

Minutes, City of Southaven, Southaven, Mississippi



MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
November 6, 2018
6:00 p.m.
AGENDA

1. Call To Order
2. Invocation: Pastor Nathaniel Urshan of Heritage Christian Life Center
3. Pledge Of Allegiance
4. Approval of Minutes: October 16, 2018
5. UrbanARCH Standard Form of Agreement – City Hall Renovation
6. SB 2002 MOU with MS Department of Finance and Administration
7. Franchise Agreement with XO Communication Services, LLC
8. Resolution to Amend City Ordinance Title IX, Chapter 1, Section 9-11
9. Contract with Argo Entertainment, LLC for July 4, 2019 Event
10. Resolution to Amend City Handbook
11. Resolution for Authorization for Grinder Pump Installation
12. Bid Award to Shapiro Uniforms – SFD
13. Resolution to Accept Donation
14. Resolution for SPD Surplus
15. Resolution to Clean Private Property
16. Request For Bids for City Entrance Signs
17. Planning Agenda: Item #1 Application by Jon Reeves for subdivision approval of Rasco Hills Sec. "I" on the south side of Stateline Road, east of Horn Lake Road
Item #2 Application by Jimmy Wiseman for subdivision approval of the Wiseman Subdivision on the north side of Lester Road, west of Getwell Road
Item #3 Application by South Cherry Tree Development, LLC for subdivision approval of Copperleaf @ Cherry Tree Park on the north side of Starlanding Road, west of Getwell Road
Item #4 Application by Jon Reeves for subdivision approval of Deerpark Sec. "J" on the south side of Nail Road, west of Getwell Road
18. Mayor's Report
19. Citizen's Agenda
20. Personnel Docket
21. City Attorney's Legal Update
22. Utility Bill Adjustment Docket
23. Claims Docket
24. Executive Session: Claims/Litigation against the SPD; Potential Purchase of Property by City; Economic Development (Industry/Business Locating to City)

Any citizen wishing to comment on the above items may do so.
Items may be added to or omitted from this agenda as needed.

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MINUTES OF THE REGULAR MEETING OF November 6, 2018 OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in Regular Session on the 6th day of November, 2018 at six o'clock (6:00) p.m. at City Hall.

Present were:

William Brooks (By Teleconference)	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Absent were:

George Payne	Alderman, Ward 3
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Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately thirty (30) other people were present.

Mayor Musselwhite called the meeting to order. Pastor Nathaniel Urshan of Heritage Christian Life Center led in prayer followed by the Pledge of Allegiance led by Mayor Musselwhite. Next, a motion was made by Alderman Kelly to approve the minutes of the regular meeting of October 16, 2018 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Wheeler. Motion was put to a vote and passed unanimously.

URBAN ARCH STANDARD FORM OF AGREEMENT-CITY HALL RENOVATION

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this contract will authorize UrbanArch to assist the City with schematic design phase, design development phase, construction documents, procurement, and construction phase for the renovations for City Hall. As consideration, the City will pay UrbanArch 6.5% of \$1,650,000.00, which is the estimated total for the project. The compensation to UrbanArch will be paid upon the completion of each contractual scope phase by UrbanArch. Alderman Gallagher made the motion to authorize Mayor Musselwhite to sign all contract documents and to advertise for bids for Phase I. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES

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Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of November, 2018.

A copy of the contract is attached to these minutes.

SB 2002 MOU WITH MS DEPARTMENT OF FINANCE AND ADMINISTRATION

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this MOU with the DFA provides the regulations and stipulations associated with the \$500,000.00 allocated to the City, pursuant to SB 2002, for infrastructure improvements for Greenbrook and Carriage Hills neighborhoods. The MOU requires updates to the DFA along with bid documentation for any project for which the funds are used. Alderman Flores made the motion to authorize Mayor Musselwhite to sign the MOU and authorize any actions needed by him or other City officials needed by the DFA associated with these funds. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of November, 2018.

A copy of the MOU is attached to these minutes.

FRANCHISE AGREEMENT WITH XO COMMUNICATION SERVICES, LLC

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that XO is seeking to use the City right of ways for installation of underground fiber optic cable to provide Telecommunications Services, Video Services, and/or Other Services. As compensation, XO will pay the City an initial fee of \$2,500.00 and \$.10 per linear foot of public ways utilized by XO to place its facilities underground or on third-party utility poles. The franchise granted

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under the agreement is for an initial term of ten (10) years. At the end of the initial term, this agreement shall automatically renew for up to three (3) successive five (5) year terms unless either party gives the other party advance written notice of its intent to terminate or renegotiate this agreement at least one (1) year prior to the end of the initial term or any applicable renewal term. At this time, the Franchise Agreement does not have to be approved, as it must be on file with the City Clerk's office for two (2) weeks for review and comment. It can then be considered at the November 20, 2018 meeting. No action was taken.

A copy of the agreement is on file in the City Clerk's Office for review.

RESOLUTION TO AMEND ORDINANCE TITLE IX, CHAPTER 1, SECTION 9-11

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will amend City Ordinance Title IX, Chapter 1, Section 9-11, which makes it a misdemeanor for trespass by motor vehicle, so that it is applicable for city property. The same requirements will apply regarding posting of the sign, which sites the ordinance, and the sign shall be no less than twelve (12) inches by eighteen (18) inches and the signs shall be white background with navy blue reflective letters. After a person/vehicle has been requested or ordered to leave the property or to cease doing any of actions prohibited by ordinance on city property and that person/vehicle does not leave, a citation can be issued. This ordinance amendment should also help prevent 18 wheelers from parking at the city building on Main Street. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND THE CITY OF SOUTHAVEN CODE OF ORDINANCES, TITLE IX, CHAPTER 1, SECTION 9-11, TRESPASS BY MOTOR VEHICLES

The Mayor and Board of Aldermen of the City of Southaven, Mississippi (the "City"), considered the matter of amending the Southaven Code of Ordinances, specifically, **TITLE IX, CHAPTER 1, SECTION 9-11, TRESPASS BY MOTOR VEHICLES** ("Ordinances")

Thereupon Alderman Flores offered and moved the adoption of the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND THE CITY OF SOUTHAVEN CODE OF ORDINANCES, TITLE IX, CHAPTER 1, SECTION 9-11, TRESPASS BY MOTOR VEHICLES

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WHEREAS, pursuant to Mississippi Code 21-17-5, the City of Southaven ("City") Governing Authorities have the care, management and control of the City affairs and its property and finances; and

WHEREAS, pursuant to Mississippi Code 21-17-5, in addition to those powers granted by specific provisions of general law, the City Governing Authorities have the power to adopt any orders, resolutions or ordinances with respect to such municipal affairs, property and finances; and

WHEREAS, the City owns various properties throughout its borders, which properties contain parking lots; and

WHEREAS, the City, as part of its care, management and control of City property, desires to reduce the costs to its citizens by minimizing liability and maintenance associated with overnight parking by vehicles and 18 wheeler semi-trailer trucks; and

WHEREAS, the City pavement is not designed or structured for extended parking of 18 wheeler semi-trailer trucks and the City Governing Authorities do not want to use taxpayer funds for the repair of the City parking lots due to the extended parking of 18 wheeler semi-trailer trucks; and

WHEREAS, overnight parking creates potential liability to the City for various risks associated with crime and the City Governing Authorities desire to minimize liability to the City associated with such activities; and

WHEREAS, the Ordinances, as amended, provide specific guidelines for the governmental authorities, and serves the legitimate City interest; and

WHEREAS, the Board authorizes the Mayor, City Police Chief, or City Public Works Director, or their designee, to sign such documents or take actions that are necessary or required for the effectuation of the amended Ordinance; and

NOW, THEREFORE BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI, BY RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND THE CITY OF SOUTHAVEN CODE OF ORDINANCES, TITLE IX, CHAPTER 1, SECTION 9-11, TRESPASS BY MOTOR VEHICLES as follows:

Sec. 9-11. - Trespass by motor vehicles.

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(a) As used in this section, "motor vehicle" shall include automobiles, trucks, vans, buses, recreational vehicles, campers, motorcycles, motor bikes, mopeds, go-carts, all-terrain vehicles, dune buggies, and all other vehicles propelled by motor.

(b) Any person who drives, parks, stands or otherwise operates a motor vehicle on, through or within a parking area, driving area or roadway located on privately owned or city owned property, which is provided for use by patrons, citizens, visitors, customers, employees of business establishments or city facilities, including city parks, or upon such property, or adjoining property, or for use otherwise in connection with activities conducted upon such property, or adjoining property, after such person has been requested or ordered to leave the property or to cease doing any of the foregoing actions shall be guilty of a misdemeanor with no incarceration permitted. A request or order under this section may be given by a law enforcement officer or by the owner, lessee, or other person having the right to use or control of the property, or any authorized agent or representative thereof, including, but not limited to, private security guards hired to patrol the property.

(c) A property owner, lessee, or other person having the right to the use or control of property shall post signs upon a parking area, driving area or roadway giving notice of this section and warning that violators will be prosecuted. The posting of signs or notice shall be a requirement. The sign shall be no less than twelve (12) inches by eighteen (18) inches and the signs shall be white background with navy blue reflective letters and read:

"No trespass by Motor Vehicle"

Ord. # _____

SHPD

Each business and city facility will be required to furnish its own signs. The signs will be placed at each entrance of the business by the business or where the city police department deems they are needed before enforcement will take place.

(d) Persons convicted in city court shall be subject to a fine as established by resolution by the board of aldermen or by minutes of the court entered by the municipal judge.

NOW, THEREFORE BE IT ORDERED that the City Clerk, pursuant to Miss. Code 21-13-11, provide notice of the adoption of the Ordinance in the Desoto Times for one (1) time.

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The foregoing Resolution was seconded by Alderman Gallagher and brought to a vote as follows:

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: ABSENT
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman William Brooks	voted: YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 6th day of November, 2018.

CITY OF SOUTHAVEN, MISSISSIPPI

CONTRACT WITH ARGO ENTERTAINMENT, LLC FOR JULY 4, 2019 EVENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this agreement is with Argo Entertainment for the production of the city's July 4th celebration. Argo is the company that the city used for 2018 and is recommended by Wes Brown, Parks Director, to be used again. The agreement is basically the same as the one for the 2018 event. The City pays a \$20,000 sponsorship fee to Argo to provide the entertainment and fireworks show. The fireworks show will be the same length as in recent years except Argo will use 6 inch shells (previous provider used 5 inch). Argo provides all event marketing and will indemnify the city for all claims, costs, expenses, suits, losses, or any and all other actions resulting from Argo's duties, representations, and obligations under this agreement. There is no admissions charge and no alcohol sales. It will be family friendly event and inflatables will be provided. Alderman Wheeler made the motion to authorize Mayor Musselwhite to sign the agreement with Argo Entertainment. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

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Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of November, 2018.

A copy of the agreement is attached to these minutes.

RESOLUTION TO AMEND CITY HANDBOOK

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the Section E amendment regarding major medical leave seeks to clarify the language of "hours worked" and when medical leave accumulates. The intent is not to punish the employee from taking earned leave or funeral leave by not allowing their major medical to accrue while on that leave. The amendment to Section X for the Law Enforcement Appreciation Act Leave makes the City policy consistent with state law on this type of leave/benefit for law enforcement/emergency responders injured in the line of duty. This leave benefit will cease when the employee is no longer receiving workers comp pay or takes disability retirement and is no longer able to return to work. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF CITY OF SOUTHAVEN BOARD OF ALDERMAN TO AMEND CITY OF SOUTHAVEN HANDBOOK

WHEREAS, the City of Southaven ("City") Governing Authorities, pursuant to Mississippi Code 21-17-5 have the power to adopt and revise an employee handbook for City employees; and

WHEREAS, the City of Southaven ("City") Board of Alderman previously adopted the current City Handbook on July 5, 2017; and

WHEREAS, the City has the power to establish policies and procedures for employee personal and medical leave; and

WHEREAS, pursuant to Mississippi Code Section 17-25-35, the City may adopt a policy to continue to pay all or a portion of the regular compensation and related benefits of any law enforcement officer, firefighter or other employee that protects the public interest of the City who is injured in the line of duty, during the time that the injured employee is physically unable to perform the duties of his or her employment; and

WHEREAS, the City Board of Alderman desire to amend the Employee Handbook to establish policies to address medical leave and benefits to those law enforcement officers, firefighters or other employees that protects the public interest of the City, which are injured in the line of duty; and

WHEREAS, the City is authorized to adopt and amend its Employee Handbook;
and

NOW THEREFORE, be it resolved as follows:

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1. The City of Southaven Board of Alderman hereby adopts the amendment attached hereto as Exhibit A, which shall be included in the City Employee Handbook.

2. The Mayor and City Administrator shall be responsible for implementing the Amendment.

3. This amendment shall be effective immediately upon passage by the City Board and the Mayor and City Administrator shall have the authority to take any and all actions to effectuate the intent of this Resolution, including revising the City employee handbook consistent with the amendment as set forth in Exhibit A.

Following the reading of the foregoing Resolution, Alderman Flores made the motion and Alderman Wheeler seconded the motion for its adoption. The Mayor put the question to a roll call vote, and the result was as follows:

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: ABSENT
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman William Brooks	voted: YES

RESOLVED AND DONE, this 6th day of November, 2018.

EXHIBIT A

E. Major Medical Leave

Major medical leave will be based on an employees workweek, and overtime will not be used to add extra time to accumulate sick leave. Employees accrue Major medical leave at the following rate(s): all hourly and salaried employees (excluding employees on a 24-hour shift) earn major medical leave at a rate of four (4) hours per pay period of major medical leave. Major medical leave shall not be accrued for an hourly or salaried employee that does not work at least 76 hours in any given pay period. Employees on a twenty-four hour shift earn major medical leave at the rate of six (6) hours per pay period. Employees on a 24-hour shift shall not accrue major medical leave until that employee has worked at least 80 hours in a pay period. For the purposes of this section "hours worked" shall mean all hours worked and/or all time entered as payable time in a given pay period. This shall include personal leave, major medical leave, funeral leave and/or other approved leave for which the employee has accruals.

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X. Law Enforcement Appreciation Act of 2014 Leave

In accordance with the Law Enforcement Appreciation Act of 2014, employees who are injured while engaging in the line of duty performing any law enforcement, firefighting, emergency response or other on-the-job duties which protect the public interest may continue to have their

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regular compensation and related benefits paid for without using their accruals. The payment of regular compensation and benefits shall continue until such time as the employee is physically able to perform the duties of his or her employment or the employee retires on a disability retirement allowance. The maximum portion of the injured employee's compensation that will be paid under this policy shall be the difference between the total amount that the injured employee is receiving from worker's compensation benefits and the employee's regular compensation. At such time as the injured employee is no longer receiving any workers' compensation benefits the City will cease to pay the full or any amount of the employee's regular compensation pursuant to this Section X. However, employee may be entitled to regular compensation in accordance with City Policy based on the use of the employee's accruals. An employee receiving pay under this policy may be required to undergo a fitness for exam physical examination and be required to return to duty upon successful completion of such examination.

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2018

RESOLUTION FOR AUTHORIZATION FOR GRINDER PUMP INSTALLATION

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will authorize grinder pump stations to be installed at certain residences so that those residents have city sewer. The resolution also authorizes for the procurement of easements for the grinder pump stations. The funding for these installations was included in the utilities budget. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF CITY OF SOUTHAVEN GOVERNING AUTHORITIES AUTHORIZING THE INSTALLATION OF GRINDER PUMPS FOR SEWER SERVICE

WHEREAS, pursuant to Mississippi Code Section 21-27-23 of the Mississippi Code, the City of Southaven ("City") is authorized to create and maintain a sewage disposal system by extending main lines within the corporate limits so that individual residents and businesses may connect service lines onto the main lines; and

WHEREAS, the City Governing Authorities desire to provide sewer services to City residents for the health and welfare of the City residents; and

WHEREAS, it is the determination of the City's Governing Authorities that it is necessary to utilize grinder pumps for certain residents in order to extend municipal sewer service to those residences; and

NOW, THEREFORE, BE IT RESOLVED by the City Mayor and Board of Aldermen of as follows, to wit:

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1. The City Governing Authorities hereby authorize the City Utility Department and City Engineers to install grinder pumps for the residences set forth in Exhibit A; and

2. The City Utility Department and City Engineers are authorized to procure easements needed to install the grinder pumps.

Following the reading of the foregoing resolution, Alderman Gallagher made the motion to adopt the Resolution and Alderman Kelly seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: ABSENT
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman William Brooks	voted: YES

RESOLVED AND DONE, this 6th day of November, 2018.

EXHIBIT A

2750 Airways Road Nesbit, MS 38651
2640 Airways Road Nesbit, MS 38651
2676 Airways Road Nesbit, MS 38651
2525 Airways Road Nesbit, MS 38651
45 Bailey Road Nesbit, MS 38651
65 Bailey Road Nesbit, MS 38651
177 Bailey Road Nesbit, MS 38651
185 Bailey Road Nesbit, MS 38651
237 Bailey Road Nesbit, MS 38651
303 Bailey Road Nesbit, MS 38651
260 Bailey Road Nesbit, MS 38651
160 Bailey Road Nesbit, MS 38651
140 Bailey Road Nesbit, MS 38651
66 Bailey Road Nesbit, MS 38651

BID AWARD TO SHAPIRO UNIFORMS - SFD

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the Southaven Fire Department recently went to bid for uniforms. The low and only bid was Shapiro Uniforms and the bid price for the uniforms is fixed for three (3) years. Alderman Flores made the motion to approve

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the bid award to Shapiro Uniforms for the SFD. Motion was seconded by Alderman Wheeler. Motion was put to vote and passed unanimously.

A copy of the Shapiro bid documents with prices noting that the uniform price is fixed for three (3) years, along with the recommendation letter from Chief Scallions is attached to these minutes.

RESOLUTION TO ACCEPT DONATION

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will authorize the city animal shelter to accept a donation a 1993 Swin Motor Home, VIN 3FCLF53G6PJA00059, from Mr. Charles Wiley. Mr. Wiley approached Perry Mason about the donation, which will be useful for the city's animal control department. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI AUTHORIZING THE CITY TO ACCEPT DONATION OF MOTOR HOME

WHEREAS, Mr. Charles Wiley desires to donate a 1993 Swin Motor Home, VIN 3FCLF53G6PJA00059 ("Motor Home") to the City of Southaven Animal Shelter, and

WHEREAS, the Mayor and Board of Aldermen are desirous of accepting the donation of the Motor Home from Mr. Wiley; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The donation of the Motor Home to the City from Mr. Wiley be, and the same is hereby approved and accepted.
2. The City shall inventory and label the Motor Home pursuant to Mississippi State law and in accordance with the City procedures.

Alderman Flores made the motion for the Resolution and Alderman Kelly seconded the motion for its adoption. The Mayor put the question to a roll call vote, and the result was as follows:

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: ABSENT
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman William Brooks	voted: YES

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RESOLVED AND DONE, this 6th day of November, 2018.

RESOLUTION FOR SPD SURPLUS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley explained that this resolution will surplus Southaven Police Department vehicles that are mechanically unsound and not usable by the SPD. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI DECLARING SURPLUS PROPERTY

WHEREAS, the City of Southaven ("City") Police Department is presently in possession of various vehicles attached hereto as Exhibit A ("Vehicles"), which are no longer useable by the City as the Vehicles are not mechanically sound; and

WHEREAS, pursuant to Mississippi Code 17-25-25, it has been recommended to the Mayor and Board of Aldermen that the Vehicles be declared as surplus and sold and/or disposed of as appropriate and in accordance with Mississippi Code 17-25-25, and removed from the fixed assets inventory; and

WHEREAS, the Vehicles, which have no value as they are not mechanically sound may be surplusd according to Mississippi Code 17-25-25(5); and

WHEREAS, the Mayor and Board of Aldermen are desirous of disposing of the Equipment, and amending, its fixed assets inventory pursuant to State guidelines; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The Vehicles be hereby declared as surplus property pursuant to Mississippi Code 17-25-25.
2. The City Police Chief, or his designee, is hereby authorized and directed to any and all actions to effectuate the intent of this Resolution.

Motion was made by Alderman Kelly and seconded by Alderman Wheeler for the adoption of the above and

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foregoing Resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: ABSENT
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman William Brooks	voted: YES

RESOLVED AND DONE, this 6th day of November, 2018.

A copy of the surplus request/list is attached to these minutes.

RESOLUTION TO CLEAN PRIVATE PROPERTY

Mayor Musselwhite introduced the cleaning of property and asked if there were any comments from the Board and there were none. Mayor Musselwhite then asked for any comments from the public and there were none. The Board then considered the following resolution to clean private property:

RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY

WHEREAS, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit:

859 Burton Lane
7411 Paddock Cove
1175 Main Street

to the effect that the said parcel of land has been neglected whereby the grass height is in violation and there exist other unsafe conditions and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi, provided the owners of the above described parcel of land with notice of the condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on Tuesday, November 6, 2018, by United States mail and by

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posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanness as to be a menace to the public health and safety of the community.

WHEREAS, none of the owners of the above described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on Tuesday, November 6, 2018, to voice objection or to offer a defense.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that the above described parcel of land located at:

859 Burton Lane
7411 Paddock Cove
1175 Main Street

is deemed in the existing condition to be a menace to the public health and safety of the community.

BE IT FURTHER RESOLVED that the City of Southaven shall, if the owners of the above described parcel of land do not do so themselves, immediately proceed to clean the respective parcel of land, by the use of municipal employees or by contract, by cutting weeds and grass and removing rubbish and other debris.

Following the reading of this Resolution, it was introduced by Alderman Kelly and seconded by Alderman Hoots. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

ALDERMAN	VOTED
Alderman William Brooks	YES
Alderman Kristian Kelly	YES
Alderman Charlie Hoots	YES
Alderman George Payne	ABSENT
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

The Resolution, having received a majority vote of all Aldermen present, was declared adopted on this, the 6th day of November, 2018.

REQUEST FOR BIDS FOR CITY ENTRANCE SIGNS

Whitney Cook, Director of Planning & Development, presented this item to the Board.

Mrs. Choat-Cook stated that specifications have been prepared for the City entrance signs and requested to advertise for bids for a large interstate sign and two smaller arch signs. There was some discussion among the Board in regards

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to design, materials and lighting. Alderman Flores made the motion to authorize advertising for bids. Motion was seconded by Alderman Gallagher. Motion was put to vote and passed unanimously.

PLANNING AGENDA

Planning Agenda presented by Whitney Cook, Director of Planning & Development.

Item #1 Application by Jon Reeves for subdivision approval of Rasco Hills Sec. "I" on the south side of Stateline Road, east of Horn Lake Road

Mrs. Choat-Cook stated that this application is for subdivision approval for Rasco Hills Section I. There are 14 lots ranging in size from 7,200 to 14,000, is part of the original PUD that was approved in early part of 2000. Mrs. Choat-Cook stated that it is compliant with the size lots, heated square footages, and overall street layout. There are no common open spaces to maintain and the Planning Commission voted unanimously in favor. Alderman Hoots made the motion to approve the application by Jon Reeves. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of November, 2018.

A copy of the staff report and final plat is attached and fully incorporated into these minutes.

Item #2 Application by Jimmy Wiseman for subdivision approval of the Wiseman Subdivision on the north side of Lester Road, west of Getwell Road

Mrs. Choat-Cook stated that this application is for subdivision approval for the Wiseman Subdivision. The parcel is approximately 45.70 acres and the applicant is requesting to subdivide it into lots ranging in size from 4.11 acres to 25.37 acres. The right of way on Lester Road has been set at 80 feet and building set backs are shown in the general notes. The applicant asked to add the following stipulations in the general notes:

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1. No chain link fences
2. No mobile homes
3. A minimum heated square footage of 2,000 square feet for the six lots

The Planning Commission approved the application with those stipulations. Alderman Flores made the motion to approve the application by Jimmy Wiseman. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of November, 2018.

A copy of the staff report and plot plan is attached and fully incorporated into these minutes.

Item #3 Application by South Cherry Tree Development, LLC for subdivision approval of Copperleaf @ Cherry Tree Park on the north side of Starlanding Road, west of Getwell Road

Mrs. Choat-Cook stated that this application is for subdivision approval for a section of Chery Tree South that is accessible by Starlanding Road. It originally had a 1900 square foot minimum and a medium density residential on it and the applicant is requesting to keep that the same. The applicant is keeping the design the same in terms of road, lot sizes, and minimum square footages but wants to make it a 55 and up gated community. Mrs. Choat-Cook explained the AG opinion as it relates to the maintenance of roads when making a gated community and the applicant has opted for a passive gate which will allow for anyone to access it and will keep the roads public. Mrs. Choat-Cook stated that in terms of square footage for the homes, square footage for the lots, and street design, they all comply with the Cherry Tree Development. The only change the applicant wants to do is to make it an active 55 and up Senior Community. Alderman Flores made the motion to approve the application by South Cherry Tree Development, LLC. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES

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Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of November, 2018.

A copy of the staff report and outline plan is attached and fully incorporated into these minutes.

Item #4 Application by Jon Reeves for subdivision approval of Deerchase Sec. "J" on the south side of Nail Road, west of Getwell Road

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval for Deerchase Section "J" on the south side of Nail Road, west of Getwell Road. This section encompasses 17.80 acres with 66 lots ranging in size from 7,200 sq. ft. to 19,000 + sq. ft. These lots can be accessed via the existing Kuykendall Drive which stubs into this area from the south and carries north all the way to Nail Road or from Antler Trail which connects with one of the new streets shown in this section "Useton Drive". In addition to these two roads there is also a cove identified as Benjamin Cove. All roadways have been designed with a fifty (50) foot right of way with the exception of Nail Road. The Nail Road right of way has been dedicated as 53' which meets the required width on the south side for the overall 106' of right of way. There are no common open spaces associated with this section but there are two areas identified as lot 528 and 529 which are small sections of land that the applicant is proposing to deed over to the existing lots owners 460 and 461. There is an extension of an existing utility and drainage easement shown between lots 483 and 484. The PUD in place provides a conceptual design for the overall layout of the subdivision. This section incorporates the design shown in the master plan with the exception of a detention pond that was originally shown at the north end up against Nail Road. This detention was predesigned for the overall site which is now not necessary per the engineer. Staff has no issue removing this since the maintenance of such a pond would essentially land on the city. The applicant should identify where a uniform perimeter fence is installed along Nail Road since this is the backyard area of the houses. Mrs. Choat-Cook stated that the applicant agreed to all and the Planning Commission voted unanimously in favor of the application. Alderman Flores made the motion to approve the application by Jon Reeves. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES

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Alderman Payne	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of November, 2018.

A copy of the staff report and final plat is attached and fully incorporated into these minutes.

MAYOR'S REPORT

Multi-Use Trail Update

Mayor Musselwhite reported that he got confirmation from MDOT that the Multi-Use Trail Project that will connect Snowden Park and Central Park has been approved and we are ready to go to bid. This project is an 80/20 federal match administered through MDOT. Alderman Gallagher made the motion to authorize advertising for bids. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of November, 2018.

Veteran's Day Luncheon

Mayor Musselwhite announced that the Veteran's Day Luncheon will be held at the Community Safe Room on Friday, November 9 at 11:00 a.m.

Government Finance Award

Mayor Musselwhite stated that the City of Southaven received its third consecutive Government Finance Officers Association Award for Excellence in Financial Reporting. Mayor Musselwhite stated that it speaks well of the Finance Department and of the overall mission by the Board with transparency as it relates to financial reporting.

De-Annexation of Property

Mayor Musselwhite stated that in a recent meeting, a request from the County to de-annex a piece of land on Starlanding Road west of Highway 51 was discussed.

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The main concern is that it could put the City at risk from a comprehensive planning stand point to de-annex and then come back and ask for an annexation at a later date. Mayor Musselwhite stated that the City is currently in the process of updating the City Comprehensive Plan and explained that as the City grows there has to be some long term planning as it relates to annexation and de-annexing this property could put the City at a disadvantage. Mayor Musselwhite asked the Board of Alderman if there was a motion to de-annex the property and there was none. No action was taken.

Desoto Economic Council Contribution Request

Mayor Musselwhite stated that he received a letter from the Desoto Economic – Council requesting for all cities in Desoto County to participate with a donation of \$500.00. Mayor Musselwhite explained that the City gives money to Economic Development Council because of the importance of recruitment of business and industry to the City. Mayor Musselwhite stated that this contribution will be in addition to the already approved donation and the request will be put on a future agenda.

City of Southaven Sewer Update

Mayor Musselwhite stated that in the Memphis news months ago there was a statement made by the City of Memphis that eventually, due to capacity reasons, they will request that the Horn Lake Creek Basin Interceptor Sewer Service will be cut off from Memphis. Since Southaven was formed in the 60's, the sewer has always gone north bound into Memphis to be treated as it made sense from an environmental standpoint. Mayor Musselwhite explained that there have been some changes where part of the City goes to the Hurricane Creek area, but a large part of the City is serviced by Memphis. Mayor Musselwhite stated that the City of Memphis is concerned about their ability to attract certain developments and to grow in some areas because of the number of users from Southaven and Horn Lake. Mayor Musselwhite explained that simply put, the City will be cut off and will have five (5) years to make arrangements. Mayor Musselwhite explained that it is extremely expensive to have your own treatment facility in the area of \$60- \$80 million and federal help will be needed. Mayor Musselwhite stated that he met with Mayor Strickland and has a follow up meeting scheduled for November 16 in hopes that they will change their ideas regarding this matter. Mayor Musselwhite explained that if that does not happen, then they will need to reach out to EPA for the most ideal way to service sewer in the future in the City of Southaven. Mayor Musselwhite stated that he would update the Board after the November 16 meeting with Mayor Strickland.

CITIZEN'S AGENDA

No Citizen's Agenda

PERSONNEL DOCKET

Personnel Docket

November 6, 2018

Payroll Additions	Department	Position Title	Start Date	Rate of Pay
Octavius Arnold **	Parks	Laborer	TBD	\$11.50

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Ashley, Daniel	Animal Control	Animal Control Officer	TBD 11/15/201	\$14.00
Janet Guerra *	Police	Patrol Officer 1	8	\$17.38
Calvin Kirkland *	Police	Patrol Officer 1	11/7/2018	\$17.38
Collin McKendree *	Police	Patrol Officer 1	TBD	\$17.38
Kevin Madkins **	Parks	Laborer	TBD 10/29/201	\$11.50
Jeremy Pickens	Police	Crossing Guard	8	\$9.00
Richard Sommer	Utility	Field Service Tech	TBD	\$12.00
Landon Wilson	Utility	Field Service Tech	TBD	\$12.00

*pending 1 pre-emp
screening

** pending 2 pre-emp
screenings

Rehire	Department	Position Title	Start Date	Rate of Pay
Kaley Brown	Police	Sergeant	11/7/2018	\$22.86

Pay Adjustments	Previous Classification	New Classification	Effective Date	Proposed Rate of Pay
Colin Hall	Patrol Officer 2	Patrol Officer 3	11/12/201 8	\$22.06
Mitchell Chase Joiner	Patrol Officer 3	Sergeant	11/04/201 8	\$22.86
Janice McRee	[HR Generalist hourly salary rate adjustment]		11/06/201 8	\$24.00
Todd Mullen	ITEC Tech 1	Police - Investigator	11/07/201 8	\$23.06
Joel Rich	Patrol Officer 3	Sergeant	11/12/201 8	\$22.86

Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Misha Kimbell	Police	Sergeant	11/30/201 8	\$22.86
Courvorsier Marion	Parks	No Show, appeared on 10/16/18 docket	10/22/201 8	\$11.50
James Morris	Parks	Golf Course-Pro-Shop	10/28/201 8	\$14.56
Brian Pecor	Police	Sergeant	11/16/201 8	\$22.86
Johntel Turner	Parks	Not hired, appeared on 10/16/18 docket	10/18/201 8	\$11.50
Joshuon Turner	Parks	Laborer	10/30/201 8	\$11.50
Travis Wright	Planning	Building Inspector	11/13/201 8	\$22.69

Parks Dept Tournament (412) & Seasonal (411) Personnel Docket

November 6, 2018

New Hires

Payroll Additions	Position	Start Date	Rate of Pay
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Lauren Ward	Tournament Concessions	11/07/2018	\$7.25
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Terminations

Name	Position	Effective Date	Rate of Pay
Delores Clayton	Cash Control	10/22/2018	\$10.00
Kay Diehl	Cash Control Supervisor	10/22/2018	\$14.00
Mary Purvis	Supervisor	10/22/2018	\$9.00
Alexis Boswell	Concessions	10/22/2018	\$7.25
Breanna Burford	Concessions	10/22/2018	\$7.25
Audra Hamrick	Concessions	10/22/2018	\$7.25
Shannon Hodges	Concessions	10/22/2018	\$7.25
Justus Howard	Concessions	10/22/2018	\$7.25
Melissa Jackson	Concessions	10/22/2018	\$7.25
Maggie Kyle	Concessions	10/23/2018	\$7.25
Kathryn Langston	Concessions	10/22/2018	\$7.25
Rebecca Lebo	Concessions	10/22/2018	\$7.25
Alaina Little	Concessions	10/22/2018	\$7.25
Alyssa Long	Concessions	10/22/2018	\$7.25
Caroline McCafferty	Concessions	10/23/2018	\$7.25
Taylor Mastry	Concessions	10/22/2018	\$7.25
Vivien Mayo	Concessions	10/22/2018	\$7.25
Elizabeth Miller	Concessions	10/22/2018	\$7.25
Alex Moore	Concessions	10/23/2018	\$7.25
Travis Pate	Concessions	10/23/2018	\$7.25
Khalasia People	Concessions	10/23/2018	\$7.25
Haley Perry	Concessions	10/23/2018	\$7.25
Kaitlyn Pond	Concessions	10/23/2018	\$7.25
Hannah Redden	Concessions	10/23/2018	\$7.25
Kaitlyn Roberts	Concessions	10/22/2018	\$7.25
Emily Rogers	Concessions	10/23/2018	\$7.25
Kierstin Sevier	Concessions	10/23/2018	\$7.25
Kasey Shipman	Concessions	10/23/2018	\$7.25
Addyson Si pson	Concessions	10/22/2018	\$7.25
Danielle Summers	Concessions	10/23/2018	\$7.25
Allison Terrell	Concessions	10/23/2018	\$7.25
Kylie Tygart	Concessions	10/22/2018	\$7.25
Abigail Walker	Concessions	10/22/2018	\$7.25
Kaleb West	Concessions	10/22/2018	\$7.25
Cristian Whaley	Concessions	10/23/2018	\$7.25
Jerrica Wright	Concessions	10/23/2018	\$7.25
Shelby Benson	Supervisor Concession	10/22/2018	\$8.00
Megan Holliman	Supervisor Concession	10/22/2018	\$8.00
Kevin Obiedzinski	Supervisor Concession	10/22/2018	\$8.00
Anessia Shearon	Supervisor Concession	10/22/2018	\$10.00
Erin Page	Head Supervisor	10/22/2018	\$9.00

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Darren Fiveash	Cook	10/22/2018	\$8.00
Darren Graham	Cook	10/15/2018	\$8.00
Thomas Hughes	Cook	10/22/2018	\$8.00
James Page Jr	Cook	10/22/2018	\$8.00
Jasmine Lewis	Prep Cook	10/22/2018	\$8.00
Dyland Ceide	Gates	10/23/2018	\$7.25
Ashley Diehl	Gates	10/23/2018	\$7.25
Gary Farris	Gates	10/23/2018	\$7.25
Donna Hayes	Gates	10/22/2018	\$7.25
Christopher Smith	Gates	10/23/2018	\$7.25
Emily Smith	Gates	10/23/2018	\$7.25
Aaliyah Wright	Gates	10/23/2018	\$7.25
Claire Allen	Gift Shop	10/22/2018	\$7.25
Lauren Grimes	Gift Shop	10/22/2018	\$7.25
Kendal McMahon	Gift Shop	10/22/2018	\$7.25
Brittany McWhorter	Gift Shop	10/22/2018	\$7.25
Taylor Miller	Gift Shop	10/22/2018	\$7.25
Jessica Washington	Gift Shop	10/22/2018	\$7.25
Kayla White	Gift Shop	10/22/2018	\$7.25
Trinity Williams	Gift Shop	10/22/2018	\$7.25
Nicholas Allen	Grounds Crew	11/22/2018	\$7.25
Michael Berry	Grounds Crew	11/22/2018	\$7.25
Michael Boren	Grounds Crew	11/22/2018	\$7.25
Cory D. Brehm	Grounds Crew	11/22/2018	\$7.25
Jacob Caldwell	Grounds Crew	11/22/2018	\$7.25
Christopher Davis	Grounds Crew	11/22/2018	\$7.25
Nikkole Diaz	Grounds Crew	11/22/2018	\$7.25
Grant Eubanks	Grounds Crew	10/15/2018	\$7.25
Arlie Gagne	Grounds Crew	10/15/2018	\$7.25
Tucker Garrison	Grounds Crew	10/15/2018	\$7.25
Jacob Gunnels	Grounds Crew	10/22/2018	\$7.25
Matthew Hamilton	Grounds Crew	10/22/2018	\$7.25
Thomas Hutsell	Grounds Crew	10/22/2018	\$7.25
Corey Johnson	Grounds Crew	10/22/2018	\$7.25
Matthew Jolly	Grounds Crew	10/15/2018	\$7.25
Chase Kraft	Grounds Crew	10/22/2018	\$7.25
Connor Latimer	Grounds Crew	10/15/2018	\$7.25
Chandler Magee	Grounds Crew	10/22/2018	\$7.25
Joseph Magee	Grounds Crew	10/22/2018	\$7.25
Xavier Malone	Grounds Crew	10/22/2018	\$7.25
Justin Medina	Grounds Crew	10/22/2018	\$7.25
Hunter Norton	Grounds Crew	10/22/2018	\$7.25
Logan Perrie	Grounds Crew	10/22/2018	\$7.25
Zivon Rice	Grounds Crew	11/02/2018	\$7.25
Layden Robinson	Grounds Crew	10/15/2018	\$7.25
Haydin Sherrod	Grounds Crew	10/15/2018	\$7.25
Hunter Smith	Grounds Crew	11/22/2018	\$7.25
Walter Taylor IV	Grounds Crew	11/22/2018	\$8.50
Hoyt Thompson	Grounds Crew	10/15/2018	\$7.25
Seth Thompson	Grounds Crew	10/22/2018	\$7.25
Kiddavion Townsend	Grounds Crew	10/22/2018	\$7.25

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William Walker	Grounds Crew	10/15/2018	\$7.25
Tommy Wilson	Grounds Crew	10/22/2018	\$7.25
	Seasonal Ground		
Tucker Fredrickson	Crew	11/22/2018	\$8.50
	Seasonal Ground		
Tripp Osborne	Crew	10/15/2018	\$7.25
	Seasonal Ground		
Cody Payne	Crew	10/22/2018	\$8.50
	Seasonal Ground		
Sean Rice	Crew	10/15/2018	\$7.25
	Grounds Crew		
Lawanda Davis	Cleaning	10/22/2018	\$9.00
Kewnneth Winn	PT Front Desk	10/22/2018	\$7.25
Samantha Zanaiecki	PT Front Desk	10/22/2018	\$7.25
Logan Hawkins	PT Golf	10/22/2018	\$7.25

Alderman Gallagher made the motion to approve the Personnel Docket of November 6, 2018 as presented to this Board. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of November, 2018.

CITY ATTORNEY'S LEGAL UPDATE

Sole Source – GrayShift, LLC. – Police Department

Mr. Manley stated that authorization is needed for a sole source purchase from GrayShift for the Police Department in the amount of \$15,030.00 for software to do forensic searches on cell phones. Alderman Flores made the motion to approve the sole source purchase from GrayShift. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	ABSENT

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Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of November, 2018.

A copy of the sole source letter and quote is attached to these minutes.

RJ Young Agreement Update

Mr. Manley stated that at a previous meeting the Board approved a contract with RJ Young for the purchase of a copier. RJ Young sent a contract for a lease agreement opposed to a purchase agreement by mistake. Mr. Manley stated that the leasing contract was entered into the minutes but the purchase agreement will now reflect in the minutes as the corrected agreement. No action was taken.

A copy of the purchase agreement is attached to these minutes.

UTILITY BILL ADJUSTMENT DOCKET

UTILITY BILL ADJUSTMENT DOCKET 11/06/2018		
The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received		
ADDRESS	ADJUSTED AMOUNT	REASON FOR LEAK ADJUSTMENT
5266 ELMORE ROAD	(\$128.57)	TOILET
1433 WHITWORTH COVE	(\$154.74)	TOILET
2086 HEATHER RIDGE	(\$645.85)	TOILET
4300 OLD AIRWAYS	(\$1,496.18)	TOILET
420 CLARINGTON DRIVE	(\$112.24)	TOILET
5375 PLUM DRIVE TREE DRIVE	(\$283.04)	TOILET
1895 NOTTINGHAM	(\$274.74)	LEAK IN BASEMENT
8339 CHARLESTON DR	(\$117.35)	TOILET
1568 MAIN ST	(\$126.88)	LEAK IN WALL BEHIND SHOWER
3091 SHADY OAKS	(\$161.04)	TOILET
735 RASCO ROAD	(\$5,446.40)	S/HAVEN HIGH SCHOOL SUMMER AVG
2986 DAWKINS COVE	(\$157.46)	TOILET
685 CHURCH ROAD	(\$69.89)	PIPE BROKEN UNDERGROUND
1780 FORREST DRIVE	(\$380.64)	TOILET
1732 CARLA COVE	(\$63.44)	SHOWER VALVE
2010 COLONIAL HILLS DRIVE	(\$624.64)	PIPE BROKEN UNDERGROUND
574 WYNDAMERE PLACE	(\$219.60)	KITCHEN LEAK
8143 ELMBROOK	(\$68.32)	TOILET
5770 SHILOH LANE	(\$273.28)	TOILET
2358 LEGENDS DR	(\$101.27)	SUMMER AVG

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9105 TULANE	(\$346.48)	CITY BUSH HOG RAN OVER METER
7343 HUGH LANE	(\$180.56)	BATHROOM & WASHING MACHINE
798 NEEDLE CV	(\$29.28)	BUSTED WATER HEATER

A motion was made by Alderman Flores to approve the Utility Bill Adjustment Docket of November 6, 2018 in the amount of \$11,461.89. Motion was seconded by Alderman Hoots.

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of November, 2018.

CLAIMS DOCKET

A motion was made by Alderman Flores to approve the Claims Docket of November 6, 2018 in the amount of \$2,939,108.50. Motion was seconded by Alderman Wheeler.

Excluding voucher numbers:

310546, 310557, 310579, 310601, 310606, 310644, 310652, 310657, 310795, 310835, 310836, 310864, 310885, 310902, 310905, 310943, 310956, 310991, 311027, 311073, 311089, 311116, 311135, 311136, 311169, 311442, 311445, 311448

Roll call was as follows:

ALDERMAN	VOTED
Alderman William Brooks	YES
Alderman Kristian Kelly	ABSENT
Alderman Charlie Hoots	YES
Alderman George Payne	ABSENT
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 6th day of November, 2018.

SPECIAL CLAIMS DOCKET #1

Alderman Flores recused himself and left the room.

Alderman Gallagher made the motion to approve the Special Claims Docket #1 of November 6, 2018 in the amount of \$520.75. Motion was seconded by Alderman Hoots.

Roll call was as follows:

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ALDERMAN

VOTED

Alderman William Brooks	YES
Alderman Kristian Kelly	ABSENT
Alderman Charlie Hoots	YES
Alderman George Payne	ABSENT
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	RECUSED

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 6th day of November, 2018.

Alderman Flores returned to the room.

SPECIAL CLAIMS DOCKET #2

Alderman Hoots recused himself and left the room.

Alderman Gallagher made the motion to approve the Special Claims Docket #2 of November 6, 2018 in the amount of \$282,044.29. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN

VOTED

Alderman William Brooks	YES
Alderman Kristian Kelly	ABSENT
Alderman Charlie Hoots	RECUSED
Alderman George Payne	ABSENT
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 6th day of November, 2018.

Alderman Hoots returned to the room.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Flores to adjourn. Motion was seconded by Alderman Wheeler. Motion was put to a vote and passed unanimously November 6, 2018 at 7:40 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)