. Social, Relocation, and Economic Impacts

- Discuss impacts on community service facilities both directly (relocation) and indirectly.
- Discuss impacts on the community and neighborhoods, economically and socially.
- Summarize relocation costs.
- Discuss potential relocation problems.

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- Approximate right-of-way costs.
- Discuss Environmental Justice.

5.1.5.6. Air Quality Impact (qualitative discussion per Tasks 2 and 3)

5.1.5.7. Noise Impact – Prepare a qualitative discussion per Tasks 2 and 3 for the potential noise impacts to receptors for the alternative.

5.1.5.8. Water Quality

The CONSULTANT will evaluate potential water quality impacts resulting from construction and operation of the facility, such as sedimentation, nutrient loading, toxic substances, etc. Identify any Clean Water Act 303(d) impaired water bodies that could be affected by the proposed transportation improvements. Evaluate and coordinate potential involvement with any local aquifer system. The CONSULTANT will develop conceptual mitigation measures for any significant water quality impacts.

5.1.5.9. Permits

Identify potential permit activities.

5.1.5.10. Wetlands and Streams

The CONSULTANT will perform an assessment of the measures and considerations taken for avoidance and minimization in developing the alternative. The CONSULTANT will quantify and assess impacts to Corps of Engineers jurisdictional wetlands as mapped on aerial photography, and substantiate proper "sequencing" according to Section 404(b) (1) Guidelines. The CONSULTANT will evaluate and quantify effects upon wetland and stream functions and values. The EA will include a "Wetlands Finding" providing a preliminary proposal on mitigation for unavoidable wetland and stream impacts. MDOT will designate proposed mitigation banks for wetland or stream mitigation.

5.1.5.11. Impacts to Natural Biota, Water Bodies, Wild and Scenic Rivers, and High Quality Streams

- Evaluate effects of the alternative on the floral and faunal communities.
- Determine the significance of identified impacts.
- Items of special or local interest will be noted and evaluated within the context of the project (for example large trees, unique habitat, high quality waters of the US, wildlife corridors, etc.).
- Identify the location and extent of water body modifications.

5.1.5.12. Floodplain and Floodway

The CONSULTANT will summarize and incorporate information prepared under Task 3 for the proposed alternative.

5.1.5.13. Threatened and Endangered Species

The CONSULTANT will develop and incorporate a summary of the threatened and endangered species information collected and analyzed under Tasks 2 and 3.

5.1.5.14. Archaeological/Historical Impacts

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The CONSULTANT will summarize and incorporate the information prepared under Task 2 and 3 with copies provided for distribution to MDAH and appropriate Federally-recognized American Indian Tribes.

5.1.5.15. Hazardous Materials

The CONSULTANT will summarize and incorporate the findings and quantification of potential impacts for the build alternative based on the information prepared under Task 2 and 3.

5.1.5.16. Visual Impacts

The CONSULTANT will develop and incorporate a summary of the visual impacts for the build alternative based on the potential sites and other features identified and analyzed under Tasks 2 and 3.

5.1.5.17. Energy

The CONSULTANT will develop and incorporate a discussion in general terms of the construction and operational energy requirements and conservation potential of alternative under consideration.

5.1.5.18. Construction Impacts

The CONSULTANT will develop and incorporate a discussion of any anticipated impacts related to the construction of the proposed project such as:

- Air quality impacts related to open burning and dust control;
- Noise impacts related to construction activities;
- Water quality impacts related to erosion control, sedimentation, and turbidity reduction;
- Traffic maintenance and detour routing;
- Maintenance of access to businesses and residences;
- Safety considerations;
- Public involvement and community interaction to ease disruptive effects;

5.1.5.19.4(f)/6(f) Lands

MDOT does not anticipate that the project study will require the involvement of any significant historical or archaeological sites that would require a Section 4(f) evaluation. If, however, this work is deemed necessary, the LPA may negotiate a Supplement Agreement to complete this work.

5.1.5.20. Secondary and Cumulative Effects

The CONSULTANT will develop and incorporate a discussion of the potential for secondary and cumulative effects upon the social, economic, and environmental resources.

5.1.5.21. Comments and Coordination

The CONSULTANT will provide documentation of coordination effort with the public, communities and businesses, elected officials, Native Americans, regulatory agencies, and other stakeholders. A list of agencies, organizations and persons to whom copies of the environmental document were provided will be included.

5.1.5.22. Appendices

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As required for a clear understanding and justification, appendices will be prepared to present technical discussions, studies, memorandums, etc.

5.1.5.23. Exhibits

Drawings deemed necessary as a result of environmental studies and assessment of alternative will be produced. Plan views of the alternative will be presented.

5.1.5.24. Tables

When necessary or appropriate, data will be presented in tabular form to facilitate comparisons or presentation of large data sets.

5.2. Coordination and Draft Document Preparation

5.2.1. Meetings

The CONSULTANT will coordinate and participate in the public meeting and public hearing as provided for in the Public Involvement Program, Task 4.

5.2.2. Project Team Review

The CONSULTANT shall attend a review meeting to be held by the MDOT. The purpose of the review is for the CONSULTANT to receive comments from the MDOT and the FHWA regarding the format and content of the Pre-Draft.

5.2.3. Submit Pre-Draft EA (layout and copying).

The CONSULTANT will prepare and submit to MDOT twelve (12) hard copies of the Pre-Draft EA for review.

5.2.4. Submit the Preliminary EA

The Pre-Draft EA shall be revised, reflecting those comments obtained from the Project Team's Review. Eight (8) copies of the Draft EA will be submitted to the MDOT for review and approval by the MDOT and the FHWA. The CONSULTANT should anticipate comments only on new material, on previous comments that might not have been addressed fully, or on text changes necessitated by a change in a part of the text previously unaddressed. The CONSULTANT then will prepare and submit twenty (20) hard copies and ten (10) compact disc copies (Adobe Acrobat version plus the individual electronic files) of the completed Preliminary EA to the MDOT for distribution for the public hearing.

5.3. Prepare the Final Environmental Assessment (EA)

Following the Public Hearing, in consultation with FHWA and the Cooperating Agencies, the CONSULTANT will prepare the final environmental document.

5.3.1. Alternative Selection

Address the engineering and environmental issues raised at the public hearing and subsequent reviews by FHWA and the Participating Agencies. This action is an important part of the study process and shall involve

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appropriate staff personnel studying & evaluating the suggestions received as a result of the hearing. This will be done in coordination with the MDOT.

5.3.2. Documentation for the Selected Alternative

The CONSULTANT will revise the draft environmental document to discuss changes to the selected alternative in response to agency and public hearing comments.

The CONSULTANT will add to the final document a Commitment and Recommendation Section that describes commitment and recommendation measures by MDOT to minimize harm to the environment during final design and construction of the project. Provide a detailed Mitigation Plan with comments and responses from state and federal agencies having jurisdiction or an interest in the potential adverse effects of the proposal.

The CONSULTANT will review draft impacts section and revise to reflect preferred/selected alternate and pertinent comments received. Prepare a summary of any final agency comments including a summary/resolution of any other outstanding issues and, where applicable, a discussion of results of any informal endangered species consultation with the U.S. Fish and Wildlife Service.

The CONSULTANT will review and revise as necessary the Comments and Coordination section to reflect public hearing and general comments received.

5.3.3. Document (EA - FONSI)

The CONSULTANT shall submit twelve (12) draft documents for review. The CONSULTANT shall revise the draft document to respond to the MDOT's and the FHWA's comments and submit five (5) copies of the Final Document to the MDOT. Following MDOT approval, the CONSULTANT shall print and deliver to the MDOT thirty (30) hard copies and fifteen (15) (Adobe Acrobat version plus individual electronic files) of the Environmental Assessment and Finding of No Significant Impact (FONSI).

FIELD SURVEY:

The CONSULTANT shall survey the project utilizing standard surveying practices as required to prepare preliminary and final contract plans in accordance with the current MDOT Design Manual. The work shall be performed in accordance with the current MDOT Survey Manual, unless specifically accepted, and with any additional instructions or requests as specified by the LPA, including the following:

A. Centerline Survey and Control:

1. Document "good faith" efforts to notify the property owners prior to entering upon the property for survey purposes;
2. Establish horizontal and vertical control, intermediate control and centerline in accordance with the MDOT Survey Manual;
3. Perform hydraulic survey according to the MDOT Survey Manual;
4. Participate in centerline inspection (hub-line review) immediately following its location to determine if any adjustments are necessary. The CONSULTANT shall make all necessary adjustments resulting from this inspection;

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5. Perform complete topographic survey along proposed centerline in accordance with the MDOT Survey Manual;
6. By the time Preliminary Right-of-Way (ROW) plans are developed, the CONSULTANT will be required to establish the location of property lines, determine ownership from deeds of record, and develop a Property Map of the project according to standard, recognized surveying procedures in preparation for Right-of-Way documents meeting the Mississippi Board's "Standards of Practice" for surveying in the State of Mississippi as set forth and published by the State Board of Licensure for Professional Engineers and Surveyors. The following are required MDOT elements:
 - a) A detailed and diligent search and collection of property corners, ROW markers, and property line evidence shall be conducted on all parcels in or connecting to the limits of the project. A detailed description of the property evidence found will be required for each point collected;
 - b) Existing highway ROW, local road ROW, railroad ROW, and utility ROW that fall within the topographic limits of the project shall be collected;
 - c) Each land parcel boundary in or connecting to the limits of the project shall be drawn and the boundary lines delineated as; from evidence or deed. Each individual parcel to be labeled with the following: owner name and tax parcel number. All GLO lines intersecting the project labeled with appropriate Section, Township, and Range information. Lot and block or tract numbers of property and adjoining lots of Subdivisions;
 - d) All corners and evidence found shall be labeled with coordinates and the description of the evidence found. It shall not be necessary to show station/offset to any corners or to property lines at their intersection with the existing centerline. No ROW markers or property corners symbology shall be shown unless they are collected in the field;
 - e) Any distances or bearings shown on this drawing shall be grid;
 - f) North arrow;
 - g) The property point ASC II file shall be printed by the consultant and the professional surveyor in charge of the project shall certify by signing and placing his or her seal on each page that the coordinate values of this file meets or exceeds requirements for land class "B", as required by Mississippi Board of Licensure for Professional Engineers and Land Surveyor's "Standards of Practice" for Land Surveying in the State of Mississippi.
7. Any local road to be relocated on the project will be submitted to the LPA for approval. A site visit by the appropriate representatives of the LPA and MDOT will be made with the CONSULTANT to review the proposed relocations. The approved relocations will then be staked and cross-sections developed by one of the methods outlined in the MDOT Survey Manual; and
8. In the case of any discrepancy or ambiguity between the MDOT Survey Manual, the Mississippi Board's "Standards of Practice" or specifications listed within this CONTRACT the CONSULTANT shall adhere to the most stringent requirement for the specific task in question,

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unless otherwise directed in writing by a representative of the MDOT authorized to make alterations to this CONTRACT.

9. The location of any utility shall be delineated, as described in the MDOT Survey Manual; and

10. Wetlands/Waters Delineation and Reporting Requirements

a) General Assessment Requirements

1. The CONSULTANT will identify all wetlands and streams falling partially or wholly within the project boundaries or which may be affected by the project.
2. Information referenced may include the most recent infrared photography, aerial photography, National Wetlands Inventory (NWI) maps, quadrangle maps, soils maps, etc. Referenced information will not substitute for the requirement for an on-site field determination.
3. Wetlands will be identified using the routine method set forth in the United States Army Corps of Engineers (USACE) 1987 manual. The 2008 Interim Regional Supplemental Guidance to the Corps of Engineers 1987 Wetland Delineation Manual and corresponding Supplemental Wetland Delineation Forms will be used.
4. The CONSULTANT will classify wetlands utilizing United States Fish and Wildlife Service's (USFW) "Classification of Wetlands and Deepwater Habitats of the United States, 1979".
5. The CONSULTANT will map USACE jurisdictional limits on quadrangle maps. Maps will depict the different types of jurisdictional areas.
6. The CONSULTANT will participate in any field review with the USACE, if required.
7. Other waters falling under the jurisdiction of the USACE will be identified, classified, quantified, and located.
8. Other waters, having the potential for being impacted, will be identified with an assessment of their current physical and functional characteristics. Geospatial coordinates of each stream location shall be provided. NOTE: Should a stream require re-routing, the CONSULTANT will thoroughly describe the current stream and provide construction details and location of the new stream design to the MDOT prior to finalizing the design.
9. The CONSULTANT will assess and report all conveyance systems including ephemeral, intermittent, and perennial streams which display bed and bank characteristics and/or Ordinary High Water Marks (OHWM's).
10. The CONSULTANT will collect and map all wetland perimeters, wetland reference sites, wetland data points, stream reaches, stream data points, and photo identification points within the project boundary in the form of shape

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files. The CONSULTANT will provide these and any other geospatial items in Mississippi State Plane (East or West) or Mississippi Transverse Mercator for the entire project. These coordinates, site identifiers, station numbers will also be included on the wetland delineation forms and stream descriptions. The CONSULTANT will provide the MDOT Environmental and Roadway Design Divisions with a copy of all shape files.

11. The CONSULTANT will provide the MDOT Environmental and Roadway Design Divisions with a copy of design drawings which indicate the locations of all wetlands and streams surveyed. The CONSULTANT will submit these drawings along with the accompanying wetlands and streams technical report. All digital files shall be prepared using the appropriate seed file provided by the LPA and located in Mississippi State Plane Coordinates.
12. The CONSULTANT will provide the MDOT Environmental and Roadway Design Divisions with two (2) electronic copies and two (2) hard copies of the wetland and stream technical report.
13. The CONSULTANT will ensure that all wetland and stream identification numbers and/or letters flow from the Beginning of Project (B.O.P.) to the End of Project (E.O.P.).

b)Wetlands and Streams Mapping.

1. The CONSULTANT will include aerial and quadrangle Index Maps which show the entire alignment from the B.O.P. to the E.O.P and include beginning and ending station numbers. This index map (on 8 1/2" x 11") should include the ROW boundaries and numbered index boxes corresponding to inset maps.
2. The CONSULTANT will provide smaller scale Inset Maps (8 1/2" x 11") sufficiently expanded to provide greater detail of the wetland and streams encountered within the survey area. Inset maps will include aeriels and quadrangles. These inset maps will include the ROW boundary and Centerline Station Number information along the project segment. Each wetland or stream encountered within the ROW boundary should be identified.
3. The CONSULTANT will provide delineation forms and photos for referenced upland sites adjacent to each wetland survey area.
4. The CONSULTANT will provide wetlands and streams polygons for design plan and profile sheets. For Wetland Sites: each wetland site will have site descriptor and include the site ID, acres of impact, types of impacts for EACH site (i.e., fill, bridge, buffer, etc.), station numbers from beginning to end of each site, and type of wetland. For Stream Sites: each stream segment will have a site descriptor and include the site ID, linear feet of impact, types of impacts for EACH segment (i.e., fill, bridge, culvert, buffer, etc.), station number(s), Cowardin stream classification.

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c) Wetlands Assessment Reporting

1. The CONSULTANT will provide a Summary Table of Wetland Impacts describing the following: A heading to include the project numbers, the project extent, and the counties the impacts site are in. The table will describe each wetland impact site separately. It will include the Site Number or letter, Station Number from beginning to end, a single GPS coordinate point locator in Decimal Degrees, Wetland Classification, acres impacted, and type of impact (i.e., fill, 200' bridge, etc).
2. The CONSULTANT will follow the Summary Table of Wetland Impacts with a brief, one-paragraph Wetland Area Description Summary for each of the wetland impact area. It will describe the wetland classification and indicate if the impact site is typical for the area. It will describe any additional wetland classes noted in the area

NOTE: The CONSULTANT will determine if any wetland impact site is located within "special properties" such as USACE, USFWS, United States Forest Service (USFS), Conservation Reserve Program (CRP), Farmed Wetland, Prior Converted, Wetland Reserve Program (WRP), or others not listed prior to conducting assessments. The CONSULTANT will describe the special condition in detail in the descriptor paragraph. The CONSULTANT will notify the MDOT Environmental and Roadway Design Division Engineers immediately when any "special property" is located within project ROW boundaries and which was not reported during the evaluation phase so that alignment adjustments can be considered if needed.

3. The CONSULTANT will follow each separate wetland area descriptor paragraph with an Interim Regional Supplement to the USACE Wetland Delineation Form and corresponding Photos. One form will be required for each wetland area. Forms will include the site number, station numbers, a decimal degree Global Positioning System (GPS) point, and photo numbers. Photos, enough to accurately describe the wetland, will follow each form and will indicate the azimuth and GPS location it was taken. The photo point and azimuth will also be placed on the inset maps for reference. The photo will have a reference feature such as a shovel or person to provide depth of field. One photo at each site will include a close-up view of a soil profile on a sharpshooter or similar immediately after digging.

d) Streams Assessment Reporting.

1. The CONSULTANT will provide a Stream Impacts Section. The CONSULTANT will begin with a Summary Table of Stream Impacts describing the following: A heading to include the project numbers, the project extent, and the counties the project is in. The table will include the Site Number, Station Number(s), a single GPS coordinate point in Decimal Degrees, the Cowardin Stream Classification, Linear Feet of impact, and impact type.
2. The CONSULTANT will follow the Stream Table of Impacts with a detailed, 1 paragraph, Stream Segment Description Summary for each stream

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segment. The paragraph will include the Site Identification Number, Cowardin classification of streams, stream bank and bed dimensions including bed slope, bank slope, length/width, current stream height, Ordinary High Water Mark height, bank full height, condition of stream in its current state, stream features (such as riffles, runs, bends, pools, and bends), and any additional features that adequately describe the current functional characteristics of the stream. The paragraph will also describe any bank instabilities, sediment deposits, incisions, or other details.

3. The CONSULTANT will provide photos upstream and downstream at each other water crossing. The photos will be marked with site location, GPS coordinates in decimal degrees, station number(s), stream classification, and Ordinary High Water Mark, and azimuth. A single photo GPS coordinate point, photo number, and directional arrow will be placed on inset maps. Photos will include a reference feature, such as a shovel or person, so as to provide depth of field to the stream being reviewed.

FIELD STAKING:

1. The centerline shall be staked and flagged on 100-foot station intervals prior to the Centerline Inspection. The CONSULTANT shall recover, re-establish and re-flag the centerline, and stake all additional alignments (ramps, loops, detours, C-D roads, local roads, etc.) within 2 weeks of notification by MDOT for the purpose of MDOT preparing a Soil Profile. The alignments shall be recovered, re-established and re-flagged again prior to the Field Inspection. All staking shall be in accordance with the MDOT Survey Manual.
2. Once Maps and Deeds are complete, iron pins (3/4" x 30" rebar) shall be set at the locations of proposed ROW monuments. Accuracy standards for placement of monuments shall be 0.05 feet relative to the project control established by the MDOT or in accordance with Mississippi Board's "Standards of Practice, Class "A", for surveying in the State of Mississippi as set forth and published by the State Board of Registration for Professional Engineers and Land Surveyors". The more stringent of these two accuracy standards will apply and shall be used. The top of the pins shall be two to six inches below the ground surface. It shall be the consultant's responsibility to update ROW monument pin locations due to revisions from the time Maps and Deeds are complete.
3. Once Maps and Deeds are complete, all ROW lines shall be cleared and staked at 100-foot intervals.

FIELD REVIEW PLANS:

Roadway plans shall conform to the MDOT Roadway Design Division's CADD specifications as described in the MDOT Roadway Design Division's CADD User's Manual. When field inspection plans are submitted, all hydraulic calculations (for drainage areas under 1000 acres) shall be included.

Unless stated otherwise in the CONTRACT, the following specific requirements are typical for this phase:

Part 1 – KICKOFF MEETING

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The purpose of the meeting is to discuss LPA procedures, contract administration, data required by this CONTRACT, the design criteria, and other matters as the parties deem necessary.

Part 2 -HYDRAULIC RECOMMENDATIONS

Hydraulic design of box bridges and box culverts shall be based on the FHWA Publication, Hydraulic Design of Highway Culverts (HDS-5).

The flow line of box bridges and box culverts shall be set two (2) ft. below the low stream bed elevation.

When a structure is placed in or across a FEMA Regulatory Floodway as shown on the NFIP maps, the consultant will obtain the step-backwater hydraulic model for the specified stream and community from FEMA. Modification of this step-backwater hydraulic model will be required to demonstrate that the proposed development will not impact the pre-project base flood elevations, regulatory floodway elevations, or regulatory floodway widths.

Conceptual Recommendations and hydraulic calculations shall be presented to the MDOT and the LPA for review. The Conceptual Bridge Recommendations shall be on the appropriate the MDOT forms as required:

1. "CONCEPTUAL BOX BRIDGE OR BOX CULVERT LAYOUT REPORT"

Upon completion of the review and comments by the MDOT and the LPA the Conceptual Recommendations shall be used in development in the Conceptual Plans.

A site visit, normally conducted in conjunction with the Conceptual Field Review, will be required prior to completion of the preliminary bridge hydraulic calculations and recommendations. Proposed bridge layouts should be staked prior to the site visit to determine if the span arrangements are sufficient. Preliminary layouts for bridges (except detour bridges and box bridges) shall be available for these site visits.

After completion of the Site Visit/Conceptual Field Review, Preliminary Recommendations and hydraulic calculations shall be presented to the MDOT and the LPA for review. The Preliminary Hydraulic Recommendations shall be on the appropriate MDOT forms as required:

1. "BOX BRIDGE OR BOX CULVERT LAYOUT REPORT"

The determination of riprap requirements shall be based on the FHWA Publication, Bridge Scour and Stream Instability Countermeasures, Hydraulic Engineering Circular No. 23 (HEC-23). Further requirement shall be the FHWA Publication, Design of Riprap Revetment, Hydraulic Engineering Circular No. 11 (HEC-11).

One (1) complete set of the Final Hydraulic design/analysis computations, supporting data and reports shall be submitted to the MDOT and the LPA after all changes from the field inspection have been made. This submittal shall include but is not limited to: 1) Computer input and output (electronic); 2) Box bridge and box culvert computations; 3) Survey data (electronic); 4) Supporting drawings; and 5) All correspondence with governmental and regulatory agencies regarding levees and water crossings.

Part 3 - CENTERLINE SOIL PROFILE AND PRELIMINARY GEOTECHNICAL DESIGN REPORT

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The CONSULTANT will investigate sub-surface soil and geological conditions along the project route as required to provide the necessary design criteria for structure foundations, pavement support criteria, embankment stability, and other as required by the LPA.

Design Criteria for pavement support shall be determined from a Centerline Soil Profile. The specific objective of this study is to determine the quality and type of soils located along the project. The centerline soil profile shall be completed prior to the submittal of the Preliminary Right-of-Way plans so that the plans reflect slope requirements in areas that contain high-volume-change soils. Specific work requirements include the following:

For this CONTRACT, the CONSULTANT shall perform necessary field and laboratory work to develop and provide the complete soil profile along the centerline of survey. The soil survey shall be performed by the CONSULTANT in such a manner as necessary to produce a report similar in content and format commonly developed by the LPA's District Materials laboratories, and in accordance with MDOT Standard Operating Procedures TMD-20-14-00-000 – *Standard Design Procedures for Construction of Roadways Through High Volume Change Soils*.

The CONSULTANT shall identify the types of soils along the proposed alignment, evaluate their potential use as fill materials, and locate any undesirable low strength surface soils which may require undercutting or other remedial measures for construction. From the original soil profile, a tentative base design will be formed by the LPA and any undesirable strata shall be noted for special consideration by the Project Engineer in charge of the actual construction. It is of distinct value in determining soil strata placement during grading operations where better soils should be placed at grade and poor soils below.

Prior to the beginning of the field exploration, the CONSULTANT shall submit the proposed plan of work to the LPA, or his or designee, for review and approval. As a general rule, soil borings should be spaced a maximum of 200 feet (60 m) apart along the centerline and drilled to a depth of 3 feet (1 m) below the proposed subgrade line in cut sections or natural ground in fill sections. The spacing and depth of soil borings should vary if unusual conditions are encountered such as rock layers, water strata, or weak deposits (muck or unstable material). The auger method of drilling for disturbed samples is generally suitable for identification of the materials obtained.

Additional laboratory tests and analyses, which are not specified in TMD-20-14-00-000, shall be performed by the CONSULTANT. These include:

1. Estimated CBR, from charts supplied by the LPA;
2. Volume Change, AASHTO T 92;
3. pH, Mississippi Test Method MT-30;
4. Soil Resistivity, Mississippi Test Method MT-47.

The CONSULTANT shall prepare a report of the findings of the soil survey. This report shall include recommendations for handling unsuitable or undesirable soils, copies of the laboratory test results on MDOT form TMD-683, or equivalent, and the centerline soil profile. The centerline soil profile shall show the limits of each soil type identified, with each type labeled with:

1. an identification number to reference it to the laboratory test results,
2. AASHTO classification,
3. Unified Soils classification,
4. estimated CBR.

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5. % Volume Change (if applicable)

The CONSULTANT shall provide 10 copies of the report to the LPA, or his or her designee.

The CONSULTANT shall be responsible for obtaining permits, licenses, and/or authority from public agencies required for the conduct of his operations under this CONTRACT, including payment of any charges for the same, and shall not work or use public property without such authority, licenses, or permits. This also applies to permits required to transport equipment over or across public thoroughfares.

The CONSULTANT will also be required to notify private landowners and to obtain access and permission to enter or work on their property. The LPA shall be notified in writing within 5 working days of any landowner's refusal to grant access to their property.

All foundation investigation work – drilling, soils classification, laboratory testing – and all other work in connection therewith, shall follow procedures outlined in AASHTO publication, *Manual on Subsurface Investigation*, 1988.

Part 4 - PRELIMINARY RIGHT-OF-WAY PLANS

The CONSULTANT shall prepare and submit Preliminary Right-of-Way plans in accordance with the LPA's format based on the approved conceptual plan. The Preliminary Right-of-Way plans shall contain the title sheet, typical sections, and plan and profile sheets showing all geometrics, profile grades, construction limits, and Preliminary Right-of-Way limits. The Preliminary Right-of-Way limits shall be consistent with the Conceptual Right-of-Way that was presented during the environmental process, subject to changes as needed based on preliminary design.

Part 5 - FIELD INSPECTION PLANS

The CONSULTANT shall prepare and submit field inspection plans in accordance with the LPA'S format based on the approved conceptual plan. The field inspection plans shall contain, as a minimum:

- A. ROADWAY PLANS: Title sheet, typical sections, preliminary listing of pay items, plan and profile sheets showing all geometrics, profile grades, construction limits, cross-sections, preliminary earthwork quantities, preliminary permanent directional signing layout sheets, preliminary pavement marking sheets, Right-of-Way limits, size and location of all drainage structures, as well as any traffic control that will be required during construction. Cross drain structures shall be plotted on the cross sections. The Right-of-Way limits will be based on the normal border width, and will represent the actual proposed Right-of-Way for the project.

After the field review is conducted, the CONSULTANT shall provide the LPA with written updated right-of-way and construction cost estimates. These estimates shall be based on historical cost data from similar MDOT projects.

- B. ROADWAY: Any other incidental drawings needed to show pertinent topographical features or special treatments shall be included with these field inspection plans. Any remedial measures required by the LPA's S.O.P. TMD-20-14-00-000, Standard Procedures for Construction of Roadways Through High Volume Change Soils, must be identified and incorporated into the design of right-of-way plans.

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The CONSULTANT shall submit four (4) sets of plans for review by the LPA prior to requesting the Field Inspection. The LPA shall mark on these copies of the plans all revisions or changes required and return same to the CONSULTANT. Allow approximately three (3) weeks for review by the LPA. After completing any revisions, the CONSULTANT shall submit to the LPA one (1) set of Field Inspection plans for a Field Inspection with representatives of the LPA and the CONSULTANT at a date mutually agreed upon by both parties. Allow approximately three (3) weeks from the submittal date of the reproducibles for scheduling and completing the Field Inspection.

Part 6 - FINAL RIGHT-OF-WAY PLANS

Subsequent to the Field Inspection, the CONSULTANT shall make all necessary changes which arise during the inspection. After completion of all revisions and changes requested by the LPA, the CONSULTANT shall furnish four (4) sets of Draft Final Right-of-Way plans and one (1) set of Draft Final Right-of-Way cross-sections for review by the LPA. Allow approximately four (4) weeks for LPA review, after which time the LPA will provide to the CONSULTANT a list of corrections to be made prior to printing Final Right-of-Way plans.

Upon completion of any and all changes, the CONSULTANT shall submit plan sheets of the project which show the Right-of-Way and all public and private utility locations and ownerships which will be affected by the construction. The CONSULTANT shall submit one (1) set of cross sections for the project. The CONSULTANT shall also provide the LPA with written update Right-of-Way and construction cost estimates. These estimates shall be based on historical cost data from similar recent MDOT projects.

All related electronic files for these Right-of-Way plans shall be submitted along with the plans on CD/DVD with a project description (including Project Number, Route, County) listed on the exterior of the disk along with the words "Final RIGHT-OF-WAY." In lieu of CD/DVD, the CONSULTANT may transmit the files by FTP or e-mail. The electronic CADD files may be in a compressed (zipped) format. The CONSULTANT shall, if requested by the LPA, attend any meetings concerning the project. Any changes or revisions required as a result of the above reviews shall be considered as part of the covered work.

At the time Final Right-of-Way Plans are submitted, a copy of all hydraulic calculations (for drainage areas under 1000 acres) shall be submitted. For each cross drain, a completed Culvert Design Form from Chapter 7 of the MDOT Roadway Design Manual shall be included. For closed storm sewer systems, a network flow diagram or chart indicating flow rates in each inlet and pipe shall also be included.

The Final Right-of-Way Plans shall be accompanied by a written certification and completed checklist from the CONSULTANT that a detailed check of all geometric design items has been made prior to submission. This certification is to include criteria specified on the RWD-600, as well as design elements described in the current version of the AASHTO Policy on Geometric Design of Highways and Streets, other applicable AASHTO publications, the current version of the MDOT Roadway Design Manual, and current Roadway Design memos. Any approved Design Exceptions or Design Variances shall be noted on and attached to this certification. The plans will not be accepted without this written certification and completed checklist.

NOTE: Preliminary Right-of-Way Plans, Field Inspection Plans, Final Right-of-Way Plans and Revised Right-of-Way Plans shall be submitted in the following two formats:

- a) Black & White PDF images (22"x34.6", 400-600DPI) on CD/DVD or other approved media as described in Roadway Design Division's CADD Manual.
- b) Printed 1/2 Scale Plan Sheets.

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Part 7 - FINAL RIGHT-OF-WAY MAPS AND DEEDS

The CONSULTANT shall prepare Final Right-of-Way plans including deed research, location of property lines, preparation of acquisition (appraisal) maps and preparation of legal descriptions prepared in accordance with the Standards of Practice for Surveying in the State of Mississippi. Field staking of proposed Right-of-Way limits and easements is to be included. Not included are a title search, property acquisition and closing.

The Right-of-Way Acquisition Map is a composite mosaic of the individual parcels which are to be acquired on the project. This map is used by the appraisers and negotiators to present the information to the landowners during the acquisition phase of the Right-of-Way process. The map includes a layout sheet which locates the project on the highway, showing a Point of Beginning and an End of Project, or Work Sites in the case of bridges or intersection projects. The following sheets are generally at a scale of 1"= 100', 1"= 200', or 1"= 400' (depending on the amount of information presented and the size of the project). Each parcel to be acquired is identified by parcel number, owner name, and area of take. The remaining area is shown for the parent parcel of each take area. Also, each instrument needed to acquire the properties is identified on the maps. Instruments include Warranty Deeds (W-deeds), Quitclaim Deeds (Q-deeds), Temporary Easements (T-deeds), Permanent Easements (E-deeds) and Access Rights Deeds (G-Deeds). The maps are printed out on E-size sheets on reproducible film media when finalized to preserve the information.

The Right-of-Way Division of MDOT has Standard Operating Procedures and a Right-of-Way Manual. The CONSULTANT shall adhere to the Standard Operating Procedures and the requirements set forth in the Right-of-Way Manual in the preparation of Maps and Deeds. The Right-of-Way Division may review any or all parts of the Maps and Deeds in order to check compliance with the Standard Operating Procedures and the Right-of-Way Manual.

The CONSULTANT acknowledges that revisions to plans and to Maps and Deeds shall be given high priority treatment, especially after the release of a complete set of Maps and Deeds. The CONSULTANT shall complete revisions to Maps and Deeds in a timely manner that will not impede the progress of the appraisal and acquisition phases of the Right-of-Way process.

Right-of-Way Certification: CONSULTANT shall assist the LPA with preparing and properly executing a Right-of-Way Certification to MDOT including: certification for the acquisition of Right-of-Way, utility status report, existing Right-of-Way encroachment certification, and hazardous material clearance certification.

OFFICE PLANS:

This phase shall consist of all services required for the production of final contract plans.

Roadway plans shall conform to Roadway Design Division's CADD specifications as described in Roadway Design Division's CADD USER'S MANUAL. When Field Inspection plans are submitted, all hydraulic calculations (for drainage areas under 1000 acres) shall be included.

Unless stated otherwise in the CONTRACT, the following specific requirements are typical for this phase:

Part 1 - OFFICE REVIEW PLANS

After the Office Review plans (100% plan development, pending final review) are complete, the CONSULTANT shall submit one (1) set of reproducible plans and quantity calculations in 8.5"x11" format for review by the LPA. A pdf file of the quantity calculations shall also be submitted. A final Office Review will be required and the CONSULTANT shall be required to attend. Allow approximately three (3) weeks

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from the submittal date of the reproducibles for scheduling and completing the Office Review. In the office review, the LPA shall review and mark the plans with all required revisions.

After the Office Review is conducted, the CONSULTANT shall provide the LPA with a written updated construction cost estimate. This estimate shall be based on the plan quantities and historical cost data for the pay items.

Part 2 - FINAL CONTRACT PLANS

The final contract plans shall include all items required in the final right-of-way plans and all other information such as, but not limited to:

- A. ROADWAY PLANS: Title sheet; detailed index; general notes; typical sections; summary of quantities; estimated quantities; plan-profile sheets; special design sheets; traffic control plan; complete form grades for interchange ramps, loops, and channelized intersections (in accordance with current Design Manual, at 25 feet intervals); permanent directional signing sheets that include layouts, details (signs and overhead assemblies), and estimated quantities; detailed pavement marking sheets; Right-of-Way Coordinate Sheet(s), final cross-sections; and all notes and data used to develop the plans.

TRAFFIC ENGINEERING:

A. PERMANENT SIGNING PLANS AND DETAILS:

Permanent signing plans and details for new construction projects shall be developed in accordance with the requirements of the MUTCD, MDOT signing policies and practices and at the direction of the Roadway Design Division Engineer, while in consultation with the Traffic Engineering Division.

UTILITIES:

The CONSULTANT will locate telephone, electricity, gas, water, cable, sewer and other utilities which will affect the PROJECT from information provided by the LPA and private utility companies and from CONSULTANT'S surveys.

The CONSULTANT will coordinate with the LPA and representatives of utility companies to mitigate the relocation or adjustment of utility conflicts.

The CONSULTANT will schedule progress meetings as required to effectively coordinate with the LPA. The CONSULTANT will be responsible for preparing the minutes of these progress meetings.

Plans for the relocation of utilities are not included as part of the above described Scope of Work.

PS&E ASSEMBLY:

Submittal and authorization of the PS&E Assembly is the final stage of project development. The LPA must obtain authorization of the PS&E Assembly prior to advertising the project.

The LPA is responsible for ensuring that the PS&E Assembly meets required design criteria and standards. The CONSULTANT shall submit to MDOT all necessary documents as set forth in the latest edition of the Project Development Manual for Local Public Agencies.

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BID DOCUMENT PREPARATION:

The CONSULTANT shall prepare all special provisions pertinent to the intent of the plans. Once the PS&E Assembly has been approved by MDOT and the authorization to advertise for bids has been obtained, the CONSULTANT shall be notified to advise the LPA that the legal notice for advertising for bids can be submitted for publication. The Consultant shall prepare legal advertisement for the referenced project and shall ensure the project follows the LPA Project Development Manual and is properly advertised per Mississippi State bidding laws and regulations. The CONSULTANT shall issue plans and proposals to prospective bidders during the advertising period and shall attend the letting and assist in tabulation and evaluation of bids.

Project Schedule

Task/Milestone	Duration (Weeks)	Cumulative (Months)
Notice to Proceed	0	0
PE Contract	2	0.5
Kick-off Meeting	2	1
Alternative Alignments	4	2
Public Involvement Meeting	4	3
ENV Documentation	12	6
Cultural Resource Review	4	7
Public Hearing	4	8
Draft EA Review	4	9
LPA-100	2	9.5
LPA-700/800	2	10
Field Survey	4	11
Hydraulics	4	12
Field Review Plans	8	14
Field Review Meeting	2	14.5
Office Review PS&E	4	15.5
Office Review Meeting	2	16
ROW Status Reports	2	16.5
CE&I Consultant Selection	2	17
CE&I Contract	2	17.5
Sampling & Testing Proposal	2	18
PS&E Assembly	2	18.5
Final PS&E Assembly	2	19
Authority to Advertise Letter from MDOT	2	19.5

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EXHIBIT 3

FEEES AND EXPENSES

The LPA shall pay the CONSULTANT on an actual cost-plus fixed-fee with an upset limit for the satisfactory completion of the Scope of Work set forth under "Exhibit 2", hereto, for all salaries, payroll additives, overhead, direct costs and CONSULTANT's fixed fees attributable to this CONTRACT.

Actual costs as the term is used herein shall include all direct salaries, payroll additives, overhead and direct cost. Direct salaries are those amounts actually paid to the person performing the SERVICES which are deemed reasonably necessary by the LPA for the advancement of the Scope of Work. Overtime work is not contemplated by this contract. Accordingly, direct salaries chargeable to this contract shall not include any overtime premium. Salaries for officers, principals or partners shall not increase at a rate in excess of that for other employees. Payroll additives and overhead consist of employee fringe benefits and that part of CONSULTANT's allowable indirect costs attributable to this contract. Direct Costs are those charges deemed reasonably necessary by the LPA for the successful completion of the Scope of Work which are charged directly to the project and not included in overhead.

Fixed fee as the term is used herein shall mean a dollar amount established to cover the CONSULTANT's profit and business expenses not allocable to overhead for the successful completion of the SERVICES.

Each month, the CONSULTANT shall submit OCR-484-C found on MDOT's website to the LPA along with the Invoice. This form certifies payments to all Subconsultants and shows all firms even if the CONSULTANT has paid no monies to the firm during that estimate period (negative report).

SCHEDULE OF MAXIMUM RATES, EXPENSES & FEES:

The following schedule of rates for services will not be exceeded for all work under this CONTRACT:

Direct Salaries:

Direct salaries shall not exceed those amounts actually paid to an employee performing services reasonably necessary for the completion of the Scope of Work set forth under "Exhibit 2" to this CONTRACT.

Upon MDOT's or LPA's request, all charges for services must be substantiated by supporting data, i.e. certified time sheets, daily logs, check stubs, pay vouchers, etc.

Payroll Additive & Overhead:

The current overhead rates shall be submitted by the CONSULTANT and approved by the MDOT within nine (9) months of the end of the CONSULTANT's fiscal period. The current overhead rate, as defined in this CONTRACT, shall be the overhead rate for the CONSULTANT's most recent previous fiscal period. The CONSULTANT's failure to provide a current overhead rate within nine (9) months of the end of the CONSULTANT's fiscal period may result in the CONSULTANT being deemed ineligible for any potential Supplemental Agreements with the LPA. The estimated FCCM for cost proposals, Supplemental Agreements, and invoices must be specially identified and distinguished from the other costs. Profit/Fee shall not include amounts applicable to FCCM.

Final payment of the overhead rate costs shall be adjusted after completion of the final audit to reflect the actual rates experienced by the CONSULTANT during the course of this CONTRACT; however, in no event shall such an adjustment allow this CONTRACT'S cost to exceed the maximum limitation stated. Said audit of

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the CONSULTANT will be conducted by the LPA, or the LPA'S designated auditor at the conclusion of the CONTRACT in accordance with Federal and the LPA requirements.

All overhead rates submitted to MDOT for approval shall comply with the AASHTO Audit Guide, latest edition, as amended. In addition, the CONSULTANT shall submit written certification in accordance with FHWA Order 4470.1A, as amended, that the indirect cost rate submitted does not include any costs which are expressly unallowable and the indirect cost rate was established only with allowable costs in accordance with the applicable cost principles contained in the Federal Acquisition Regulations (FAR) of 48 CFR part 31.

Direct Costs:

The LPA will reimburse the CONSULTANT'S actual documented expenses; or the amount allowable under the current edition of the MDOT State Travel Handbook, whichever is lower. Except as otherwise specifically provided herein, the procedures generally outlined in the MDOT State Travel Handbook shall govern the allowability of any expense reimbursement. (i.e. no meal reimbursement when there is no overnight stay).

All direct costs (except meals) must be substantiated by supporting data, i.e. mileage, log books, receipts, etc.

All other expenses will be reimbursed upon receipt of acceptable paid invoices.

Fixed Fee:

The CONSULTANT'S fixed fee shall be \$28,035.57, which sum shall be paid incrementally each month in an amount determined by multiplying the total fixed fee by the project completion percentage, less any amounts previously paid for fixed fees.

Contract Maximums:

Under no circumstances shall the amount payable by the LPA for this assignment exceed \$388,411.90 (Total of all Charges) without the prior written consent of both parties.

FEE AND EXPENSE SUMMARY

	Primes Labor Cost & Overhead	Primes Direct Costs	Primes Fixed Fee	Sub-Consultants	Project Total
Project Total	\$233,949.26	\$6,875	\$28,035.57	\$119,552.06	\$388,411.90

****See Delineation of Cost Breakdown behind Exhibit 9.**

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EXHIBIT 4 SAMPLE INVOICE

LOCAL PUBLIC AGENCY
ADDRESS
CITY, STATE, ZIP CODE

DATE:

ATTENTION: ACCOUNTS PAYABLE

INVOICE NO. 0000
PERIOD , 20 THROUGH , 20
PROFESSIONAL SERVICES IN ACCORDANCE WITH
CONTRACT DATED , 20 , AS RELATES TO
PROJECT NO. - - - - - - IN COUNTY, HIGHWAY .

CONSULTANT:

CUSTOMER NUMBER 0000000000 FILE NUMBER 000-000000
REPORT NUMBER: 000 through 000 FMS NUMBER 000000-000000LPA

	CURRENT PERIOD	PREVIOUS ESTIMATE	TOTAL ALLOWED TO DATE
DIRECT SALARIES	\$	\$	\$
* PAYROLL ADDITIVE (less FCCM)	\$	\$	\$
FIXED FEE (% complete X total fee less amounts previously paid – not to exceed 75%)	\$	\$	\$
PAYROLL ADDITIVE w/ FCCM only	\$	\$	\$
** DIRECT COSTS	\$	\$	\$
PROJECT TOTAL	\$	\$	\$
AMOUNT DUE THIS INVOICE:	\$	\$	\$

NOTE:

1. * PAYROLL ADDITIVES (INCLUDING ALL FRINGE BENEFITS & OVERHEAD-)
2. ** DIRECT COSTS (ATTACH SUPPORTING DATA)
3. THE CONSULTANT MAY USE ITS OWN INVOICE FORM SO LONG AS IT HAS BEEN APPROVED. PRIOR TO SUBMISSION BY THE CONSULTANT SAID FORM SHOULD, AT A MINIMUM, CONTAIN THE ABOVE INFORMATION

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SUPPORTING DATA

Project No. 000000-000000LPA

County _____

Employee and Classification	Current Rate of Pay	Current Period Hours	Previous Period Costs	Current Period Costs	Costs To Date
DIRECT LABOR AND DIRECT COSTS					
John P. Public, Jr Engineer	0.00	0.00	0.00	0.00	0.00
John P. Public, Jr Engineer	0.00	0.00	0.00	0.00	0.00
John P. Public, Jr Engineer	0.00	0.00	0.00	0.00	0.00
John P. Public, Jr Engineer	0.00	0.00	0.00	0.00	0.00
Sub Total		0.00	0.00	0.00	0.00
Payroll Additives (minus FCCM)			0.00	0.00	0.00
Total Labor			0.00	0.00	0.00
Fixed Fee			0.00	0.00	0.00
Payroll additives w/ only FCCM (Direct Labor * FCCM)			0.00	0.00	0.00
Direct Costs			0.00	0.00	0.00
Project Total			0.00	0.00	0.00

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EXHIBIT 5

NOTICE TO CONTRACTORS, FEDERAL-AID CONTRACT COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 COPELAND ANTI-KICKBACK ACT, DAVIS BACON ACT CONTRACT WORK HOURS AND SAFETY STANDARDS ACT CLEAN AIR ACT, ENERGY POLICY AND CONSERVATION ACT DISADVANTAGED BUSINESS ENTERPRISES, WORKER VISIBILITY

During the performance of this CONTRACT, the CONSULTANT, for itself, its assignees and successor-in-interest (hereinafter referred to as the "CONSULTANT") agrees as follows:

1. Compliance with Regulations: The CONSULTANT will comply with the Regulations of the Department of Transportation relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of this CONTRACT.

2. Nondiscrimination: The CONSULTANT, with regard to the work performed by it after award and prior to completion of the contract work, will not discriminate on the grounds of race, religion, color, sex, national origin, age or disability in the selection and retention of subconsultants including procurement of materials and leases of equipment. The CONSULTANT will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the CONTRACT covers a program set forth in Appendix B of the Regulations. In addition, the CONSULTANT will not participate either directly or indirectly in discrimination prohibited by 23 C.F.R. 710.405(b).

3. Solicitations for Subcontracts. Including Procurement of Materials and Equipment: In all Solicitations, either by competitive bidding or negotiation made by the CONSULTANT for work to be performed under a subcontract, including procurement of materials or equipment, each potential subconsultant or supplier shall be notified by the CONSULTANT of the CONSULTANT's obligations under this CONTRACT and the Regulations relative to nondiscrimination on the grounds of race, religion, color, sex, national origin, age or disability.

4. Anti-kickback provisions: All contracts and subcontracts for construction or repair shall include a provision for compliance with the Copeland "Anti-Kick Back" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3). This Act provides that each contractor or subcontractor shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The CONSULTANT shall report all suspected or reported violations to the LPA.

5. Davis Bacon Act: When required by the federal grant program legislation, all construction contracts awarded to contractors and subcontractors in excess of \$2,000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR, Part 5). Under this Act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less often than once a week.

6. Contract Work Hours and Safety Standards Act: Where applicable, all contracts awarded by or to contractors and subcontractors in excess of \$100,000 which involve the employment of mechanics or laborers shall include a provision for compliance with sections 103 and 107 of the Contract Work Hours and Safety

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Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor Regulations (29 CFR, Part 5). Under section 103 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than 1 1/2 times the basic rate of pay for all hours worked in excess of 40 hours in the work week. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety, and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

7. Clean Air Act: Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857 (h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15) (Contracts and subcontracts in amounts in excess of \$100,000).

8. Energy Policy and Conservation Act: Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163).

9. Disadvantaged Business Enterprises: It is the policy of the Mississippi Department of Transportation to comply with the requirements of 49 C.F.R. 26, to prohibit unlawful discrimination, to meet its goal for DBE participation, to meet that goal whenever possible by race-neutral means, to create a level playing field, and to achieve that amount of DBE participation that would be obtained in a non-discriminatory market place. To meet that objective in any United States Department of Transportation assisted contracts, the LPA and the CONSULTANT shall comply with the "Mississippi Department of Transportation's Disadvantaged Business Enterprise Programs For United States Department Of Transportation Assisted Contracts".

Neither the CONSULTANT (Contractor), nor any sub-recipient or sub-contractor shall discriminate on the bases of race, color, national origin, or sex in the performance of this contract. The CONSULTANT (Contractor) shall carry out applicable requirements of 49 C.F.R. 26 in the award and administration of United States Department of Transportation assisted contracts. Failure of the CONSULTANT (Contractor) to carry out those requirements is a material breach of the contract which may result in the termination of this contract or such other remedies as the Mississippi Department of Transportation deems appropriate.

10. Worker Visibility: All workers within the right-of-way of a Federal-aid highway who are exposed either to traffic (vehicles using the highway for the purposes of travel) or to construction equipment within the work area shall wear high-visibility safety apparel – personal protective safety clothing that is intended to provide conspicuity during both daytime and nighttime usage, and that meets the Performance Class 2 or 3 requirements of the ANSI/ISEA 107-2004 publication entitled "American National Standard for High-Visibility Safety Apparel and Headwear" – for compliance with 23 CFR, Part 634.

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EXHIBIT 6

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS - Certification in accordance with Section 29.510 Appendix A, C.F.R./Vol. 53, No. 102, page 19210 and 19211:

- (1) The CONSULTANT certifies to the best of its knowledge and belief that it and its principals:
 - (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification;
 - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (federal, state or local) terminated for cause or default; and
 - (e) has not either directly or indirectly entered into any agreement participated in any collusion; or otherwise taken any action in restraint of free competitive negotiation in connection with this CONTRACT.
- (2) The CONSULTANT further certifies, to the best of his/her knowledge and belief, that:
 - (a) No federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or employee of a member of Congress in connection with the awarding of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement; and
 - (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or any employee of a member of Congress in connection with this CONTRACT, Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions will be completed and submitted.

The certification contained in (1) and (2) above is a material representation of fact upon which reliance is placed and a pre-requisite imposed by Section 1352, Title 31, U. S. Code prior to entering into this CONTRACT. Failure to comply shall be subject to a civil penalty of not less than \$10,000 and not

Minutes, City of Southaven, Southaven, Mississippi

more than \$100,000. The CONSULTANT shall include the language of the certification in all subcontracts exceeding \$100,000 and all sub-contractors shall certify and disclose accordingly.

I hereby certify that I am the duly authorized representative of the CONSULTANT for purposes of making this certification, and that neither I, nor any principal, officer, shareholder or employee of the above firm has:

- (a) employed or retained for commission, percentages, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above consultant) to solicit or secure this agreement; or
- (b) agreed, as an express or implied condition for obtaining this CONTRACT, to employ or retain the services of any firm or person in connection with carrying out the agreement; or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above consultant) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the agreement; except as herein expressly stated (if any).

I acknowledge that this Agreement may be furnished to the Federal Highway Administration, United States Department of Transportation, in connection with the Agreement involving participation of Federal-Aid Highway funds, and is subject to applicable state and federal laws, both criminal and civil.

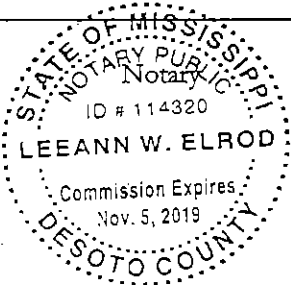
SO CERTIFIED this 2nd day of NOVEMBER, 2017.

WAGGONER ENGINEERING, INC.

BY: Tracy M. Huffman
Tracy M. Huffman

ATTEST: Leeann W. Elrod

My Commission Expires: November 5, 2019



Minutes, City of Southaven, Southaven, Mississippi

EXHIBIT 7

CERTIFICATION OF THE LPA

I hereby certify that I am the Chief Administrative Official, duly authorized by the LPA to execute this certification and that the above consulting firm or its representative has not been required, directly or indirectly, as an express or implied condition in connection with obtaining or carrying out this agreement to:

- (a) employ or retain, or agree to employ or retain, firm or person, or
- (b) pay, or agree to pay, to any firm, person organization, any fee, contribution, donation, or consideration of any kind except as here expressly stated (if any).

SO CERTIFIED on the _____ day of _____, 20____.

City of Southaven, Mississippi

BY: 

Darren Musselwhite, Mayor

Minutes, City of Southaven, Southaven, Mississippi

EXHIBIT 8

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Minutes, City of Southaven, Southaven, Mississippi

EXHIBIT 9

PRIME CONSULTANT / CONTRACTOR EEV CERTIFICATION AND AGREEMENT

By executing this Certification and Agreement, the undersigned verifies its compliance with the, "Mississippi Employment Protection Act," Section 71-11-3 of the Mississippi Code of 1972, as amended, and any rules or regulations promulgated by the LPA, Mississippi Transportation Commission [MTC], Department of Employment Security, State Tax Commission, Secretary of State, Department of Human Services in accordance with the Mississippi Administrative Procedures Law (Section 25-43-1 et seq., Mississippi Code of 1972, as amended), stating affirmatively that the individual, firm, or corporation which is contracting with the LPA has registered with and is participating in a federal work authorization program* operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Immigration Reform and Control Act of 1986, Pub.L. 99-603, 100 Stat 3359, as amended. The undersigned agrees to inform the LPA if the undersigned is no longer registered or participating in the program.

The undersigned agrees that, should it employ or contract with any entity(s) in connection with the performance of this CONTRACT, the undersigned will secure from such entity(s) verification of compliance with the Mississippi Employment Protection Act. The undersigned further agrees to maintain records of such compliance and provide a copy of each such verification to the LPA, if requested, for the benefit of the LPA or this CONTRACT.

Waggoner Engineering, Inc. #152694
EEV* Company Identification Number [Required]

The undersigned certifies that the above information is complete, true and correct to the best of my knowledge and belief. The undersigned acknowledges that any violation may be subject to the cancellation of the contract, ineligibility for any state or public contract for up to three (3) years, the loss of any license, permit, certificate or other document granted by any agency, department or government entity for the right to do business in Mississippi for up to one (1) year, or both, any and all additional costs incurred because of the contract cancellation or the loss of any license or permit, and may be subject to additional felony prosecution for knowingly or recklessly accepting employment for compensation from an unauthorized alien as defined by 8 U.S.C §1324a(h)(3), said action punishable by imprisonment for not less than one (1) year nor more than five (5) years, a fine of not less than One Thousand Dollars (\$1,000.00) nor more than Ten Thousand Dollars (\$10,000.00), or both, in addition to such prosecution and penalties as provided by Federal law.

BY:

Paul D. King
Authorized Officer or Agent

9/21/2016
Date

Paul D. King
Printed Name of Authorized Officer or Agent

Chief Financial Officer
Title of Authorized Officer or Agent of Contractor / Consultant

SWORN TO AND SUBSCRIBED before me on this the 9th day of September, 2016

Deborah Horn
NOTARY PUBLIC

My Commission Expires:

DEBORAH HORN

* As of the effective date of the Mississippi Employment Protection Act, the applicable federal work authorization program is E-Verify™ operated by the U. S. Citizenship and Immigration Services of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration.

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Summary

Nail Road - Elmore Rd to Swinnea Rd
City of Southaven, DeSoto County, MS
Project Number: STP-9224-00(001) LPA 107536-711000
Waggoner Engineering, Inc.
11/1/2017

	Man-Hours	Sub-Consultants Fee	Salary Cost	Overhead	FCCM	Total Labor Cost	Direct Cost	Fixed Fee	Total Cost
Activation	17		\$733.13	\$1,411.35	\$2.93	\$2,147.41	\$296.00	\$257.34	\$2,700.75
Meetings	104		\$3,453.26	\$6,647.87	\$13.81	\$10,114.94	\$1,072.00	\$1,212.14	\$12,399.08
Environmental	717	\$23,775.15	\$26,420.30	\$50,861.72	\$105.68	\$77,387.70	\$1,248.00	\$9,273.84	\$111,684.69
Geotechnical	8	\$18,109.99	\$311.28	\$599.25	\$1.25	\$911.77		\$109.26	\$19,131.02
Roadway	815		\$25,273.23	\$48,653.50	\$101.09	\$74,027.82	\$690.00	\$8,871.21	\$83,589.03
Bridge									
Hydraulics	166		\$5,014.54	\$9,653.49	\$20.06	\$14,688.09		\$1,760.16	\$16,448.25
Survey - Design & Property	36	\$77,666.93	\$1,589.92	\$3,060.75	\$6.36	\$4,657.03		\$558.08	\$82,882.04
Survey - Maps & Deeds	359		\$9,979.25	\$19,211.05	\$39.92	\$29,230.22	\$3,160.00	\$3,502.84	\$35,893.06
PS&E Advertisement	187		\$7,095.79	\$13,660.11	\$28.38	\$20,784.28	\$409.00	\$2,490.71	\$23,683.99
Total	2409	\$119,552.06	\$79,870.70	\$153,759.08	\$319.48	\$233,949.26	\$6,875.00	\$28,035.57	\$388,411.90

Grand Total \$388,411.90

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Activation Sheet

Nail Road - Elmore Rd to Swinnea Rd
City of Southaven, DeSoto County, MS
Project Number: STP-9224-00(001) LPA 107536-711000
Waggoner Engineering, Inc.
11/1/2017

Activity Description	No.	Estimated Hours								Total Hours
	Sheets	Principal	Discipline Manager	Project Manager	Project Engineer	Designer	Graduate Engineer	Engineer Intern	Administrative	
Project Activation										
LPA 100			1.0	1.0						2.0
LPA 700/800			1.0	1.0	2.0					4.0
Kickoff Meeting		2.0	2.0	2.0	2.0					8.0
Quality Control			1.0	2.0						3.0
Total Hours		2.0	5.0	6.0	4.0					17.0
Raw Labor Rates		\$70.84	\$42.75	\$38.91	\$36.08	\$30.83	\$27.87	\$25.96	\$21.74	\$733.13
Labor Cost		141.7	213.8	233.5	144.2					
						Overhead	%	192.51%		\$1,411.35
						Fixed Fee	%	12.00%		\$257.34
						FCCM Overhead	%	0.40%		\$2.93
						Direct Costs:	Qty.	Unit Price ¹		
						Mileage	400.0	\$0.535	\$214.00	
						Meals	2.0	\$41.00	\$82.00	
						Lodging		\$90.00		
						Postage				
						Supplies				
						Reproductions				
						Other				
						¹ See State Travel Handbook				
						Total Direct Costs:				\$296.00
						Prime Total				\$2,700.75
						Subconsultant A				
						Subconsultant B				
						Subconsultant Total				
						Project Total				\$2,700.75

Meetings Sheet
Nail Road - Elmore Rd to Swinnea Rd
City of Southaven, DeSoto County, MS
Project Number: STP-9224-00(001) LPA 107536-711000
Waggoner Engineering, Inc.
11/1/2017

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Environmental Sheet
Nail Road - Elmore Rd to Swinnea Rd
City of Southaven, DeSoto County, MS
Project Number: STP-9224-00(001) LPA 107536-711000
Waggoner Engineering, Inc.
11/1/2017

DOT Process	Item Description	No.	Estimated Hours								
		Sheets	Principal	Discipline Manager	Project Manager	Project Engineer	Designer	Graduate Engineer	Engineer Intern	Adminstrative	Total Hours
Environmental Documentation											
	Scoping Meeting		4.0	4.0	4.0	8.0	8.0			2.0	30.0
	Project Description, Purpose & Need			2.0	2.0	4.0					8.0
	Develop and Identify Alternative Routes		2.0	4.0	4.0	16.0	16.0			2.0	44.0
	Desktop Evaluations (GIS)			8.0	6.0	24.0	24.0			8.0	70.0
	Traffic Analysis			4.0	3.0	24.0					31.0
	Environmental Reconnaissance		1.0	8.0	2.0	8.0				3.0	22.0
	Land Use Impacts			1.0	1.0	4.0				1.0	7.0
	Farmland Impacts			0.5	1.0	4.0				1.0	6.5
	Social Impact		1.0	0.5	1.0	4.0				1.0	7.5
	Community Impacts			0.5	1.0	4.0				1.0	6.5
	Environmental Justice Impacts		1.0	0.5	1.0	4.0				1.0	7.5
	Relocation Impacts			1.0	1.0	4.0				1.0	7.0
	Economic Impacts		1.0	2.0	1.0	4.0				2.0	10.0
	Water Quality Impacts			2.0	1.0	4.0				2.0	9.0
	Permits and Mitigation Measures			8.0	8.0	40.0				2.0	58.0
	Flood Plain Impacts			1.0	1.0	12.0					14.0
	Wild and Scenic Rivers					1.0					1.0
	Coastal Barriers					1.0					1.0
	Coastal Zone Impacts					1.0					1.0
	Hazardous Wastes Sites			1.0	1.0	2.0				1.0	5.0
	Visual Impacts		1.0	1.0	2.0	4.0	8.0			1.0	17.0
	Energy Impacts		1.0	1.0	1.0	4.0				1.0	8.0
	Construction Impacts			2.0	1.0	4.0					7.0
	Indirect and Cumulative Impacts		2.0	2.0	1.0	6.0				2.0	13.0
	Archaeological/Cultural Survey			1.0	1.0	4.0					6.0
	Wetland, Habitat, T&E Invest.			2.0	1.0	4.0					7.0
	Noise Evaluations			2.0	1.0	4.0					7.0
	Prepare Draft Report		2.0	16.0	12.0	64.0	24.0			16.0	134.0
	Public Review/Comment & Hearing		8.0	8.0	8.0	16.0				8.0	48.0
	Respond, Prepare Final EA Report		2.0	8.0	6.0	32.0	8.0			16.0	72.0
	Coordinate on FONSI			4.0	4.0	8.0					16.0
	Quality Control		8.0	8.0	8.0	8.0				4.0	36.0

Raw Labor Rates	\$70.84	\$42.75	\$36.91	\$36.06	\$30.83	\$27.87	\$25.96	\$21.74
Labor Cost	2408.6	4403.3	3907.4	11935.9	2713.0			1652.2

Overhead	%	192.51%	\$50,861.72
Fixed Fee	%	12.00%	\$9,273.84

FCCM Overhead	%	0.40%	\$105.68
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Direct Costs:		Qty.	Unit Price ¹
Mileage	1200.0	\$0.535	\$642.00
Meals	6.0	\$41.00	\$246.00
Lodging	4.0	\$90.00	\$360.00
Postage			
Supplies			
Reproductions			
Other			

¹ See State Travel Handbook

Total Direct Costs: \$1,248.00

Prime Total \$87,909.54

Subconsultant - Bowby & Associates, Inc Noise
Subconsultant - Jay K. Johnson, A/C/R Survey
Subconsultant - Plittman Environmental Services, LLC, Wetlands, etc.
Subconsultant - STS, Traffic Data
Subconsultant Total

\$10,063.80
\$1,829.43
\$3,455.56
\$8,426.35

\$23,775.15

Project Total \$111,684.69

Minutes, City of Southaven, Southaven, Mississippi

Subconsultant-Noise Study
Nail Road - Elmore Rd to Swinnea Rd
City of Southaven, DeSoto County, MS
Project Number: STP-9224-00(001) LPA 107536-711000
Waggoner Engineering, Inc.
11/1/2017

MDOT Process Description	Item	No.	Estimated Hours								Total Hours
		Sheets	Principal	Senior Project Engineer	Project Engineer	Labor Classification	Labor Classification	Labor Classification	Labor Classification	Labor Classification	
Noise Study											
Identification of Noise-Sensitive Land Uses			0.0	2.0	0.0						2.0
Data Collection			0.0	2.0	0.0						2.0
Field Review and Noise Measurements			0.0	18.0	0.0						18.0
Prediction of Existing Sound Levels			0.0	8.0	2.0						10.0
Prediction of No-Build Sound Levels			0.0	2.0	0.0						2.0
Prediction of Build Sound Levels			0.0	12.0	2.0						14.0
Determination of Noise Impacts			0.0	2.0	0.0						2.0
Abatement Evaluation			0.0	6.0	2.0						8.0
Report Preparation			2.0	10.0	4.0						16.0
Project Planning, Coordination, Administration			3.0	4.0	0.0						7.0
Totals		0.0	5.0	66.0	10.0	0.0	0.0	0.0	0.0	0.0	81.0
Total Hours			5.0	66.0	10.0						81.0
Raw Labor Rates			\$65.16	\$41.20	\$34.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Labor Cost			325.8	2719.2	348.2						3,393.20
							Overhead	%	157.70%		\$5,351.08
							Fixed Fee	%	12.00%		\$1,049.31
							FCCM Overhead	%	0.08%		\$2.71
						Direct Costs:	Qty.	Unit Price ¹			
						Mileage	500.0	\$0.535	\$267.50		
						Meals					
						Lodging					
						Postage					
						Supplies					
						Reproductions					
						Other					
						¹ See State Travel Handbook					
						Total Direct Costs:					\$267.50
						Subconsultant Total					\$10,063.80
						Project Total					\$10,063.80

Minutes, City of Southaven, Southaven, Mississippi

Subconsultant - Cultural Resources
Nail Road - Elmore Rd to Swinnea Rd
City of Southaven, DeSoto County, MS
Project Number: STP-9224-00(001) LPA 107536-711000
Waggoner Engineering, Inc.
11/1/2017

		No.	Estimated Hours							
DOT Process	Item Description	Sheets	Env. Specialist	Labor Classification	Labor Classification	Labor Classification	Labor Classification	Labor Classification	Labor Classification	Total Hours
Cultural Resources										
	Records Check		1.0							1.0
	Fieldwork		8.0							8.0
	Report Preparation		6.0							6.0

Raw Labor Rates	\$95.00										\$1,425.00
Labor Cost	\$1,425.0										
						Overhead	%	10.00%			\$142.50
						Fixed Fee	%	12.00%			\$188.10
						FCCM Overhead	%	0.00%			\$0.00
Direct Costs:											
	Mileage	Qty.	136.0	Unit Price ¹	\$0.535				\$73.83		
	Meals				\$41.00						
	Lodging				\$85.00						
	Postage				\$10.00						
	Supplies										
	Reproductions				\$30.00						
	Other										
	¹ See State Travel Handbook										
						Total Direct Costs:					\$73.83
						Subconsultant Total					\$1,829.43
						Project Total					\$1,829.43

Minutes, City of Southaven, Southaven, Mississippi

Subconsultant - Wetlands

Nail Road - Elmore Rd to Swinnea Rd
City of Southaven, DeSoto County, MS
Project Number: STP-9224-00(001) LPA 107536-711000
Pittman Environmental Services, LLC
11/1/2017

[illegible]

Total Hours	
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Raw Labor Rates
Labor Cost

24.0
\$90.00
2160.0

Overhead	%	17.00%	\$367.20
Fixed Fee	%	12.00%	\$303.26
M Overhead	%	4.00%	\$86.40

<u>Direct Costs:</u>	Qty.	Unit Price ⁷	
Mileage	590.0	\$0.53	\$312.70
Meals	1.0	\$41.00	\$41.00
Lodging	1.0	\$85.00	\$85.00
Postage	1.0	\$10.00	\$10.00
Supplies			
Reproductions	3.0	\$30.00	\$90.00
Other			

¹ See State Travel Handbook.

Total Direct Costs: **\$538.70**

Subconsultant Total	\$3,455.56
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Project Total	\$3,455.56
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Minutes, City of Southaven, Southaven, Mississippi

Subconsultant - Traffic Data & Report
Nail Road - Elmore Rd to Swinnea Rd
City of Southaven, DeSoto County, MS
Project Number: STP-9224-00(001) LPA 107536-711000
Waggoner Engineering, Inc.
11/1/2017

DOT Process Item Description	No.		Estimated Hours							Total Hours
	Sheets	Data Analyst	Sr. Engineering Technician	Project Engineer	Project Manager	Clerical	Labor Classification	Labor Classification	Labor Classification	
Traffic Data and Report										
Data Collection		18.0	16.0		1.0					35.0
Projections				8.0	3.0					11.0
Intersection Analysis				18.0	2.0					18.0
Summary of Recommendations				4.0	1.0					5.0
Formal Report				6.0	2.0	1.0				9.0
Total Hours		18.0	16.0	34.0	9.0	1.0				78.0

Raw Labor Rates	\$32.00	\$20.65	\$44.57	\$57.91	\$11.50					
Labor Cost	576.0	330.4	1515.4	521.2	11.5					\$2,954.47
					Overhead	%	169.27%			\$5,001.03
					Fixed Fee	%				\$0.00
					FCCM Overhead	%	1.23%			\$36.43
					Direct Costs:	Qty.	Unit Price ¹			
					Mileage	812.0	\$0.535	\$434.42		
					Meals					
					Lodging					
					Postage					
					Supplies					
					Reproductions					
					Other					
					¹ See State Travel Handbook					
					Total Direct Costs:					\$434.42
					Subconsultant STS Total					\$8,426.35
					Project Total					\$8,426.35

Minutes, City of Southaven, Southaven, Mississippi

Geotechnical Sheet

Nail Road - Elmore Rd to Swinnea Rd
City of Southaven, DeSoto County, MS
Project Number: STP-9224-00(001) LPA 107536-711000
Waggoner Engineering, Inc.
11/1/2017

MDOT Process Item Description	No.	Estimated Hours								
	Sheets	Principal	Discipline Manager	Project Manager	Project Engineer	Designer	Graduate Engineer	Engineer Intern	Administrative	Total Hours
Geotechnical Field Investigation				6.0						6.0
Coordinate Field Investigation Report Preparation				2.0						2.0
Total Hours				8.0						8.0

Raw Labor Rates	\$70.84	\$42.75	\$38.91	\$36.06	\$30.83	\$27.87	\$25.96	\$21.74	
Labor Cost			311.3						\$311.28
						Overhead	%	192.51%	\$599.25
						Fixed Fee	%	12.00%	\$109.26
						FCCM Overhead	%	0.40%	\$1.25
						Qty.		Unit Price ¹	

Total Direct Costs:	
Prime Total	\$1,021.03
Subconsultant - BCD	\$18,109.99
Subconsultant B	
Subconsultant Total	\$18,109.99
Project Total	\$19,131.02

Minutes, City of Southaven, Southaven, Mississippi

BURNS COOLEY DENNIS, INC.

MAXIMUM ESTIMATED FEE

Project Name: Nail Road Extension
Elmore Road to Swinnea Road
Services: Geotechnical Exploration
Centerline Soil Profile
Earthwork Recommendations
Pavement Structure Thickness

Location: Desoto County, MS
Prepared By: BCD (Ahlrich)
Date: 8/28/2017

LABOR COSTS

	Man Hrs.	Rate(Direct)	Total
Project Manager	12	\$80.00	\$960.00
Engineer	40	\$45.00	\$1,800.00
Draftsman	8	\$25.00	\$200.00
Technician	8	\$25.00	\$200.00
Clerical	4	\$20.00	\$80.00

DIRECT LABOR COSTS

72.0 \$3,240.00

PAYROLL ADDITIVE 171.03% \$5,541.37

FIXED FEE 12% \$1,053.76

SUBTOTAL - LABOR COSTS \$9,835.14

FIELD AND LABORATORY

	Quantity	Unit	Unit Cost	Total Cost
Mob/Demob	360	Mile	\$5.00	\$1,800.00
Hand Auger, 0-10' (6 @10 ft)	60	Feet	\$23.85	\$1,431.00
Drilling on Land (Auger, Centerline Soil Profile)(7@10ft)	70	Feet	\$22.25	\$1,557.50
Atterberg Limits T 89 and T 90	7	Each	\$55.00	\$385.00
Water Content T 265	65	Each	\$6.75	\$438.75
% Finer Than the No. 200 Sieve T 11	7	Each	\$40.00	\$280.00
Shrinkage Factors of Soils(Volume Change) T 92	7	Each	\$70.00	\$490.00
pH of Soils MT-30	4	Each	\$30.00	\$120.00
Soil Resistivity MT-47	4	Each	\$35.00	\$140.00
Soluble Sulfate Ion in Soils and Water MT-58	4	Each	\$130.00	\$520.00

SUB-TOTAL - FIELD AND LABORATORY

\$7,162.25

EXPENSE ITEMS

	Quantity	Unit	Rate	Total Cost
Meals	3	Days	\$40.00	\$120.00
Lodging	3	Nights	\$100.00	\$300.00
Mileage	360	Miles	\$0.535	\$192.60
Report Production- 10 Copies	1	LS	\$500.00	\$500.00

SUB-TOTAL - EXPENSE ITEMS

\$1,112.60

TOTAL PROPOSED FEE

\$18,109.99

Minutes, City of Southaven, Southaven, Mississippi

Roadway Sheet

Nail Road - Elmore Rd to Swinnea Rd
City of Southaven, DeSoto County, MS
Project Number: STP-9224-00(001) LPA 107536-711000
Waggoner Engineering, Inc.
11/1/2017

		No.		Estimated Hours							
MDO	Process Item Description	Sheets	Principal	Discipline Manager	Project Manager	Project Engineer	Designer	Graduate Engineer	Engineer Intern	Administrative	Total Hours
Field	Review										
	Horizontal Alignment Design										
	Mainline (Set Alignment)			1.0	0.0		6.0				7.0
	Establish Pavement and Shoulder Edge Lines								2.0		2.0
	Local Road Realignment Evaluation			1.0	0.0		4.0				5.0
	Vertical Alignment Design										
	Mainline-New Alignment and/or Regrade Existing Lanes			2.0		1.0	8.0				11.0
	Evaluate Min. Clearance Over Hydraulic Structures			1.0		1.0	4.0				6.0
	Intersection Design										
	Evaluate Sight Distance (3 Intersections)			1.0		1.0	8.0				10.0
	Determine Turn Lane Configurations			2.0		1.0	8.0				11.0
	Establish Turning Radii & Channelization			2.0		1.0	8.0				11.0
	Cross Sections										
	Run Pattern Lines			0.0			2.0				2.0
	Cut Existing Cross Sections						4.0				4.0
	Evaluate/Run Shape Files					0.0	2.0				2.0
	Determine Proposed Template Criteria			1.0		2.0	0.0				3.0
	Generate Proposed Templates			0.0			4.0				4.0
	Determine Constructability Issues			2.0	0.0	2.0	4.0				8.0
	Adjust Cross Sections For Revised Box Culvert Recommendations			2.0		1.0	4.0				7.0
	Draw Drainage Structures On Cross-Sections (approximately 40 inlets plus cross drains)			5.0			20.0		20.0		45.0
	Draw Roadside Ditches (including flat-bottom ditches)					1.0	6.0				7.0
	Draw Ramps On Cross-Sections						4.0				4.0
	Phase Construction Details			4.0		8.0	8.0				20.0
	Clean Water Diversion Ditches (if Required)						8.0				8.0
	Preliminary Earthwork Calculations			1.0		1.0	4.0		4.0		10.0
	Roadway Hydraulics										
	Determine Drainage Areas				0.0	4.0			8.0		12.0
	Evaluate Inlet Spacing				0.0	2.0			6.0		8.0
	Size Pipes								8.0		8.0
	Prepare Storm Sewer Report								24.0		24.0
	Plan Profile Sheets										
	Sheet Clean-Up and Organization						24.0		16.0		40.0
	Add Notes, Bridges, & Pipes in Profile View								32.0		32.0
	Adjust Profile for Revised Bridge Recommendations										
	Erosion Control Sheets										
	Generate Plan View Sheets With Contours										
	Evaluate Need For Clean Water Diversion Ditches					4.0					4.0
	Conceptual Lighting										
	Landscaping						8.0		16.0		24.0
	Preliminary Right of Way										
	Determine Limits of Construction				0.0	1.0		2.0			3.0
	Set Right of Way Limits						0.0	4.0			4.0
	Set ROW Markers and Label Station and Offsets on 5' Increments Verify markers are set at all horizontal control points)				0.0	1.0		4.0			5.0
	Determine Need for Silt Basins				0.0	2.0		2.0			4.0
	Traffic Control Plan										
	Evaluate Construction Phasing				0.0	3.0	2.0				5.0
	Generate TCP Sheets							24.0			24.0

Minutes, City of Southaven, Southaven, Mississippi

Roadway Sheet

Nail Road - Elmore Rd to Swinnea Rd

City of Southaven, DeSoto County, MS

Project Number: STP-9224-00(001) LPA 107536-711000

Waggoner Engineering, Inc.

11/1/2017

11/1/2017									
	Generate TCP Typical Sections					16.0			16.0
	Miscellaneous Sheets								
	Develop Title Sheet			0.0	1.0	2.0			3.0
	Develop Typical Sections			0.0	2.0	4.0			6.0
	Develop Summary of Quantities			0.0	2.0	8.0			10.0
	Permanent Pavement Marking Sheets			0.0	2.0		8.0		10.0
	Develop Erosion Control Sheets			0.0	2.0	4.0			6.0
	Conceptual Permanent Signing Plan			0.0	2.0		4.0		6.0
	Revise Plans Per Field Review			4.0		40.0	40.0		84.0
	QA/QC		1.0	4.0	1.0	2.0	4.0	2.0	14.0
Office Review									
	Typical Sections								
	Add Paving Details & Notes			1.0		1.0		4.0	6.0
	Summary of Quantity Sheets								
	Create SQ Sheets					1.0	2.0		3.0
	Select Appropriate Pay Items			2.0		2.0		8.0	12.0
	Add Footnotes							2.0	2.0
	Estimated Quantity Sheets								
	Earthwork (phased if necessary)			2.0			8.0		10.0
	Drainage Structures						2.0	16.0	18.0
	Permanent Erosion Control						2.0		2.0
	Traffic Control			4.0			4.0		8.0
	Pavement Marking (permanent and temporary)							4.0	4.0
	Removal Items				0.0	2.0	2.0		4.0
	Side Drains								
	Guardrail								
	Junction Boxes						2.0		2.0
	Box Culverts							4.0	4.0
	Bridge End Pavement								
	Permanent Signing					2.0		3.0	5.0
	Hydraulic Design Data							16.0	18.0
	Incidental Construction Items			2.0			2.0		4.0
	Quantity Calculations			8.0		8.0	8.0	8.0	32.0
	Plan Profile Sheets								
	Sheet Clean-up and Organization			1.0			2.0	8.0	11.0
	Design & Place Permanent Erosion Control Items					1.0	4.0		5.0
	Place Earthwork Information (phased if necessary)					0.0	4.0		4.0
	Traffic Control Detail Sheets								
	Develop Phasing Narrative (if necessary)			4.0		1.0		2.0	7.0
	Construction Signing Detail							4.0	4.0
	TCP Typical Sections						4.0		4.0
	Address Corrections From MDOT TCP Check						1.0	4.0	5.0
	Permanent Signing					1.0	4.0	4.0	9.0
	Erosion Control Sheets (including plan-profile EC sheets)								
	Intersection Detail Sheets								
	Pavement Marking Detail Sheets						4.0	8.0	12.0
	Form Grade Sheets						8.0	8.0	16.0
	"Standard" Special Design Sheets							2.0	2.0
	Miscellaneous Detail Sheets						4.0		4.0

Minutes, City of Southaven, Southaven, Mississippi

Roadway Sheet
Nail Road - Elmore Rd to Swinnea Rd
City of Southaven, DeSoto County, MS
Project Number: STP-9224-00(001) LPA 107536-711000
Waggoner Engineering, Inc.
11/1/2017

2 Multi-Page PDF Files For Plans & Cross Sections									2.0		2.0
Complete/Submit Checklist				2.0	2.0						4.0
Totals		0.0	3.0	75.0	19.0	74.0	311.0	112.0	221.0	0.0	815.0
Total Hours			3.0	75.0	19.0	74.0	311.0	112.0	221.0		815.0
Raw Labor Rates			\$70.84	\$42.75	\$38.91	\$36.06	\$30.83	\$27.87	\$25.96	\$21.74	
Labor Cost			212.5	3206.3	739.3	2668.4	9588.1	3121.4	5737.2		\$25,273.23
							Overhead	%	192.51%		\$48,653.50
							Fixed Fee	%	12.00%		\$8,871.21
							FCCM Overhead	%	0.40%		\$101.09
		18.0				<u>Direct Costs:</u>	Qty.	Unit Price ¹			
		10.8				Mileage	800.0	\$0.535	\$428.00		
						Meals	2.0	\$41.00	\$82.00		
						Lodging	2.0	\$90.00	\$180.00		
						Postage					
						Supplies					
						Reproductions					
						Other					
						¹ See State Travel Handbook					
						Total Direct Costs:					\$590.00
						Prime Total					\$83,589.03
						Subconsultant A					
						Subconsultant B					
						Subconsultant Total					
						Project Total					\$83,589.03

Minutes, City of Southaven, Southaven, Mississippi

Bridge Sheet

Nail Road - Elmore Rd to Swinnea Rd
City of Southaven, DeSoto County, MS
Project Number: STP-9224-00(001) LPA 107536-711000
Waggoner Engineering, Inc.
11/1/2017

		No.	Estimated Hours								
DOT Process	Item Description	Sheets	Principal	Discipline Manager	Project Manager	Project Engineer	Designer	Graduate Engineer	Engineer Intern	Administrative	Total Hours
Field Review											
	Bridge Plans										
	Index, Quantities, & Notes										
	General Plan & Elevation										
	Abutment										
	Pile Layout										
	Framing Plan & Girder Schedule										
	Prestressed Girder Details										
	Deck Slabs										
	Site Visit										
	QA/QC										
Office Review											
	Bridge Plans										
	Index, Quantities, & Notes										
	Load Rating										
	Constructability Review										
	QA/QC										
	Submit Office Review Plans										
	2 Multi-Page PDF Files For Plans & Cross Sections										
	Complete/Submit Phase B Checklist										
	Submit Quantity Calculations (1 multi-page pdf)										
	Submit CADD Files										

Total Hours

Raw Labor Rates
Labor Cost

\$70.84 \$42.75 \$38.91 \$38.06 \$30.83 \$27.87 \$25.98 \$21.74

Overhead % 192.51%
Fixed Fee % 12.00%
FCCM Overhead % 0.40%

Direct Costs: Qty. Unit Price¹
Mileage
Meals
Lodging
Postage
Supplies
Reproductions
Other
¹ One State Travel Handbook

Total Direct Costs:

Prime Total

Subconsultant A
Subconsultant B
Subconsultant Total

Project Total

Minutes, City of Southaven, Southaven, Mississippi

Hydraulics Sheet
Nail Road - Elmore Rd to Swinnea Rd
City of Southaven, DeSoto County, MS
Project Number: STP-9224-00(001) LPA 107536-711000
Waggoner Engineering, Inc.
11/1/2017

MDOT Process	Item Description	No.	Estimated Hours								
		Sheets	Principal	Discipline Manager	Project Manager	Project Engineer	Designer	Graduate Engineer	Engineer Intern	Administrative	Total Hours
	A. Develop Effective Model								12.0		12.0
	B. Develop Proposed Model								48.0		48.0
	C. Analyze Floodway Run								16.0		16.0
	D. QA/QC Hydraulic Modeling			12.0							12.0
	E. Floodplain Boundary Updates			24.0							24.0
	F. Scour Calculations								24.0		24.0
	G. QA/QC Scour Calculations			6.0							6.0
	H. Develop Hydraulic Report								24.0		24.0

Raw Labor Rates
Labor Cost

\$70.84	\$42.75 1795.5	\$38.91	\$36.06	\$30.83	\$27.87	\$25.96 3219.0	\$21.74	\$5,014.54
					Overhead	%	192.51%	\$9,653.49
					Fixed Fee	%	12.00%	\$1,760.16
					FCCM Overhead	%	0.40%	\$20.06

Direct Costs: Qty. Unit Price¹
Mileage
Meals
Lodging
Postage
Supplies
Reproductions
Other
¹ See State Travel Handbook

Total Direct Costs:	
Prime Total	\$16,448.25
Subconsultant A	
Subconsultant B	
Subconsultant Total	
Project Total	\$16,448.25

Minutes, City of Southaven, Southaven, Mississippi

Survey Sheet
Nail Road - Elmore Rd to Swinnea Rd
Desoto County
Project Number STP-7886-00(003) LPA /107341-701000
Waggoner Engineering, Inc,
11/1/2017

		No.		Estimated Hours								
MDOT Process Description	Item	Sheets	Principal	Discipline Manager	Project Manager						Admin	Total Hours
Survey - Design & Property												
	Gather Property Owner Information from Tax Records; Prepare & Send Out Right of Entry Notification Letters (Approx 40 Properties)											
	Property Owner Interview & Questionnaire (8 Properties)											
	Establish/Verify the Primary Horizontal & Vertical Control											
	Establish Secondary Control Points as a Supplement to the Primary Control											
	Establish and Verify Approx. 6 TBM's (Temporary Benchmarks)											
	Perform Topographic Survey of Main Line (2850 LF)											
	Layout and Perform Cross Sections of Main Line (2850 LF @ 50' Intervals)											
	Perform Topographic Survey of Intersecting Streets (3 side roads - 2850 LF)											
	Layout and Perform Cross Sections of Intersecting Streets (3 side roads -2850 LF @ 50' Intervals)											
	Traverse, Profile, & Section Minor Drainage Channels (3 Locations - 1 within Floodway Limits)											
	Utility Mapping - Locate Underground Utilities per MS. One Call System/Compiling Utility Drawings from Owners - Municipalities											
	Locate Soil Borings											
	Develop Digital Terrain Model											
	Generate Finalized Existing Conditions Drawing											
	Re-Stake Centerline For Field Review											
	Deed Research - Gather & Compile Property and ROW Information - Deeds, GLO maps, etc.											
	Plot Deeds and ROW Info. And Create Overall Preliminary Property Map											
	Field Locate Property and ROW Corners, Section Corners											
	Analysis and Determination Of Existing ROW/Section/Property Lines											
	Preparation of Final Property Map per MDOT Manual											
	Quality Control		4.0	16.0	16.0							36.0
	Total Hours		4.0	16.0	16.0							36.0

Raw Labor Rates	\$70.84	\$42.75	\$38.91	\$21.74	\$1,599.92
Labor Cost	263.4	684.0	622.6		

Overhead	%	192.51%	\$3,060.75
Fixed Fee	%	12.00%	\$558.08
FCCM Overhead	%	0.40%	\$6.36

Direct Costs:	Qty.	Unit Price ¹
Mileage	0.0	\$0.535
Meals	0.0	\$41.00
Lodging	0.0	\$90.00
Postage	0.0	\$0.45
Supplies	0.0	\$300.00
Reproductions	0.0	\$200.00
Other		

¹ See State Travel Handbook

Total Direct Costs:		
Prime Total		\$5,215.12
Subconsultant A	\$77,666.93	
Subconsultant B		
Subconsultant Total		\$77,666.93
Project Total		\$82,882.04

Subconsultant - Survey Sheet
Nail Road - Elmore Rd to Swinnea Rd
Desoto County
Project Number STP-7886-00(003) LPA /107341-701000
Waggoner Engineering, Inc,
11/1/2017

Raw Labor Rates	\$48.00	\$37.02	\$27.00	\$23.00	\$22.00	\$18.00	\$16.00	\$25.00	
Labor Cost	\$ 861.80	\$ 3,498.39	\$ 3,870.00		\$ 3,870.00	\$ 4,500.00	\$ 4,000.00		\$24,305.00
						Overhead	181.50%		\$44,115.07
						Fixed Fee	12.00%		\$8,710.58
						FCCM Overhead	0%	0.00%	\$0.00
						Direct Costs:	Qty.	Unit Price ¹	
					50 miles per day	Mileage	1000.0	\$0.525	\$525.00
						Meals	0.0	\$41.00	
						Lodging	0.0	\$00.00	
						Postage	0.0	\$0.45	
						Supplies	1.0	\$300.00	\$300.00
						Reproductions	1.0	\$200.00	\$200.00
						Other			
						¹ See State Travel Handbook			
								Total Direct Costs:	\$1,025.00
						Subconsultant Total			\$77,666.93
						Project Total			\$77,666.93

Minutes, City of Southaven, Southaven, Mississippi

Survey Sheet

Nail Road - Elmore Rd to Swinnea Rd
City of Southaven, DeSoto County, MS
Project Number: STP-9224-00(001) LPA 107536-711000
Waggoner Engineering, Inc.
11/1/2017

	MDOT Process Description	Estimated Hours									Total Hours
		No. Sheets	Discipline Mgr.	Survey Supervisor	Survey Tech III	Survey Tech II	Survey Crew Chief	Survey Instrument Man	Survey Rodman	Admin	
Survey - Maps & Deeds											
	Review Provided Abstracts & Existing ROW / Boundary Info.		5.0		18.0	18.0					41.0
	Prepare Overall Acquisition / Appraisal Map		6.0		28.0	34.0					68.0
	Write Legal Descriptions and Prepare Acquisition Documents - (Approx. 8 Parcels)		4.0		16.0	16.0					36.0
	Reconnaissance - Property Corners - Recover Control		2.0		3.0		32.0	32.0			69.0
	QA/QC Review & Prepare Data for Submittal		3.0		8.0	8.0					19.0
	RWD / SMD Revisions (25%)		2.0		9.0	9.0					20.0
	Cut-out & Stake ROW @ 100' Intervals		2.0		3.0		30.0	30.0			65.0
	Set ROW Monuments - Approx. 12		1.0			4.0	18.0	18.0			41.0

Raw Labor Rates											
Labor Cost			\$49.77	\$36.54	\$30.00	\$25.00	\$29.50	\$20.00	\$17.50	\$20.00	\$9,979.25
			1244.3		2550.0	2225.0	2360.0	1600.0			

Overhead % 192.51% \$19,211.05

Fixed Fee % 12.00% \$3,502.84

FCCM Overhead % 0.40% \$39.92

Direct Costs:	Qty.	Unit Price ¹	
Mileage	600.0	\$0.535	\$321.00
Meals	19.0	\$41.00	\$779.00
Lodging	19.0	\$90.00	\$1,710.00
Postage			
Supplies	1.0	\$150.00	\$150.00
Reproductions	4.0	\$50.00	\$200.00
Other			

¹ See State Travel Handbook

Total Direct Costs: \$3,160.00

Prime Total \$35,893.06

Subconsultant A	
Subconsultant B	
Subconsultant Total	

Project Total \$35,893.06

Minutes, City of Southaven, Southaven, Mississippi

PS&E / Advertisement
Nail Road - Elmore Rd to Swinnea Rd
City of Southaven, DeSoto County, MS
Project Number: STP-9224-00(001) LPA 107536-711000
Waggoner Engineering, Inc.
11/1/2017

MDOT Process Description	Item	No.	Estimated Hours								
		Sheets	Principal	Discipline Manager	Project Manager	Project Engineer	Designer	Graduate Engineer	Engineer Intern	Adminstrative	Total Hours
PS&E Assembly											
	Right of Way Certification				4.0	1.0					5.0
	Utility Certification				4.0	1.0					5.0
	Encroachment Certification				2.0	1.0					3.0
	Hazardous Waste Certification				2.0						2.0
	Asbestos Abatement Certification				1.0						1.0
	Compile Letters			2.0	8.0	1.0					11.0
	Compile Forms				4.0	1.0					5.0
	Print Plans				12.0		2.0				14.0
	Assemble Specifications				12.0						12.0
	Material Checklist				8.0	2.0					10.0
	MDOT Coordination		2.0	4.0	16.0	16.0					38.0
Advertisement											
	Print Plans and Specifications				4.0		2.0			8.0	14.0
	Prepare Advertisement			1.0	2.0					1.0	4.0
	Bidder Coordination		2.0	4.0	16.0	12.0				8.0	42.0
	Receive & Evaluate Bids		1.0	2.0	4.0					1.0	8.0
	Assemble Bids and Submit				4.0					0.5	4.5
Quality Control			2.0	4.0	2.0						8.0
Total Hours			7.0	17.0	105.0	35.0	4.0			18.5	186.5
Raw Labor Rates			\$70.84	\$42.75	\$38.91	\$36.06	\$30.83	\$27.87	\$25.98	\$21.74	
Labor Cost			495.9	726.8	4085.6	1262.1	123.3			402.2	\$7,095.79
							Overhead	%	192.51%		\$13,660.11
							Fixed Fee	%	12.00%		\$2,490.71
							FCCM Overhead	%	0.40%		\$28.38
							Direct Costs:	Qty.	Unit Price ¹		
							Mileage	400.0	\$0.54	\$214.00	
							Meals		\$41.00		
							Lodging		\$90.00		
							Postage				
							Supplies				
							Reproductions	1300.0	\$0.15	\$195.00	
							Other				
							¹ See State Travel Handbook				
							Total Direct Costs:				\$409.00
							Prime Total				\$23,683.99
							Subconsultant A				
							Subconsultant B				
							Subconsultant Total				
							Project Total				\$23,683.99

Minutes, City of Southaven, Southaven, Mississippi

BRIDGFORTH & BUNTIN, PLLC

ATTORNEYS AT LAW
5293 GETWELL ROAD
SOUTHAVEN, MISSISSIPPI 38672
TELEPHONE: (662) 393-4450
TELECOPIER: (662) 342-5646

Dudley B. Bridgforth, Jr. *
Taylor D. Buntin, III
Barry W. Bridgforth, Jr. *
Adam B. Emerson *
* ALSO LICENSED IN TENNESSEE

Writer's Direct Dial:
(662) 996-8988
Writer's Email Address:
taylor@bridgforthbuntin.com

November 21, 2017

VIA EMAIL: wchoat@southaven.org

Whitney Choat-Cook
Planning Director, City of Southaven
8710 Northwest Drive
Southaven, MS 38671

Re: 282.20 acres, Snowden Property

Dear Whitney:

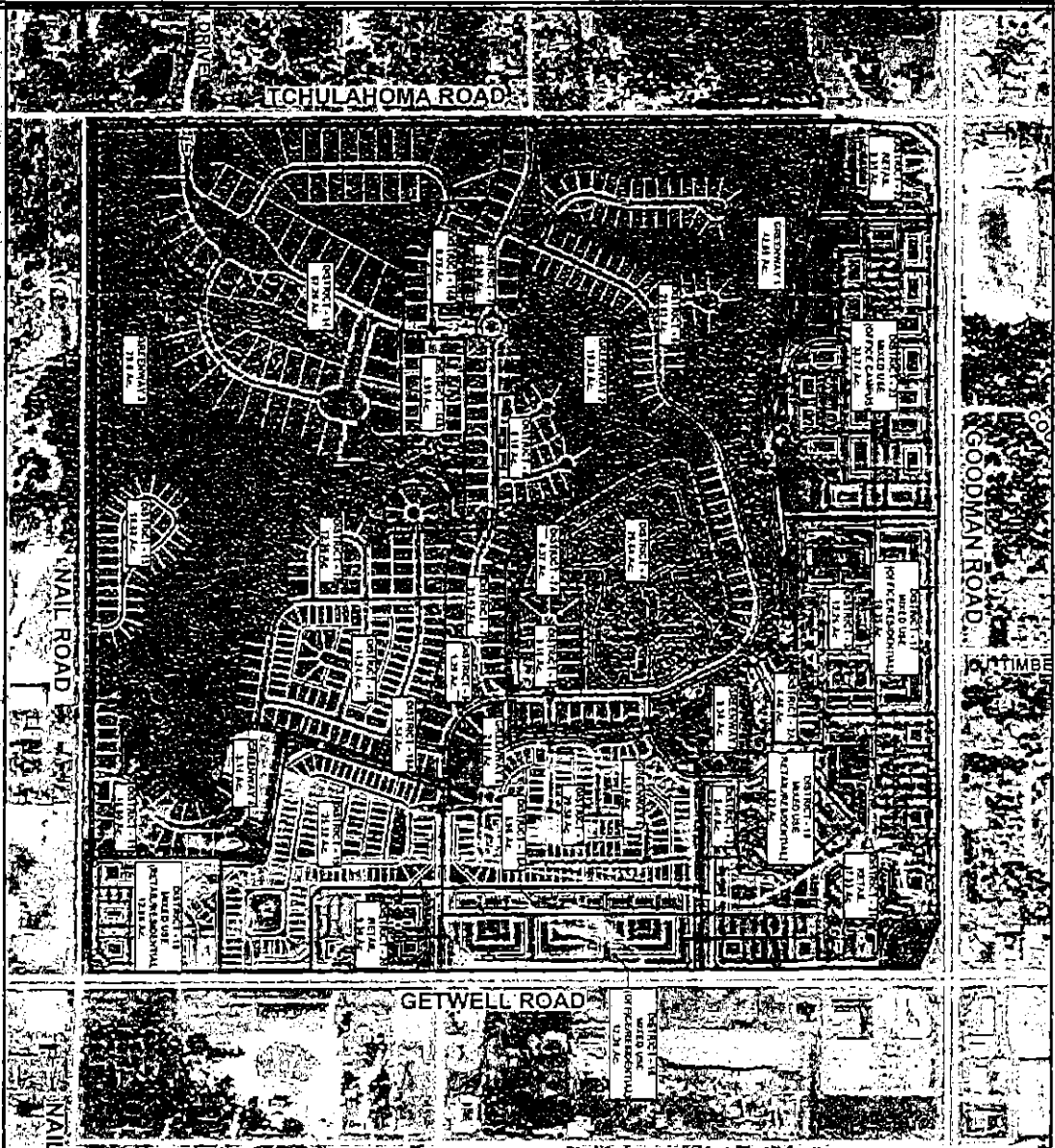
This letter is to advise you that the owners of the above property, SUNTRUST BANK, TRUSTEE UNDER WILL OF J. B. SNOWDEN, BOB WHITE LAND, LLC, BOB WHITE FARMS, LLC, R. T. A. PROPERTIES, LLC, THT III PROPERTIES, LLC, BST PROPERTIES, LLC, and RCT PROPERTIES, LLC, hereby request that the City of Southaven vacate the existing PUD with respect to that portion of their property described on Exhibit "A" attached hereto, being the same property which is the subject of the Silo Square re-zoning application filed by Brian Hill. Due to changes in circumstances it is the owners' opinion that the vacation of the existing PUD in favor of the Silo Square application is in the best interest of the property and of the city.

Sincerely

sl Taylor Buntin
Taylor Buntin

TB | mb

cc: Bayard Snowden
Catherine Trahan
Arthur Oliver
Dennis Nicolet

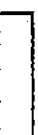
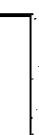


Outline Plan

- District 1 City Lots
- District 2 Live/Work - Retail/Office/Res
- District 2A Live/Work - Retail/Office/Res
- District 3 Live/Work - Office/Residential
- District 4 Senior District
- District 5 Neighborhood Homes
- District 6 Neighborhood Homes
- District 7 Grand Manor Homes
- District 7A Neighborhood Corner Store
- District 8 Neighborhood Homes
- District 9 Neighborhood Homes
- District 10 Village Homes
- District 10A Cottage Homes
- District 11 Neighborhood Homes
- District 12 Manor Homes
- District 13 Cottage Homes
- District 14 Estate Homes
- District 14A Manor Homes
- District 14B Grand Manor Homes
- District 15 City Lots
- District 16 Office/Residential Mixed-Use
- District 16A Live/Work - Retail/Office/Res
- District 17 Office/Residential Mixed-Use
- District 18 Retail/Residential Mixed-Use
- District 19 Retail/Residential Mixed-Use
- District 20 Retail
- District 21 Retail
- District 22 Retail
- District 23 Mixed-Use Office Campus

Snowden Farms



- | | |
|--|--------------------------|
|  | RETAIL |
|  | RETAIL/RESIDENTIAL LOFTS |
|  | OFFICE/RESIDENTIAL LOFTS |
|  | LIVE/WORK HOMES |
|  | LIVE/WORK |
|  | SENIOR DISTRICT |
|  | CITY HOMES |
|  | VILLAGE HOMES |
|  | COTTAGE HOMES |
|  | NEIGHBORHOOD HOMES |
|  | MANOR HOMES |
|  | GRAND MANOR HOMES |
|  | ESTATE HOMES |
|  | COMMON OPEN SPACE |
|  | GREENWAY |

Land Use Plan

Snowden Farms



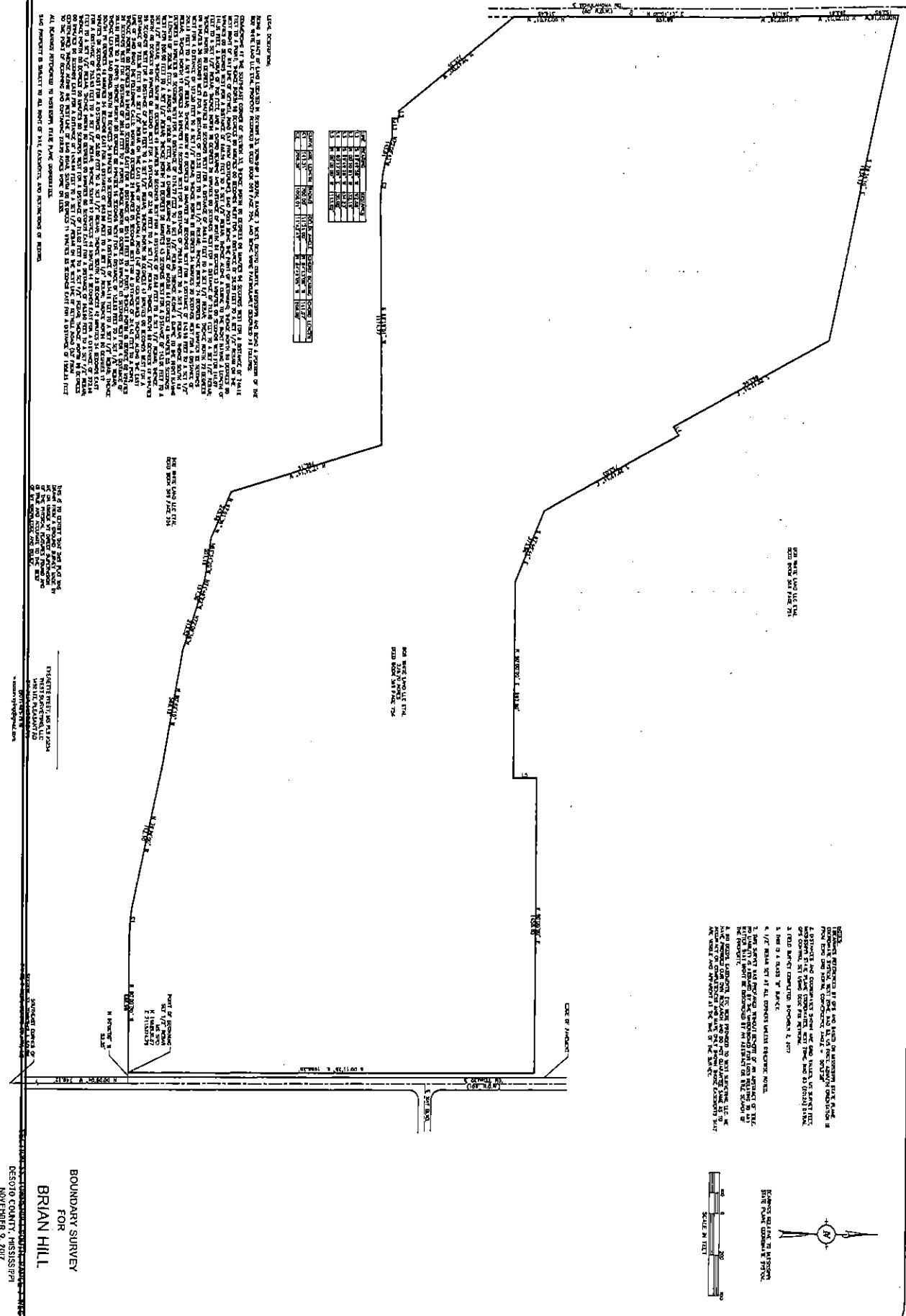
CITY OF
SOUTHAVEN

Snowden Farms



64 Proposed
Homes

Minutes, City of Southaven, Southaven, Mississippi



BOUNDARY SURVEY
FOR
BRIAN HILL
NOVEMBER 9, 2017

Minutes, City of Southaven, Southaven, Mississippi



City of Southaven
Office of Planning and Development
Design Review Staff Report

Date of Hearing:	October 2, 2017
Public Hearing Body:	Planning Commission
Applicant:	OnebyNP 6753 Airways Blvd. 865-591-0926
Total Acreage:	2.25 acres
Existing Zone:	Commercial
Location of Design Review Application	East of I-55 on Sleepy Hollow Drive
Comprehensive Plan Designation:	Commercial

Staff Comments:
The applicant is requesting design review approval for a four story TRU by Hilton hotel on the east side of I-55 in the Goodman/I-55 Subdivision. The submitted documents propose the following:

Building Elevations:
The applicant is proposing the building to be constructed completely of EIFS with multi-colored accent panels along the front of the building. There is a porte cochere at the main entrance and a pergola on the back elevation. The main colors for the wall façade are identified as Pantone Black, Polished Granite and Overcast. Portions of the wainscot area and accent towers are shown in Pantone while stories 2-4 are shown in Overcast. The remainder of the wainscot area is shown in Polished Granite. The applicant has proposed Pantone Cyan for a portion of the rear tower, a portion of the wall façade on the east side of the building and a small accent band area along the front entrance. There is also a small portion of bright yellow wrapping the entrance to the hotel. The accent panels which are shown along the front elevation have a multi colored ban which includes Bright Yellow, Yosemite Blue, Jamaican Aqua, Champion Cobalt and Exotic Purple. All store fronts, windows and awnings are shown in Metallic Gray. The canopy portion of the porte cochere is shown in the Pantone Black and the columns are exposed steel column casing. The outbuildings are shown as EIFS siding foam with metal coping in "Tattletale", which includes the screen walls for the dumpster. The gate enclosure for the dumpster is shown as a steel frame with treated wood. The pool fencing is submitted as four (4) foot simulated wrought iron.

Landscaping:
The applicant has submitted the following materials and sizes for the landscape design:

Minutes, City of Southaven, Southaven, Mississippi

TREES

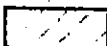
SYM.	QTY.	SCIENTIFIC NAME	COMMON NAME	SIZE	SPACING	NOTES
SM	2	Magnolia virginiana	Sweetbay Magnolia	8'-10' Ht.	As Illustrated	Full Upright Form
SO	4	Quercus shumardii	Shumard Oak	3'-5' Cal.	As Illustrated	Full Well Shaped
WO	5	Quercus phellos 'Hightower'	Hightower Willow Oak	3'-5' Cal.	As Illustrated	Full Well Shaped
RM	6	Acer rubrum 'Autumn Blaze'	Autumn Blaze Red Maple	3'-5' Cal.	Min. 30' o.c.	Full Well Shaped
PCM	4	Lagerstroemia indica 'Miami'	Miami Crepe Myrtle	2" Ave	As Illustrated	3-5 Canes
WCM	7	Lagerstroemia indica 'Glendora White'	Glendora Crepe Myrtle	2" Ave	As Illustrated	3-5 Canes
YC	4	Prunus serrulata 'Yoshino'	Yoshino Cherry	2" Cal.	As Illustrated	Full Well Shaped
LM	15	Magnolia grandiflora 'Southern Charm'	Teddy Bear Magnolia	6'-8' Ht.	6' o.c.	Full Well Shaped
OH	15	Ilex x 'Conat'	Oak Leaf Red Holly	5'-6' Ht.	6' o.c.	Full Well Shaped

SHRUBS

SYM.	QTY.	SCIENTIFIC NAME	COMMON NAME	SIZE	SPACING	NOTES
EA	30	Thuja occidentalis 'Smaragd'	Emerald Arborvitae	4' Ht.	3' 5' o.c.	Full Well Shaped
SPH	8	Ilex crenata 'Sky Pencil'	Sky Pencil Holly	40" Ht.	3.75' o.c.	Full Well Shaped
CH	20	Ilex cornuta 'Carissa'	Carissa Holly	#3	3' o.c.	Full Well Shaped
AM	43	Miscanthus sinensis 'Adagio'	Adagio Miscanthus	#3	3' o.c.	Full Well Shaped
FM	21	Miscanthus 'Purpureus'	Flame Miscanthus	#3	3' o.c.	Full Well Shaped
WB	32	Buxus microphylla var. koreana 'Wintergreen'	Wintergreen Boxwood	#3	3' o.c.	Full Well Shaped
AC	6	Camelia japonica 'April Blush'	April Blush Camellia	36" Ht.	3' o.c.	Full Well Shaped
LH	19	Hydrangea paniculata 'Jane'	Little Lime Hydrangea	#3	3' o.c.	Full Well Shaped
JC	25	Cleyera japonica	Japanese Cleyera	36" Ht.	3.5' o.c.	Full Well Shaped
IH	27	Raphiolepis indica 'Georgia Petite'	Georgia Petite Indian Hawthorne	#3	3' o.c.	Full Well Shaped
KO	25	Rosa Radiko	Double Red Knock Out Rose	#3	3' o.c.	Full Well Shaped
DBH	39	Ilex cornuta 'Burfordii'	Dwarf Burford Holly	#3	3' o.c.	Full Well Shaped
DN	9	Nandina domestica 'Blush'	Blush Nandina	#3	3' o.c.	Full Well Shaped
GA	69	Abelia x grandiflora 'Edward Goucher'	Edward Goucher Abelia	#3	3' o.c.	Full Well Shaped
LA	15	Abelia x grandiflora 'Little Richard'	Little Richard Abelia	#3	3' o.c.	Full Well Shaped
RL	21	Loropetalum chinense f. rubrum 'Ruby'	Ruby Loropetalum	#3	3' o.c.	Full Well Shaped
PMG	31	Muhlenbergia capillaris 'Lanca'	Pink Muhly Grass	#3	3' o.c.	Full Well Shaped
CR	18	Rosa 'Meigilli'	Peach Drift Rose	#3	3' o.c.	Full Well Shaped
AJ	18	Juniperus 'Andorra Compacta'	Andorra Juniper	#3	2.5' o.c.	Full Well Shaped

GROUND COVER AND SEASONAL COLOR

SYM.	QTY.	SCIENTIFIC NAME	COMMON NAME	SIZE	SPACING
CJ	135sf	Juniperus sabina 'Monna'	Carpet Juniper	#1	36" o.c.
BES	28sf	Rudbeckia hirta	Black Eyed Susan	4" Pot	12" o.c.
VL	250sf	Liriope muscari 'Variegata'	Variegated Lily Turf	4" Pot	12" o.c.
SC	91sf	Annual Seasonal Color	Annual Seasonal Color		
*SOD	2475sf	Cynodon dactylon 'Tiffway 419'	Tiffway 419 Bermuda Sod - Coordinate with Civil		

 Tiffway 419 Bermuda Sod Area (* Sod Area Estimated, Coordinate with civil)

The applicant has proposed a streetscape design along Sleepy Hollow with several of the submitted species. The Shumard Oak are placed in a single line along the street with a single row of Emerald Arborvitae, Edward Goucher and Adagio Miscanthus. Additional ornamental trees in this area include Teddy Bear Magnolia and Miami Crepe Myrtle. The west drive is anchored by a Hightower Willow Oak. The east entrance has two beds with several species of ornamental trees, shrubs and seasonal color. There is a stormwater detention area on the

Minutes, City of Southaven, Southaven, Mississippi

west side of the property which the applicant has screened from the hotel area via a row of shrubs and ornamental evergreen trees- Oak Leaf Red Holly. The parking lot medians area shown with Shumard Oaks and variegated grass. The perimeter of the building has several planting beds which incorporate the ornamental trees, shrubs and seasonal plantings. The boundary between this lot and the one adjacent to the south has a buffer line of Bermuda sod and a row of Hightower Willow Oaks. The perimeter of the site from the parking lot to the boundary of I-55 is shown as Bermuda sod.

There is no photometric plan submitted with the DRB package.

Staff Recommendations:

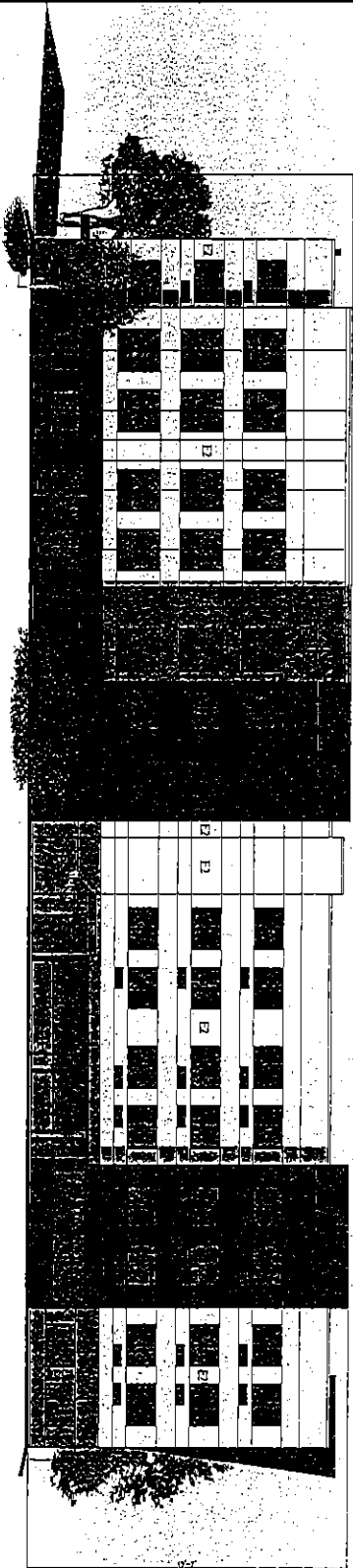
Staff understands that this hotel has a modern elevation and is not conducive to the standard design suggestions. That being said, staff has the following comments:

1. Staff has already spoken with the applicant about the materials proposed. The bottom story needs to be constructed of a masonry material. The Home 2 Suites which was approved on Southcrest Blvd has a modern design also and proposed to use concrete tile panels for the first floor to keep with their modern design. Staff is agreeable to using this same material for this hotel.
2. The dumpster and outbuildings must be constructed of the masonry material also so the applicant may utilize the concrete panels or a textured CMU painted to match the EIFS of the building.
3. Staff is not opposed to bringing in vivid colors as an accent to the building; however, there needs to be a compromise. As part of staff's due diligence, other TRU hotel sites and submittals were reviewed. It seems that the main color used on every site was a hue of blue. The multi colored bands varied in color, design, use and magnitude. Staff likes the blue accent on the building and is acceptable to the location of the blue. Staff would even consider the small area of Bright Yellow around the entrance; however, staff cannot see where the multi colored bands of purple, yellow and blues fit on the site. Staff is attaching a pictures of TRU options which fit the comments. It is staff's opinion that the applicant removes the colored bands and possibly works more blue in with the neutral shades of the building.
4. The landscape package submitted meets the size requirements and staff is acceptable to the placement and species used for the overall site.
5. There is no photometric plan submitted; however, as with all new developments, some form of decorative lighting is required at the streetscape level. Obviously with this site, the standard acorn lighting would not be conducive to the design so staff would ask that the applicant submit specs for a more modern decorative light. There should be two placed at each entry point.

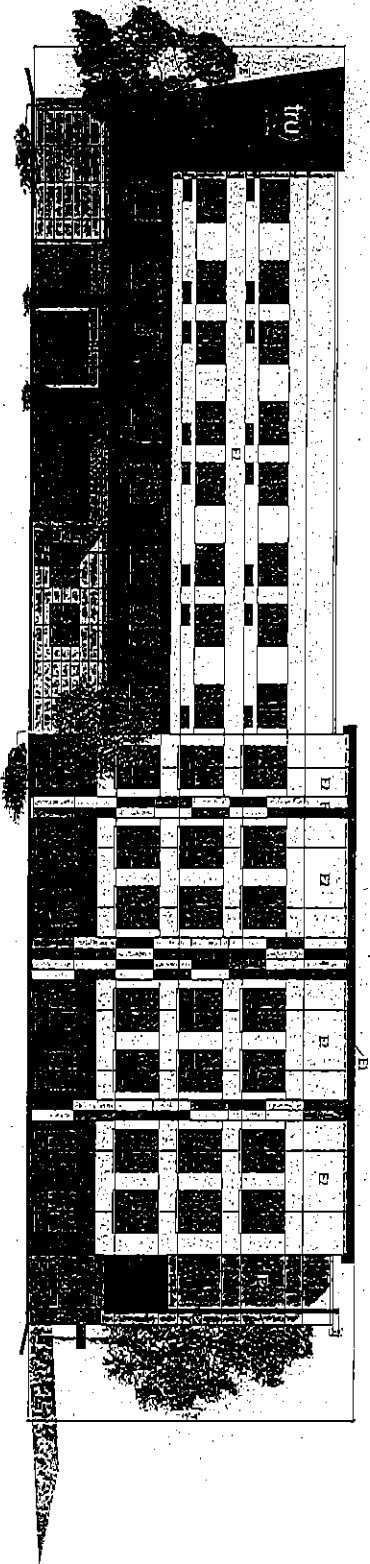
Pending the applicant can agree to the stated comments, staff recommends approval.

Minutes, City of Southaven, Southaven, Mississippi

REAR ELEVATION (SOUTH)



FRONT ELEVATION (NORTH)



EXTERIOR FINISH SCHEDULE

COATING	KEY	FINISH
1	1	PAINTED IN BLACK
2	2	PAINTED IN BLACK
3	3	PAINTED IN BLACK
4	4	PAINTED IN BLACK
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1/8" = 1'-0"

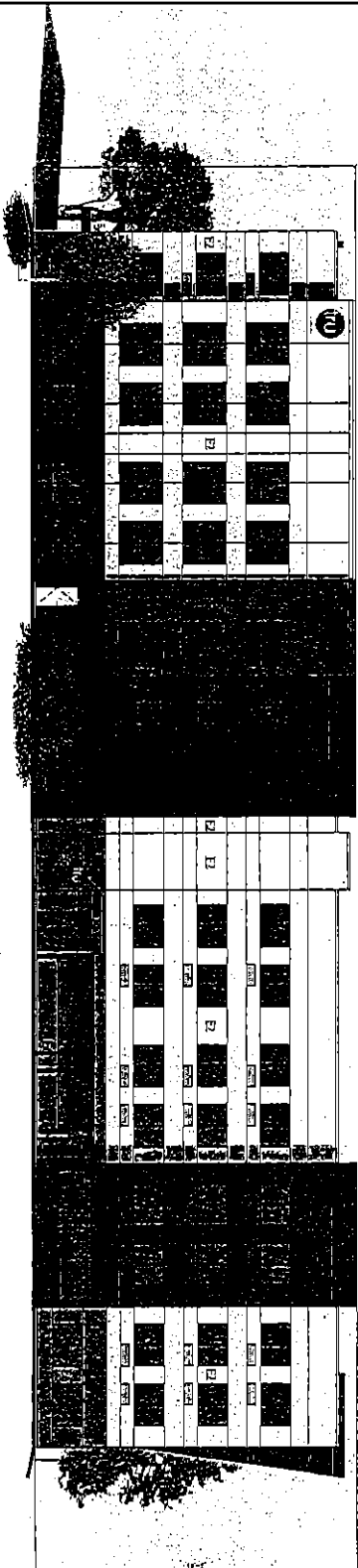
DATE: 04-17-17

ARCHITECT: DAVID R. CARTER AND ASSOCIATES

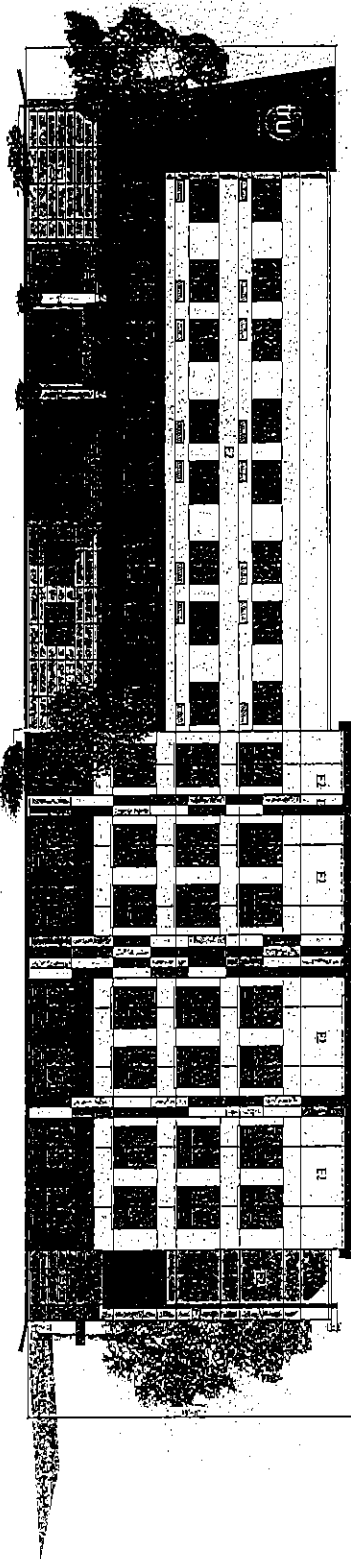
TRU by HILTON
NEW HOTEL
SOUTHAVEN, MISSISSIPPI
WWW.DAVIDRCARTER.NET GREG MAYO, ARCHITECT
DAVID R. CARTER AND ASSOCIATES

Minutes, City of Southaven, Southaven, Mississippi

REAR ELEVATION (SOUTH)



FRONT ELEVATION (NORTH)



EXTERIOR FINISH SCHEDULE

FINISH	DESCRIPTION
1	WHITE TILE
2	WHITE TILE
3	WHITE TILE
4	WHITE TILE
5	WHITE TILE
6	WHITE TILE
7	WHITE TILE
8	WHITE TILE
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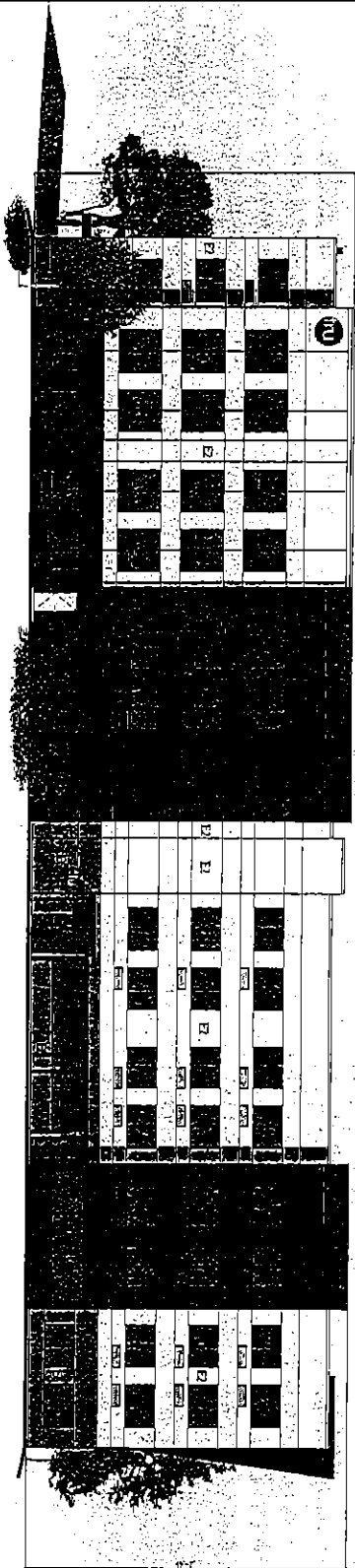
TRU by HILTON
NEW HOTEL
SOUTHAVEN, MISSISSIPPI
WWW.DAVIDRCARTER.NET GREG MAYO, ARCHITECT
DAVID R. CARTER AND ASSOCIATES

DATE: 08-17-17
DRAWING NO: 1012

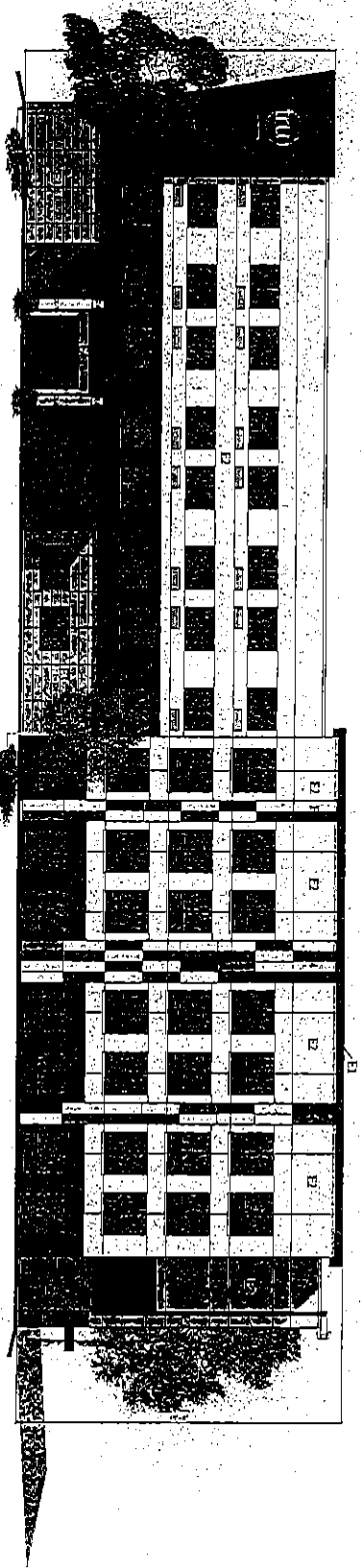
1/8" = 1'-0"
PROJECT: 1012

Minutes, City of Southaven, Southaven, Mississippi

REAR ELEVATION (SOUTH)



FRONT ELEVATION (NORTH)



EXTERIOR FINISH SCHEDULE

COATING	KEY	FINISH
E1		PRIME 70 BLACK
E2		PRIME 6100 ORANGE
E3		PRIME 6100 ORANGE
E4		PRIME 6100 ORANGE
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TRU by HILTON
NEW HOTEL
SOUTHAVEN, MISSISSIPPI
WWW.DAVIDCARTER.NET GREG ALAYO, ARCHITECT
DAVID R. CARTER AND ASSOCIATES

BLUE DATE: 08-17-17
ARCHITECT: DAVID R. CARTER AND ASSOCIATES

RENDERING 1 of 2

DAVID R. CARTER AND ASSOCIATES

Google Maps 9109 US-51

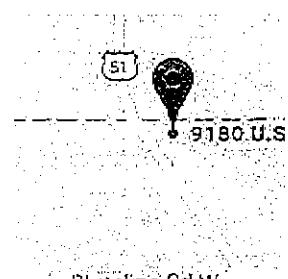


Image capture: Jul 2016 © 2017 Google

Southaven, Mississippi

Google, Inc.

Street View - Jul 2016



<https://www.google.com/maps/place/9180+US-51,+Southaven,+MS+38671/@34.994277...> 11/29/2017

Minutes, City of Southaven, Southaven, Mississippi

ROOF REPAIR- \$23,500

INSIDE RENOVATIONS-\$12,500

HVAC- \$16,500

EXTERIOR RENOVATIONS-\$10,000

ELECTRICAL-\$12,500

PLUMBING-\$5,000

Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI SUPPORT FOR EXPANSION OF FUTURE ELECTRONICS DISTRIBUTION CENTER, LP

WHEREAS, the City of Southaven ("City") Governing Authorities appreciate Future Electronics Distribution Center, L.P.'s ("Future") presence, commitment and impact in the City; and

WHEREAS, Future currently employs 394 people and desires to increase its operation in the City by expanding its facilities in the City by acquiring an additional twenty five (25) acres for future expansion and growth; and

WHEREAS, the City desires for Future to increase its presence in the City by expanding its facilities and operation; thereby, creating more jobs for the City's citizens and increasing economic and commercial opportunities within the City; and

WHEREAS, as part of Future's expansion in the City, a portion of Miller Drive will need to be vacated by the City; and

WHEREAS, the expansion of Future, which creates the need for the closure of a portion of Miller Drive is in the public interest as the expansion will provide jobs in the City, increase commercial development and opportunities, and provide increased revenue to the City allowing the City to fund more infrastructure projects; and

WHEREAS, the City desires to work with Future in its expansion so that Future's operations will remain and expand in the City and such cooperation between the City and Future includes working in conjunction regarding the current City easements and closure of Miller Drive in accordance with Mississippi Code 21-37-3; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY AS FOLLOWS:

1. The City supports the expansion of Future such expansion is in the public interest as the expansion will provide jobs in the City, increase commercial development and opportunities, which will provide increased revenue to the City allowing the City to fund more infrastructure projects, and the City will work with Future regarding the current City water and sewer easements and future potential closure of Miller Drive in accordance with Mississippi Code 21-37-23.

Minutes, City of Southaven, Southaven, Mississippi

2. The Mayor is authorized to take any and all action to effectuate the intent of this Resolution.

After a full discussion of this matter, Alderman Flores moved that the foregoing Resolution be adopted. The motion was seconded by Alderman Kelly. Upon the question being put to a vote, Members of the Board of Aldermen voted as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: ABSENT
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of December, 2017.



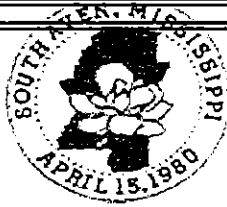
Darren Musselwhite, MAYOR

ATTEST:


City Clerk



Minutes, City of Southaven, Southaven, Mississippi



The City of Southaven Docket Recap December 5, 2017

General Fund	513,122.70
Balance Sheet	45.00
Mayor Admin	714.79
Board of Aldermen	945.00
Arts And Cultural Affairs	1,625.47
Court	3,508.91
Finance & Administration	305.00
Information Technology	10,932.32
City Clerk	3,051.10
Operations Department	-
Planning & Engineering	3,588.73
Police	92,723.81
Fire	34,209.74
Fire Prevention	958.92
EMS	9,840.54
Public Works	8,550.68
Streets	3,688.19
Parks	50,768.42
Park Tournaments	13,898.05
Code Enforcement	2,303.49
City Fuel	-
Expense Accounts	262,967.54
Administrative Expenses	3,000.00
Litigation	5,497.00
Liability Insurance	-
Professional Dues	-
Bond Funded CAP Proj	387,668.03
Tourist & Convention	-
Debt Service	1,365,553.13
Utility Fund	591,479.16
Sanitation Fund	15,887.43
Payroll Fund	678,604.37
DOCKET TOTAL	3,552,314.82

Minutes, City of Southaven, Southaven, Mississippi



2/05/2017 16:12

CITY OF SOUTHAVEN
FY2018 CLAIMS DOCKET C-120517

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1
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YEAR/PERIOD: 2017/1 TO 2018/3
ACCOUNT/VENDOR DOCUMENT

VOUCHER PO YEAR/PR TYP S

WARRANT CHECK DESCRIPTION

GENERAL FUND

RECREATIONAL FEES

010-000-000-00-500700-

2282017

292447

2018 2 INV A

45.00 C-120517

ROBERT BOBERSTON/SP

026108 ROBERTSON LINESHIA

FULL DESC:

ROBERT BOBERSTON/SPORTS REFUND

ACCOUNT TOTAL

45.00

ORG 0010 TOTAL

45.00

MAYOR ADMIN DEPARTMENT

TRAVEL & TRAINING

010-100-111-00-626900-

95931848

292230

2018 2 INV A

60.43 C-120517

MS CODE 2017 CITATO

01092 MATTHEW BENDER & CO.

FULL DESC:

MS CODE 2017 CITATOR

01092 MATTHEW BENDER & CO.

FULL DESC:

2017 VOLS/REPLACEMENT VOLUMES

579.79

001339 CREDIT CARD CENTER

11182017

292234

2018 2 INV A

135.00 C-120517

11/18/2017

INVOICE: 11182017

FULL DESC:

11/18/2017

ACCOUNT TOTAL

714.79

ORG 111 TOTAL

714.79

BOARD OF ALDERMAN

TRAVEL & TRAINING

010-100-115-00-626900-

11182017

292234

2018 2 INV A

945.00 C-120517

11/18/2017

INVOICE: 11182017

FULL DESC:

11/18/2017

ACCOUNT TOTAL

945.00

ORG 115 TOTAL

945.00

ARTS AND CULTURAL AFFAIRS

OFFICE SUPPLIES

010-400-120-00-610400-

AR3040177

292216

2018 2 INV A

730.47 C-120517

COPY CONTRACT / FOR

INVOICE: 11182017

FULL DESC:

COPY CONTRACT / FOREVER YOUNG

ACCOUNT TOTAL

730.47

PROFESSIONAL FEES

AEROBICS CLASS

010-400-120-00-622100-

236-17

292432

2018 2 INV A

270.00 C-120517

AEROBICS CLASS

INVOICE: 11182017

FULL DESC:

2018 2 INV A

013302 MCMULLIN GLORIA

11-17

292729

2018 3 INV A

240.00 C-120517

LINE DANCE CLASS

INVOICE: 11182017

FULL DESC:

2018 3 INV A

013370 MARY J. CAIN

45-17

292219

2018 2 INV A

60.00 C-120517

LINE DANCE CLASS

INVOICE: 11182017

FULL DESC:

2018 2 INV A

017200 SMITH JOYCE W

1115-17

292220

2018 2 INV A

25.00 C-120517

YOGA

Minutes, City of Southaven, Southaven, Mississippi



11/05/2017 16:12 CITY OF SOUTHAVEN P
1140nhi1 FY2018 CLAIMS DOCKET C-120517 ap1nvg1a 2

YEAR/PERIOD: 2017/1 TO 2018/3		DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR								
INVOICE:								
017200 SMITH JOYCE W	1122-17	FULL DESC:	YOGA	2018	2 INV A	25.00	C-120517	YOGA CLASS
INVOICE:		FULL DESC:	YOGA CLASS	2018	3 INV A	50.00	C-120517	YOGA CLASS
017200 SMITH JOYCE W	1129-17	FULL DESC:	YOGA CLASS	2018	3 INV A	50.00	C-120517	YOGA CLASS
INVOICE:		FULL DESC:	YOGA CLASS	2018	3 INV A	50.00	C-120517	YOGA CLASS
INVOICE:						100.00		
017272 PERKINS WENDY	111717	292218	AEROBICS	2018	2 INV A	105.00	C-120517	AEROBICS
INVOICE:	111717	FULL DESC:	AEROBICS	2018	2 INV A	105.00	C-120517	AEROBICS
021019 CAIN LINDA A	29817	292221	LINE DANCE CLASS	2018	2 INV A	60.00	C-120517	LINE DANCE CLASS
INVOICE:	29817	FULL DESC:	LINE DANCE CLASS	2018	2 INV A	60.00	C-120517	LINE DANCE CLASS
021019 CAIN LINDA A	299-17	292429	LINE DANCE CLASS	2018	2 INV A	60.00	C-120517	LINE DANCE CLASS
INVOICE:		FULL DESC:	LINE DANCE CLASS	2018	2 INV A	60.00	C-120517	LINE DANCE CLASS
INVOICE:						120.00		
ACCOUNT TOTAL						895.00		
ORG 120 TOTAL						1,625.47		
COURT DEPARTMENT								
0010-100-125-00-621500-			COURT BOND REFUND	2018	2 INV A	805.00	C-120517	BOND REMISSION - AMA
001427 AL WILLIAMS BAIL BON	11202017	292251	BOND REMISSION - AMANDA GRIFFIN	2018	2 INV A	805.00	C-120517	BOND REMISSION - AMA
INVOICE:	11202017	FULL DESC:	BOND REMISSION - AMANDA GRIFFIN	2018	2 INV A	805.00	C-120517	BOND REMISSION - AMA
INVOICE:						805.00		
ACCOUNT TOTAL						805.00		
0010-100-125-00-621505-			COURT SUPPLIES	2018	2 INV A	230.27	C-120517	REPAIR DISHWASTER I
000374 SOUTHAVEN APPLIANCE	112717	292431	REPAIR DISHWASTER IN COURT KITCHEN	2018	2 INV A	230.27	C-120517	REPAIR DISHWASTER I
INVOICE:	112717	FULL DESC:	REPAIR DISHWASTER IN COURT KITCHEN	2018	2 INV A	230.27	C-120517	REPAIR DISHWASTER I
004230 THOMSON REUTERS-WEST	837193034	292252	MS CRIMINAL LAW PROCEDURE MANUALS	2018	2 INV A	224.70	C-120517	MS CRIMINAL LAW PRO
INVOICE:	837193034	FULL DESC:	MS CRIMINAL LAW PROCEDURE MANUALS	2018	2 INV A	224.70	C-120517	MS CRIMINAL LAW PRO
007504 PAETEC	69453458	292361	COURT PHONES/61351494	2018	2 INV A	758.27	C-120517	COURT PHONES/613514
INVOICE:	69453458	FULL DESC:	COURT PHONES/61351494	2018	2 INV A	758.27	C-120517	COURT PHONES/613514
007600 OFFICE DEPOT	2130204028	292448	CALENDAR/RECEIPT PAPER/FOLDERS/PENS	2018	2 INV A	140.69	C-120517	CALENDAR/RECEIPT PA
INVOICE:	2130204028	FULL DESC:	CALENDAR/RECEIPT PAPER/FOLDERS/PENS	2018	2 INV A	140.69	C-120517	CALENDAR/RECEIPT PA
INVOICE:						1,353.93		
ACCOUNT TOTAL						1,353.93		
0010-100-125-00-622100-			PROFESSIONAL SERVICES	2018	3 INV A	200.00	C-120517	SPECIAL PUBLIC DEFE
002086 SPRIGGS STACEY	11292017	292707	SPECIAL PUBLIC DEFENDER/RODGERS BROWN/11/29/17	2018	3 INV A	200.00	C-120517	SPECIAL PUBLIC DEFE
INVOICE:	11292017	FULL DESC:	SPECIAL PUBLIC DEFENDER/RODGERS BROWN/11/29/17	2018	3 INV A	200.00	C-120517	SPECIAL PUBLIC DEFE
027557 JEWELL KATIE ASHLEY	11172017	292232	SPECIAL PROSECUTOR - NOVEMBER 17, 2017	2018	2 INV A	200.00	C-120517	SPECIAL PROSECUTOR-
INVOICE:	11172017	FULL DESC:	SPECIAL PROSECUTOR - NOVEMBER 17, 2017	2018	2 INV A	200.00	C-120517	SPECIAL PROSECUTOR-

Minutes, City of Southaven, Southaven, Mississippi

12/05/2017 16:12
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CITY OF SOUTHAVEN
FY2018 CLAIMS DOCKET C-120517

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YEAR/PERIOD: 2017/1 TO 2018/3
ACCOUNT/VENDOR DOCUMENT

VOUCHER PO

YEAR/PR TYP S

WARRANT

CHECK

DESCRIPTION

0010-100-125-00-626900-
020080 FAXON CATHI
INVOICE: 11022017

11022017 292365 TRAVEL & TRAINING
FULL DESC: DOMESTIC VIOLENCE PROTECTION ORDERS
2018 2 INV A 79.72 C-120517

DOMESTIC VIOLENCE P

0010-100-145-00-626900-
018766 GOVERNMENT FINANCE
INVOICE: 1687071117

1687071117 292228 DEPARTMENT OF FINANCE & ADMIN
FULL DESC: CHRIS WILSON/ EDITH MCILWAIN RENEWAL
2018 2 INV A 305.00 C-120517

CHRIS WILSON/ EDITH

0010-100-150-00-610500-
000342 DELL MARKETING LP
INVOICE: 10204394641
000342 DELL MARKETING LP
INVOICE: 10204394650

10204394641 292650 INFORMATION TECHNOLOGY
FULL DESC: LAPTOP ADAPTER / CODE ENFORCEMENT
10204394650 292651 COMPUTERS
FULL DESC: LAPTOP ADAPTERS IT
2018 2 INV A 44.99 C-120517
2018 2 INV A 67.49 C-120517

LAPTOP ADAPTER / CO
LAPTOP ADAPTERS IT

000739 CDW GOVERNMENT INC
INVOICE:

KWQ2716 292652 MONITORS
FULL DESC: MONITORS
2018 2 INV A 848.00 C-120517

MONITORS

001137 FEDEX
INVOICE:

5-986-8740 292646 SHIPPING CHARGES
FULL DESC: SHIPPING CHARGES
2018 2 INV A 61.71 C-120517

SHIPPING CHARGES

001361 SAM'S CLUB DIRECT
INVOICE: 11202017

11202017 292644 SAM'S
FULL DESC: SAM'S
2018 2 INV A 878.00 C-120517

SAM'S

007600 OFFICE DEPOT
INVOICE: 2128721506

2128721506 292647 VETERAN'S DAY SUPPL
FULL DESC: VETERAN'S DAY SUPPL
2018 2 INV A 17.86 C-120517

VETERAN'S DAY SUPPL

026785 BEST BUY
INVOICE: 2923457

2923457 292648 PHONE CHARGING CABLE
FULL DESC: PHONE CHARGING CABLE
2018 2 INV A 17.99 C-120517

PHONE CHARGING CABL

0010-100-150-00-612500-
021916 MIDSOUTH SOLUTIONS
INVOICE: 113446

113446 292645 UNIFORMS
FULL DESC: ROBINSON ALLOTMENT
2018 2 INV A 248.47 C-120517

ROBINSON ALLOTMENT

0010-100-150-00-614000-
006919 FUELMAN

NP51873801 292653 GASOLINE/OIL
2018 2 INV A 123.20 C-120517

ITEC FUEL

ACCOUNT TOTAL

248.47

Minutes, City of Southaven, Southaven, Mississippi



11/05/2017 16:12 CITY OF SOUTHAVEN
FY2018 CLAIMS DOCKET C-120517

YEAR/PERIOD: 2017/1 TO 2018/3
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

INVOICE: FULL DESC: ITEC FUEL 2018 2 INV A 33.98 C-120517 ITEC FUEL
006919 FUELMAN NP51913346 FULL DESC: ITEC FUEL
INVOICE: FULL DESC: 157.18

ACCOUNT TOTAL 157.18
ORG 150 TOTAL 2,341.69

0110-100-155-00-610400- CITY CLERK OFFICE SUPPLIES
000343 NATIONAL BUSINESS FU CV916383-TDQ 292357 2018 2 INV A 662.51 C-120517 OFFICE DESK
INVOICE: FULL DESC: OFFICE DESK

026785 BEST BUY 2895678 292360 2018 2 INV A 187.98 C-120517 OFFICE SUPPLIES
INVOICE: 2895678 FULL DESC: OFFICE SUPPLIES

ACCOUNT TOTAL 850.49

0110-100-155-00-610401- OFFICE SUPPLY-INVENTORY
001361 SAM'S CLUB DIRECT 11202017 292644 2018 2 INV A 227.16 C-120517 SAM'S
INVOICE: 11202017 FULL DESC: SAM'S

ACCOUNT TOTAL 227.16

0110-100-155-00-614000- GASOLINE/OIL
021382 PETTY CASH 11302017 292739 2018 3 INV A 20.00 C-120517 PETTY CASH REIMB/CI
INVOICE: 11302017 FULL DESC: PETTY CASH REIMB/CITY CLERK

ACCOUNT TOTAL 20.00

0110-100-155-00-625700- TELEPHONE & POSTAGE
006685 DEX IMAGING AR30571106 292356 2018 2 INV A 269.00 C-120517 POSTAGE METER
INVOICE: FULL DESC: POSTAGE METER

018342 GREAT AMERICA FINANC 21642147 292358 2018 2 INV A 169.00 C-120517 NOV. POSTAGE METER
INVOICE: 21642147 FULL DESC: NOV. POSTAGE METER

021382 PETTY CASH 11302017 292739 2018 3 INV A 1.47 C-120517 PETTY CASH REIMB/CI
INVOICE: 11302017 FULL DESC: PETTY CASH REIMB/CITY CLERK

024172 CMRS-FP #10600061097 11272017 292359 2018 2 INV A 1,500.00 C-120517 106000610977-POSTAG
INVOICE: 11272017 FULL DESC: 106000610977-POSTAGE LOAD

ACCOUNT TOTAL 1,939.47

0110-100-155-00-626100- ADVERTISING
001185 DESOTO TIMES-TRIBUNE 300114121 292723 2018 3 INV A 13.98 C-120517 CUP/ BRIAN HILL
INVOICE: 300114121 FULL DESC: CUP/ BRIAN HILL

Minutes, City of Southaven, Southaven, Mississippi

2/05/2017 16:12

CITY OF SOUTHAVEN
FY2018 CLAIMS DOCKET C-120517

P 5
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YEAR/PERIOD: 2017/1 TO 2018/3
ACCOUNT/VENDOR DOCUMENT

VOUCHER PO

YEAR/PR TYP S

WARRANT

CHECK

DESCRIPTION

ORG 155 TOTAL

3,051.10

PLANNING / ENGINEERING DEPT

OFFICE SUPPLIES

2018 3 INV A

1,348.00 C-120517

DESK/ DEBBIE

000343 NATIONAL BUSINESS FU CV917328-TDQ 292710
INVOICE: FULL DESC:

006685 DEX IMAGING

AR3025626 292235

2018 2 INV A

39.19 C-120517

COPIER CODE ENFORCE

INVOICE: FULL DESC:

006685 DEX IMAGING

AR3031691 292366

2018 2 INV A

164.41 C-120517

COPIER LEASE

INVOICE: FULL DESC:

203.60

007600 OFFICE DEPOT

975301684001 292250

2018 2 INV A

33.27 C-120517

OFFICE SUPPLIES

INVOICE: FULL DESC:

007600 OFFICE DEPOT

975301884001 292369

2018 2 INV A

25.19 C-120517

OFFICE SUPPLIES

INVOICE: FULL DESC:

007600 OFFICE DEPOT

978133349001 292368

2018 2 INV A

73.76 C-120517

SUPPLIES/INK/POST-I

INVOICE: FULL DESC:

007600 OFFICE DEPOT

980504342001 292711

2018 3 INV A

146.97 C-120517

TOWER HEATERS

INVOICE: FULL DESC:

007600 OFFICE DEPOT

980903539001 292712

2018 3 INV A

93.59 C-120517

TONER

INVOICE: FULL DESC:

372.78

ACCOUNT TOTAL

1,924.38

MOTOR VEH REPAIRS/MAINT

2018 2 INV A

164.95 C-120517

BLDG. DEPT. VEHICLE

000887 JIMMY GRAY CHEVROLET 336957

292430

BLDG. DEPT. VEHICLE MAINTENANCE

INVOICE: FULL DESC:

000887 JIMMY GRAY CHEVROLET 336957

292430

BLDG. DEPT. VEHICLE MAINTENANCE

INVOICE: FULL DESC:

ACCOUNT TOTAL

164.95

UNIFORMS

2018 2 INV A

585.00 C-120517

BLDG. DEPT UNIFORMS

003011 M & M PROMOTIONS

85282

BLDG. DEPT UNIFORMS

INVOICE: FULL DESC:

003011 M & M PROMOTIONS

85282

BLDG. DEPT UNIFORMS

INVOICE: FULL DESC:

ACCOUNT TOTAL

585.00

TELEPHONE/POSTAGE

2018 2 INV A

36.40 C-120517

MEDICAL SUPPLIES/MD

00137 FEDEX

5-994-11068 292367

MEDICAL SUPPLIES/MDOT CONTACTS

INVOICE: FULL DESC:

00137 FEDEX

5-994-11068 292367

MEDICAL SUPPLIES/MDOT CONTACTS

INVOICE: FULL DESC:

ACCOUNT TOTAL

36.40

TRAVEL & TRAINING

2018 2 INV A

414.00 C-120517

11/18/2017

00139 CREDIT CARD CENTER

11182017

292234

INVOICE: FULL DESC:

00139 CREDIT CARD CENTER

11182017

292234

INVOICE: FULL DESC:

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YEAR/PERIOD: 2017/1 TO 2018/3	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
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017136 ASSOCIATION OF STATE 32378111717 292233	INVOICE: 32378111717	FULL DESC:	2018 2 INV A	160.00 C-120517		MEMBER ID#32378/RENEE HAVENS/FEMA CERTIFICATION
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ACCOUNT TOTAL	574.00
ORG 180 TOTAL	3,284.73

0110-200-211-00-610400-	POLICE DEPARTMENT	OFFICE SUPPLIES	2018 2 INV A	272.57 C-120517		SLIMELINE DOOR PLAT
00136 AMERICAN STAMP & MAR 1698635	INVOICE: 1698635	FULL DESC:	2018 2 INV A			

00599 FC ORGANIZATIONAL PR IN84002411 292520	INVOICE:	FULL DESC:	2018 2 INV A	43.31 C-120517		CHIEF- COVEY REFILL
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007600 OFFICE DEPOT	INVOICE: 976196905001 292537	FULL DESC:	2018 2 INV A	422.39 C-120517		CHAIRS/MAT/COPY PAP
007600 OFFICE DEPOT	INVOICE: 976273246001 292539	FULL DESC:	2018 2 INV A	137.64 C-120517		TONER. EAST
007600 OFFICE DEPOT	INVOICE: 976273246001 292541	FULL DESC:	2018 2 INV A	47.57 C-120517		DRY ERASE KIT & CAL
007600 OFFICE DEPOT	INVOICE: 976958178001 292540	FULL DESC:	2018 2 INV A	11.75 C-120517		3-HOLE PUNCH

ACCOUNT TOTAL	619.35
ACCOUNT TOTAL	935.23

0110-200-211-00-611000-	MATERIALS	2018 2 INV A	21,680.00 C-120517			AMMO STATE CONTRACT
00544 PRECISION DELTA CORP 10467	INVOICE: 10467	FULL DESC:	2018 2 INV A			

003750 OMAHA PRINT	INVOICE: 120888	FULL DESC:	2018 3 INV A	219.18 C-120517		TARGETS/ RANGE
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ACCOUNT TOTAL	21,899.18
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0110-200-211-00-611300-	MAINTENANCE VEHICLES	2018 3 INV A	46.20 C-120517			3132- BULBS STOCK
00836 COUNTRY FORD INC	INVOICE: 5032112	FULL DESC:	2018 3 INV A			
00836 COUNTRY FORD INC	INVOICE: 6044105	FULL DESC:	2018 3 INV A	46.45 C-120517		3145- O/C

ACCOUNT TOTAL	92.65
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000979 SOUTHAVEN CAR CARE	INVOICE: 25891	FULL DESC:	2018 2 INV A	742.95 C-120517		3143- CONVERTER REP
000979 SOUTHAVEN CAR CARE	INVOICE: 25900	FULL DESC:	2018 2 INV A	756.79 C-120517		3121- BULBS/ CONNEC
000979 SOUTHAVEN CAR CARE	INVOICE: 25922	FULL DESC:	2018 3 INV A	74.95 C-120517		3111- ENGINE DIAGNO

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INVOICE: 25924	000979 SOUTHAVEN CAR CARE	25928	FULL DESC:	2268- PLUGS/ DIAGNOSTIC	2018	3	INV A	902.55	C-120517	3126- CONVERTER/ SO
INVOICE: 25928	000979 SOUTHAVEN CAR CARE	25940	FULL DESC:	3126- CONVERTER/ SOLENOID	2018	3	INV A	436.50	C-120517	3003-PLUGS/ #7 COIL
INVOICE: 25940	000979 SOUTHAVEN CAR CARE	25940	FULL DESC:	3003-PLUGS/ #7 COIL/ DIAG.	2018	3	INV A	3,330.96		
INVOICE: 1050161	001114 UNION AUTO PARTS	1050161	FULL DESC:	3003- BRAKE PAD/ ROTOR SETS	2018	2	INV A	345.56	C-120517	3003- BRAKE PAD/ RO
INVOICE: 1064810	001114 UNION AUTO PARTS	1064810	FULL DESC:	STOCK -WIPERS	2018	2	INV A	55.05	C-120517	STOCK -WIPERS
INVOICE: 1065629	001114 UNION AUTO PARTS	1065629	FULL DESC:	STOCK/ BULBS	2018	2	INV A	61.44	C-120517	STOCK/ BULBS
INVOICE: 481086	001962 IDEAL TIRE SALES	481086	FULL DESC:	3145- ALIGNMENT- MT/BAL.	2018	2	INV A	462.05		
INVOICE: 481143	001962 IDEAL TIRE SALES	481143	FULL DESC:	3029- FLAT REPAIR	2018	2	INV A	33.00	C-120517	3029- FLAT REPAIR
INVOICE: 481214	001962 IDEAL TIRE SALES	481214	FULL DESC:	3111- TENSION STRUTS/BRAKE LABOR/ALIGNMENT	2018	2	INV A	542.45	C-120517	3111- TENSION STRUT
INVOICE: 481313	001962 IDEAL TIRE SALES	481313	FULL DESC:	3098- TENSION STRUTS	2018	2	INV A	140.00	C-120517	3098- TENSION STRUT
INVOICE: 481320	001962 IDEAL TIRE SALES	481320	FULL DESC:	3124- BRAKE & STRUT LABOR	2018	2	INV A	290.00	C-120517	3124- BRAKE & STRUT
INVOICE: 481347	001962 IDEAL TIRE SALES	481347	FULL DESC:	3145- MT/BAL & VALVE STEM	2018	2	INV A	23.00	C-120517	3145- MT/BAL & VALU
INVOICE: 481457	001962 IDEAL TIRE SALES	481457	FULL DESC:	LOOSE/ MT/BAL	2018	2	INV A	20.00	C-120517	LOOSE/ MT/BAL
INVOICE: 1257-337878	007304 O'REILLYS AUTO PARTS	1257-337878	FULL DESC:	3098- CONTROL ARM ASSY	2018	3	INV A	210.08	C-120517	3098- CONTROL ARM A
INVOICE: 137392	011610 SOUTHERN THUNDER	137392	FULL DESC:	3101 HEATED JACKET LINER	2018	3	INV A	180.00	C-120517	3101 HEATED JACKET
INVOICE: 138027	011610 SOUTHERN THUNDER	138027	FULL DESC:	3101- HEATED JACKET LINER	2018	3	INV A	180.00	C-120517	3101- HEATED JACKET
INVOICE: 138711	011610 SOUTHERN THUNDER	138711	FULL DESC:	3101- HEATED GLOVE	2018	3	INV A	165.60	C-120517	3101- HEATED GLOVE
INVOICE: 39327	019700 CHOICE TOWING	39327	FULL DESC:	3113- TOW	2018	3	INV A	65.00	C-120517	3113- TOW
INVOICE: 45162888	019912 GOODYEAR TIRE	45162888	FULL DESC:	TIRES/ SC	2018	3	INV A	1,096.32	C-120517	TIRES/ SC

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YEAR/PERIOD: 2017/1 TO 2018/3	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
022896 VALVOLINE LLC INVOICE: 102898050065	102898050065	292689	FULL DESC:	3136- O/C	2018	3 INV A	42.48 C-120517		3136- O/C
022896 VALVOLINE LLC INVOICE: 102899050065	102899050065	292690	FULL DESC:	3051- O/C	2018	3 INV A	40.78 C-120517		3051- O/C
022896 VALVOLINE LLC INVOICE: 102955050065	102955050065	292691	FULL DESC:	3071- O/C	2018	3 INV A	42.48 C-120517		3071- O/C
022896 VALVOLINE LLC INVOICE: 102982050065	102982050065	292697	FULL DESC:	3000- O/C	2018	3 INV A	40.78 C-120517		3000- O/C
022896 VALVOLINE LLC INVOICE: 103005050065	103005050065	292695	FULL DESC:	3152- O/C	2018	3 INV A	36.54 C-120517		3152- O/C
022896 VALVOLINE LLC INVOICE: 103032050065	103032050065	292693	FULL DESC:	4189- O.C	2018	3 INV A	40.78 C-120517		4189- O.C
022896 VALVOLINE LLC INVOICE: 103038050065	103038050065	292694	FULL DESC:	4191- O/C	2018	3 INV A	40.78 C-120517		4191- O/C
022896 VALVOLINE LLC INVOICE: 103091050065	103091050065	292692	FULL DESC:	3124- O/C	2018	3 INV A	40.36 C-120517		3124- O/C
022896 VALVOLINE LLC INVOICE: 103135050065	103135050065	292698	FULL DESC:	3133- O/C	2018	3 INV A	40.78 C-120517		3133- O/C
022896 VALVOLINE LLC INVOICE: 103250050065	103250050065	292699	FULL DESC:	3087- O/C	2018	3 INV A	42.48 C-120517		3087- O/C
022896 VALVOLINE LLC INVOICE: 103255050065	103255050065	292700	FULL DESC:	3134- O/C	2018	3 INV A	42.48 C-120517		3134- O/C
022896 VALVOLINE LLC INVOICE: 103347050065	103347050065	292702	FULL DESC:	3082- O/C	2018	3 INV A	40.78 C-120517		3082- O/C
022896 VALVOLINE LLC INVOICE: 103384050065	103384050065	292703	FULL DESC:	3132- O/C	2018	3 INV A	42.48 C-120517		3132- O/C
022896 VALVOLINE LLC INVOICE: 113208050069	113208050069	292696	FULL DESC:	4187- O/C	2018	3 INV A	40.78 C-120517		4187- O/C
022896 VALVOLINE LLC INVOICE: 113586050069	113586050069	292701	FULL DESC:	3052- O/C	2018	3 INV A	40.78 C-120517		3052- O/C
024433 COLLISION CENTRE SOU INVOICE: 1974	292685		FULL DESC:	3104- FRONT BUMPER/GRILLE/LAMPS	2018	3 INV A	705.60 C-120517		3104- FRONT BUMPER/
0010-200-211-00-612200- 007600 OFFICE DEPOT INVOICE: 976196905001	976196905001	292537	FULL DESC:	CHAIRS/MAT/COPY PAPER	2018	2 INV A	815.97 C-120517		CHAIRS/MAT/COPY PAPER
007600 OFFICE DEPOT INVOICE: 976202591001	976202591001	292538	FULL DESC:	EVIDENCE GLOVE HOLDER BOX	2018	2 INV A	91.77 C-120517		EVIDENCE GLOVE HOLL
ACCOUNT TOTAL							907.74		
ACCOUNT TOTAL							907.74		
UNIFORMS 2018 2 INV A							445.70 C-120517		2018 ALLOT. RBIMB.

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VOUCHER PO YEAR/PR TYP S

WARRANT

CHECK

DESCRIPTION

020720 DELANEY JEREMY
INVOICE: 11202017

11202017

292507
FULL DESC:

2018 2 INV A
2018 ALLOT. REIMB. FOR CLOTHING

566.00 C-120517

2018 ALLOT. REIMB.

020721 PRICE TYLER
INVOICE: 11292017

11292017

292504
FULL DESC:

2018 2 INV A
2018 ALLOT REIMB. FOR CLOTHING

463.30 C-120517

2018 ALLOT REIMB. F

021916 MIDSOUTH SOLUTIONS
INVOICE: 112998

112998

292526
FULL DESC:

2018 2 INV A
WALLEY, WHITNEY/ '18 ALLOT.

490.88 C-120517

WALLEY, WHITNEY/ '1

021916 MIDSOUTH SOLUTIONS
INVOICE: 113224

113224

292678
FULL DESC:

2018 3 INV A
KNOX. PORAD/ '18 ALLOT.

459.65 C-120517

KNOX. PORAD/ '18 AL

021916 MIDSOUTH SOLUTIONS
INVOICE: 113410

113410

292524
FULL DESC:

2018 2 INV A
ADREANNE MOORE/ CG ALLOTMENT

99.00 C-120517

ADREANNE MOORE/ CG

021916 MIDSOUTH SOLUTIONS
INVOICE: 113462

113462

292521
FULL DESC:

2018 2 INV A
RICH, JOEL/ '18 ALLOT.

600.00 C-120517

RICH, JOEL/ '18 ALL

021916 MIDSOUTH SOLUTIONS
INVOICE: 113463

113463

292522
FULL DESC:

2018 2 INV A
HOLLIDAY, LEE/ '18 ALLOT.

600.00 C-120517

HOLLIDAY, LEE/ '18

024257 HURST ROY
INVOICE: 11282017

11282017

292506
FULL DESC:

2018 2 INV A
BAL. 2018 ALLOT. REIMB. FOR CLOTHING

70.00 C-120517

BAL. 2018 ALLOT. RE

006919 FUELMAN
INVOICE:

NP51838694

292519
FULL DESC:

FUEL & OIL,
FUEL FOR SPD

4,664.09 C-120517

FUEL FOR SPD

0010-200-211-00-615500-
000964 DESOTO COUNTY SHERIF

112117

292410
FULL DESC:

JAIL FEES
2018 2 INV A

140.00 C-120517

INMATE MEDICAL / PHA

000964 DESOTO COUNTY SHERIF
INVOICE: 11212017

11212017

292409
FULL DESC:

2018 2 INV A
INMATE MEDICAL / PHARMACY/

15,400.00 C-120517

INMATE HOUSING / OC

0010-200-211-00-615500-
000964 DESOTO COUNTY SHERIF

112117

292410
FULL DESC:

JAIL FEES
2018 2 INV A

140.00 C-120517

INMATE MEDICAL / PHA

000964 DESOTO COUNTY SHERIF
INVOICE: 11212017

11212017

292409
FULL DESC:

2018 2 INV A
INMATE MEDICAL / PHARMACY/

15,400.00 C-120517

INMATE HOUSING / OC

0010-200-211-00-622100-
000487 INTERNATIONAL ASSOCI

11292017

292510
FULL DESC:

PROFESSIONAL SERVICES
2018 2 INV A

80.00 C-120517

2018 DUES- B.ROSENB

006685 DEX IMAGING
INVOICE:

AR3040176

292659
FULL DESC:

2018 2 INV A
MP7549- NARCOTICS

469.70 C-120517

MP7549- NARCOTICS

006685 DEX IMAGING
INVOICE:

AR3040180

292660
FULL DESC:

2018 2 INV A
MP7393- RECORDS

244.78 C-120517

MP7393- RECORDS

006685 DEX IMAGING
INVOICE:

AR3040181

292662
FULL DESC:

2018 2 INV A
MP6427-MP6419- INV/

303.89 C-120517

MP6427-MP6419- INV/

006685 DEX IMAGING
INVOICE:

AR3040182

292661
FULL DESC:

2018 2 INV A
A4738- EAST PRECINCT

5.20 C-120517

A4738- EAST PRECINCT

ACCOUNT TOTAL

15,540.00

PROFESSIONAL SERVICES

80.00 C-120517

2018 DUES- B.ROSENB

2018 2 INV A

469.70 C-120517

MP7549- NARCOTICS

2018 2 INV A

244.78 C-120517

MP7393- RECORDS

2018 2 INV A

303.89 C-120517

MP6427-MP6419- INV/

2018 2 INV A

5.20 C-120517

A4738- EAST PRECINCT

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ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

006685 DEX IMAGING AR3061193 292680 2018 3 INV A 37.46 C-120517 MP6695- PUB. REL.
INVOICE: FULL DESC: 2018 3 INV A 18.34 C-120517 P1015-1018 &P1201-
INVOICE: AR3061194 292688 FULL DESC: P1015-1018 &P1201- INTEL/4 SM-PRINTERS

1,079.37

001492 MDIAI 11282017 292509 2018 2 INV A 20.00 C-120517 ROSENBERG 2017-18 D
INVOICE: 11282017 FULL DESC: ROSENBERG 2017-18 DUES (INT'L ASSOC. IDENTIFICATION

001625 AMERICAN TESTING LLC 3742 292671 2018 3 INV A 95.00 C-120517 BA DRAW - I. WHITE
INVOICE: 3742 FULL DESC: BA DRAW - I. WHITE

002560 TRACKER PRODUCTS LLC TPINV-001494 292534 2018 2 INV A 4,500.00 C-120517 TRACKER SOFTWARE
INVOICE: FULL DESC: TRACKER SOFTWARE

ACCOUNT TOTAL

5,774.37

0110-200-211-00-625700- TELEPHONE & POSTAGE
000971 PITNEY BOWES GLOBAL 3304826786 292523 2018 2 INV A 177.96 C-120517 QTRLY LEASE SPD
INVOICE: 3304826786 FULL DESC: QTRLY LEASE SPD

001234 CENTURYLINK 3000111017 292503 2018 2 INV A 236.32 C-120517 300091223/ E. PRECI
INVOICE: 3000111017 FULL DESC: 300091223/ E. PRECI

001338 PURCHASE POWER 11132017 292527 2018 2 INV A 63.01 C-120517 8000-9000-0746-4021
INVOICE: 11132017 FULL DESC: 8000-9000-0746-4021/ SPD POSTAGE SUPPLIES

006142 ACCESS POINT INC 5338454 292502 2018 2 INV A 281.66 C-120517 317602/ 1855 VETERA
INVOICE: 5338454 FULL DESC: 317602/ 1855 VETERA

007600 OFFICE DEPOT 974963837001 292535 2018 2 INV A 134.97 C-120517 PHONE CASES/IVERSON
INVOICE: 974963837001 FULL DESC: PHONE CASES/IVERSON/YANCEY/SMOWSKI

007600 OFFICE DEPOT 975887397001 292536 2018 2 INV A 52.64 C-120517 PHONE CASE/ CRUM
INVOICE: 975887397001 FULL DESC: PHONE CASE/ CRUM

187.61

ACCOUNT TOTAL

946.56

PUBLIC RELATIONS

0010-200-211-00-626102- 292681 2018 3 INV A 523.55 C-120517 PADFOLIOS
000424 A 2 Z ADVERTISING 45799 FULL DESC: 2018 3 INV A 582.04 C-120517 LABEL PINS

000424 A 2 Z ADVERTISING 45801 FULL DESC: 2018 3 INV A 830.36 C-120517 MEMO BOOKS
INVOICE: 45801 FULL DESC: 2018 3 INV A

000424 A 2 Z ADVERTISING 45959 FULL DESC: MEMO BOOKS
INVOICE: 45959 FULL DESC: MEMO BOOKS

1,935.95

001213 TRI-STATE TROPHY 64626 292529 2018 2 INV A 55.00 C-120517 CPA PIAQUE

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ACCOUNT TOTAL							
010-200-211-00-626900-	000813 VOHNE LICHE KENNELS	14307	292674	TRAVEL & TRAINING	12,725.00	C-120517	HODGES, S. 9 WK. TR
INVOICE: 14307			FULL DESC:	2018 3 INV A			
001339 CREDIT CARD CENTER	11182017	292234	FULL DESC:	2018 2 INV A	1,275.44	C-120517	11/18/2017
INVOICE: 11182017							
001361 SAM'S CLUB DIRECT	11202017	292644	FULL DESC:	2018 2 INV A	129.74	C-120517	SAM'S
INVOICE: 11202017							
ACCOUNT TOTAL							
010-200-211-00-630400-	000813 VOHNE LICHE KENNELS	14311	292664	MACHINERY & EQUIPMENT	10,000.00	C-120517	K9 PURCHASE (REX)
INVOICE: 14311			FULL DESC:	2018 2 INV A			
ACCOUNT TOTAL							
010-200-211-00-661800-	004230 THOMSON REUTERS-WEST	837089155	292518	CONFISCATED FUNDS-LOCAL	369.60	C-120517	OCT 17- CLEAR WEB A
INVOICE: 837089155			FULL DESC:	2018 2 INV A			
ACCOUNT TOTAL							
010-200-290-00-611000-	000457 GRAINGER	9614844075	292446	FIRE DEPARTMENT MATERIALS	198.48	C-120517	WEBBING SPOOLS / ST
INVOICE: 9614844075			FULL DESC:	2018 2 INV A			
001361 SAM'S CLUB DIRECT	11202017	292644	FULL DESC:	2018 2 INV A	659.46	C-120517	SAM'S
INVOICE: 11202017							
005044 LOWE'S HOME CENTERS,	11252017	292656	FULL DESC:	2018 2 INV A	366.67	C-120517	LOWES CREDIT
INVOICE: 11252017							
007600 OFFICE DEPOT	2130897343	292428	FULL DESC:	2018 2 INV A	639.98	C-120517	OFFICE CHAIRS/ STAT
INVOICE: 2130897343							
ACCOUNT TOTAL							
010-200-290-00-611300-	000223 CROW'S TRUCK SERVICE	S27124	292387	MAINTENANCE VEHICLES	2,181.05	C-120517	REPAIRS TO ENGINE 2
INVOICE:			FULL DESC:	2018 2 INV A			
00691 NORTH MISSISSIPPI TI	60745	292385	FULL DESC:	2018 2 INV A	1,130.70	C-120517	NEW TIRES/ ENGINE 3
INVOICE: 60745							

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YEAR/PERIOD: 2017/1 TO 2018/3	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
	000883 AMERICAN TIRE REPAIR 133410	292386	DISMOUNT/BALANCE/ NEW TIRES ENGINE 3	2018 2 INV A	157.00 C-120517		DISMOUNT/BALANCE/ N
	INVOICE: 133410	FULL DESC:					
	001150 NAPA GENUINE PARTS C 3465-715646 292413	292413	HOSE REPAIR/ ENGINE 2	2018 2 INV A	47.86 C-120517		HOSE REPAIR/ ENGINE
	INVOICE:	FULL DESC:					
	020832 EMERGENCY EQUIPMENT 430718	292382	ANNUAL INSPECTION AND REPAIRS	2018 2 INV A	8,681.30 C-120517		ANNUAL INSPECTION A
	INVOICE: 430718	FULL DESC:					
	021382 PETTY CASH 11302017	292739	PETTY CASH REIMB/CITY CLERK	2018 3 INV A	20.00 C-120517		PETTY CASH REIMB/CI
	INVOICE: 11302017	FULL DESC:					
	024987 SAFELITE AUTO GLASS 1873-356979 292408	292408	WINDSHIELD REPAIR SQUAD 2	2018 2 INV A	78.93 C-120517		WINDSHIELD REPAIR
	INVOICE:	FULL DESC:					
	0010-200-290-00-612200-	ACCOUNT TOTAL			12,296.84		
	000397 KNOX ASSOCIATES INC INV01194254 292414	292414	MAINTENANCE EQUIPMENT & BUILD	2018 2 INV A	165.00 C-120517		REPAIR / REKEY/REMO
	INVOICE:	FULL DESC:					
	000650 G & W DIESEL SERVICE 130171	292381	ANNUAL HOLMATRO SERVICE	2018 2 INV A	7,650.00 C-120517		ANNUAL HOLMATRO SER
	INVOICE: 130171	FULL DESC:					
	001102 SOUTHAVEN SUPPLY 303578	292406	VENTOA HOOD LIGHT/STATION 4	2018 2 INV A	27.98 C-120517		VENTOA HOOD LIGHT/S
	INVOICE: 303578	FULL DESC:					
	005044 LOWE'S HOME CENTERS, 11252017	292656	LOWES CREDIT	2018 2 INV A	784.10 C-120517		LOWES CREDIT
	INVOICE: 11252017	FULL DESC:					
	0010-200-290-00-614000-	ACCOUNT TOTAL			8,627.08		
	000339 SAYLE OIL CO INC 403022	292444	FUEL & OIL	2018 2 INV A	1,119.77 C-120517		FUEL FOR STATION 2
	INVOICE: 403022	FULL DESC:					
	006919 FUELMAN NP51645676 292384	292384	FUEL	2018 2 INV A	33.00 C-120517		FUEL
	INVOICE:	FULL DESC:					
	006919 FUELMAN NP51838715 292383	292383	FUEL	2018 2 INV A	70.93 C-120517		FUEL
	INVOICE:	FULL DESC:					
	006919 FUELMAN NP51873405 292441	292441	FUEL	2018 2 INV A	37.21 C-120517		FUEL
	INVOICE:	FULL DESC:					
	0010-200-290-00-622100-	ACCOUNT TOTAL			141.14		
	001361 SAM'S CLUB DIRECT 11202017	292644	PROFESSIONAL SERVICES	2018 2 INV A	15.00 C-120517		SAM'S
	INVOICE: 11202017	FULL DESC:					
	0010-200-290-00-622100-	ACCOUNT TOTAL			1,260.91		

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YEAR/PERIOD: 2017/1 TO 2018/3
ACCOUNT/VENDOR DOCUMENT

VOUCHER PO YEAR/PR TYP S

WARRANT CHECK DESCRIPTION

0010-200-290-00-625700-

00137 REDEX
INVOICE:

5-994-11068 292367
FULL DESC:

TELEPHONE & POSTAGE
2018 2 INV A

39.11 C-120517

MEDICAL SUPPLIES/MD

006142 ACCESS POINT INC
INVOICE: 5338325

5338325 292412
FULL DESC:

2018 2 INV A
279025/ PHONE STATION 1

82.20 C-120517

279025/ PHONE STATION 1

021382 PETTY CASH
INVOICE: 11302017

11302017 292739
FULL DESC:

2018 3 INV A
PETTY CASH REIMB/CITY CLERK

23.75 C-120517

PETTY CASH REIMB/CI

ACCOUNT TOTAL

145.06

0010-200-290-00-626500-

006685 DEX IMAGING
INVOICE:

AR3040170 292407
FULL DESC:

PRINTING
2018 2 INV A
COPY FEES STATION 3

7.13 C-120517

COPY FEES STATION 3

ACCOUNT TOTAL

7.13

0010-200-290-00-626900-

001339 CREDIT CARD CENTER
INVOICE: 11182017

11182017 292234
FULL DESC:

TRAVEL & TRAINING
2018 2 INV A

131.63 C-120517

11/18/2017

003980 MS FIRE CHIEFS ASSOC
INVOICE: 11212017
003980 MS FIRE CHIEFS ASSOC
INVOICE: 11282017

11212017 292380
FULL DESC: 292705
FULL DESC:

2018 2 INV A
MEMBERSHIP DUES/MS CHIEFS ASSOCIATION
2018 3 INV A
ANNUAL DUES/MS FIRE CHIEFS ASSOC./STEPHEN BENSON

45.00 C-120517
45.00 C-120517

MEMBERSHIP DUES/MS
ANNUAL DUES/MS FIRE

90.00

005071 CARPENTER RICK
INVOICE: 11302017

11302017 292713
FULL DESC:

2018 3 INV A
NVA: FIRE SEV. INSTRUCTOR; 2EENHANCED

119.88 C-120517

NVA: FIRE SEV. INST

013215 HODGES JEREMY
INVOICE: 11162017

11162017 292391
FULL DESC:

2018 2 INV A
MSFA FIREGROUND LEADERSHIP

145.00 C-120517

MSFA FIREGROUND LBA

ACCOUNT TOTAL

486.51

0010-200-290-00-630400-

000457 GRAINGER
INVOICE: 9615321693

9615321693 292715
FULL DESC:

MACHINERY & EQUIPMENT
2018 3 INV A
SAR RESCUE EQUIP.

1,213.76 C-120517

SAR RESCUE EQUIP.

000570 EMERGENCY MEDICAL PR
INVOICE: 19472288

19472288 292417
FULL DESC:

2018 2 INV A
LA RESCUE DEPLOYMENT BACK PACK

936.25 C-120517

LA RESCUE DEPLOYMENT

000701 SUNBELT FIRE APPARAT
INVOICE: 307843

307843 292415
FULL DESC:

2018 2 INV A
FIREFIGHTER/ SAFETY HOODS

4,455.00 C-120517

FIREFIGHTER/ SAFETY

020832 EMERGENCY EQUIPMENT
INVOICE: 430935

430935 292714
FULL DESC:

2018 3 INV A
SAR RESCUE EQUIPMENT

543.79 C-120517

SAR RESCUE EQUIPMENT

ACCOUNT TOTAL

7,148.80

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ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

0110-200-295-00-626102-
000424 A 2 Z ADVERTISING 45411 292440 PUBLIC RELATIONS 2018 2 INV A 318.84 C-120517 LANYARDS
INVOICE: 45411 FULL DESC: LANYARDS

021382 PETTY CASH 11302017 292739 PETTY CASH REIMB/CITY CLERK 2018 3 INV A 90.08 C-120517
INVOICE: 11302017 FULL DESC: PETTY CASH REIMB/CITY CLERK

ACCOUNT TOTAL 408.92

0110-200-295-00-626900-
001339 CREDIT CARD CENTER 11182017 292234 TRAVEL & TRAINING 2018 2 INV A 450.00 C-120517 11/18/2017
INVOICE: 11182017 FULL DESC: 11/18/2017

014493 ALDERMAN MALENA 112717 292439 INSTRUCTOR RECERTIFICATION FEE/ NAT. CHILD PASS. 2018 2 INV A 60.00 C-120517 INSTRUCTOR RECERTIF
INVOICE: 112717 FULL DESC: INSTRUCTOR RECERTIFICATION FEE/ NAT. CHILD PASS.
014493 ALDERMAN MALENA 11272017 292438 NATIONAL ASSOCIATION OF EMERG. MED. TECH (NAEMT) 2018 2 INV A 40.00 C-120517 NATIONAL ASSOCIATIO
INVOICE: 11272017 FULL DESC: NATIONAL ASSOCIATION OF EMERG. MED. TECH (NAEMT)

100.00

ACCOUNT TOTAL 550.00

ORG 295 TOTAL 958.92

EMS

0110-200-297-00-610701-
000335 MOORE MEDICAL CORP 99691818 292388 MEDICAL SUPPLIES 2018 2 INV A 669.99 C-120517 MEDICAL SUPPLIES
INVOICE: 99691818 FULL DESC: MEDICAL SUPPLIES

000582 BOUND TREE MEDICAL 82692347 292442 MEDICAL SUPPLIES 2018 2 INV A 1,136.58 C-120517 MEDICAL SUPPLIES
INVOICE: 82692347 FULL DESC: MEDICAL SUPPLIES

015430 ZOLL MEDICAL CORPORA 2599849 292389 MEDICAL SUPPLIES 2018 2 INV A 499.20 C-120517 MEDICAL SUPPLIES
INVOICE: 2599849 FULL DESC: MEDICAL SUPPLIES

016050 HENRY SCHEIN INC 46977964 292405 MEDICAL SUPPLIES 2018 2 INV A 413.82 C-120517 MEDICAL SUPPLIES
INVOICE: 46977964 FULL DESC: MEDICAL SUPPLIES

016050 HENRY SCHEIN INC 47080428 292390 MEDICAL SUPPLIES 2018 2 INV A 1,709.61 C-120517 MEDICAL SUPPLIES
INVOICE: 47080428 FULL DESC: MEDICAL SUPPLIES

016050 HENRY SCHEIN INC 47379821 292226 MEDICAL SUPPLIES 2018 2 INV A 345.85 C-120517 MEDICAL SUPPLIES
INVOICE: 47379821 FULL DESC: MEDICAL SUPPLIES

016050 HENRY SCHEIN INC 47390173 292224 MEDICAL SUPPLIES 2018 2 INV A 527.04 C-120517 MEDICAL SUPPLIES
INVOICE: 47390173 FULL DESC: MEDICAL SUPPLIES

016050 HENRY SCHEIN INC 47390195 292225 MEDICAL SUPPLIES 2018 2 INV A 658.80 C-120517 MEDICAL SUPPLIES
INVOICE: 47390195 FULL DESC: MEDICAL SUPPLIES

3,655.12

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ACCOUNT/VENDOR DOCUMENT

VOUCHER PO YEAR/PR TYP S

WARRANT CHECK DESCRIPTION

023277 PRECISION SURGICAL	120969	292445	FULL DESC:	MEDICAL SUPPLIES	2018 2 INV A	921.00	C-120517	MEDICAL SUPPLIES
INVOICE: 120969								
027445 LINDE GAS NORTH AMER	57444848	292416	FULL DESC:	MEDICAL SUPPLIES OXYGEN	2018 2 INV A	35.10	C-120517	MEDICAL SUPPLIES OX
INVOICE: 57444848								
027445 LINDE GAS NORTH AMER	57476390	292443	FULL DESC:	MEDICAL SUPPLIES OXYGEN	2018 2 INV A	32.15	C-120517	MEDICAL SUPPLIES OX
INVOICE: 57476390								

ACCOUNT TOTAL

67.25

010-200-297-00-620901-								
019311 CREDIT BUREAU SYSTEM	3074000190	292379	FULL DESC:	BILLING SERVICES	2018 2 INV A	1,235.17	C-120517	EMS COLLECTIONS OCT
INVOICE: 3074000190								

025537 ROBBINS PEGGY	1245-SHF	292426	FULL DESC:	EMS BILLING REFUND	2018 2 INV A	151.67	C-120517	EMS BILLING REFUND
INVOICE:								
025537 ROBBINS PEGGY	1556-SHF	292427	FULL DESC:	EMS BILLING REFUND	2018 2 INV A	98.05	C-120517	EMS BILLING REFUND
INVOICE:								
025537 ROBBINS PEGGY	35-SHF	292425	FULL DESC:	EMS BILLING REFUND	2018 2 INV A	151.67	C-120517	EMS BILLING REFUND
INVOICE:								

401.39

027558 HERRY GERALD	11092017	292418	FULL DESC:	EMS BILLING REFUND	2018 2 INV A	212.20	C-120517	EMS BILLING REFUND
INVOICE: 11092017								
027559 TIGNOR RICHARD	11092017	292419	FULL DESC:	EMS BILLING REFUND	2018 2 INV A	15.00	C-120517	EMS BILLING REFUND
INVOICE: 11092017								
027560 AMBETTER FROM MAGNOL	11092017	292420	FULL DESC:	EMS BILLING REFUND	2018 2 INV A	490.41	C-120517	EMS BILLING REFUND
INVOICE: 11092017								
027560 AMBETTER FROM MAGNOL	1725-SHF	292421	FULL DESC:	EMS BILLING REFUND	2018 2 INV A	296.72	C-120517	EMS BILLING REFUND
INVOICE:								

787.13

027561 WALKER LEWIS	631-SHF	292422	FULL DESC:	EMS BILLING REFUND	2018 2 INV A	128.80	C-120517	EMS BILLING REFUND
INVOICE:								
027562 KEANE FRANK	1721-SHF	292423	FULL DESC:	EMS BILLING REFUND	2018 2 INV A	6.65	C-120517	EMS BILLING REFUND
INVOICE:								
027563 TRUMAN JANET	2041-SHF	292424	FULL DESC:	EMS BILLING REFUND	2018 2 INV A	73.73	C-120517	EMS BILLING REFUND
INVOICE:								
027569 SMITH DON	758-SHF	292706	FULL DESC:	EMS BILLING REFUND	2018 3 INV A	31.33	C-120517	EMS BILLING REFUND
INVOICE:								

ACCOUNT TOTAL

2,891.40

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YEAR/PERIOD: 2017/1	TO 2018/3	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
				ORG 297	TOTAL	9,840.54	
311		PUBLIC WORKS DEPARTMENT					
0010-300-311-00-611000-		OFFICE SUPPLIES					
007600 OFFICE DEPOT		2018 2 INV A			40.94	C-120517	STORAGE BOX/ ENVELO
INVOICE: 980504526001		FULL DESC: STORAGE BOX/ ENVELOPES					
				ACCOUNT TOTAL	40.94		
0010-300-311-00-611000-		MATERIALS					
000650 G & W DIESEL SERVICE		2018 3 CRM A			-199.99	C-120517	MAT. FOR EQUIP.
INVOICE: 337179		FULL DESC: MAT. FOR EQUIP.					
000759 LEHMAN ROBERTS CO		2018 2 INV A			514.04	C-120517	MATERIAL
INVOICE: 50419		FULL DESC: MATERIAL					
000759 LEHMAN ROBERTS CO		2018 2 INV A			1,785.00	C-120517	MATERIAL
INVOICE: 50450		FULL DESC: MATERIAL					
000759 LEHMAN ROBERTS CO		2018 2 INV A			262.40	C-120517	MATERIAL
INVOICE: 50451		FULL DESC: MATERIAL					
					2,561.44		
001130 G & C SUPPLY CO		2018 2 INV A			737.70	C-120517	STREET SIGNS
INVOICE: 6676432		FULL DESC: STREET SIGNS					
001320 MARTIN MACHINE WORKS		2018 2 INV A			321.00	C-120517	MATERIAL
INVOICE: 1119		FULL DESC: MATERIAL					
013793 HERNANDO REDI MIX		2018 2 INV A			183.75	C-120517	MATERIALS
INVOICE:		FULL DESC: MATERIALS					
				ACCOUNT TOTAL	3,603.90		
0010-300-311-00-611300-		MAINTENANCE VEHICLES					
000440 SUNRISE BUILDERS SUP		2018 2 INV A			163.49	C-120517	MAT. FOR SHOP
INVOICE: 126376		FULL DESC: MAT. FOR SHOP					
001114 UNION AUTO PARTS		2018 2 INV A			50.16	C-120517	MAT. FOR SHOP
INVOICE: 1060456		FULL DESC: MAT. FOR SHOP					
006479 AIRGAS MID SOUTH		2018 2 INV A			16.76	C-120517	MATERIAL FOR SHOP
INVOICE: 9949048230		FULL DESC: MATERIAL FOR SHOP					
007304 O'REILLYS AUTO PARTS		2018 2 INV A			37.28	C-120517	MAT. FOR SHOP
INVOICE:		FULL DESC: MAT. FOR SHOP					
007304 O'REILLYS AUTO PARTS		2018 2 CRM A			-510.00	C-120517	MAT FOR SHOP/ CREDI
INVOICE:		FULL DESC: MAT FOR SHOP/ CREDIT					
007304 O'REILLYS AUTO PARTS		2018 2 INV A			140.16	C-120517	MAT. FOR SHOP
INVOICE:		FULL DESC: MAT. FOR SHOP					
007304 O'REILLYS AUTO PARTS		2018 2 INV A			5.99	C-120517	MAT. FOR SHOP
INVOICE:		FULL DESC: MAT. FOR SHOP					

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001382 PETTY CASH INVOICE: 11302017	11302017	292739	PETTY CASH REIMB/CITY CLERK	2018 3 INV A	10.00	C-120517	PETTY CASH REIMB/CI
				ACCOUNT TOTAL	10.00		
0010-300-311-00-622100- INVOICE: 00685 DEX IMAGING	AR3016458	292594	COPIER CONTRACT	PROFESSIONAL SERVICES 2018 2 INV A	40.00	C-120517	COPIER CONTRACT
				ACCOUNT TOTAL	40.00		
0010-300-311-00-626900- INVOICE: 005869 AMERICAN INSTITUTE O	11292017	292353	PROF. FEES TO MAINTAIN CREDENTIALS	TRAVEL & TRAINING 2018 2 INV A	571.00	C-120517	PROF. FEES TO MAINT
001382 PETTY CASH INVOICE: 11302017	11302017	292739	PETTY CASH REIMB/CITY CLERK	2018 3 INV A	22.64	C-120517	PETTY CASH REIMB/CI
				ACCOUNT TOTAL	593.64		
				ORG 311 TOTAL	7,182.69		
0010-300-315-00-612200- INVOICE: 000497 DESOTO COUNTY ELECTR	4252	292592	SIGNAL REPAIRS	CITY TRAFFIC AND STREETS LIGHT MAINTENANCE EQUIPMENT & BUILD 2018 2 INV A	622.73	C-120517	SIGNAL REPAIRS
000497 DESOTO COUNTY ELECTR 4256- INVOICE:		292593	SIGNAL REPAIR	2018 2 INV A	544.90	C-120517	SIGNAL REPAIR
				ACCOUNT TOTAL	1,167.63		
				ORG 315 TOTAL	1,167.63		
0010-400-411-00-610400- INVOICE: 001361 SAM'S CLUB DIRECT	11202017	292644	SAM'S	PARKS DEPARTMENT OFFICE SUPPLIES 2018 2 INV A	161.64	C-120517	SAM'S
006685 DEX IMAGING INVOICE:	AR3040173	292217	COPY CONTRACT/ GOLF COURSE	2018 2 INV A	8.04	C-120517	COPY CONTRACT/ GOLF
				ACCOUNT TOTAL	169.68		
0010-400-411-00-611300- INVOICE: 009578 GATEWAY TIRE & SERVI	1103921454	292248	OIL CHANGE	MAINTENANCE VEHICLES 2018 2 INV A	45.95	C-120517	OIL CHANGE
				ACCOUNT TOTAL	45.95		

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YEAR/PERIOD: 2017/1 TO 2018/3
ACCOUNT/VENDOR DOCUMENT

VOUCHER PO YEAR/PR TYP S

WARRANT CHECK DESCRIPTION

000334 ULINE INC 92701884 292731 2018 3 INV A 1,242.59 C-120517 CROWD CONTROL BARRI

000983 PARAMOUNT UNIFORMS R 489111 292733 2018 3 INV A 38.00 C-120517 SLATE MATS

001150 NAPA GENUINE PARTS C 695-196176 292245 2018 2 INV A 12.49 C-120517 HEATER CONNECTOR
001150 NAPA GENUINE PARTS C 695-196184 292244 2018 2 INV A 60.43 C-120517 ANTI-FREEZE/ HEATER
001150 NAPA GENUINE PARTS C 695-196715 292728 2018 3 INV A 25.99 C-120517 GAS NOZZLE

98.91

002768 KEELING IRRIGATION S3300502 292247 2018 2 INV A 97.60 C-120517 VALVE COVER

004854 WEST MEMPHIS FENCE & 81854 292732 2018 3 INV A 46.80 C-120517 GATE LATCHES

005044 LOWE'S HOME CENTERS, 11252017 292656 2018 2 INV A 211.52 C-120517 LOWES CREDIT

010865 RELIABLE EQUIPMENT 192939 292725 2018 3 INV A 120.00 C-120517 ENGINE OIL

ACCOUNT TOTAL 1,855.42

000-400-411-00-612201-
000268 BEST CHANCE JANITOR 177514 292734 2018 3 INV A 778.52 C-120517 JANITORIAL SUPPLIES

001104 SHERWIN WILLIAMS SOU 3189-9 292223 2018 2 INV A 43.31 C-120517 GRAFFITI REMOVER
001104 SHERWIN WILLIAMS SOU 3335-8 292434 2018 2 INV A 225.91 C-120517 PAINT FOR CHERRY VA
001104 SHERWIN WILLIAMS SOU 3336-6 292433 2018 2 INV A 43.60 C-120517 CARDBOARD SHIELDS
001104 SHERWIN WILLIAMS SOU 3450-5 292727 2018 3 INV A 142.78 C-120517 PRESSBOX PAINT CHER

455.60

011134 WHITEFIELD 55292 292222 2018 2 INV A 330.00 C-120517 PARKING LOT LIGHTS
011134 WHITEFIELD 55318 292249 2018 2 INV A 294.44 C-120517 POLE - CENTRAL PARK

624.44

019230 WASTE PRO-MEMPHIS 153319 292721 2018 3 INV A 165.00 C-120517 TRASH/ ARENA

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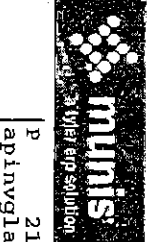
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YEAR/PERIOD: 2017/1 TO 2018/3	ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
INVOICE:	153319		FULL DESC:	TRASH/ ARENA	2018	3	INV A	165.00	C-120517	TRASH/CHERRY VALLEY
019230 WASTE	PRO-MEMPHIS	153320	292720	TRASH/CHERRY VALLEY	2018	3	INV A	165.00	C-120517	TRASH/CHERRY VALLEY
INVOICE:	153320		FULL DESC:	TRASH/ SOCCER	2018	3	INV A	90.00	C-120517	TRASH/ SOCCER
019230 WASTE	PRO-MEMPHIS	153321	292719	TRASH/ SOCCER	2018	3	INV A	90.00	C-120517	TRASH/ SOCCER
INVOICE:	153321		FULL DESC:	TRASH/ GREENBROOK	2018	3	INV A	143.92	C-120517	TRASH/ GREENBROOK
019230 WASTE	PRO-MEMPHIS	153322	292718	TRASH/ GREENBROOK	2018	3	INV A	143.92	C-120517	TRASH/ GREENBROOK
INVOICE:	153322		FULL DESC:	TRASH/ GOLF	2018	3	INV A	85.00	C-120517	TRASH/ GOLF
019230 WASTE	PRO-MEMPHIS	153323	292717	TRASH/ GOLF	2018	3	INV A	85.00	C-120517	TRASH/ GOLF
INVOICE:	153323		FULL DESC:	TRASH/ PARKS OFFICE	2018	3	INV A	165.00	C-120517	TRASH/ PARKS OFFICE
019230 WASTE	PRO-MEMPHIS	153324	292716	TRASH/ PARKS OFFICE	2018	3	INV A	165.00	C-120517	TRASH/ PARKS OFFICE
INVOICE:	153324		FULL DESC:	TRASH/ TENNIS	2018	3	INV A	55.00	C-120517	TRASH/ TENNIS
019230 WASTE	PRO-MEMPHIS	153471	292722	TRASH/ TENNIS	2018	3	INV A	55.00	C-120517	TRASH/ TENNIS
INVOICE:	153471		FULL DESC:					868.92		
025682 EWING		6704097-A-1	292437	FIELD PAINT	2018	2	INV A	113.09	C-120517	FIELD PAINT
INVOICE:			FULL DESC:					2,840.57		
0110-400-411-00-612500-				ACCOUNT TOTAL						
000983 PARAMOUNT UNIFORMS R	487315		292246	UNIFORMS	2018	2	INV A	55.02	C-120517	GOLF UNIFORMS
INVOICE:	487315		FULL DESC:	GOLF UNIFORMS	2018	2	INV A	55.02	C-120517	GOLF UNIFORMS
000983 PARAMOUNT UNIFORMS R	487663		292436	PARKS UNIFORMS	2018	2	INV A	404.95	C-120517	PARKS UNIFORMS
INVOICE:	487663		FULL DESC:	PARKS UNIFORMS	2018	2	INV A	404.95	C-120517	PARKS UNIFORMS
000983 PARAMOUNT UNIFORMS R	488765		292724	GOLF UNIFORMS	2018	3	INV A	55.02	C-120517	GOLF UNIFORMS
INVOICE:	488765		FULL DESC:	GOLF UNIFORMS	2018	3	INV A	55.02	C-120517	GOLF UNIFORMS
000983 PARAMOUNT UNIFORMS R	489110		292735	PARKS UNIFORMS	2018	3	INV A	404.95	C-120517	PARKS UNIFORMS
INVOICE:	489110		FULL DESC:	PARKS UNIFORMS	2018	3	INV A	404.95	C-120517	PARKS UNIFORMS
0110-400-411-00-613400-				ACCOUNT TOTAL				919.94		
000116 AMERICAN EVENT TENTS	11-8003		292411	COMMUNITY EVENTS	2018	2	INV A	1,427.00	C-120517	TENT RENTAL/ SOUTHERN LIGHTS
INVOICE:			FULL DESC:	TENT RENTAL/ SOUTHERN LIGHTS	2018	2	INV A	1,427.00	C-120517	TENT RENTAL/ SOUTHERN LIGHTS
001361 SAM'S CLUB DIRECT	11202017		292644	SAM'S	2018	2	INV A	1,113.20	C-120517	SAM'S
INVOICE:	11202017		FULL DESC:	SAM'S	2018	2	INV A	1,113.20	C-120517	SAM'S
005044 LOWE'S HOME CENTERS,	11252017		292656	LOWE'S CREDIT	2018	2	INV A	1,510.19	C-120517	LOWE'S CREDIT
INVOICE:	11252017		FULL DESC:	LOWE'S CREDIT	2018	2	INV A	1,510.19	C-120517	LOWE'S CREDIT
0010-400-411-00-626900-				ACCOUNT TOTAL				4,050.39		
001339 CREDIT CARD CENTER	11182017		292234	TRAVEL & TRAINING	2018	2	INV A	670.14	C-120517	TRAVEL & TRAINING
INVOICE:	11182017		FULL DESC:	TRAVEL & TRAINING	2018	2	INV A	670.14	C-120517	TRAVEL & TRAINING

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YEAR/PERIOD: 2017/1 TO 2018/3
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

412	0010-400-412-00-612400-	PARK TOURNAMENTS	ORG 411	TOTAL	10,552.09				
	010700 STANDARD COFFEE SERV 173316741005	RESELL / CONCESSION EXPENSE							
	INVOICE: 173316741005	2018 3 INV A							
		COFFEE SERVICE/ GOLF COURSE			148.05	C-120517			COFFEE SERVICE/ GOL
		ACCOUNT TOTAL			148.05				
412	0010-400-412-00-622100-	PROFESSIONAL FEES							
	007622 MIDSOUTH SPORTS PROD 194	2018 2 INV A							
	INVOICE: 194	BASEBALL CONTRACT/ DEC. 2017			10,416.67	C-120517			BASEBALL CONTRACT/
		ACCOUNT TOTAL			13,750.00				
		ORG 412 TOTAL			13,898.05				
511	0010-500-511-00-610100-	MUNICIPAL CODE ENFORCEMENT							
	001361 SAM'S CLUB DIRECT	CLEANING SUPPLIES							
	INVOICE: 11202017	2018 2 INV A			196.85	C-120517			SAM'S
		ACCOUNT TOTAL			24.69	C-120517			LOWES CREDIT
		ORG 412 TOTAL			221.54				
005044	LOWE'S HOME CENTERS, 11252017	2018 2 INV A							
	INVOICE: 11252017	LOWES CREDIT							
		ACCOUNT TOTAL			79.00	C-120517			OFFICE SUPPLIES
0010-500-511-00-610400-	014117 MADISON SIGNS	OFFICE SUPPLIES							
	INVOICE: 12419	2018 2 INV A			79.00	C-120517			
		ACCOUNT TOTAL			79.00				
0010-500-511-00-611000-	001102 SOUTHAVEN SUPPLY	MATERIALS							
	INVOICE: 303548	2018 2 INV A			12.17	C-120517			MATERIALS
		ACCOUNT TOTAL			239.52	C-120517			SAM'S
001361	SAM'S CLUB DIRECT	2018 2 INV A							
	INVOICE: 11202017	SAM'S							
		ACCOUNT TOTAL			251.69				
0010-500-511-00-612200-	000983 PARAMOUNT UNIFORMS R 484017	MAINTENANCE EQUIPMENT & BUILD							
	INVOICE: 484017	2018 2 INV A			5.00	C-120517			MAINT. & EQUIP
		ACCOUNT TOTAL			5.00	C-120517			MAINT. & EQUIP.

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YEAR/PERIOD: 2017/1 TO 2018/3
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

001102 SOUTHAVEN SUPPLY 303397 292375 2018 2 INV A 32.58 C-120517 MAINT. & EQUIP.
INVOICE: 303397 FULL DESC: MAINT. & EQUIP.

ACCOUNT TOTAL 42.58

0010-500-511-00-614900- FEED FOR ANIMALS
012713 HILL'S PET NUTRITION 229237957 292373 2018 2 INV A 135.80 C-120517 FEED ANIMALS
INVOICE: 229237957 FULL DESC: FEED ANIMALS
012713 HILL'S PET NUTRITION 229288679 292378 2018 2 INV A 150.88 C-120517 FEED ANIMALS
INVOICE: 229288679 FULL DESC: FEED ANIMALS

286.68

ACCOUNT TOTAL 286.68

0010-500-511-00-622100- PROFESSIONAL SERVICES
000500 DESOTO COUNTY ANIMAL 11172017 292376 2018 2 INV A 1,422.00 C-120517 PROF. SERVICES
INVOICE: 11172017 FULL DESC: PROF. SERVICES

1,422.00

ACCOUNT TOTAL 1,422.00

ORG 511 TOTAL 2,303.49

EXPENSE ACCOUNTS
0010-900-902-00-620700- CITY BEAUTIFICATION
025438 CUSTOM PRODUCTS CORP 297512 292708 2018 3 INV A 4,318.69 C-120517 CITY ENTRANCE SIGNS
INVOICE: 297512 FULL DESC: CITY ENTRANCE SIGNS/ DECORATIVE SIGNS
025438 CUSTOM PRODUCTS CORP 297513 292709 2018 3 INV A 1,774.04 C-120517 DECORATIVE SIGN SNO
INVOICE: 297513 FULL DESC: DECORATIVE SIGN SNOWDEN TENNESI

6,092.73

ACCOUNT TOTAL 6,092.73

0010-900-902-00-620750- LANDSCAPE GROUNDS MANICURE ROW
020065 BLC OF MS LLC 7297 292767 2018 3 INV A 35,500.00 C-120517 NOV. GRASS CONTRACT
INVOICE: 7297 FULL DESC: NOV. GRASS CONTRACT

35,500.00

ACCOUNT TOTAL 35,500.00

0010-900-902-00-620775- LANDSCAPE MAINTENANCE SPRAYING
010622 GREEN KING SPRAY SER 159 292597 2018 2 INV A 9,989.99 C-120517 LANDSCAPE MAINT.
INVOICE: 159 FULL DESC: LANDSCAPE MAINT.

9,989.99

ACCOUNT TOTAL 9,989.99

0010-900-902-00-620900- TREE BANK
025700 SKIPS TREE PLANTING 11317 292764 18000031 2018 3 INV A 2,800.00 C-120517 CHRISTMAS TREE REMO

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WARRANT	CHECK	DESCRIPTION
1		10/1/2018
2		10/2/2018
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91		12/30/2018
92		12/31/2018
93		1/1/2019
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CITY OF SOUTHAVEN
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YEAR/PERIOD: 2017/1	TO 2018/3	ACCOUNT/VENDOR	DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
000379	HERNDON ELECTRIC	8214	292649	FULL DESC:	ELECTRICAL WORK	2018	2	INV A	1,500.00	C-120517	ELECTRICAL WORK
001361	SAM'S CLUB DIRECT	11202017	292644	FULL DESC:	SAM'S	2018	2	INV A	89.94	C-120517	SAM'S
001540	MURPHY & SONS, INC.	2387	292611	FULL DESC:	MAT. FOR PROJECT	2018	2	INV A	284.85	C-120517	MAT. FOR PROJECT
001540	MURPHY & SONS, INC.	2388	292609	FULL DESC:	MAT FOR PROJECT.	2018	2	INV A	332.25	C-120517	MAT FOR PROJECT.
001540	MURPHY & SONS, INC.	2389	292610	FULL DESC:	PROJECT WORK	2018	2	INV A	382.70	C-120517	PROJECT WORK
001540	MURPHY & SONS, INC.	2390	292608	FULL DESC:	MAT. FOR PROJECT	2018	2	INV A	223.60	C-120517	MAT. FOR PROJECT
001540	MURPHY & SONS, INC.	2391	292607	FULL DESC:	MAT. FOR PROJECT	2018	2	INV A	400.18	C-120517	MAT. FOR PROJECT
001540	MURPHY & SONS, INC.	2392	292606	FULL DESC:	MATERIAL FOR PROJECT	2018	2	INV A	791.85	C-120517	MATERIAL FOR PROJEC
001540	MURPHY & SONS, INC.	2394	292604	FULL DESC:	MATERIAL FOR PROJECT	2018	2	INV A	342.97	C-120517	MATERIAL FOR PROJEC
001540	MURPHY & SONS, INC.	2395	292605	FULL DESC:	MATERIAL FOR SHOP	2018	2	INV A	585.00	C-120517	MATERIAL FOR SHOP
005044	LOWE'S HOME CENTERS,	11252017	292656	FULL DESC:	LOWES CREDIT	2018	2	INV A	3,343.40	C-120517	LOWES CREDIT
007174	DENNIS WRIGHT & SON	33374	292591	FULL DESC:	PLUMBING SERV/ LIVE FIRE TRAINING	2018	2	INV A	4,929.85	C-120517	PLUMBING SERV/ LIVE
01187	UNITED RENTALS	151006545001	292741	FULL DESC:	RENTALS/PLUMBER WORK	2018	3	INV A	1,913.10	C-120517	RENTALS/PLUMBER WOR
01187	UNITED RENTALS	151006545002	292744	FULL DESC:	RENTALS/PLUMBING WORK	2018	3	INV A	98.80	C-120517	RENTALS/PLUMBING WO
01187	UNITED RENTALS	151289158001	292743	FULL DESC:	FEES ASSOCIATED W/ RENTALS-	2018	3	INV A	66.30	C-120517	FEES ASSOCIATED W/
01187	UNITED RENTALS	151289158002	292742	FULL DESC:	RENTALS/PLUMBING WORKING ON PD & FIRE PROJECTS	2018	3	INV A	2,226.14	C-120517	RENTALS/PLUMBING WO
012576	AKINS DWAYNE ODIS	2188	292586	FULL DESC:	CLEANING EAST PRECINCT	2018	2	INV A	96.75	C-120517	CLEANING EAST PRECI
012576	AKINS DWAYNE ODIS	2189	292587	FULL DESC:	CLEANING/ 1855 VETERANS DR	2018	2	INV A	156.75	C-120517	CLEANING/ 1855 VETE
012576	AKINS DWAYNE ODIS	2190	292588	FULL DESC:	CLEANING/ POLICE DEPT.	2018	2	INV A	718.75	C-120517	CLEANING/ POLICE DE
012576	AKINS DWAYNE ODIS	2191	292630	FULL DESC:	CLEANING OF WAST PRECINCT	2018	2	INV A	96.75	C-120517	CLEANING OF WAST PR

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YEAR/PERIOD: 2017/1 TO 2018/3
ACCOUNT/VENDOR DOCUMENT

VOUCHER PO

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WARRANT

CHECK

DESCRIPTION

INVOICE: 2192
012576 AKINS DWAYNE ODIS 2194
INVOICE: 2194

FULL DESC: CLEANING OF 1855 VETERAINS DR
292633 2018 2 INV A
FULL DESC: CLEANING OF POLICE DEPT

718.75 C-120517

CLEANING OF POLICE

020951 TWO GIRLS AND A BROO 1711
INVOICE: 1711

FULL DESC: 292641
CLEANING @ PEPPERCHASE
2018 2 INV A

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022372 OVERALL CHEMICAL COM 4091
INVOICE: 4091
022372 OVERALL CHEMICAL COM 4092
INVOICE: 4092

FULL DESC: 292623
CLEANING/ COURT HOUSE/ CITY HALL
292622 2018 2 INV A
FULL DESC: CLEANING WEEK OF 11/20/17

1,535.00 C-120517
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ACCOUNT TOTAL

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002762 WALLACE BRADLEY K 11292017
INVOICE: 11292017

FULL DESC: 292354
REIMBURSEMENT/LICENSE FEE/PROF. CREDENTIALS
2018 2 INV A

275.00 C-120517

REIMBURSEMENT/LICEN

024875 ADP LLC 503224425
INVOICE: 503224425

FULL DESC: 292229
PAYROLL SVCS
2018 2 INV A

10.00 C-120517

PAYROLL SVCS

ACCOUNT TOTAL

285.00

000759 LEHMAN ROBERTS CO 16047-10
INVOICE: 16047-RET
000759 LEHMAN ROBERTS CO 16047-RET
INVOICE: 292498

FULL DESC: 292499
STREET IMPROVEMENT
2018 2 INV A
FULL DESC: PATCHING/OVERLAY PROJECT
2018 2 INV A
FULL DESC: OVERLAY PROJECT 110921-050-004

80,025.16 C-120517
56,191.70 C-120517

PATCHING/OVERLAY PR
OVERLAY PROJECT 110

136,216.86

ACCOUNT TOTAL

136,216.86

000354 METER SERVICE AND SU 10331
INVOICE: 10331

FULL DESC: 292501
DRAINAGE IMPROVEMENT
2018 2 INV A
FULL DESC: WHITWORTH RD DRAINAGE PROJECT

25,812.80 C-120517

WHITWORTH RD DRAINAGE

ACCOUNT TOTAL

25,812.80

ORG 902 TOTAL

248,424.05

010-900-904-00-622100-
017086 BUTLER SNOW
INVOICE: 10153259

LITIGATION
PROFESSIONAL SERVICES
2018 3 INV A
FULL DESC: SERVICES MARCH CONTINUING DISCLOSURE 2017

3,000.00 C-120517

SERVICES MARCH CONT

ACCOUNT TOTAL

3,000.00

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YEAR/PERIOD: 2017/1 TO 2018/3
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

0110-900-904-00-629100- CLAIMS PAYMENTS
011139 TRAVELERS 530970 292738 2018 3 INV A 977.00 C-120517 DEDUCTIBLE CLAIMANT
INVOICE: 530970 FULL DESC: DEDUCTIBLE CLAIMANT FALSE ARREST

ACCOUNT TOTAL 977.00
ORG 904 TOTAL 3,977.00

FUND 0010 GENERAL FUND TOTAL: 434,352.44

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ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

100-710-711-00-614870-000759 LEHMAN ROBERTS CO 11222017 292500 2018 2 INV A 387,668.03 C-120517 STARLANDING RD

INVOICE: 11222017 FULL DESC: STARLANDING RD

BOND PROJECT EXPENSES

STARLANDING ROAD

ACCOUNT TOTAL 387,668.03

ORG 711 TOTAL 387,668.03

FUND 0100 BOND FUNDED CAP PROJ TOTAL: 387,668.03

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ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

0400	000-000-00-130700-	UTILITY FUND	ACCOUNTS RECEIVABLE						
02668	SOLOMON STEVEN & BRI 11172017	292227	2018 2 INV A	77.20	C-120517	UTILITY REFUND-REIS			
INVOICE:	11172017	FULL DESC:	UTILITY REFUND-REISSUE						
027500	ROBERT M FISHER MD 11222017	292704	2018 3 INV A	54.77	C-120517	REISSUE/ UTILITY RE			
INVOICE:	11222017	FULL DESC:	REISSUE/ UTILITY REFUND						
027568	HECKER EDDY 33730	292665	2018 2 INV A	12.15	C-120517				
INVOICE:	33730	FULL DESC:							
		ACCOUNT TOTAL		144.12					
		ORG 0400 TOTAL		144.12					
0400	800-811-00-650901-	UTILITY EXPENSE ACCOUNTS	HORN LAKE CREEK BASIN LOAN PYM						
02848	HORN LAKE CREEK BASI 112017	292460	2018 2 INV A	6,922.80	C-120517	NOV. 2017 H.L. CREE			
INVOICE:	112017	FULL DESC:	NOV. 2017 H.L. CREEK BASIN INTER SEWER						
		ACCOUNT TOTAL		6,922.80					
0400	800-811-00-650905-	DCRUA SEWER TREATMENT FEE							
034646	DESOTO COUNTY REGION 1749	292464	2018 2 INV A	60,570.08	C-120517	DEC. 2017 SEWER FEE			
INVOICE:	1749	FULL DESC:	DEC. 2017 SEWER FEES						
		ACCOUNT TOTAL		60,570.08					
		ORG 811 TOTAL		67,492.88					
0400	800-815-00-625300-	UTILITY CAPITAL IMPROVEMENTS	EXTENSION & OTHER IMPROVEMENTS						
00354	METER SERVICE AND SU 10386	292472	18000019 2018 2 INV A	13,598.60	C-120517	REPAIRS TO EAST WEL			
INVOICE:	10386	FULL DESC:	REPAIRS TO EAST WELL AT WHITWO						
015242	TREY CONSTRUCTION, I PAYAPP-3	292451	2018 2 INV A	48,156.89	C-120517	PHASE 1 PAYAPP #3			
INVOICE:		FULL DESC:	PHASE 1 PAYAPP #3						
018221	CIVIL-LINK, LLC 72906	292475	2018 2 INV A	9,191.07	C-120517	COE PLANNING ASST.			
INVOICE:	72906	FULL DESC:	COE PLANNING ASST. TO STATES/ MAPPING						
018221	CIVIL-LINK, LLC 72907	292476	2018 2 INV A	2,496.00	C-120517	WATER METER SURVEY			
INVOICE:	72907	FULL DESC:	WATER METER SURVEY						
018221	CIVIL-LINK, LLC 72908	292477	2018 2 INV A	2,554.50	C-120517	WATER VALVE OPER &			
INVOICE:	72908	FULL DESC:	WATER VALVE OPER & EVAL						
018221	CIVIL-LINK, LLC 72909	292478	2018 2 INV A	14,747.33	C-120517	FIRE SERVICE EXT. P			
INVOICE:	72909	FULL DESC:	FIRE SERVICE EXT. PHASE 1						
018221	CIVIL-LINK, LLC 72910	292479	2018 2 INV A	3,628.40	C-120517	FIRE SERVICE/ EXT.			
INVOICE:	72910	FULL DESC:	FIRE SERVICE/ EXT. PHASE 2						
018221	CIVIL-LINK, LLC 72911	292480	2018 2 INV A	11,208.03	C-120517	STARLANDING WATER S			
INVOICE:	72911	FULL DESC:	STARLANDING WATER SUPPLY						

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ACCOUNT/VENDOR DOCUMENT

VOUCHER PO YEAR/PR TYP S

WARRANT CHECK DESCRIPTION

022728 FENCING SOLUTIONS & 17-253
INVOICE:

292484 18000023 2018 2 INV A
FULL DESC: FENCE AT WHITWORTH & MOSSPOINT

FENCE AT WHITWORTH

ACCOUNT TOTAL

111,792.07

ORG 815 TOTAL

111,792.07

0400-800-820-00-610400-

UTILITY ADMINISTRATIVE EXPENSE
OFFICE SUPPLIES

392.43

007600 OFFICE DEPOT
INVOICE: 981129082001

981129082001 292467
FULL DESC: CASH DRAMER 2018 2 INV A

CASH DRAMER

007600 OFFICE DEPOT
INVOICE: 981129238001

981129238001 292466
FULL DESC: INK FOR PRINTERS 2018 2 INV A

INK FOR PRINTERS

ACCOUNT TOTAL

392.43

0400-800-820-00-625700-

TELEPHONE & POSTAGE

392.43

017546 ARISTA
INVOICE: 1414201711

1414201711 292455
FULL DESC: POSTAGE FOR NOV 2017

POSTAGE FOR NOV 201

ACCOUNT TOTAL

5,309.91

0400-800-820-00-626500-

PRINTING

57.70

006685 DEX IMAGING
INVOICE:

AR3067496 292465
FULL DESC: COPIER/ CITY HALL/ WATER

COPIER/ CITY HALL/

017546 ARISTA
INVOICE: 24341

24341 292456
FULL DESC: WATER BILLS PRINTED NOV 2017

WATER BILLS PRINTED

ACCOUNT TOTAL

2,743.56

ORG 820 TOTAL

8,445.90

0400-800-825-00-611000-

UTILITY MAINTENANCE EXPENSES
MATERIALS

2,820.00

000354 METER SERVICE AND SU 10384
INVOICE: 10384

292470 3" HYDRANT METER 2018 2 INV A

3" HYDRANT METER

000354 METER SERVICE AND SU 10385
INVOICE: 10385

292471 SADDLE 2018 2 INV A

SADDLE

000354 METER SERVICE AND SU 10402
INVOICE: 10402

292450 METER COUPLINS 2018 2 INV A

METER COUPLINS

000354 METER SERVICE AND SU 10403
INVOICE: 10403

292449 PVC CLEANER & CEMENT 2018 2 INV A

PVC CLEANER & CEMEN

4,762.02

000551 USA BLUEBOOK

411564

292461

2018 2 INV A

585.74 C-120517

DRUM WRENCH & FLUOR

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INVOICE: 411564 FULL DESC: DRUM WRENCH & FLUORIDE

000989 ICM OF MEMPHIS 30001704S 292236 2018 2 INV A 14.00 C-120517 SHORT PAID-FRIEGHT
INVOICE: FULL DESC: 30001793 292454 2018 2 INV A 388.63 C-120517 8" SKID ROLLER
INVOICE: 30001793 FULL DESC: 8" SKID ROLLER

001102 SOUTHAVEN SUPPLY 305268 292657 2018 2 INV A 922.81 C-120517 MISC. SUPPLIES
INVOICE: 305268 FULL DESC: MISC. SUPPLIES

005044 LOWE'S HOME CENTERS, 11252017 292656 2018 2 INV A 3,926.32 C-120517 LOWES CREDIT
INVOICE: 11252017 FULL DESC: LOWES CREDIT

007304 O'REILLYS AUTO PARTS 1257-33741 292494 2018 2 INV A 19.99 C-120517 TRAILER HITCH BUSHING
INVOICE: FULL DESC: TRAILER HITCH BUSHING

007766 CENTRAL PIPE SUPPLY, S100120617 292458 2018 2 INV A 4,375.25 C-120517 3/4" METERS 1" METE
INVOICE: FULL DESC: 3/4" METERS 1" METERS

016582 CONTRACTORS SUPPLY P 12674 292457 2018 2 INV A 112.50 C-120517 BLUE REFLECTIVE TAP
INVOICE: 12674 FULL DESC: BLUE REFLECTIVE TAPE

ACCOUNT TOTAL 15,107.26

CHEMICALS

000-800-825-00-611100- 292485 2018 2 INV A 387.50 C-120517 LIME FOR GETWELL RD
001146 IDEAL CHEMICAL 206550 FULL DESC: LIME FOR GETWELL RD WP

001146 IDEAL CHEMICAL 206551 292486 2018 2 INV A 560.00 C-120517 CHLORINE FOR GETWEL
INVOICE: 206551 FULL DESC: CHLORINE FOR GETWELL RD WP

001146 IDEAL CHEMICAL 208414 292487 2018 2 INV A 387.50 C-120517 LIME FOR GETWELL RD
INVOICE: 208414 FULL DESC: LIME FOR GETWELL RD WP

001146 IDEAL CHEMICAL 208415 292491 2018 2 INV A 794.50 C-120517 FLUORIDE & LIME FOR
INVOICE: 208415 FULL DESC: FLUORIDE & LIME FOR COLLEGE RD WP

001146 IDEAL CHEMICAL 208416 292493 2018 2 INV A 560.00 C-120517 CHLORINE / GREENBROO
INVOICE: 208416 FULL DESC: CHLORINE / GREENBROOK WP

001146 IDEAL CHEMICAL 208417 292492 2018 2 INV A 610.50 C-120517 FLUORIDE / GREENBRO
INVOICE: 208417 FULL DESC: FLUORIDE / GREENBROOK WP

3,300.00

005073 MOMAR PS11208801 292469 2018 2 INV A 374.54 C-120517 DISINFECTANT/ SEWER
INVOICE: FULL DESC: DISINFECTANT/ SEWER LINE FOAM

ACCOUNT TOTAL 3,674.54

MAINTENANCE VEHICLES

00-800-825-00-611300- 292463 2018 2 INV A 3.35 C-120517 TAIL LIGHT TRUCK #8
007304 O'REILLYS AUTO PARTS 1257-337628 FULL DESC: TAIL LIGHT TRUCK #831

007304 O'REILLYS AUTO PARTS 1257-337716 292482 2018 2 INV A 92.38 C-120517 BATTERY TRUCK #839

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WARRANT CHECK DESCRIPTION

400-800-825-00-612200- MAINTENANCE EQUIPMENT & BUILD
007304 O'REILLYS AUTO PARTS 1257-337615 292483 2018 2 INV A 34.26 C-120517 WIPER BLADES/ SEWER
INVOICE: FULL DESC: WIPER BLADES/ SEWER TRUCK 811
007304 O'REILLYS AUTO PARTS 1257-337740 292462 2018 2 INV A 164.23 C-120517 FUEL TREATMENT ETC.
INVOICE: FULL DESC: FUEL TREATMENT ETC. #803

ACCOUNT TOTAL 95.73
95.73
ACCOUNT TOTAL 198.49
198.49
400-800-825-00-612500- UNIFORMS
000983 PARAMOUNT UNIFORMS R 486906 292495 2018 2 INV A 93.80 C-120517 UNIFORMS
INVOICE: 486906 FULL DESC: UNIFORMS
000983 PARAMOUNT UNIFORMS R 488376 292481 2018 2 INV A 100.46 C-120517 UNIFORMS
INVOICE: 488376 FULL DESC: UNIFORMS

ACCOUNT TOTAL 194.26
194.26
400-800-825-00-622100- PROFESSIONAL SERVICES
015972 PARKS & PARKS WELL 13896 292453 2018 2 INV A 9,270.00 C-120517 REPAIRS AT WHITWORTH
INVOICE: 13896 FULL DESC: REPAIRS AT WHITWORTH WELL
018221 CIVILL-LINK, LLC 72904 292473 2018 2 INV A 2,555.28 C-120517 UTILITIES RPR SERVI
INVOICE: 72904 FULL DESC: UTILITIES RPR SERVICES
018221 CIVILL-LINK, LLC 72905 292474 2018 2 INV A 922.68 C-120517 SANITARY SEWER SERV. MODIFICATION
INVOICE: 72905 FULL DESC: SANITARY SEWER SERV. MODIFICATION

ACCOUNT TOTAL 3,477.96
3,477.96
400-800-825-00-624500- ACCOUNT TOTAL 12,747.96
12,747.96
001363 HEFFNER MISTY 11142017 292468 2018 2 INV A 12.00 C-120517 EASEMENT
INVOICE: 11142017 FULL DESC: EASEMENT

ACCOUNT TOTAL 12.00
12.00
400-800-825-00-626900- TRAVEL & TRAINING
001339 CREDIT CARD CENTER 11182017 292234 2018 2 INV A 318.60 C-120517
INVOICE: 11182017 FULL DESC: 11/18/2017

ACCOUNT TOTAL 318.60
318.60
400-800-825-00-630600- VEHICLES
000070 AERIAL TRUCK EQUIP C S23735 292452 2018 2 INV A 909.80 C-120517 TOOL BOX

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YEAR/PERIOD: 2017/1 TO 2018/3	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
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INVOICE:	FULL DESC: TOOL BOX	ACCOUNT TOTAL	909.80			
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0100-800-825-00-650903-		INTERCEPTOR SEWER TREATMENT				
012848 HORN LAKE CREEK BASI 11202017	292459	2018 2 INV A	103,083.84	C-120517		NOV. 2017/ SEWER TR
INVOICE: 11202017	FULL DESC: NOV. 2017/ SEWER TREATMENT					

ACCOUNT TOTAL	103,083.84
ORG 825 TOTAL	136,342.48

FUND 0400 UTILITY FUND	TOTAL:	324,217.45
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VOUCHER PO

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WARRANT

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DESCRIPTION

150

0450-810-850-00-612500-

MAINTENANCE EXPENSES

UNIFORMS

000983 PARAMOUNT UNIFORMS R 486907

292627

UNIFORMS

2018 2 INV A

26.38 C-120517

UNIFORMS

000983 PARAMOUNT UNIFORMS R 486377

292626

UNIFORMS

2018 2 INV A

26.38 C-120517

UNIFORMS

000983 PARAMOUNT UNIFORMS R C0486158

292628

UNIFORMS

2018 2 CRM A

-46.00 C-120517

UNIFORMS

ACCOUNT TOTAL

6.76

0450-810-850-00-622100-

PROFESSIONAL SERVICES

007500 SWEEPING CORPORATION 128005-IN

292638

SWEEPING SERV. PER CONTRACT

2018 2 INV A

2,154.31 C-120517

SWEEPING SERV. PER

007500 SWEEPING CORPORATION 128006-IN

292637

SWEEPING SERV. PER CONTRACT

2018 2 INV A

1,264.20 C-120517

SWEEPING SERV. PER

007500 SWEEPING CORPORATION 128007-IN

292640

SWEEPING SERV. PER CONTRACT

2018 2 INV A

2,250.55 C-120517

SWEEPING SERV. PER

007500 SWEEPING CORPORATION 128028-IN

292639

SWEEPING SERV. PER CONTRACT

2018 2 INV A

10,211.61 C-120517

SWEEPING SERV. PER

ACCOUNT TOTAL

15,880.67

ORG 850

TOTAL

15,887.43

FUND 0450 SANITATION FUND

TOTAL:

15,887.43

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1140nhi1									
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ACCOUNT/VENDOR									
0600		PAYROLL FUND							
0600-000-000-00-214300-		1017-TR44884 292497		EMPLOYEE MEDICAL INSURANCE		2018 2 INV A		186.54 C-120517	
024871 WAGWORKS		FUND DESC: COBRA ADMIN FEES		ACCOUNT TOTAL		186.54		COBRA ADMIN FEES	
INVOICE:									
0600-000-000-00-215104-		12012017 292496		PREVENTATIVE HEALTH BENEFIT		2018 2 INV A		133.00 C-120517	
011185 DAC		FUND DESC: DEC. DUES		ACCOUNT TOTAL		133.00		DEC. DUES	
INVOICE: 12012017		ORG 0600 TOTAL		319.54					
FUND 0600 PAYROLL FUND		TOTAL:		319.54					

** END OF REPORT - Generated by Nicole Hilario **

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CITY OF SOUTHAVEN
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YEAR/PERIOD: 2017/1	TO 2018/3	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
125							
0010-100-125-00-600100-							COURT DEPARTMENT
027571 HESTER HEATHER	11272017	292747		2018 3 INV P			SALARIES-ADMINISTRATION
INVOICE: 11272017		FULL DESC: CORRECT CHECK					
027572 COOPWOOD KRISTEN	11272017	292748		2018 3 INV P			
INVOICE: 11272017		FULL DESC: CORRECT CHECK					
		ACCOUNT TOTAL					
		870.26					
150							
0010-100-150-00-610500-							ORG 125 TOTAL
002351 COMCAST	839640111017	292736		2018 3 INV P			INFORMATION TECHNOLOGY
INVOICE: 839640111017		FULL DESC: MONTHLY SERVICE					COMPUTERS
		ACCOUNT TOTAL					
		74.71					
0010-100-150-00-610550-							ACCOUNT TOTAL
007504 PARTEC	69442185	292542		2018 2 INV P			NETWORK CONNECTIVITY
INVOICE: 69442185		FULL DESC: INTERNET & NETWORK CONNECTIVITY					
		ACCOUNT TOTAL					
		8,515.92					
		8,590.63					
180							
0010-100-180-00-626900-							PLANNING / ENGINEERING DEPT
001449 GENTRY JAMES S	11302017	292564		2018 2 INV P			TRAVEL & TRAINING
INVOICE: 11302017		FULL DESC: BOAM TRAINING '17 / OXFORD, MS					
004358 BUILDING OFFICIALS A	11302017	292561		2018 2 INV P			
INVOICE: 11302017		FULL DESC: BOAM / '17 TRAINING/JAMES GENTRY					
		ACCOUNT TOTAL					
		304.00					
		304.00					
211							
0010-200-211-00-611300-							POLICE DEPARTMENT
002352 DEPARTMENT OF REVENUE	11212017	292352		2018 2 INV P			MAINTENANCE VEHICLES
INVOICE: 11212017		FULL DESC: TAG & MAIL FEE/ '02 JEEP- 2C296805					
		ACCOUNT TOTAL					
		12.00					
0010-200-211-00-625700-							TELEPHONE & POSTAGE
002351 COMCAST	83964111117	292559		2018 2 INV P			
INVOICE: 83964111117		FULL DESC: 8396400220139544/ 8691 NORTHWEST					
		ACCOUNT TOTAL					
		271.96					
		271.96					
		271.96					

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WARRANT	CHECK	DESCRIPTION
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ACCOUNT TOTAL	3,195.22
ORG 211 TOTAL	3,479.18

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TELEPHONE & POSTAGE

7 292399 2018 2 INV P

ALL DESC: 300091249 / PHONE STATION 4

7 292400	2018	2	INV
ILL DESC:	8396400220289125/		INT

ACCOUNT TOTAL

UTILITIES

292396	2018	2 INV
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292396	2018	2	INV
TL DESC: 50134691/	8945	TULANE	

LT DESC:	50134691/	B945	TULANE
292397		2018	2 INV

51589596/1940 STATELT

1,407.54

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VOUCHER PO YEAR/PR TYP S

WARRANT CHECK DESCRIPTION

001145 ATMOS ENERGY	301967111317	292398	2018 2 INV P	220.73 D-120517	152632	3019672695/7980 SWI
INVOICE: 301967111317	FULL DESC:	3019672695/7980 SWANNEA RD				
001145 ATMOS ENERGY	302052111717	292392	2018 2 INV P	244.36 D-120517	152632	3020521390/6050 ELM
INVOICE: 302052111717	FULL DESC:	3020521390/6050 ELMORE RD				
001145 ATMOS ENERGY	302065112117	292393	2018 2 INV P	261.13 D-120517	152632	3020654569/6450 GET
INVOICE: 302065112117	FULL DESC:	3020654569/6450 GETWELL RD				

ACCOUNT TOTAL 2,133.76
ORG 290 TOTAL 2,357.82

311 0010-300-311-00-626000- 000966 ENTERGY	525002500794	292403	2018 2 INV P	24.30 D-120517	152641	129563102/ 426 STAR
INVOICE: 525002500794	FULL DESC:	129563102/ 426 STAR LANDING RD				

001145 ATMOS ENERGY	301696112217	292745	2018 3 INV P	838.65 D-120517	152632	3016966721/ 5813 PE
INVOICE: 301696112217	FULL DESC:	3016966721/ 5813 PEPPERCHASE DR BLDG C				
001145 ATMOS ENERGY	401747112217	292746	2018 3 INV P	505.04 D-120517	152632	4017475080/7312 HIG
INVOICE: 401747112217	FULL DESC:	4017475080/7312 HIGHWAY 51				

ACCOUNT TOTAL 1,343.69
ORG 311 TOTAL 1,367.99

CITY TRAFFIC AND STREETS LIGHT UTILITIES

315 0010-300-315-00-626000- 000966 ENTERGY	105004882234	292319	2018 2 INV P	54.01 D-120517	152289	15556616/ STATELINE
INVOICE: 105004882234	FULL DESC:	15556616/ STATELINE RD MKRT DR				
000966 ENTERGY	110005350397	292326	2018 2 INV P	11.45 D-120517	152208	18054445/ 8777 WHIT
INVOICE: 110005350397	FULL DESC:	18054445/ 8777 WHITMORTH ST				
000966 ENTERGY	115004864793	292322	2018 2 INV P	11.31 D-120517	152287	89409965/ ESTATES O
INVOICE: 115004864793	FULL DESC:	89409965/ ESTATES OF NORTHCREEK LIGHTING				
000966 ENTERGY	125004808593	292313	2018 2 INV P	54.01 D-120517	152289	16834293/ HIGHWAY 5
INVOICE: 125004808593	FULL DESC:	16834293/ HIGHWAY 51 AND CUSTER				
000966 ENTERGY	125004808595	292312	2018 2 INV P	29.66 D-120517	152288	16839003/ HIGHWAY 5
INVOICE: 125004808595	FULL DESC:	16839003/ HIGHWAY 51 & DORCHESTER				
000966 ENTERGY	130003946202	292340	2018 2 INV P	324.76 D-120517	152290	52482346/ 8355 AIRW
INVOICE: 130003946202	FULL DESC:	52482346/ 8355 AIRWAYS BLVD				
000966 ENTERGY	140003929584	292327	2018 2 INV P	28.92 D-120517	152288	79896114/ 984 STATE
INVOICE: 140003929584	FULL DESC:	79896114/ 984 STATELINE RD W				
000966 ENTERGY	145004776948	292404	2018 2 INV P	70.49 D-120517	152641	19041425/ GOODMAN A
INVOICE: 145004776948	FULL DESC:	19041425/ GOODMAN AND AIRWAYS BLVD				
000966 ENTERGY	170003930259	292338	2018 2 INV P	8.34 D-120517	152287	16832230/ 453 AIRPO
INVOICE: 170003930259	FULL DESC:	16832230/ 453 AIRPORT INDUSTRIAL DR				
000966 ENTERGY	170003930260	292338	2018 2 INV P	18.57 D-120517	152208	16835951/ STATELINE
INVOICE: 170003930260	FULL DESC:	16834756/ SOUTH CIR NORTFIELD				
000966 ENTERGY	185004816911	292314	2018 2 INV P			

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YEAR/PERIOD: 2017/1 TO 2018/3	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
INVOICE: 185004816911	FULL DESC: 16835951/ STATELINE RD AIRWAYS			2018	2 INV P		45.75	D-120517	152289 16039979/ ST LINE R
000966 ENTERGY	185004816912 292315								
INVOICE: 185004816912	FULL DESC: 16839979/ ST LINE RD HAMILTON			2018	2 INV P		10.61	D-120517	152287 16850182 / GREENBRO
000966 ENTERGY	185004816913 292316								
INVOICE: 185004816913	FULL DESC: 16850182 / GREENBROOK PKW ST LGT			2018	2 INV P		4.90	D-120517	152287 16850398/ GREENBROO
000966 ENTERGY	185004816914 292317								
INVOICE: 185004816914	FULL DESC: 16850398/ GREENBROOK PKW RASC			2018	2 INV P		441.87	D-120517	152290 119287241/1055 FTRS
000966 ENTERGY	190004121984 292323								
INVOICE: 190004121984	FULL DESC: 119287241/1855 FIRST COMMERCIAL DR N			2018	2 INV P		45.04	D-120517	152289 149789805/ MISSISSI
000966 ENTERGY	2016929295 292318								
INVOICE: 2016929295	FULL DESC: 149789885/ MISSISSIPPI VALLEY BLVD			2018	2 INV P		108.14	D-120517	152289 110822012/ STATELIN
000966 ENTERGY	215004482777 292320								
INVOICE: 215004482777	FULL DESC: 110822012/ STATELINE RD I55			2018	2 INV P		67.59	D-120517	152289 61645719/ 7655 AIRW
000966 ENTERGY	235004347547 292335								
INVOICE: 235004347547	FULL DESC: 61645719/ 7655 AIRWAYS BLVD			2018	2 INV P		40.90	D-120517	152288 61645784/7532 SOUTH
000966 ENTERGY	235004347548 292336								
INVOICE: 235004347548	FULL DESC: 61645784/7532 SOUTHCHEST PKWY			2018	2 INV P		26.17	D-120517	152288 64945074/ 805 RASCO
000966 ENTERGY	240003699533 292349								
INVOICE: 240003699533	FULL DESC: 64945074/ 805 RASCO RD			2018	2 INV P		21.39	D-120517	152288 68134634/ NORTHWEST
000966 ENTERGY	245004263812 292325								
INVOICE: 245004263812	FULL DESC: 68134634/ NORTHWEST DR & STATE LINE RD			2018	2 INV P		46.39	D-120517	152289 68135326/ STATELINE
000966 ENTERGY	245004263813 292324								
INVOICE: 245004263813	FULL DESC: 68135326/ STATELINE RD & I-55 INTERSECTION			2018	2 INV P		22.83	D-120517	152288 47904040/8683 AIRWA
000966 ENTERGY	330002532922 292331								
INVOICE: 330002532922	FULL DESC: 47904040/8683 AIRWAYS BLVD			2018	2 INV P		127.00	D-120517	152641 100253780/ GOODMAN
000966 ENTERGY	35005177167 292401								
INVOICE: 35005177167	FULL DESC: 100253780/ GOODMAN & I55			2018	2 INV P		56.29	D-120517	152289 110821956/ BROOKHAV
000966 ENTERGY	405003220834 292344								
INVOICE: 405003220834	FULL DESC: 110821956/ BROOKHAVEN HWY 51			2018	2 INV P		55.23	D-120517	152289 110821964/ ST LINE
000966 ENTERGY	405003220835 292345								
INVOICE: 405003220835	FULL DESC: 110821964/ ST LINE HWY 51			2018	2 INV P		42.21	D-120517	152289 110821972/ STATELIN
000966 ENTERGY	405003220836 292346								
INVOICE: 405003220836	FULL DESC: 110821972/ STATELINE RD I55			2018	2 INV P		45.75	D-120517	152289 110821998/ MISS VAL
000966 ENTERGY	405003220837 292347								
INVOICE: 405003220837	FULL DESC: 110821998/ MISS VALLEY BLVD			2018	2 INV P		43.78	D-120517	152289 110822038/ RASCO RD
000966 ENTERGY	405003220838 292348								
INVOICE: 405003220838	FULL DESC: 110822038/ RASCO RD HWY 51			2018	2 INV P		165.68	D-120517	152290 100968049/ 8770 NOR
000966 ENTERGY	525002494988 292332								
INVOICE: 525002494988	FULL DESC: 100968049/ 8770 NORTHWEST DR			2018	2 INV P		24.37	D-120517	152288 68134584/ HAMILTON
000966 ENTERGY	540001152348 292328								
INVOICE: 540001152348	FULL DESC: 68134584/ HAMILTON & STATE LINE RD			2018	2 INV P		370.37	D-120517	152290 69086056/ HAMILTON
000966 ENTERGY	540001152349 292329								
INVOICE: 540001152349	FULL DESC: 69086056/ HAMILTON			2018	2 INV P		70.49	D-120517	152641 16310888/ GOODMAN R
000966 ENTERGY	70005297037 292402								
INVOICE: 70005297037	FULL DESC: 16330888/ GOODMAN RD AND SCREST			2018	2 INV P		21.39	D-120517	152288 50881416/ 4005 STAT
000966 ENTERGY	95004838549 292121								
INVOICE: 95004838549	FULL DESC: 50881416/ 4005 STATELINE RD								

ACCOUNT TOTAL

2,520.56

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CITY OF SOUTHAVEN
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YEAR/PERIOD: 2017/1 TO 2018/3
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

411
0010-400-411-00-600100-
006765 COUCH FLETCHER
INVOICE: 11172017
PARKS DEPARTMENT
11172017 292204
FULL DESC: PAYROLL SHORTAGE
SALARIES-ADMINISTRATION
2018 2 INV P
1,500.04 D-120517 152279 PAYROLL SHORTAGE

0010-400-411-00-613400-
027454 ARGO ENTERTAINMENT
INVOICE: 11082017
11082017 292208
FULL DESC: FIREWORKS DOWN PMT/APPROVED 11/7/17
COMMUNITY EVENTS
2018 2 INV P
10,000.00 D-120517 152280 FIREWORKS DOWN PMT/

0010-400-411-00-626000-
000166 AT&T
INVOICE: 563125111017
563125111017 292306
FULL DESC: UTILITIES
2018 2 INV P
42.03 D-120517 152281 0563125769001/ 662

000966 ENTERGY
INVOICE: 125004805608
125004805608 292269
FULL DESC: 123335762/ 800 STONEWOOD DR
2018 2 INV P
1,199.32 D-120517 152291 123335762/ 800 STOM

000966 ENTERGY
INVOICE: 125004808594
125004808594 292282
FULL DESC: 16838419/ 7505 CHERRY VALLEY BLVD
2018 2 INV P
13.14 D-120517 152288 16038419/ 7505 CHER

000966 ENTERGY
INVOICE: 125004808596
125004808596 292283
FULL DESC: 16839250/ 7505 CHERRY VALLEY BLVD
2018 2 INV P
1,252.28 D-120517 152291 16839250/ 7505 CHER

000966 ENTERGY
INVOICE: 150003902969
150003902969 292276
FULL DESC: 46687588/ 365 RASCO RD W SOCCER FD
2018 2 INV P
162.99 D-120517 152290 46687588/ 365 RASCO

000966 ENTERGY
INVOICE: 185004808811
185004808811 292258
FULL DESC: 15928989/ 8400 GREENBROOK
2018 2 INV P
174.65 D-120517 152290 15928989/ 8400 GREE

000966 ENTERGY
INVOICE: 200003538858
200003538858 292300
FULL DESC: 44368587/335 PINE TAR ALY
2018 2 INV P
3,950.97 D-120517 152291 44368587/335 PINE T

000966 ENTERGY
INVOICE: 210003606337
210003606337 292280
FULL DESC: 117424333/1729 BROOKHAVEN DR
2018 2 INV P
22.58 D-120517 152288 117424333/1729 BROO

000966 ENTERGY
INVOICE: 215004473238
215004473238 292287
FULL DESC: 16836884/ CHAPARRAL LN PARK
2018 2 INV P
51.39 D-120517 152289 16836884/ CHAPARRAL

000966 ENTERGY
INVOICE: 215004473239
215004473239 292286
FULL DESC: 16836817/ SNOWDON PARK
2018 2 INV P
211.02 D-120517 152290 16836817/ SNOWDON P

000966 ENTERGY
INVOICE: 220003660633
220003660633 292295
FULL DESC: 18054049/ SNOWDEN BATTLEFIELD RD
2018 2 INV P
850.20 D-120517 152291 18054049/ SNOWDEN B

000966 ENTERGY
INVOICE: 25005283346
25005283346 292267
FULL DESC: 16039706/ 8900 GREENBROOK PKWY
2018 2 INV P
92.34 D-120517 152289 16839706/ 8900 GREE

000966 ENTERGY
INVOICE: 25005283489
25005283489 292271
FULL DESC: 19045897/295 STATELINE RD E
2018 2 INV P
14.33 D-120517 152288 19045897/295 STATEL

000966 ENTERGY
INVOICE: 260003768477
260003768477 292277
FULL DESC: 56395635/ 7360 US HIGHWAY 51 N
2018 2 INV P
26.67 D-120517 152288 56395635/ 7360 US H

000966 ENTERGY
INVOICE: 270003780387
270003780387 292294
FULL DESC: 20892766/ 6070 SNOWDEN
2018 2 INV P
294.95 D-120517 152290 20892766/ 6070 SNOW

000966 ENTERGY
INVOICE: 270003780389
270003780389 292293
FULL DESC: 20291415/ 3480 SUNSET LOOP
2018 2 INV P
160.38 D-120517 152290 20291415/ 3480 SUNS

000966 ENTERGY
INVOICE: 270003781338
270003781338 292273
FULL DESC: 7.75 D-120517 152287 45692910/ 8925 SWIN

000966 ENTERGY
INVOICE: 280003792256
280003792256 292279
FULL DESC: 126.42 D-120517 152290 19046929/ 1978 STAT

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YEAR/PERIOD: 2017/1 TO 2018/3	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	WARRANT	CHECK	DESCRIPTION
000966 ENTERGY	INVOICE: 280003792256	FULL DESC: 320002543310 292275	19046929/ 1978 STATELINE RD	2018 2 INV P	55.26 D-120517	152289	119242972/ 7635 TCH
000966 ENTERGY	INVOICE: 320002543310	FULL DESC: 385003410214 292257	119242972/ 7635 TCHULAHOMA RD	2018 2 INV P	9.07 D-120517	152287	31109259 / 7705 TCH
000966 ENTERGY	INVOICE: 385003410214	FULL DESC: 385003410215 292256	31109259 / 7705 TCHULAHOMA	2018 2 INV P	8.11 D-120517	152287	31109317/ 7655 TCHU
000966 ENTERGY	INVOICE: 385003410215	FULL DESC: 385003410216 292255	31109317/ 7655 TCHULAHOMA	2018 2 INV P	7.75 D-120517	152287	31109366/ 7625 TCHU
000966 ENTERGY	INVOICE: 385003410216	FULL DESC: 385003410217 292254	31109366/ 7625 TCHULAHOMA	2018 2 INV P	8.24 D-120517	152287	31109424/ 7635 TCHUL
000966 ENTERGY	INVOICE: 385003410217	FULL DESC: 385003410218 292253	31109424/ 7635 TCHULAHOMA	2018 2 INV P	7.97 D-120517	152287	31109473 / 7525 TCH
000966 ENTERGY	INVOICE: 385003410218	FULL DESC: 385003410219 292304	31109473 / 7525 TCHULAHOMA	2018 2 INV P	7.75 D-120517	152287	31109549/ 7535 TCHU
000966 ENTERGY	INVOICE: 385003410219	FULL DESC: 385003410220 292303	31109549/ 7535 TCHULAHOMA	2018 2 INV P	7.75 D-120517	152287	31109614 / 7645 TCH
000966 ENTERGY	INVOICE: 385003410220	FULL DESC: 385003410221 292302	31109614 / 7645 TCHULAHOMA	2018 2 INV P	8.24 D-120517	152287	31109648/ 7665 TCHU
000966 ENTERGY	INVOICE: 385003410221	FULL DESC: 385003410222 292301	31109648/ 7665 TCHULAHOMA	2018 2 INV P	12.31 D-120517	152288	31109663/ 7735 TCHUL
000966 ENTERGY	INVOICE: 385003410222	FULL DESC: 385003410303 292265	31109663/ 7735 TCHULAHOMA	2018 2 INV P	18.22 D-120517	152288	22512453/ 6205 GETW
000966 ENTERGY	INVOICE: 385003410303	FULL DESC: 400001939782 292272	22512453/ 6205 GETWELL RD	2018 2 INV P	473.85 D-120517	152290	125567075/ 800STOWEN
000966 ENTERGY	INVOICE: 400001939782	FULL DESC: 400001939783 292274	125567075/ 800STOWENWOOD DR MTR 2	2018 2 INV P	281.16 D-120517	152290	125567083/ 800 STOW
000966 ENTERGY	INVOICE: 400001939783	FULL DESC: 40005606342 292264	125567083/ 800 STOWENWOOD DR MTR 3	2018 2 INV P	4,100.24 D-120517	152291	15744642/ 3376 NAIL
000966 ENTERGY	INVOICE: 40005606342	FULL DESC: 40005606343 292263	15744642/ 3376 NAIL RD	2018 2 INV P	12.31 D-120517	152288	15744865/ 3566 NAIL
000966 ENTERGY	INVOICE: 40005606343	FULL DESC: 405003220074 292268	15744865/ 3566 NAIL RD	2018 2 INV P	7.75 D-120517	152287	127643922/ 7890 GRE
000966 ENTERGY	INVOICE: 405003220074	FULL DESC: 405003220654 292278	127643922/ 7890 GREENBROOK PKWY	2018 2 INV P	5,239.19 D-120517	152291	41111535/ 7360 US H
000966 ENTERGY	INVOICE: 405003220654	FULL DESC: 425003157224 292292	41111535/ 7360 US HIGHWAY 51 N	2018 2 INV P	7.75 D-120517	152290	74855255/ 6277B SNO
000966 ENTERGY	INVOICE: 425003157224	FULL DESC: 445003075264 292299	19046408/ 3025 CARNIVAL LN	2018 2 INV P	472.93 D-120517	152290	74855255/ 6277B SNO
000966 ENTERGY	INVOICE: 445003075264	FULL DESC: 445003075265 292298	74855255/ 6277B SNOWDEN LN	2018 2 INV P	202.69 D-120517	152290	74855255/ 6277A SNO
000966 ENTERGY	INVOICE: 445003075265	FULL DESC: 45005104746 292544	74869355/ 6277A SNOWDEN LN	2018 2 INV P	48.80 D-120517	152641	16836154/ 4700 STATE
000966 ENTERGY	INVOICE: 45005104746	FULL DESC: 45002910339 292291	16836154/ 4700 STATELINE RD	2018 2 INV P	65.19 D-120517	152289	47805247/ 6208 SNOWD
000966 ENTERGY	INVOICE: 495002918339	FULL DESC: 535002399517 292297	47805247/ 6208 SNOWDEN LN	2018 2 INV P	483.73 D-120517	152291	66074311/ 6208A SNO
000966 ENTERGY	INVOICE: 535002399517	FULL DESC: 535002399518 292296	66074311/ 6208A SNOWDEN LN	2018 2 INV P	374.97 D-120517	152290	66762873/ 6275SNOWDE
000966 ENTERGY	INVOICE: 535002399518	FULL DESC: 55005049860 292262	66762873/ 6275SNOWDEN LN	2018 2 INV P	37.19 D-120517	152288	16833329 / 3270 MAY
000966 ENTERGY	INVOICE: 55005049860	FULL DESC: 55005049861 292261	16833329 / 3270 MAY BLVD	2018 2 INV P	269.06 D-120517	152290	16834020/ GRTWELL &

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YEAR/PERIOD: 2017/1 TO 2018/3	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 55005049861	000966 ENTERGY	FULL DESC: 55005049863 292260	16034020/ GETWELL & MAY	2018 2 INV P	212.59 D-120517	152290	16037304/6205 SNOWD
INVOICE: 55005049863	000966 ENTERGY	FULL DESC: 55005049865 292259	16037304/6205 SNOWDEN	2018 2 INV P	7.75 D-120517	152287	16852006/7505 STONE
INVOICE: 55005049865	000966 ENTERGY	FULL DESC: 55005049866 292208	16852006/7505 STONEGATE	2018 2 INV P	310.79 D-120517	152290	16852212/ 3278 MAY
INVOICE: 55005049866	000966 ENTERGY	FULL DESC: 55002106838 292266	16852212/ 3278 MAY BLVD	2018 2 INV P	0.45 D-120517	152287	69723351/ 0925 SWIN
INVOICE: 555002106838	000966 ENTERGY	FULL DESC: 580001128773 292290	69723351/ 0925 SWINNEA RD	2018 2 INV P	7.75 D-120517	152287	72020194/6305 SNOWD
INVOICE: 580001128773	000966 ENTERGY	FULL DESC: 60005356598 292289	72020194/6305 SNOWDEN LN	2018 2 INV P	554.50 D-120517	152291	38124624/ CHERRY VA
INVOICE: 60005356598	000966 ENTERGY	FULL DESC: 60005358705 292270	38124624/ CHERRY VALLEY PK FLOOD LIGHTS	2018 2 INV P	321.68 D-120517	152290	38822441/ 8925 SWIN
INVOICE: 60005358705	000966 ENTERGY	FULL DESC: 95004838488 292281	38822441/ 8925 SWINNEA RD	2018 2 INV P	1,415.75 D-120517	152291	16838229/4700 STATE
INVOICE: 95004838488	000966 ENTERGY	FULL DESC: 30150112117 292545	16838229/4700 STATELINE RD	2018 2 INV P	23,678.12		
INVOICE: 30150112117	001145 ATMOS ENERGY	FULL DESC: 3015018239/6070 SNOWDEN LN		2018 2 INV P	20.27 D-120517	152632	3015018239/6070 SNO
INVOICE: 301525112217	001145 ATMOS ENERGY	FULL DESC: 3015253332/7360 HIGHWAY 51 N		2018 3 INV P	1,905.15 D-120517	152632	3015253332/7360 HIG
INVOICE: 30154112117	001145 ATMOS ENERGY	FULL DESC: 3015476619/6275 SNOWDEN LN		2018 2 INV P	35.52 D-120517	152632	3015476619/6275 SNO
INVOICE: 3015476619	001145 ATMOS ENERGY	FULL DESC: 3015476459/ 3335 PINE TAR ALX		2018 2 INV P	1,047.12 D-120517	152632	3015476459/ 3335 PI
INVOICE: 301967111417	001145 ATMOS ENERGY	FULL DESC: 3019672435/ 8400 GREENBROOK PKWY		2018 2 INV P	81.30 D-120517	152202	3019672435/ 8400 GR
INVOICE: 302071111317	001145 ATMOS ENERGY	FULL DESC: 3020713076/8925 SWINNEA RD		2018 2 INV P	48.30 D-120517	152282	3020713076/8925 SWI
INVOICE: 401057111417	001145 ATMOS ENERGY	FULL DESC: 4010573727/8005 STONE DR		2018 2 INV P	30.00 D-120517	152282	4010573727/8005 STONE
INVOICE: 300095111017	001234 CENTURYLINK	FULL DESC: 300095074/ SHOPE PHONE		2018 2 INV P	54.03 D-120517	152283	300095074/ SHOPE PH
INVOICE: 300096111017	001234 CENTURYLINK	FULL DESC: 300096133/ SNOWDEN GROVE MARQUEE		2018 2 INV P	56.23 D-120517	152283	300096133/ SNOWDEN
INVOICE: 400200111017	001234 CENTURYLINK	FULL DESC: 400200022/ PARKS PHONES		2018 2 INV P	1,227.15 D-120517	152283	400200022/ PARKS PH
INVOICE: 40020111017	001234 CENTURYLINK	FULL DESC: 4002011017 292308		2018 2 INV P	147.41 D-120517	152203	4002011017 292308
INVOICE: 40020111017	001234 CENTURYLINK	FULL DESC: 400200373/ SENIOR SERVICES PHONES		2018 2 INV P	1,484.82		
INVOICE: 839640111817	002351 COMCAST	FULL DESC: 839640111817 292632		2018 2 INV P	335.66 D-120517	152639	839640111817 292632
INVOICE: 8396400220018805	002351 COMCAST	FULL DESC: 8396400220018805 /PARKS		2018 2 INV P	28,716.29		

ACCOUNT TOTAL

28,716.29

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YEAR/PERIOD: 2017/1 TO 2018/3
ACCOUNT/ENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

ORG 411 TOTAL 40,216.33

EXPENSE ACCOUNTS FACILITIES MANAGEMENT

0010-900-902-00-620902-	105004876800	292334	2018 2 INV P	419.54	D-120517	152290	130057649/ 7312 HIG
000966 ENTERGY	INVOICE: 105004876800	FULL DESC: 130057649/ 7312 HIGHWAY 51 N					
000966 ENTERGY	INVOICE: 125004806297	FULL DESC: 125004806297 292342	2018 2 INV P	993.18	D-120517	152291	16004111/ 8889 NORTH
000966 ENTERGY	INVOICE: 125004806297	FULL DESC: 16004111/ 8889 NORTHWEST DR	2018 2 INV P	66.03	D-120517	152289	15991573/8710 NORTH
000966 ENTERGY	INVOICE: 125004806310	FULL DESC: 15991573/8710 NORTHWEST DR	2018 2 INV P	4,276.74	D-120517	152291	16831992/8700 NORTH
000966 ENTERGY	INVOICE: 170003930258	FULL DESC: 16831992/8700 NORTHWEST DR	2018 2 INV P	4,924.48	D-120517	152291	17002007/385 STATEL
000966 ENTERGY	INVOICE: 35005164487	FULL DESC: 17002007/385 STATELINE-#41-0848 RD W	2018 2 INV P	63.27	D-120517	152289	80540586/8889 NORTH
000966 ENTERGY	INVOICE: 415003212294	FULL DESC: 80540586/8889 NORTHWEST DR	2018 2 INV P	3,747.99	D-120517	152291	68111178/ 8554 NORTH
000966 ENTERGY	INVOICE: 540001152297	FULL DESC: 68111178/ 8554 NORTHWEST DR		14,491.23			

002351 COMCAST 83964011117 292311 2018 2 INV P 52.26 D-120517 152285 8396400220200510/ 8
INVOICE: 83964011117 FULL DESC: 8396400220200510/ 8710 NORTHWEST DR

ACCOUNT TOTAL 14,543.49
ORG 902 TOTAL 14,543.49

LITIGATION

904 CLAIMS PAYMENTS
0010-900-904-00-629100- 292740 2018 3 INV P 1,520.00 D-120517 152634 CLAIM-FENCE REPAIR/
027570 HUSH TERENCE ORLANDO 12012017 FULL DESC: CLAIM-FENCE REPAIR/DAMAGES BY POLICE DEPT.
INVOICE: 12012017 ACCOUNT TOTAL 1,520.00

ACCOUNT TOTAL 1,520.00
ORG 904 TOTAL 1,520.00

FUND 0010 GENERAL FUND TOTAL: 75,770.26

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YEAR/PERIOD: 2017/1 TO 2018/3
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S

WARRANT CHECK DESCRIPTION

825

UTILITY MAINTENANCE EXPENSES

0400-800-825-00-626000-

UTILITIES

000966 ENTERGY	170003930261	292214	2018	2	INV P	53.06	D-120517	152289	16835787/ HUDGINS R
INVOICE: 170003930261	FULL DESC:	16835787/ HUDGINS RD	2018	2	INV P	11.80	D-120517	152288	19047166/ 1201 BROO
000966 ENTERGY	280003792257	292212	2018	2	INV P	9.66	D-120517	152287	16292922/ 8779 WHIT
INVOICE: 280003792257	FULL DESC:	19047166/ 1281 BROOKHAVEN DR	2018	2	INV P	6.123	70 D-120517	152291	16293136/ 8779 WHIT
000966 ENTERGY	35005165811	292209	2018	2	INV P	97.02	D-120517	152289	16835233/ TOWN & CO
INVOICE: 35005165811	FULL DESC:	16292922/ 8779 WHITWORTH ST	2018	2	INV P	12.29	D-120517	152288	16839508/ 8989STANT
000966 ENTERGY	35005165812	292210	2018	2	INV P				
INVOICE: 35005165812	FULL DESC:	16293136/ 8779 WHITWORTH ST	2018	2	INV P				
000966 ENTERGY	65004982059	292210	2018	2	INV P				
INVOICE: 65004982059	FULL DESC:	16835233/ TOWN & COUNTRY DR	2018	2	INV P				
000966 ENTERGY	65004982060	292211	2018	2	INV P				
INVOICE: 65004982060	FULL DESC:	16839508/ 8989STANTON RD	2018	2	INV P				

6,307.53

001145 AYMOS ENERGY	401238112117	292543	2018	2	INV P	15.15	D-120517	152632	4012381654/ WOODLAN
INVOICE: 401238112117	FULL DESC:	4012381654/ WOODLAND TRACE S. PUMP STATION	2018	2	INV P	110.90	D-120517	152286	8396400220264516/ 8
002351 COMCAST	839640110917	292215	2018	2	INV P				
INVOICE: 839640110917	FULL DESC:	8396400220264516/ 8779 WHITWORTH ST SPT PD	2018	2	INV P				

ACCOUNT TOTAL

6,433.58

ORG 825 TOTAL

6,433.58

FUND 0400 UTILITY FUND

TOTAL:

6,433.58

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YEAR/PERIOD: 2017/1 TO 2018/3
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

0600 PAYROLL FUND GARNISHMENTS
0600-000-000-00-214700- 292237 2018 2 INV P 75.00 D-120517 152284 CHAPLAIN'S BENEVELE
021029 CHAPLAIN'S BENEVELENC 11202017 FULL DESC: CHAPLAIN'S BENEVELENC FUND

INVOICE: 11202017 ACCOUNT TOTAL 75.00
0600-000-000-00-215700- MS CREDIT UNION
001407 MS PUBLIC EE CR UN 11202017 292238 2018 2 INV P 3,674.27 D-120517 152292 EMPLOYEE CONTRIBUTI
INVOICE: 11202017 FULL DESC: EMPLOYER CONTRIBUTIONS

ACCOUNT TOTAL 3,674.27
ORG 0600 TOTAL 3,749.27

FUND 0600 PAYROLL FUND TOTAL: 3,749.27

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ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

903	ADMINISTRATIVE EXPENSES									
0010-900-903-00-624102-	BANK FEES									
001149 PEOPLES BANK, THE	33725	292489	2018 2 DIR P	2,250.00	W-120517	50179	G/O BONDS SERIES 20			
INVOICE: 33725		FULL DESC:	G/O BONDS SERIES 2012A ACCT #3234							
01638 REGIONS BANK	33727	292505	2018 2 DIR P	750.00	W-120517	50181	G/O BONDS SERIES 20			
INVOICE: 33727		FULL DESC:	G/O BONDS SERIES 2013A BI #5929 ANNUAL FEE							
ACCOUNT TOTAL				3,000.00						
ORG 903 TOTAL				3,000.00						

FUND 0010 GENERAL FUND TOTAL: 3,000.00

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WARRANT	CHECK	DESCRIPTION
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98		100.00
99		100.00
100		100.00

001	DEBT SVC EXPENSES	PRINCIPAL PAYMENT-NOTE					
0300-700-701-00-650101-		2018, 2 DIR P	270,000.00	W-120517	50179	G/O BONDS SERIES 20	
001149 PEOPLES BANK, THE	33725	FULL DESC:					
INVOICE: 33725		G/O BONDS SERIES 2012A ACCT #3234					
013790 HANCOCK BANK	33724	2018 2 DIR P	650,000.00	W-120517	50178	G/O BONDS SERIES 20	
INVOICE: 33724		G/O BONDS SERIES 2015 SOUTHCORF415					
016638 REGIONS BANK	33722	2018 2 DIR P	260,000.00	W-120517	50174	G/O BONDS SERIES 20	
INVOICE: 33722		G/O BONDS SERIES 2013A ACCT #G067208 BI #5929					
		ACCOUNT TOTAL	1,180,000.00				
0300-700-701-00-650401-		GEN OB INTEREST					
001149 PEOPLES BANK, THE	33725	2018 2 DIR P	24,246.88	W-120517	50179	G/O BONDS SERIES 20	
INVOICE: 33725		G/O BONDS SERIES 2012A ACCT #3234					
013790 HANCOCK BANK	33724	2018 2 DIR P	74,731.25	W-120517	50178	G/O BONDS SERIES 20	
INVOICE: 33724		G/O BONDS SERIES 2015 SOUTHCORF415					
016638 REGIONS BANK	33722	2018 2 DIR P	86,575.00	W-120517	50174	G/O BONDS SERIES 20	
INVOICE: 33722		G/O BONDS SERIES 2013A ACCT #G067208 BI #5929					
		ACCOUNT TOTAL	185,553.13				
		ORG 701 TOTAL	1,365,553.13				
		TOTAL:	1,365,553.13				

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811

0400-800-811-00-650101-

UTILITY EXPENSE ACCOUNTS

PRINCIPAL, PAYMENT-NOTE

001149 PEOPLES BANK, THE
INVOICE: 33726

292490
FULL DESC: G/O W/S BONDS SERIES 2012 ACCT #3233

240,000.00 W-120517

50180 G/O W/S BONDS SERIE

ACCOUNT TOTAL

240,000.00

0400-800-811-00-650401-

BONDS REDEEM GNL, OB INT

001149 PEOPLES BANK, THE
INVOICE: 33726

292490
FULL DESC: G/O W/S BONDS SERIES 2012 ACCT #3233

18,578.13 W-120517

50180 G/O W/S BONDS SERIE

ACCOUNT TOTAL

18,578.13

ORG 811 TOTAL

258,578.13

820

0400-800-820-00-624102-

UTILITY ADMINISTRATIVE EXPENSE

BANK FEES

001149 PEOPLES BANK, THE
INVOICE: 33726

292490
FULL DESC: G/O W/S BONDS SERIES 2012 ACCT #3233

2,250.00 W-120517

50180 G/O W/S BONDS SERIE

ACCOUNT TOTAL

2,250.00

ORG 820 TOTAL

2,250.00

FUND 0400 UTILITY FUND

TOTAL:

260,828.13

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YEAR/PERIOD: 2017/1 TO 2018/3
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

0600 PAYROLL FUND
0600-000-000-00-214100- MS STATE RETIREMENT
002313 MS STATE RETIREMENT 11272017 292363 2018 2 DIR P 397,363.54 W-120517 50176 PERS
INVOICE: 11272017 FULL DESC: PERS
ACCOUNT TOTAL 397,363.54

0600-000-000-00-214300- EMPLOYEE MEDICAL INSURANCE
026091 CTGNA 2018 2 DIR P 237,301.72 W-120517 50182 VISION/DENTAL/MEDIC
INVOICE: 2223842 FULL DESC: VISION/DENTAL/MEDICAL
ACCOUNT TOTAL 237,301.72

0600-000-000-00-214900- DEFERRED COMPENSATION
002311 EMPOWER RETIREMENT 11202017 292205 2018 2 DIR P 2,600.80 W-120517 50172 DEF COMP REG NOV. 1
INVOICE: 11202017 FULL DESC: DEF COMP REG NOV. 17
002311 EMPOWER RETIREMENT 11272017 292364 2018 2 DIR P 4,161.43 W-120517 50177 DEF COMP FIRE
INVOICE: 11272017 FULL DESC: DEF COMP FIRE
ACCOUNT TOTAL 6,762.23

0600-000-000-00-215101- CAF-PRETAX MEDICAL
022644 CORPORATE PLANNING 11222017 292355 2018 2 DIR P 1,254.85 W-120517 50175 FLEX SPENDING REPOR
INVOICE: 11222017 FULL DESC: FLEX SPENDING REPORT NOV. 22,2017
ACCOUNT TOTAL 1,254.85

0600-000-000-00-215102- DENTAL INSURANCE PREMS
026091 CTGNA 2018 2 DIR P 13,888.47 W-120517 50182 VISION/DENTAL/MEDIC
INVOICE: 2223842 FULL DESC: VISION/DENTAL/MEDICAL
ACCOUNT TOTAL 13,888.47

0600-000-000-00-215105- VISION
026091 CTGNA 2018 2 DIR P 2,842.43 W-120517 50182 VISION/DENTAL/MEDIC
INVOICE: 2223842 FULL DESC: VISION/DENTAL/MEDICAL
ACCOUNT TOTAL 2,842.43

0600-000-000-00-216108- VOLUNTARY LIFE INSURANCE
022642 LIFE INSURANCE COMPA NOV2017 292206 2018 2 DIR P 15,122.32 W-120517 50173 EMP. LIFE INSURANCE
INVOICE: FULL DESC: EMP. LIFE INSURANCE PREMIUMS
ACCOUNT TOTAL 15,122.32

ORG 0600 TOTAL 674,535.56

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CITY OF SOUTHAVEN

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ACCOUNT/VENDOR

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WARRANT

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DESCRIPTION

FUND 0600 PAYROLL FUND

TOTAL:

674,535.56

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