

**APPLICATION FOR PERMIT TO
CONSTRUCT ALONG OR ACROSS CITY OF SOUTHAVEN STREETS**
(PLEASE TYPE OR PRINT LEGIBLY)

COMPANY NAME	DATE
ADDRESS	AGENT
CITY, STATE, ZIP	CONTACT NUMBER
TYPE OF CONSTRUCTION	
LOCATION	

The herein named Applicant, proposes at present time to perform above described work at the above described location in the City of Southaven. Drawings and plans for the construction must be on file in the Office of the City Engineer and will not be varied without permission of the City Engineer.

APPLICANT AGREES TO THE FOLLOWING:

1. The City of Southaven does not purport by issuing the permit to grant Applicant any right, title, claim, or easement on said street.
2. The City of Southaven may at any time require and compel the reconstruction or relocation of the above described work or any appurtenances thereto when the Board deems it necessary for the repair, maintenance, widening, or reconstruction thereof and all expense of such reconstruction or relocation is to be borne exclusively by the Applicant and the City is in no way liable. It is further understood and agreed that, if this permit is granted and acted upon by the said Applicant, the City will use all reasonable effort to avoid the necessity of requesting that the facility be moved, altered, or reconstructed.
3. All construction will be done in full compliance with all regulations of the Board in effect at the time this permit is granted.
4. This permit shall be valid for one year. Applicant must apply for an additional permit if all work is not completed within the one year period.
5. Applicant must provide proof of insurance and will furnish a bond in the amount of \$ 5,000 to be approved by the City Clerk before work begins for assurance that all damages to the City Street will be repaired and kept repaired for one year. In lieu of providing a separate bond for each job, a continuing bond in the amount of \$ 10,000 may be provided that will serve for all jobs. In the event that the City determines that the \$ 10,000 will not be sufficient to cover all outstanding jobs, a higher amount shall be required as determined by the City Engineer.
6. The contractor will not be released from responsibility until final inspection has been made by the City and notice has been given that work is satisfactory.
7. Applicant agrees to take all necessary precautions and to assume full responsibility for safeguarding and directing traffic during construction.
8. Applicant is responsible for obtaining a Utility Locate and resolving any conflict with other utilities on the road right-of-way. Applicant must notify other utility companies of any conflicts and gain permission for proposed alterations.
9. A copy of the approved plan is to be kept at the site of the work at all times during construction.
10. It is agreed no trees or shrubs on the right-of-way will be cut, trimmed, or damaged except as shown on the plans, provided wire using utilities may cut and trim trees to the extent necessary for proper operation of the lines; encasements on paved streets will be installed by jacking through or by dry boring that will receive casing with a snug fit; all sod disturbed will be replaced and maintained to insure growth; and all trenches will be of minimum width and backfilled and tamped in lifts not exceeding 6 inches.

PERMIT APPROVED:

DATE:

ADDITIONAL INFORMATION AND CONTACTS

PLEASE RETAIN THIS INFORMATION FOR REFERENCE

- No contractor may tamper with City owned Water Mains, Valves, or Hydrants.
- A representative of the City must open or close any valves, and make any taps to existing mains.
- The City must be notified before any work begins.
- The Construction must be inspected and approved by a representative of the City.
- Please give one days notice to schedule inspections.
- The Contractor is responsible for contacting the City to reopen all valves when the construction is completed.
- Contractors must obtain a City of Southaven Temporary Meter from the Water Department to meter any water usage.
- Contractor is responsible for contacting Fire and Police Departments to inform them of any street closures.
- Contractor is responsible for obtaining any applicable permits from the Building Department.
- Contractor is responsible for maintenance of any street cut until the cut is repaired.

Contacts

Southaven Fire Department:

Tel. (662) 393-7466

Fire Marshall—James Gentry

Southaven Police Department:

Tel. Non-Emergency (662) 393-0228

Contact Dispatch

Southaven Water Department

Tel. (901) 831-0244

Utilities Director—Ray Humphrey

Office of Planning & Development:

Tel. (662) 393-0111

Planning Official—Whitney Choat-Cook

Engineering Consultant—Dan Cordell

Utility Locate:

Mississippi One Call—1-800-227-6477

Or Dial--811

Building Department:

Tel. (662) 393-4639

Office Manager—Jean Vowell